

October 18, 2023
6:30 P.M.

- 1.0 ROLL CALL Dena Crowell
Zone 1, Carie Simon; Zone 2, Tony Isom; Zone 3, Parker Leigh; Zone 4, Suzanne Parker;
Zone 5, Jason Curtis; Zone 6, Kirt Glenn; Zone 7, David Karo
- 2.0 AGENDA David Karo
2.1 Agenda Adjustment David Karo
2.2 Adopt Board Agenda David Karo
- 3.0 GOOD OF THE ORDER / COMMUNICATIONS David Karo
3.1 ASB Report ASB Representative
3.2 Community Partnerships Michelle Isom
- 4.0 ACTION / BUSINESS
4.1 Interview/Appoint Budget Committee Members David Karo
4.2 Approve September Regular Board Minutes David Karo
4.3 Acknowledge IK/IKF and FL/KG Policy Committee Minutes David Karo
4.4 Nominate Negotiations Committee Candace Pelt
4.5 Review and Discuss Bond Goals David Karo
4.6 Adopt Bond Goals David Karo
4.7 Staff Acknowledgements Candace Pelt
4.8 Acknowledge Annual Division 22 Assurances Report Candace Pelt
4.9 Approve CTE Building ITB contract Celeste Van Cleave
4.10 Approve CLHS HVAC Upgrade ITB contract Celeste Van Cleave
4.11 First Reading or Adoption of, Board Policy: Candace Pelt
IK, Academic Achievement
IKF, Graduation Requirements
KG, Community Use of District Facilities
4.12 Acknowledge - KG-AR, Facility Usage Rules and Procedures Candace Pelt
- 5.0 REPORTS David Karo
5.1 Financial Report Celeste Van Cleave
5.2 Superintendent Candace Pelt
- 6.0 AUDIENCE COMMENTS David Karo
The Board is interested in hearing from our community. Public comments are welcome at the specified place on the agenda. Comments need to be about district operations and programs. The Board is unable to hear in open session any matters related to personnel or students. If you have personnel concerns, please share those directly with the superintendent. If you have a complaint, you wish the district to address, please follow our policy KL (public) or GBM (staff).
- 6.1 Board Chair Responses David Karo

7.0 RECESS TO EXECUTIVE SESSION

David Karo

Under the Authority of ORS 192.660 (2)(i) To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

8.0 RECONVENE TO REGULAR SESSION

David Karo

9.0 ADJOURN

David Karo

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 72 hours before the meeting to Dena Crowell, Executive Assistant, 32433 Hwy 228, Halsey Oregon, 97348, 541-657-8192. If needed, you may contact the Oregon Telecommunications Relay Service at 1-800-735-9200 for assistance in contacting the District. Central Linn is an equal opportunity educator and employer.

AGENDA EXPLANATIONS

- 4.1 Interview/Appoint Budget Committee Members: Garrett Leabo applied for Zone 2 and Nittaya Shannon applied for Zone 3, Budget Committee. Both applicants will be in attendance at the October meeting for an interview; applications enclosed. At that time, the Board will make a decision on appointment. Willie Tenbusch stated he will run another term. If appointed, appointees will serve a three year term that will end June 30, 2026.
- 4.3 Acknowledge IK/IKF and FL/KG Policy Committee Minutes: Both policy committees meet twice. First meetings were to review policy and to provide input, second meetings were to review drafted policy based on initial committee suggestions.
- 4.4 Nominate Negotiations Committee: Seeking two Board members who do not have conflict of interest with either labor group to serve on the 2023/2024 negotiations committee.
- 4.6 Adopt Bond Goals: Enclosed are Board Goals that were developed with Wenaha at the August 19th Board Retreat.
- 4.7 Staff Acknowledgements: Acknowledge the hire of Vanessa Law, Bus Monitor; Mike Day, Varsity Track Coach; Sky Short, JH Football Coach and the change of Levi Farris, from Facilities Technician to Educational Assistant; Tyler Childs, Facility Technician, ~~Joanne Trzeinski, McKinney Vento Liaison~~ and the resignation of Tammy Lovvorn, Bus Driver.
- 4.8 Acknowledged Annual Division 22 Assurances Report: Dr. Pelt will be reporting on the Oregon Administrative Rules Division 22 report, which is an annual report to the Board.
- 4.9 Approve CTE Building ITB contract: Bids were received, low bid chosen for intent to award.
- 4.10 Approve CLHS HVAC Upgrade ITB contract: Bids were received, low bid chosen for intent to award.
- 4.11 Acknowledge First Reading or the Adoption of Board Policy: Policy committee meetings have met and taken action to send drafted policy to the Board for action.
IK, Academic Achievement
IKF, Graduation Requirements
KG, Community Use of District Facilities (Previously Board Policy FL)
- 4.12 Acknowledge - KG-AR, Facility Usage Rules and Procedures: This AR is an acknowledgement of changes made during the facility use policy committee. Board adoption is not required.

UPCOMING EVENTS

OSBA Annual Fall Conference - November 9-11, 2023 at the Portland Marriott Downtown Waterfront. Please let Dena know of your intent to register to arrange lodging accommodations.

Next Board Meeting - November 13, 2023 @ 6:30 p.m. @ CLHS Cafeteria and Zoom

Listening Session - Tuesday, November 14, 2023 @ 6:00 p.m. Location, CLHS Cafeteria.

December Board Meeting - This meeting will be held the first Monday, December 4th, 2023 @ 6:30 p.m. in the CLES Conference Room.

SEP 18 2023

APPLICATION FORM

CENTRAL LINN DISTRICT #552C

BUDGET COMMITTEE POSITION

ZONE: 2

NAME: Garrett Leabo

Central Linn School District
PO Box 200
Halsey, Oregon 97348

Note: An eligible candidate must be a registered voter, a resident of the district and residing within the boundaries of the designated zone appointed. The candidate cannot be an officer, agent or employee of the district. No budget committee member may receive any type of compensation from the district.

Name Garrett Leabo
(Please type or print)

Date 9-11-23

The Central Linn School Board's objective is to appoint committee members who can be the most helpful to the District. The Board looks for people with different skills and perspectives, i.e., the committee needs members with experience in finance, management, parenting, leadership, schooling, and community activities.

The following information will assist the Board in considering the applications of all candidates on a consistent and uniform basis:

I. STATEMENT OF PURPOSE:

Please write a brief response to each of the following questions:

1. What knowledge, experience, and expertise could you contribute as a member of the Central Linn Budget Committee ("CLBC")?

I was the Service Manager for New Holland for ~~four~~^{five} years. Ran the shop & managed the shop budget income, staffing billing ect. I now work for a local farm managing the shop. I also run my own side business that requires a budget billing ect.

2. What would be your primary goal(s) if you were appointed to serve on the CLBC?

To help assist the board in continuing to make positive changes to the central Linn school dist.

3. What knowledge do you have about the Central Linn School District budget?
What would you like to change?

That there is alot that goes into the CLSD budget, I dont have a awenser IF I could change anything, it seems that the money is going to the right places.

4. What budgetary challenges do you foresee for the Central Linn School District?

School bus maintance since buses are now running there route twice.

5. Why do you want to serve on the CLBC?

To give back & help the community and school that my family & I are apart of.

II. EDUCATIONAL & PROFESSIONAL TRAINING

Name of School and Location. Include High School, College Graduate Work, and Other	Degree Diploma	Minor	Major
Santiam Christian High school	2004 Diploma		
LBCC	diesel tech program	Degree	
John Deere University	Diploma		
New Holland University	Service manager training		

III. WORK/CAREER EXPERIENCE

Name of Business and/or Job and Location	Dates	No. of Years	No. of Employees In System	Position Held
Fisher Imp	2005-2009	4	200	tech
Linn Benton trader	2009-2015	6	50	tech
New Holland	2015-2020	5	150	service manager
L3 farms	2020-present	3	20	manager
Leabo repair	2020-present	3	2	owner

IV. COMMUNITY EXPERIENCE

Name of Clubs, Boards, Organization, Etc., and Location	Date	Nature of Involvement
Brownsville fire dept.	2016 to present	volunteer Firefighter
Halsey-Skedd fire dept	2005 to present	firefighter

Please specify special awards and recognition.

V. REFERENCES

Give at least three (3) current references who have firsthand knowledge of your character, personality, scholarship, and/or leadership ability.

Name	Address	Official Position	Telephone
Rip Lewis	33760 Linn west ^{street} dr	board ^{ex board} / ^{member} Boss	541-990-8589
David Karo	35825 courtney creek dr	Brownsville OR	541-619-8996
Charlie Wolff	34130 seefeld dr	board ^{Halsen} OR ^{friend} / ^{colleague} Felco	541-979-2179
Dinah Dickson	29607 powderline	Red Hatley OR ^{mother} / ^{inlaw}	541-905-6453

If you have a current resume, please attach a copy to this application. Only complete applications will be considered. To be considered, applications must be received ON or before the specified date in the official notice.

APPLICATION FORM

CENTRAL LINN DISTRICT #552C

BUDGET COMMITTEE POSITION

ZONE: 3

NAME: Nittaya Shannon

Central Linn School District
PO Box 200
Halsey, Oregon 97348

Note: An eligible candidate must be a registered voter, a resident of the district and residing within the boundaries of the designated zone appointed. The candidate cannot be an officer, agent or employee of the district. No budget committee member may receive any type of compensation from the district.

Name Nittaya Shannon
(Please type or print)

Date 9/30/2023

The Central Linn School Board's objective is to appoint committee members who can be the most helpful to the District. The Board looks for people with different skills and perspectives, i.e., the committee needs members with experience in finance, management, parenting, leadership, schooling, and community activities.

The following information will assist the Board in considering the applications of all candidates on a consistent and uniform basis:

I. STATEMENT OF PURPOSE:

Please write a brief response to each of the following questions:

1. What knowledge, experience, and expertise could you contribute as a member of the Central Linn Budget Committee ("CLBC")?

I am a mom/wife that handles the budget for my household. I make sure the necessities get paid for my family to live a comfortable life. I am also responsible for taking payments and balancing my cash drawer at work.

2. What would be your primary goal(s) if you were appointed to serve on the CLBC?

My primary goal would be to help in determining how/where funds are allocated. My hope is that the areas that really need help to grow/improve would receive the funds to do so.

3. What knowledge do you have about the Central Linn School District budget?
What would you like to change?

I don't really have any knowledge about the school district's budget aside from what I can read on the school website.

4. What budgetary challenges do you foresee for the Central Linn School District?

With the state giving less money to school systems, it will be a challenge to make sure that teachers and staff are paid a fair wage to educate our students. It will be a challenge to hold summer school for students that need that extra help and for any students that want to take ~~extra~~ ^{extra} courses to help in their future endeavors.

5. Why do you want to serve on the CLBC?

I want to make a difference in our school community/family. I would like to help make sure that our students have the necessary materials/knowledge to succeed in all that they aspire to be. I would like to help make sure that the staff/teachers have what they need to create and hold a successful learning environment to ~~assist~~ ^{assist} help keep the students engaged so that they can acquire the knowledge/skill set to become productive adults.

II. EDUCATIONAL & PROFESSIONAL TRAINING

Name of School and Location.

Include High School, College
Graduate Work, and Other

Degree
Diploma

Minor

Major

~~Denbigh~~ Denbigh H.S. - Newport News, VA - Diploma

III. WORK/CAREER EXPERIENCE

Name of Business
and/or Job
and Location

Dates

No. of
Years

No. of
Employees
In System

Position
Held

Good Samaritan Regional Medical Center	9/2021- Present	2	over 100	Medical Office Specialist
Houston Methodist Cancer Center	6/2017- 8/2021	4	over 100	SR. Patient Services Rep
Houston Methodist Neurosurgeon	4/2007- 6/2017	10	over 100	SR. Patient Affairs. Coordinator

IV. COMMUNITY EXPERIENCE

Name of Clubs, Boards,
Organization, Etc., and Location

Date

Nature of Involvement

Please specify special awards and recognition.

V. REFERENCES

Give at least three (3) current references who have firsthand knowledge of your character, personality, scholarship, and/or leadership ability.

Name	Address	Official Position	Telephone
Adriana Sanchez		Medical Assistant	818-919-0127
Shayla Caesley		Department Manager	503-884-1222
Kim McGinty		Medical Assistant	541-829-1715

If you have a current resume, please attach a copy to this application. Only complete applications will be considered. To be considered, applications must be received ON or before the specified date in the official notice.

1.0 FLAG SALUTE/ROLL CALL

On September 11, 2023 Chair Karo called the meeting to order at approximately 6:30 p.m. in the Central Linn High School Cafeteria and via Zoom. A moment of silence was observed for the victims of 9/11.

Members Present: David Karo, Tony Isom, Kirt Glenn, Suzy Parker, Jason Curtis, Carie Simon, Parker Leigh

Others Present: Candace Pelt, Dena Crowell, Tia Parrish, Joel Sauter, Joni Wixom, James Shannon, Nittaya Shannon, Kevin Wise, Dean Rech, Celeste Van Cleave, Alena Fitzmorris, Michelle Isom, Kathy Smith, Brooke Glaser, Rachel Hampton, Grace Mast

2.0 AGENDA

2.1 Agenda Adjustments: Adding 4.8, FFA Field Trip; moving 3.2, Strategic Plan Pillars to 3.3; moving 3.3, Strategic Plan Discussion to 3.4; changed current 3.2 to ASB Report

2.2 Adopt Board Agenda: Director Curtis made a motion to adopt the September Board Agenda. Director Parker second the motion. Motion passed 7-0.

3.0 GOOD OF THE ORDER/COMMUNICATIONS

3.1 Community Partnerships: Michelle Isom, City of Halsey Representative, announced that City Administrator, Hilary Norton, resigned and Interim City Administrator, Wes Hair, will be filling in until the position is filled. Mrs. Isom reported the City is seeking input from the community on whether to continue their Third Thursday activity and on what the City should be focusing on in order to set goals in October.

3.2 ASB Report: Alenda Fitzmorris, ASB Representative, reported on Back-to-School and Homecoming activities.

3.3 Strategic Plan Pillars: The Central Linn Leadership Team presented on the Strategic Plan Pillars Scorecard goals, measurements, baseline data, along with strategies that will work towards pillar improvement.

3.4 Strategic Plan Discussion: Dr. Pelt shared that Scorecard is a five year process, that the goals presented are based on year one data and an update will be presented to the Board in January with year end wrap up at the end of the school year. Chair Karo asked how inclusion has gone at the start of this year with Principal Joel stating that kids are naturally already forming 'wrap around' actions with their peers, where students help out and/or redirect. Director Curtis complimented the Leadership Team for their work and time 'in the trenches'.

4.0 ACTION/BUSINESS

4.1 Approve Minutes of the August Regular Board Meeting: Director Leigh made a motion to approve the August Regular Board Meeting, with revisions. Director Curtis second the motion. Motion passed 7-0.

5.4 Approve Minutes of the Board Retreat:

5.4.1 Director Leigh made a motion to approve the August 18th Board Retreat Minutes, with revisions. Director Parker second the motion. Motion passed 5-0. Director Glenn and Director Simon abstained from vote.

5.4.2 Director Parker made a motion to approve the August 19th Board Retreat Minutes. Director Simon second the motion. Motion passed 5-0. Director Leigh and Vice Chair Isom abstained from vote.

4.3 **Adopt Board Operating Agreement (BOA):** Director Leigh made a motion to adopt the Board Operating Agreement, as presented. Vice Chair Isom second the motion. Discussion: BOA number seven will be revised to include that board members may respond to written requests and will direct board operations questions to the superintendent. Director Curtis made a motion to adopt the BOA, with amendment of number seven. Vice Chair Isom second the motion. Motion passed 6-0. Director Simon abstained from vote.

4.4 **Adopt Board Goals:** Director Parker made a motion to adopt Board Goals as determined at the Board Retreat for the 2023/2024 school year, as presented. Director Glenn second the motion. Motion passed 6-0. Director Simon abstained from vote.

4.5 **Acknowledge Staff Changes:** The Board acknowledged the hire of Dawn Lincoln, Bus Driver and Jake Gaskey, Junior High Soccer Coach.

4.6 **Approve Licensed Hire:** Director Leigh made a motion to approve the hire of Tim Walter, Part-Time Elementary Teacher on a probationary contract. Director Parker seconded the motion. Motion passed 7-0.

4.7 **Adopt CLEA Memorandum of Understanding:** Director Leigh made a motion to adopt the CLEA Memorandum of Understanding. Director Glenn seconded the motion. Motion passed 7-0.

4.8 **FFA Nationals Trip:** Ms. Smith and Brooke Glaser reported that fourteen students, along with four chaperones, plan to attend the National FFA Convention that will be held in Indianapolis, Indiana from October 28 through November 4, 2023. Chair Karo made a motion to approve the FFA request to attend the National FFA Convention. Director Simon second the motion. Motion passed 7-0.

5.0 **REPORTS**

5.1 Financial Report: Celeste Van Cleave, Business Manager, reported on the process of district RFPs. Board policy for audits does not contain an RFP for service contracts do not require an RFP process. Service contracts are scored based on service qualification rather than price as with construction contracts. Ms. Van Cleave reminded the Board that service contracts are an administrative action and not Board work.

Mrs. Van Cleave reported being in the process of health insurance enrollment and that the revenue financial report indicates two State School Fund payments received in July. The state front loads districts with State School Fund dollars to help with operational start of school year expenses.

5.2 Superintendent: Superintendent Pelt thanked the Leadership Team for their planning and efforts which created a smooth start of the school year. She then reported that staff spent a lot

of their time over the summer in professional development opportunities and that Counselors, Rod Baney and Joanne Trczinski, provided two days of trauma informed training paraprofessional during in-service week. Dr. Pelt provided an update on sports activities and on the new elementary playground installation.

Due to the change in bell schedules that has created a decrease in instructional time, Dr. Pelt announced that listening sessions around instructional minutes will be scheduled and encourages two to three board members, staff, students and parents to attend. She wants to hear feedback from everyone on what opportunities could be implemented including adding a full Friday school day, which would require labor negotiations. The first listening session will be planned in November.

Finally, James Shannon presented to the Board his Construction classes' Viking Chair projects.

6.0 AUDIENCE COMMENTS

Grace Mast, Attendance

6.1 Board Chair Response: Dr. Pelt reported on attendance and enrollment for the start of the 2023/2024 school year.

7.0 ADJOURN

With no further business before the Board, Chair Karo adjourned the meeting at approximately 7:41 p.m.

Dena Crowell, Board Secretary

David Karo, Board Chair

Date Approved

On March 7, 2023, members of the Central Linn Policy Committee met to discuss Board Policies IK and IKF. The meeting was held in the Central Linn High School Room 804. Due to technical difficulties, the meeting was unable to be recorded or held virtually. The meeting began at approximately 5:26 p.m.

ATTENDANCE

Members Present: Jason Curtis, Kirt Glenn, Tony Isom

Others Present: Candace Pelt, Dena Crowell, Kelly Cleveland, Darrelle Parker

POLICY IK, ACADEMIC ACHIEVEMENT and POLICY IKF, GRADUATION REQUIREMENTS

Dr. Pelt started the meeting by reviewing sample Policy Meeting Guidelines. The committee gave consent to the Policy Committee Guidelines. The committee then reviewed current CLSD IK and IKF Policies and sample OSBA policies as well as policies from other school districts. We were asked: What is the goal of this policy? Whose voice is missing? Are all stakeholders represented in this policy? Discussed that not all stakeholders are represented in current policy.

Next steps

Involve the students and staff via survey on policy draft rewrite. It was suggested to get taxpayers' involvement in this policy by sharing our Strategic Plan annual goals publicly via board meetings, mailers, paper, and social media. Once the draft policy is written, it will be shared electronically with the committee prior to the next policy meeting.

Consensus was to add honors back into the policy. Would like to see the honors process to be more inclusive and not limiting for students. Currently, students are able to graduate early or late but we do not have it in policy. Even though this option does negatively affect our ADM and funding, it does serve students' individual wishes. Discussed was to have a timeline established for early/late graduation in the policy AR.

For current policy, the bullet points under diploma requirements are Central Linn specific. Does the committee feel it's too much? Discussed was changing the electives credits to 5.5 electives with the addition of 0.5 credits of Personal Finance or extended learning options. Also discussed was the modification of advisory to make it part of a 0.5 credit and ensuring that there was continuity with staff following students grade progression to ensure proper tracking and documentation.

Dr. Pelt will draft new policy language, including 0.5 elective credit change and to survey students/staff.

With no further business before the committee, Dr. Pelt adjourned the meeting at approximately 6:45 p.m.

Dena Crowell, Board Secretary

Committee Chairperson

Date Approved

On July 19, 2023, members of the Central Linn Policy Committee met to discuss Board Policies FL, Use of School Facilities. The meeting was held in the Central Linn District. Due to technical difficulties, the meeting was unable to be recorded or held virtually. The meeting began at approximately 5:35 p.m.

ATTENDANCE

Members Present: David Karo, Kirt Glenn, Tony Isom

Others Present: Candace Pelt, Dena Crowell, Gus Isom, James Shanon, Kevin Wise

POLICY COMMITTEE GUIDELINES

The Policy Committee reviewed the Policy Committee Guidelines.

ELECT COMMITTEE CHAIRPERSON

Director Isom nominated Director Glenn as Committee Chairperson, Director Karo second the nomination. Director Glenn will serve as FL Policy Committee Chairman.

POLICY FL AND KG

Reviewed current CLSD Board Policy FL and FL-AR, Use of School Facilities and sample OSBA Policy KG, Community Use of District Facilities and KG-AR, Facility Usage Rules and Procedures. Each member was reviewed various district KG and KG-AR samples (Monroe, Albany, Corvallis).

DETERMINE PAY SCALE GROUPS

The committee was in agreement to offer free facility rates to the following groups: Parent Teacher Committee, Cobra Booster Club, district wellness and fundraising groups, district educational meetings and conferences, district staff groups and team usage. Fees may be assessed when personnel are needed (such as for facility technicians, and/or supervision).

Sponsored at reduced rates and fees would be assessed when personnel are needed, would be applied towards school age youth activities/leagues (such as Rec. Center).

Asked to be included is that Central Linn will not allow other schools to compete on district facilities at the high school level of competition. Junior organizations, not in direct competition with Central Linn teams or during regular season, will be allowed facility use at the discretion of the superintendent.

RECOMMENDATION FOR PAY SCALE RATE

Consensus was the committee preferred drafting a new facility use policy similar to the Corvallis School District's policy using similar rates, locations, and language.

Discussed adding seasonal rates and high usage discounts. Also discussed the need for Certificate for Liability for facility use agreement to be on file.

With no further business before the committee, the meeting was djourned at approximately 7:04 p.m.

Dena Crowell, Board Secretary

Committee Chairperson

Date Approved

On September 18, 2023, members of the Central Linn Policy Committee met to discuss Board Policies IK and IKF. The meeting was held virtually and began at approximately 7:00 p.m.

ATTENDANCE

Members Present: Jason Curtis, Kirt Glenn, Tony Isom, Kelly Cleveland

Others Present: Candace Pelt, Dena Crowell

ELECT COMMITTEE CHAIRPERSON

Director Isom nominated Director Glenn as Committee Chairperson. With no other nominations, Director Glenn will serve as IK and IKF Policy Committee Chairman.

POLICY IK, ACADEMIC ACHIEVEMENT and POLICY IKF, GRADUATION REQUIREMENTS

Reviewed Policy IK, Academic Achievement. Dr. Pelt asked if there were any clarifying questions or discussions. Director Curtis asked if teachers would possibly want to add or reflect more on this policy, Ms. Cleveland stated she is in agreement with the policy as it reads. Ms. Cleveland feels that this policy holds students accountable but also retains an equitable quality for all. With no further discussion, Director Isom made a motion to move drafted Board Policy IK, Academic Achievement, to the Board meeting. Mrs. Cleveland second the motion. Motion passed 4-0.

Reviewed revised Policy IKF, Graduation Requirements. Dr. Pelt reported that policy changes were paused due to state level changes. One recommendation from ODE was to eliminate modified diplomas and extended diplomas in lieu of a single diploma. There was enough push back to make ODE pause on this change though the diploma item may come back to the board in the future. Changes that did go through are that Social Studies must include a 0.5 credit in Civics for students who graduate in 2026 and that a 0.5 credit of Personal Finance for students who graduate in 2027. A localized change that Central Linn is implementing is 0.5 credit Career and College Skills class which include 40 hours community service, job/internship or college/career field trips, Extended Application, and Educational Plan and Profile (possibly begin Sophomore year). This localized policy change will be implemented for the school year beginning 2024. We heard feedback and feel these changes meet the values of the community.

Modified diplomas look similar to the regular diploma. There are no changes to the Extended Diploma or Alternate Certificate.

Added language of early and late graduation. Students can graduate as early as their Junior year or have until their 21st birthday to finish. Even though early graduation will negatively affect funding the end result is not significant. As stated in Policy IK, we want to offer pathways for individualized options.

Honors Diploma will continue to be offered. Five credits must be from advanced placement, junior or senior level honors, International Baccalaureate and/or approved college credit courses and must have 3.5 GPA or better through six semesters.

With no further discussion, Director Isom made a motion to move drafted Board Policy IK, Academic Achievement, to the Board meeting. Director Curtis second the motion. Motion passed 4-0.

With no further business before the committee, Director Glenn adjourned the meeting at approximately 7:17 p.m.

Dena Crowell, Board Secretary

Committee Chairperson

Date Approved

On October 2, 2023, members of the Central Linn Policy Committee met to discuss Board Policies KG and KG-AR. The meeting was held virtually and began at approximately 7:04 p.m.

ATTENDANCE

Members Present: David Karo, Kirt Glenn, Tony Isom, James Shannon, Kevin Wise, Gus Isom

Others Present: Candace Pelt, Dena Crowell

POLICY KG.

Reviewed Policy KG, Community Use of District Facilities. For further discussion on allowing other school districts to use school facilities, the committee referred those items to KG-AR. Added to KG was to reference KG-AR, which would be established by the Superintendent. With no further discussion, Director Karo made a motion to move drafted Board Policy KG, Community Use of District Facilities, to the Board meeting. Director Isom second the motion. Motion passed 6-0.

Reviewed Policy KG-AR, Facility Usage Rules and Procedures. Dr. Pelt reminded the Board that this AR is not for Board adoption but for review. The committee discussed displaying facility use signage at each facility's gym and sports fields but that it does not need to be included within this AR. Athletic Director, Kevin Wise, stated he will inform each competing school's Athletic Director a week prior to competition about the facility use rules of Central Linn.

Language was included within KG-AR that teams not in direct competition or during regular season with Central Linn may use facilities with the superintendent's approval.

With no further business before the committee, Director Glenn adjourned the meeting at approximately 7:33 p.m.

Dena Crowell, Board Secretary

Committee Chairperson

Date Approved

Central Linn School District

Board Goals for Bond Project

1. Create a supportive identity and learning environment for Middle School age students.
2. Both the High School and Elementary campuses are to remain active. Demonstrate good stewardship of District facilities and explore options for increasing energy efficiency.
3. Consider opportunities for community use of District buildings.
4. Support a holistic approach for wellness and safety for students and staff.

Central Linn School District

Report on Compliance with Public School Standards

2022-23 School Year

By November 1 of each year, school district superintendents are required by [OAR 581-022-2305: District Assurances of Compliance with Public School Standards](#) to report to their community on the district's status with respect to all of the Standards for Public Elementary and Secondary Schools. The Standards are adopted by the State Board of Education and set out in Oregon Administrative Rules Chapter 581, Division 22.

The table below contains a summary of **Central Linn** School District's compliance with each of the requirements of Oregon's administrative rules found in [DIVISION 22 - STANDARDS FOR PUBLIC ELEMENTARY AND SECONDARY SCHOOLS](#) during the 2022-23 school year. For each rule reported as out of compliance, **Central Linn** School District has provided an explanation of why the school district was out of compliance and the school district's proposed corrective action plan to come into compliance. The corrective action must be approved by ODE and completed by the district by the beginning of the 2024-25 school year.

What are the requirements of the standards? For a general overview of what each rule/standard requires, consult this high-level [Rules at a Glance summary](#). For specific, comprehensive requirements, use the links below for each individual rule.

Category: Teaching & Learning

Subcategory: Curriculum & Instruction

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2030 District Curriculum	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2045- Prevention Education in Drugs and Alcohol	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2050 Human Sexuality Education	In compliance	The district has met all of the requirements for this rule.	Not applicable

581-022-2055 Career Education	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2060 Comprehensive School Counseling	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2263 Physical Education Requirements *Elementary Grades	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2263 Physical Education Requirements *Middle Grades	In Compliance with both 2022-23 requirements (225/week) and revised requirements (150/week average)	The district has met all of the requirements for this rule.	Not applicable
581-022-2320 Required Instructional Time	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2340 Media Programs	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2500 Programs and Services for TAG Students	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2350 Independent Adoptions of Instructional Materials	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2355 Instructional Materials Adoption	In compliance	The district has met all of the requirements for this rule.	Not applicable

581-022-2360 Postponement of Purchase of State-Adopted Instructional Materials	In compliance	The district has met all of the requirements for this rule.	Not applicable
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Subcategory: Assessment & Reporting

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2100 Administration of State Assessments	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2110 Exception of Students with Disabilities from State Assessments	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2115 Assessment of Essential Skills: Diploma Requirements	Waived for 2022-23 school year	Not applicable	Not applicable
581-022-2115(2) Assessment of Essential Skills: Local Performance Assessment Requirement	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2120 Essential Skill Assessments for English Language Learners	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2270 Individual Student Assessment, Recordkeeping and Reporting	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2445 Universal	In compliance	The district has met all of the	Not applicable

Screenings for Risk Factors of Dyslexia		requirements for this rule.	
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Subcategory: Program & Service Requirements

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2315 Special Education for Children with Disabilities	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2325 Identification of Academically Talented and Intellectually Gifted Students	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2330 Rights of Parents of TAG Students	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2505 Alternative Education Programs	In compliance	The district has met all of the requirements for this rule.	Not applicable

Subcategory: High School Diploma

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2000 Diploma Requirements	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2005 Veterans Diploma	In compliance	The district has met all of the requirements for this rule.	Not applicable

581-022-2010 Modified Diploma		The district has met all of the requirements for this rule.	Not applicable
581-022-2015 Extended Diploma	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2020 Alternative Certificate	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2025 Credit Options	In compliance	The district has met all of the requirements for this rule.	Not applicable

Category: Health & Safety

Subcategory: Policies & Practices

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2205 Policies on Reporting of Child Abuse	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2220 Health Services	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2310 Equal Education Opportunities	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2312 Every Student Belongs	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2345 Auxiliary Services	In compliance	The district has met all of the requirements for this rule.	Not applicable

Subcategory: Plans & Reports

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-0107 Operational Plans for the 2022-23 School Year	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2223 Healthy and Safe Schools Plan	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2225 Emergency Plans and Safety Programs	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2230 Asbestos Management Plans	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2267 Annual Report on Restraint and Seclusion	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2510 Suicide Prevention Plan	In compliance	The district has met all of the requirements for this rule.	Not applicable

Subcategory: Athletics & Interscholastic Activities

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2210 Anabolic Steroids and Performance Enhancing Substances	In compliance	The district has met all of the requirements for this rule.	Not applicable

581-022-2215 Safety of School Sports – Concussions		The district has met all of the requirements for this rule.	Not applicable
581-022-2308 Agreements Entered Into with Voluntary Organizations	In compliance	The district has met all of the requirements for this rule.	Not applicable

Category: District Performance & Accountability

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2250 District Improvement Plan	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2255 School and District Performance Report Criteria	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2260- Records and Reports	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2265 Report on PE Data	Waived for 2022-23 school year	Not applicable	Not applicable
581-022-2300 Standardization	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2305 District Assurances of Compliance with Public School Standards	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2370 Complaint Procedures	In compliance	The district has met all of the requirements for this rule.	Not applicable

Category: Human Resources/Staffing

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2335 Daily Class Size	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2400 Personnel	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2405 Personnel Policies	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2410 Teacher and Administrator Evaluation and Support	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2415 Core Teaching Standards	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2420 Educational Leadership - Administrator Standards	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2430 Fingerprinting of Subject Individuals in Positions Not Requiring Licensure as Teachers, Administrators, Personnel Specialists, School Nurses	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2440 Teacher Training Related to Dyslexia	In compliance	The district has met all of the requirements for this rule.	Not applicable

Academic Achievement

The Board believes it is important that teachers have as much accurate knowledge of student achievement as possible to assess students' needs and growth; thus, a sharing of information among parent, teacher and student is essential.

The district shall ensure that all students have the opportunity to demonstrate progress toward ~~becoming proficient in mastery of~~ the knowledge and skills of the student's current grade level ~~or course content level~~. Students who have not yet met or who exceed all of the standards at any grade level, will be offered additional services or alternative ~~public~~ education ~~or public school~~ options.

The Board directs staff to follow these guidelines in measuring and ~~reporting determining~~ student progress:

1. ~~Parents-Families and students~~ will be informed at least annually of their student's progress ~~to meet or exceed grade level~~ toward achieving the academic content standards, including but not limited to:
 - a. Information on progress in each subject area ~~to meet or exceed the academic content standards at the student's current grade level or course content level~~, including major goals used to determine the information;
 - b. Specific evidence of student progress on the continuum of knowledge and skills (academic content standards) of a subject area, upon request from a parent.
 - c. ~~Evidence of the student's progress in a continuum of knowledge and skills that are not academic and that may include student behaviors that are defined by the district;~~
 - d. Student scores on all state and local assessment indicating any of the requirements that have been waived for the district or the individual and time periods for the waiver; and
 - e. Student progress toward completion of diploma requirements to parents of students in grades 9-12, including credits earned ~~and demonstration of extended application and demonstration of the Essential Skills.~~
2. ~~-Parents-Families~~ will be ~~alerted-notified~~ and conferred with as soon as possible when a student's performance or attitude becomes unsatisfactory or shows marked or sudden deterioration;
3. Grades and/or portfolio content assessment will be based upon academic performance and will not include student attitude or behavior. Grades will not be used for disciplinary purposes. Absenteeism or misconduct shall not be the sole criterion for the reduction of a student's grade. Behavior performance shall be reported separately;
4. At comparable levels, the school system will strive for consistency in grading and reporting except when this consistency is inappropriate for certain classes or certain students;

5. When no grades are given but the student is evaluated in terms of progress, the school staff ~~also will provide a realistic appraisal of the student's standing in relation to his/her peers~~ show whether the student is achieving course requirements at the student's current grade level;
6. The staff will take particular care to explain to ^{Families}~~parents~~ the meaning of marks and symbols used to reflect student performance.
7. The District will annually reporting to families and community on academic achievement.

END OF POLICY

Legal Reference(s):

[ORS 107.154](#)
[ORS 329.485](#)
[ORS 343.295](#)
[OAR 581-021-0022](#)
[OAR 581-022-16602260](#)
[OAR 581-022-16702270](#)

Central Linn School District 552-C

Code: **IKF**
Adopted: 5/8/95
Revised: 04/14/05; 12/13/10;
03/12/12; 6/12/17;
4/08/19; 10/14/19
6/13/22

First Reading: 10/09/23

Graduation Requirements

The Board will establish graduation requirements for awarding of a high school diploma, a modified diploma, an extended diploma, an honors diploma, and an alternative certificate which meet or exceed state requirements. A student may satisfy graduation requirements in less than four years. The district will award a diploma to a student fulfilling graduation requirements in less than four years if consent is received by the student's parent or guardian or by the student if the student is 18 years of age or older or emancipated.

If the district requires diploma requirements beyond the state requirements, the district shall grant a waiver for those requirements to any student who, at any time from grade 9 to 12, was:

1. A foster child¹;
2. Eligible under McKinney Vento or considered at risk for becoming McKinney Vento;
3. A child in a military family covered by the Interstate Compact on Educational Opportunity for Military Children;
4. A child of a migrant worker; or
5. Enrolled in the Youth Corrections Education Program or the Juvenile Detention Education Program.

For any student identified above, the district shall accept any credits earned by the student an educational program* in this state, applying those credits toward the state requirements for a diploma if the credits satisfied those requirements in that educational program in this state.

* "Educational program in this state" means an educational program that is provided by a school district, a public charter school, the Youth Corrections Education Program or the Juvenile Detention Program, or funded as provided by ORS 343.243 for students in a long term care or treatment facility described in ORS 343.962 or a hospital identified in ORS 343.261.

Diploma

A high school diploma will be awarded to students in grades 9 through 12 who complete a minimum of 24 credits* which include at least:

Subject	Oregon Diploma Requirements
Language Arts	4
Math (Must be Algebra I and above)	3
Science (Must include Inquiry and Lab Experiences)	3
Social Studies (Must include .5 from Civics for students graduating 2026)	3
Health	1
PE	1
Career Technical Ed, The Arts, or Second Language (in any one or combination thereof)	2.5
Career and College Skills (Community Service*; Job or Internship, College/Career Field Trips, Extended Application, Educational Plan and Profile)	0.5
Personal Finance (For students graduating 2027)	0.5
Electives	5.5
Total credits required to graduate:	24

If the district has additional credit or graduation requirements, the district is required to include those additional credits and graduation requirements in the following lists. However, if the district provides an education as described in ORS 336.585 or 336.590 and awards high school diplomas, the district may not impose requirements for a high school diploma in those instances that are in addition to the requirements prescribed by ORS 329.451 (2)(a) or by rule of the State Board of Education.

*Civics becomes a half-credit requirement beginning on January 1, 2026 (Senate Bill 513, 2021 ORS 329.451).

* Community Service Hours will be no less than 40 hours to count for completion of career and college skills.

* Essential Skills

Modified Diploma

A modified diploma will be awarded only to students who have demonstrated the inability to meet the full set of academic standards established by the State Board of Education for a diploma while receiving reasonable accommodations. A modified diploma may only be awarded to a student who meets the eligibility criteria below:

1. Has a documented history of an inability to maintain grade level achievement due to significant learning or instructional barriers, or both;

2. Has a documented history of a medical condition that creates a barrier to achievement.

Instructional barriers is defined as a significant physical, cognitive, or emotional barrier that impairs a student's ability to maintain grade level achievement.

Having met the above eligibility criteria, a modified diploma will be awarded to students, who while in grade nine through completion of high school, complete 24 credits which shall include:

Subject	Modified Diploma Requirements
English	3
Math	2
Science	2
Social Studies	2
Health	1
PE	1
Career Technical Ed, The Arts, or Second Language	1
Career and College Skills (Community Service; Job or Internship, College/Career Field Trips, Extended Application, Educational Plan and Profile)	0.5
Personal Finance (For students graduating 2027)	0.5
Electives	11
Total credits required for modified diploma:	24

In addition to credit requirements as outlined in OAR 581-022-2010, a student must:

1. Develop an education plan and build an education profile;
2. Demonstrate extended application through a collection of evidence.

Classes may be modified in the following ways; based on Central Linn's proficiency-based system:

1. The team can determine that proficiency may be shown at a lower level. For example; a "1.5" (nearly meets grade level standard) may be acceptable for modified credit versus the "2" (meets grade level standard) for regular credit.
2. IEP or school support teams may determine the appropriate percentage of standards needed to receive credit based on the individual student's performance level.
3. The level of proficiency in individual cases, may be modified to a lower level. Decisions regarding the level of proficiency required to earn credit is determined by an IEP or school support team and is dependent on the individual student's performance level. The purpose is to push the student to

work towards their potential while providing them with any accommodations and/or modifications they require to do so.

The district may make modifications to the assessment for students who seek a modified diploma when the following conditions are met:

1. For a student on an individualized education program (IEP), any modifications to work samples must be consistent with the requirements established in the IEP. Modifications are changes to the achievement level, construct, or measured outcome of an assessment. This means that IEP or school teams responsible for approving modifications for a student's assessment may adjust the administration of the assessment and/or the assessment's achievement standard;
2. For a student, not on an IEP, any modifications to work samples must have been provided to the student during their instruction in the content area to be assessed and in the year in which the student is being assessed, and modifications must be approved by the school team that is responsible for monitoring the student's progress toward the modified diploma.

Students not on an IEP or a 504 Plan may not receive a modified state assessment.

A student's IEP or school team may decide that a student who was not previously working toward a modified diploma should work toward one when a) the student is less than two years from anticipated exit from high school if the documented history has changed; or b) if the requirements or guidance of the modified diploma have changed; or c) if prior decisions are determined not to be in the best interest of the student as determined by the educational team or superintendent.

Beginning in grade five when a student is taking an alternate assessment, the district shall annually provide to the parents or guardians of the student, information about the availability and requirements of a modified diploma.

Extended Diploma

An extended diploma will be awarded only to students who have demonstrated the inability to meet the full set of academic content standards adopted by the State Board of Education for a diploma while receiving modifications and accommodations. To be eligible for an extended diploma, a student must:

Have a documented history of:

1. An inability to maintain grade level achievement due to significant learning and instructional barriers; or
2. A medical condition that creates a barrier to achievement; and
3. Participating in an alternate assessment no later than grade six and lasting for two or more assessment cycles; or
4. A change in the student's ability to participate in grade level activities as a result of a serious illness or injury that occurred after grade eight.

Beginning in grade five when a student is taking an alternate assessment, the district shall annually provide to the parents or guardians of the student, information about the availability and requirements of an extended diploma.

Having met the above eligibility criteria, an extended diploma will be awarded to students who while in grade nine through completion of high school, complete 12 credits, which may not include more than six credits in a self-contained special education classroom and will include:

Subject	Extended Diploma Requirements
English	2
Math	2
Science	2
Social Studies	2
Health	1
PE	1
Career Technical Ed, The Arts, or Second Language	1
Career and College Skills (Community Service; Job or Internship, College/Career Field Trips, Extended Application, Educational Plan and Profile)	.5
Personal Finance (For students graduating 2027)	.5
Total credits required for Extended Diploma:	11
Modified Courses should be graded Pass/Incomplete	

Alternative Certificates

Alternative certificates will be awarded to students who do not satisfy the requirements for a diploma, a modified diploma, or an extended diploma if the students meet minimum credit requirements established by the district. Alternative certificates will be awarded based on individual student needs and achievement. A student who receives a modified diploma, an extended diploma or an alternative certificate will have the option of participating in a high school graduation ceremony with the student's class.

Beginning in grade five, when a student is taking an alternate assessment, the district shall annually provide to the parents or guardians of the student, information about the availability and requirements of an alternative certificate.

Honors Diploma

A student who exceeds the requirements for a district standard diploma may earn a district honors diploma. To earn a district honors diploma, a student must meet district credit requirements. Five credits of the required credits must be advanced placement, junior and/or senior level honors, International

Baccalaureate and/or approved college credit courses. In addition, students must attain a cumulative grade point average (GPA) of 3.5 or better through the seventh semester and meet district graduation requirements. A student graduating early must maintain a 3.5 GPA through six semesters.

Early/Late Graduation

A student may complete requirements for graduation in less than a four-year period of time or take longer than four years. Early or late graduating students must meet the graduation requirements of their entering class. Students desiring to complete the program in less than four years must seek approval for an early completion/graduation plan with the designated building administrator. A student completing requirements early may request a statement attesting to the completion of the district's program. Students may receive diplomas at or following the formal graduation exercise at the end of spring semester.

A. Requirements for Program Completion: General

1. Students transferring into the district must meet the state and district requirements for graduation.
2. A senior transferring into the district during the eighth semester may be granted a district standard diploma, providing the district and state requirements are met. A senior not able to meet the district requirements may request a diploma from the previous school attended.
3. Students may participate in the graduation exercise only if they complete district graduation requirements for the honors diploma, standard diploma, modified diploma, extended diploma or alternate certificate by the graduation date unless otherwise approved by the Superintendent.
4. A student withdrawing from school prior to graduation and re-enrolling prior to their 21st birthday will meet the district requirements of his/her original entering class.

B. Requirements for Program Completion: Extended Application

1. Extended Application is the application of knowledge and skills in the context of the student's personal and career post high school goals.
2. Extended Application will be completed during the junior or senior year.

Other District Responsibilities

The district will ensure that students have onsite access to the appropriate resources to achieve a diploma, a modified diploma, an extended diploma, or an alternative certificate. The district will provide age appropriate and developmentally appropriate literacy instruction to all students until graduation.

The district may not deny a student the opportunity to pursue a diploma with more stringent requirements than a modified diploma or an extended diploma for the sole reason the student has the documented history listed under the above modified diploma or extended diploma requirements.

The district may award a modified diploma; or an extended diploma to a student only upon the written consent of a student who is emancipated or who has reached the age of 18 at the time the modified or extended diploma is awarded, or of the student's parent or guardian. The district shall receive the written consent during the school year in which the modified diploma; or the extended diplomas awarded.

A student shall have the opportunity to satisfy the requirements for a modified diploma, an extended diploma; or an alternative certificate in later of four years after starting the ninth grade, or until the student reaches the age of 21, if the student is entitled to a public education until the age of 21 under state or federal law.

A student may satisfy the requirements for a Oregon diploma modified diploma, extended diploma; or an alternative certificate in less than four years but not less than three years. To satisfy the requirements for a modified diploma, extended diploma, or an alternative certificate in less than four years, the student's parent or guardian or a student who is emancipated or has reached the age of 18, must provide written consent which clearly states the parent, guardian or student is waiving the fourth year and/or years until the student reaches the age of 21. A copy of the consent will be forwarded to the district superintendent who will annually report to the Superintendent of Public Instruction the number of such consents.

A student who receives a modified diploma, an extended diploma, or an alternative certificate will have the option of participating in a high school graduation ceremony with the student's class.

A student who receives a modified diploma, an extended diploma, or alternative certificate shall have access to instructional hours, hours of transition services and hours of other services that are designed to meet the unique needs of the student and when added together provide a total number of hours of instruction and services that equals at least the total number of instructional hours that are required to be provided to students who are attending a public high school.

The district will award to students with disabilities a document certifying successful completion of program requirements. No document issued to students with disabilities educated in full or in part in a special education program shall indicate that the document is issued by such a program. When a student who has an IEP completes high school, the district will give the student an individualized summary of performance.

Eligible students with disabilities are entitled to a Free Appropriate Public Education ("FAPE") until the age of 21, even if they have earned a modified diploma, an extended diploma; an alternate certificate or completion of a General Education Development document. The continuance of services for students with disabilities for a modified diploma, extended diploma, or alternative certificate is contingent on the IEP team determining the student's continued eligibility and special education services are needed.

Students and their parents will be notified of graduation and diploma requirements.

The district may not deny a diploma to a student who has opted out of statewide assessments if the student is able to satisfy all other requirements for the diploma. Students may opt-out of the Smarter Balanced or alternate Oregon Extended Assessment by completing the Oregon Department of Education's Opt-out Form¹ and submitting the form to the district.

The district will issue a high school diploma pursuant to Oregon law (ORS 332.114) to a veteran if the veteran resides within the boundaries of the district or is an Oregon resident and attended a high school of the district, or to a deceased veteran, upon request from a representative of the veteran, if the deceased veteran resided within the boundaries of the district at the time of death or was an Oregon resident at the time of death and attended a high school of the district.

The act of student-initiated test impropriety is prohibited. A student that participates in an act of student-initiated test impropriety will be subject to discipline. Student-initiated test impropriety” means student conduct that is inconsistent with Test Administration Manual or accompanying guidance; or results in a score that is invalid.

END OF POLICY

Legal Reference(s):

ORS 329.007
ORS 329.045
ORS 329.451
ORS 329.479
ORS 332.107
ORS 332.114
ORS 336.585
ORS 336.590
ORS 339.115
ORS 339.505
ORS 343.295
OAR 581-021-0009

OAR 581-022-0102
OAR 581-022-2000
OAR 581-022-2005
OAR 581-022-2010
OAR 581-022-2015
OAR 581-022-2020
OAR 581-022-2025
OAR 581-022-2030
OAR 581-022-2115
OAR 581-022-2120
OAR 581-022-2505

TEST ADMINISTRATION MANUAL, PUBLISHED BY THE OREGON DEPARTMENT OF EDUCATION.
SENATE BILL 1522 (2022).

1 Oregon Department of Education page for: 30-day notice and opt-out form

Community Use of District Facilities

Community groups will be permitted and encouraged to use district facilities for worthwhile purposes when such uses do not interfere with district programs. The superintendent will encourage the involvement of staff, parents of students (through site councils) and community in the development of guidelines for community use of district facilities. All such arrangements will be subject to the following provisions:

Eligible Organizations

There will be three classifications of nonschool uses of district facilities. These classifications are established for the purpose of determining rental charges and other fees.

1. General: Use must be for purposes that are educational, charitable or of general community interest. Such events must be open to the general public with no admission charged or contributions taken. There shall be no basic charge.
2. Noncommercial: Private nonprofit or community clubs, organizations, or youth organizations (e.g., 4-H, Scouts, Campfire) may use the facilities and be charged for operating costs provided no admission is charged or contributions collected.
3. Commercial: All business or commercial organizations which use district buildings will be considered under this group. Included will be community and locally-sponsored noncommunity groups requesting use of district facilities for fund-raising purposes which are not necessarily devoted to educational, charitable or community interest activities. Admission may be charged or contributions received. Groups of this nature will be charged in accordance with fees approved by the Board.

Use of District Facilities for Private Gain

The use of district buildings and other facilities by any organization operating for private gain, or any purpose involving private gain, will be permitted only when:

1. Such use is sponsored by some organization which is not operated for private gain;
2. Such use will not benefit principally the organization operating for private gain;
3. An educational, civic or charitable purpose will be served;
4. A substantial group in the community will benefit;
5. Alternate facilities are unavailable or available only at undue cost or inconvenience.

Such use of school facilities by district employees will be in accordance with Oregon Ethics laws.

Rental Charges and Approval of Use

All district facility rentals will be approved by the superintendent or designee. Fees for the use of district facilities will be determined by the superintendent based upon the rental charges and personnel fees approved by the Board.

The superintendent will be responsible for specific building-use regulations, except special requests not covered by Board policy.

END OF POLICY

Legal Reference(s):

[ORS Chapter 244](#)
[ORS 260.432](#)

[ORS 332.107](#)
[ORS 332.172](#)

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2. Such use will not benefit principally the organization operating for private gain;
3. An educational, civic or charitable purpose will be served;
4. A substantial group in the community will benefit;
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All district facility rentals will be approved by the superintendent or designee. Fees for the use of district facilities will be determined by the superintendent based upon the rental charges and personnel fees approved by the Board.

The superintendent will be responsible for specific building-use regulations, except special requests not covered by Board policy.

Special requests not covered, the Superintendent will establish in KG-AR, Facility Usage Rules and Procedures.

END OF POLICY

Legal Reference(s):

[ORS Chapter 244](#)
[ORS 260.432](#)

[ORS 332.107](#)
[ORS 332.172](#)

Facility Usage Rules and Procedures

1. Policy Statement

The district cooperates with the community in providing use of the district facilities when possible without interference with the education and activity programs of the schools or the requirements for maintenance, operation, safety, and security of the facilities and grounds.

2. Application Procedures

Groups wishing to use district facilities must complete an on-line facility use application. To assure reservations of the facility, the application shall be submitted far enough in advance to allow ample time to properly plan for the use of the facility, preferably 15 working days before the scheduled event, but no more than six months in advance of use. (Long-term users with contracts may be excluded and fall under a separate agreement. For information regarding long-term contract use contact the Facilities Department.) The application must be approved by the building administrator and Superintendent's office prior to usage of facilities.

Proof of liability insurance is required for all requesters and must be submitted to the District Office before the facility use application can be finalized. Refer to the following sections for insurance requirements.

- a. Hold Harmless Agreement
- b. Insurance Requirements

The facilities may only be used after the appropriate request and forms have been submitted and finalized.

Subject to Section 3. Availability, it is the building administrators' responsibility to ascertain that the proposed activity:

- a. Will not be harmful to the school facility.
- b. Will not interrupt the school's programs.
- c. Will appropriately fit into the building use calendar.
- d. Will have adequate and appropriate supervision.
- e. Will not cause or allow a breach in security.
- f. Will comply with Section 9. Priority Use.
- g. Has a required clause to hold harmless the district.

3. Availability

- a. The district reserves the right to grant or deny permission for use of facilities at its sole discretion.
- b. Use of district facilities for church, partisan, political, or sectarian purposes may be granted, however, such approval does not imply district endorsement or sponsorship of these activities.
- c. Those organizations that have failed to pay for previous usage will be denied use until the past due debt is paid in full.
- d. Unauthorized use of the district facilities or failure to comply with the facility use application or administrative regulations may result in cancellation of application or denial of any future use.
- e. Nothing shall be sold, given, exhibited, or displayed unless prior written permission is granted by the district.
- f. Priority will be given in accordance with the guidelines established in Section 9. Priority Use.
- g. Summer use must be scheduled with the building at least five business days prior to the last day of school.

4. Cancellation

Request for the cancellation of the application shall be made to the building use coordinator or the Facilities office no less than 48 business hours preceding the scheduled use of the facility. A regular charge shall be made in accordance with the usage application for the facility engaged and not used unless such notice to cancel is given.

The Board authorizes the superintendent/designee to cancel building use applications when it is apparent that such action is necessary for the best interests of the district. Whenever possible, the district will provide at least a 48-hour cancellation notice if a group's approval to use a facility must be revoked. Should a facility be closed due to loss of utilities, inclement weather, and/or other consideration, every effort will be made to communicate said closure.

5. Supervision

All groups using any facility will provide supervision. The building administrator/designee will determine the level and type of supervision required and may require that a district employee be present. A district staff representative likely will be required whenever a large group or many children will assemble, or in other situations in which potential for harm to person or property is high. Disagreements regarding the level of supervision required that cannot be resolved between the requestor and a building administrator/facilities manager should be appealed to the superintendent/designee.

When supervision by a district employee is requested or required the sponsoring group will be charged \$40 per hour for food service or other qualified employees. All district employees who are hired by the district to supervise will be paid through the district payroll department.

The district reserves the right to require certified security and/or law enforcement services at any event the administration deems necessary in its sole discretion and to charge the user the actual cost incurred by the district.

6. Security

District keys are not to be shared or given to non-district employees without appropriate record keeping and accountability. If the building administrator deems it necessary to issue a key, a \$25 deposit is required. The deposit will be retained at the school; it will be refunded when the key is returned or will be forfeited if the key is not returned by the date specified. Keys must be returned promptly.

7. Safety, Liability, and Care of Facilities

Putting up decorations or scenery or moving pianos or other furniture is prohibited unless written permission is granted. All electrical equipment and arrangements shall be controlled by the district or its representatives.

Representatives of the district must have access to all rooms at all times. The building administrator, designated supervisor, or facilities manager/designee has the right to stop any activity at any time if in their judgment there is a violation of Rules of Conduct for Use of District Facilities, KG-AR section 8, or if the activity is deemed to be hazardous to personnel, property, equipment, or participants.

Any damages to district (e.g., grounds, building, or equipment) shall also be assumed by the user. If damages occur during the use of a facility, documentation must be provided by the event supervisor detailing the date, time, location, nature of the damage, and the responsible party. The building administrator and the District office should be notified immediately and photos taken if possible.

Returning the facility and/or grounds to the condition it was prior to usage, including cleanup and the return of all keys and/or keycards is the responsibility of the user. Failure to comply will result in additional charges, including the cost of cleanup, repair, re-keying, and possible denial of future facility use.

The maximum number of people permitted in the various buildings or facilities shall be restricted to any and all fire marshall requirements of the National Fire Protection Association (NFPA).

The district assumes no responsibility for personal properties left on the premises.

8. Hold Harmless Agreement

User shall release, indemnify, and hold harmless Central Linn School District, its directors, officers, and agents, from any and all claims and liabilities (including costs and attorneys fees) arising out of or in connection with user's use of Central Linn School District facilities. The release and indemnity agreement is intended to release Central Linn School District from any and all claims and liabilities, including but not limited to negligence by the Central Linn School District. This agreement shall appear on the application.

9. Insurance Requirements

All requestors shall maintain liability insurance in the amount of not less than \$1,000,000 for comprehensive general liability including bodily injury or death and property damage per occurrence and not less than \$1,000,000 aggregate. User shall also provide workers' compensation coverage that satisfies Oregon law for their subject workers. The district shall be named as an additional insured and provide the district with 30 calendar days' written notice of cancellation or material modification of the insurance contract. A certificate of liability insurance with additional insured endorsement shall be provided by the user before finalization of the facility use request. User may need to consider purchasing event insurance from an insurance carrier.

Any organization sponsoring the use of a building and/or grounds shall assume liability for any accidents that occur upon the grounds or in the building during the times such facilities are in use under its direction.

10. Specialized Facilities, Equipment, and Usage

a. Gyms and Multipurpose Rooms

Appropriate (non-marking) gym shoes are required for all participants involved in active sports and games

b. Weight Rooms

Non-district use of weight rooms has special potential of injury to person or damage to property. Therefore, no weight rooms are available for use.

c. Kitchens and Cafeterias

(1) For activities that would not involve actual food preparation or operation of kitchen equipment (e.g., receptions), access to kitchen facilities will be allowed only under the supervision of an appropriate school employee whose responsibility would be to consult with the district's kitchen manager prior to the activity and to see that kitchen facilities are left as mutually agreed. Supervision would be an additional charge, as referenced in KG-AR section V.

(2) For activities involving actual food preparation, district employed kitchen workers must be present. The actual number required depends upon the activity and must be determined by the district Food Service kitchen manager or director at an additional charge, as referenced in KG-AR section 5.

d. Computer Labs, Food Labs, Technology Classrooms, Mat Room

Non-district use of computer labs, food labs, technology classrooms (e.g., auto or wood shops), arts rooms (e.g., photo, ceramics, jewelry labs), or mat room have special potential for damage to property or theft, as well as liability, and are generally prohibited.

The district electronic communication system has not been established as a public access service or a public forum. Commercial and/or inappropriate use of the district's system is strictly prohibited.

e. **Playing Fields**

Users renting playing fields without access to restroom facilities may be required to provide portable restrooms and garbage service for participants. Failure to comply will result in denial of future use. The district also reserves the right to restrict the use of fields due to weather or over use.

f. **Administration Office**

The Central Linn School District administration building has special potential for liability and is generally not available for outside use.

11. Rate Categories

a. **Groups Granted Free Use**

The following groups, organizations, or activities will be granted free use of district facilities providing such use shall in no way interfere with or be detrimental to school functions. Such free use will be limited to those times when a district employee is on regularly scheduled duty. A charge will be made for the use of the facility when a district employee is required to be present or when extra heating, utility costs, or cleanup are incurred beyond the normal operating hours.

- (1) Parent club meetings and activities.
- (2) After-school district sponsored activities.
- (3) Wellness activities for district employees only.
- (4) Fundraising activities for educational, athletic, or fine art purposes benefiting district programs.
- (5) Educational meetings or conferences pertaining to the operation of the district.

b. **Groups Granted a Reduced Rate**

(1) **Specialized Instruction**

Individuals who provide individual instruction to enhance academic, athletic, or fine arts achievement of district students will be required to follow the facility use application procedure and submit proof of liability insurance. The building administrator must approve all applications before any instruction can take place (Example: before and after school classes.) Reductions in rates will be assessed within the on-line approval process.

(2) **Other Groups**

Other groups or organizations qualify for a reduced rate based on answering questions listed in the on-line request. The request will be accepted or rejected depending on whether they advance the district's educational goals. Factors taken into consideration when granting a reduced rate include, but are not limited to:

- a. Do only 552C district students benefit?
- b. Do only 552C district students and other school districts' students benefit?
- c. May all students participate "no cut"?
- d. Is this event open to the public?
- e. Do you charge a participation fee?
- f. Do you charge an attendance fee?
- g. What is the non-profit, tax exempt status of the group?

c. Groups Expected to Pay Regular Rate

The following groups, organizations, or activities will be expected to pay regular rate, as prescribed by the district's fee schedule.

- 1) Schools other than those in the district.
- 2) Political organizations.
- 3) Commercial organizations.
- 4) Religious organizations.
- 5) Professional organizations.
- 6) Fraternal organizations.
- 7) Outside Labor Unions.
- 8) Social groups.
- 9) Recreational groups not covered by long-term use agreements.
- 10) Fundraising activities where the net proceeds are identified and retained for other than school district programs.

d. Payment on Approval of Permit

Payment, when required, for use of a district facility shall be made to the district business office upon receipt of invoice from the Central Linn School District. Failure to pay will disqualify the group or user from use of district facilities.

12. Rules of conduct for the District Facilities

When scheduling use, requestors are required to electronically agree to terms for Use of School District Property certifying they have read, understand, and will comply with the conditions. Any exceptions to the rules and regulations covering the community use of buildings or grounds must require written approval.

13. Priority Use

The district supports the community education concept, encouraging the use of district facilities by the community for recreation, education, and service activities. There is a strong desire to be supportive of as many services and opportunities for patrons as possible. The district acknowledges that community programs and groups must work together collaboratively to ensure the success of all programming options.

The district reserves the right to restrict use of facilities at any time during the year due to condition and safety. Notice will be posted and every effort will be made to contact groups with pending reservations should facilities be closed. The district additionally reserves the right to cancel outside use of facilities due to loss of utilities, inclement weather, and/or other considerations. Every effort will be made to communicate said closures.

Unused facilities may be rented under conditions separate from the guidelines described within this document; unused classrooms within facilities currently operating as Central Linn Schools may also be leased to community groups fostering an opportunity that fits the needs of the district or school, e.g., early childhood programs operating in elementary schools.

Long-term (longer than three months) rental/leases of district facilities (both active schools and inactive facilities) may require a negotiated contract and will be reviewed on a case by case basis with specific review as to the potential impacts on the educational environment. The guidelines noted within this document are intended for use specifically with short-term situations.

a. Key Considerations for Developing Priorities

1. Does it service our students?
2. Does it help our students?
3. Does it promote better identified achievement goals?
4. Does it promote an opportunity for all to learn skills and sportsmanship?
5. Does it meet the community's need for after school care and help keep our students safe and supervised?
6. Does it serve the needs of the community?

b. School Day Priorities

1. First priority will be given to Central Linn School District programs. No outside use will be considered until district program needs, including athletics and activities, are met. Student program needs will outweigh the needs of programs focused on staff.
2. Second priority will be given to district-sponsored programs operating for the benefit of district students.
3. Third priority will be given to volunteer organizations with the primary focus to support district students in district curriculum.
4. Other outside uses during the school day are generally prohibited.

c. Non School Day and After School Day Priorities

1. First priority will be given to Central Linn School district programs. No outside use will be considered until district maintenance and educational program needs (including, but not limited to parent open houses, performances,

athletics, and activities) are met. Student programs will receive priority scheduling over adult/staff programs.

2. Second priority will be given to district-sponsored programs operating for the benefit of district students.
3. Third priority will be given to non-profit programs designed to build skills of district students in non-cut/all-play activities allowing every interested student to participate.
4. Fourth priority will collaboratively take into consideration the need for non-profit programs designed to develop skills of district students in competitive activities and non-profit adult recreation.
5. Fifth priority will be given to non-profit groups and government organizations conducting activities for adults, or intended for mixed adult and youth participants.
6. Sixth priority will be given to organized groups not recognized as non-profit or private individuals engaging in activities for the benefit of students and community patrons.
7. Final priority is fund-raising activities, with priorities given first to non-profit groups, then to private individuals, and lastly, to for-profit organizations.

d. Additional Guidelines

1. Meetings will be held seasonally for the purpose of allocating facilities and fields. Meeting dates and times may be scheduled by the building administrator and District office.
2. Practices for individual teams within priority programs may be limited so the district's available space serves as many community needs as possible.
3. Age-appropriate placement is advised whenever possible (i.e., middle school aged programming should be scheduled at a middle school, elementary programming should be scheduled at an elementary school). It is recommended that adult activities be placed at either high school or middle school facilities.
4. Age-appropriate timing is preferred.

14. Fee Schedules

Fees include user's set up and break down times needed to access the building or grounds. Fees also are determined by school days (non-school hours) and non-school days. Non-school days are charged at a higher rate than school days (non-school hours). Additional fees may be charged to the user if supervision, kitchen, or custodial staff is required.

15. Facility and Field Usage Fees:

	School Days (Non-School Hours)	Non-School Days*
	Hourly Rate	Hourly Rate
Elementary School Activities		
Classroom	\$12.00	\$18.00
Conference Room	\$18.00	\$26.00
Cafeteria	\$33.00	\$52.00
Cafeteria and Kitchen***	\$46.00	\$65.00
Large Gymnasium	\$39.00	\$77.00
Small Gymnasium	\$30.00	\$50.00
All Fields Per Field	\$20.00	\$20.00
Jr/Sr High School Activities		
Classroom	\$12.00	\$18.00
Special Classroom (shop, labs, mat room)**	\$18.00	\$26.00
Auditorium	\$33.00	\$52.00
Cafeteria	\$46.00	\$72.00
Cafeteria and Kitchen***	\$65.00	\$90.00
Gymnasium	\$77.00	\$104.00
Artificial Turf Fields/Track****	\$85.00	\$85.00
Football Field	\$20.00	\$20.00
All Other Fields Per Field	\$20.00	\$20.00

Special Use Permit Fee (all facilities)

All fees charged in hourly increments only. Reduced rate may apply to some areas.
Certificate of Liability Insurance may be required.

*Supervision or Custodial coverage may be required on non-school days at an additional rate of \$40/hour.

**Use of special classrooms is generally prohibited, but use may be granted on a case-by-case basis.

***Cafeteria and Kitchen-Permission from Food Service/additional charge for kitchen supervisor required.

****CLHS Artificial Turf/Track subject to approval by Athletic Director & Facilities.

Any team, not in direct competition with Central Linn teams or during regular season, will be allowed facility use at the discretion of the superintendent.

**CENTRAL LINN SCHOOL DISTRICT
ENROLLMENT**

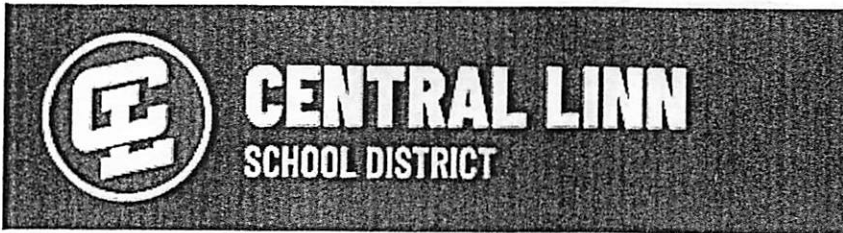
As of September 26, 2023

<i>September 2023</i>	<i>June 2023</i>	<i>September 2023</i>
K 39	K 32	K 39
1 31	1 42	1 31
2 44	2 38	2 44
3 35	3 36	3 35
4 35	4 37	4 35
5 41	5 39	5 41
6 42	6 41	6 42
<i>Total 266</i>	<i>Total 265</i>	<i>Total 267</i>
7 46	7 28	7 46
8 35	8 46	8 35
9 50	9 46	9 50
10 51	10 51	10 51
11 49	11 53	11 49
12 56	12 50	12 56
<i>Total 289</i>	<i>Total 274</i>	<i>Total 287</i>
District Total 555	District Total 539	District Total 554

September 2003 = 583
September 2004 = 640
September 2005 = 647
September 2006 = 678
September 2007 = 644
September 2008 = 651
September 2009 = 655
September 2010 = 708

September 2011 = 676
September 2012 = 676
September 2013 = 710
September 2014 = 657
September 2015 = 643
September 2016 = 652
September 2017 = 643
September 2018 = 644

September 2019 = 633
September 2020 = 579
September 2021 = 552
September 2022 = 529
September 2023 = 555



October 18, 2023

Prepared For: Central Linn School Board
Prepared By: Candace Pelt, Superintendent
Meeting Date: October 18, 2023

Central Linn HS HVAC Upgrade Action Required

This letter is to recommend action by the Central Linn School District in response to the bids received on October 18, 2023 at 2:30 PM for the CLHS HVAC Upgrade ITB. Three bids were received. The bids were in the following amounts for:

1. Hydrotemp \$276,650
2. Richardson Remodeling and Construction \$294,455
3. Apex Manufacturing \$471,000

Bid alternates were received for alternative heat sources; due to the lead time of 13 weeks for an alternative boiler system, we are not considering this bid. We recommend that the Central Linn School District take the following action:

1. Accept the bids that were submitted prior to the established bid closing time
2. Award the contract to HydroTemp base bid in the amount of \$276,650

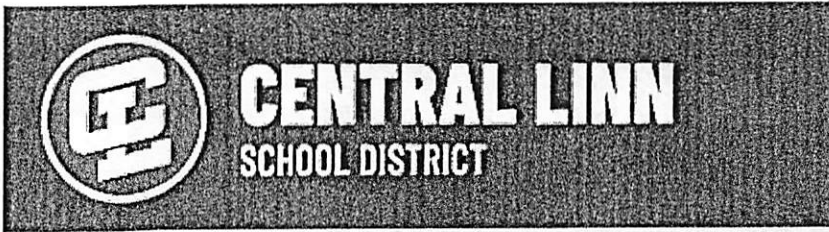
It is our opinion that HydroTemp has sufficient experience and qualifications to satisfactorily construct the project. Assuming the Central Linn School District and Board concurs with our recommendation, a Notice of Intent to Award will be issued to HydroTemp.

Pursuant to ORS279C.835, the Oregon Bureau of Labor & Industries requires that Form WH-81 be filled out by the contracting agency and sent to them with a copy of the first-tier subcontractor form, if applicable, (ORS 279C.3780), within 30 days of issuing the Notice of Intent to Award. The form is available at:

<https://www.oregon.gov/boli/WHD/PWR/docs/wh81.pdf>

The Owner is also responsible for payment of the Public Works fee to the Bureau of Labor & Industries. This payment is accompanied by form WH-39 which is available at:

<https://www.oregon.gov/boli/WHD/PWR/docs/wh39.pdf>

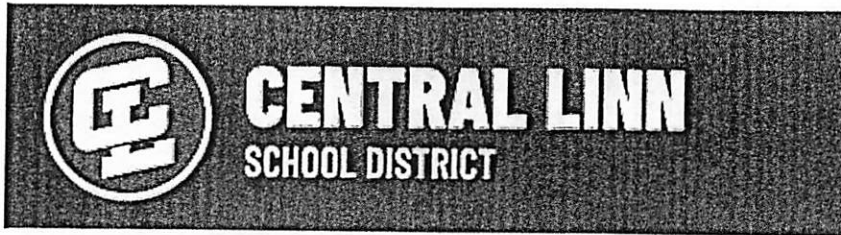


Budget Note

We budgeted \$200,000 this year for maintenance contracted services at CLHS. The remaining difference will be transferred from Contingency Appropriation with a transfer resolution at the end of the school year. While this is over budget, we believe it is a critical requirement to continue the operations of school.

Action Requested

Authorize a Notice of Intent to Award and subsequent contract agreement with HydroTemp in the amount of \$276,650.00 for the CLHS HVAC system.



October 18, 2023

Prepared For: Central Linn School Board
Prepared By: Candace Pelt, Superintendent
Meeting Date: October 18, 2023

Central Linn HS CTE Building Phase 1

Action Required

This letter is to recommend action by the Central Linn School District in response to the bids received on October 18, 2023 at 10:00 AM for the CTE Building construction project. Five bids were received. The bids were in the following amounts for:

1. Essex Construction \$1,110,000
2. Andy Medcalf Construction \$1,265,974
3. Wildish Construction \$1,490,000
4. Kirby Nagelhout Construction \$1,540,000
5. Baldwin General Contracting \$1,444,041

Bid alternates were received for skylights, windows and an increased building size, but not all alternates are being considered due to budget constraints. We recommend that the Central Linn School District take the following action:

1. Accept the bids that were submitted prior to the established bid closing time
2. Award the contract to Essex Construction base bid in the amount of \$1,110,000, alternate #1 \$21,200 and alternate #2 \$17,000 for total contract \$1,148,200

It is our opinion that Essex Construction has sufficient experience and qualifications to satisfactorily construct the project including meeting all requirements for the federal grant project aligned to Capital Project Reporting. Assuming the Central Linn School District and Board concurs with our recommendation, a Notice of Intent to Award will be issued to Essex Construction.

Pursuant to ORS279C.835, the Oregon Bureau of Labor & Industries requires that Form WH-81 be filled out by the contracting agency and sent to them with a copy of the first-tier subcontractor form, if applicable, (ORS 279C.3780), within 30 days of issuing the Notice of Intent to Award. The form is available at:

<https://www.oregon.gov/boli/WHD/PWR/docs/wh81.pdf>



The Owner is also responsible for payment of the Public Works fed to the Bureau of Labor & Industries. This payment is accompanied by form WH-39 which is available at: <https://www.oregon.gov/boli/WHD/PWR/docs/wh39.pdf>

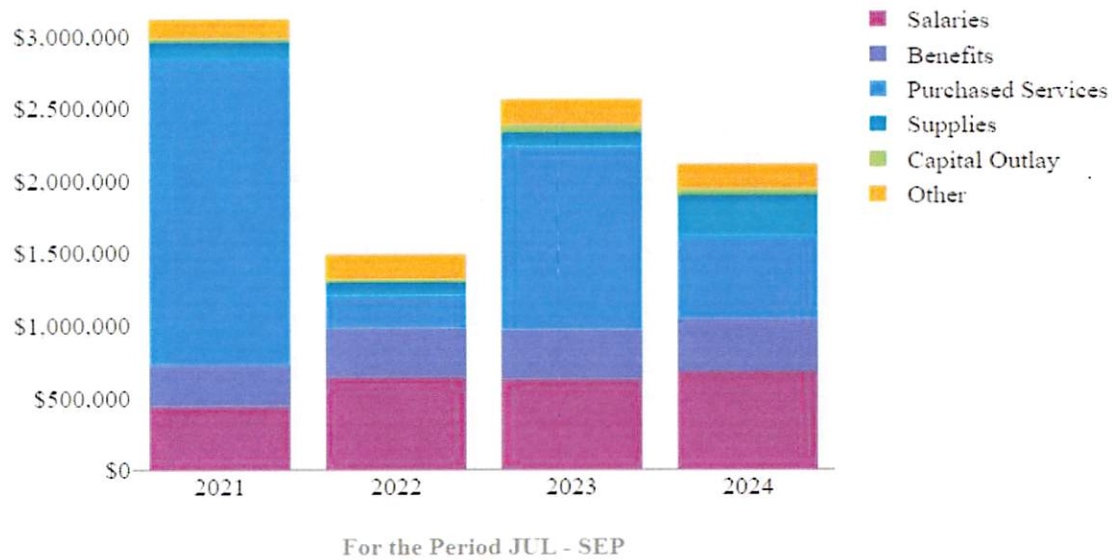
Budget Note

We have budgeted \$1,800,000.00 for Phase 1 of the CTE Building Project. This includes \$800,000 federal ESSER Grant dollars and two years investing \$500,000 into the Maintenance Reserve Fund totalling \$1,000,000.00. This bid falls within projected budget amounts for the project.

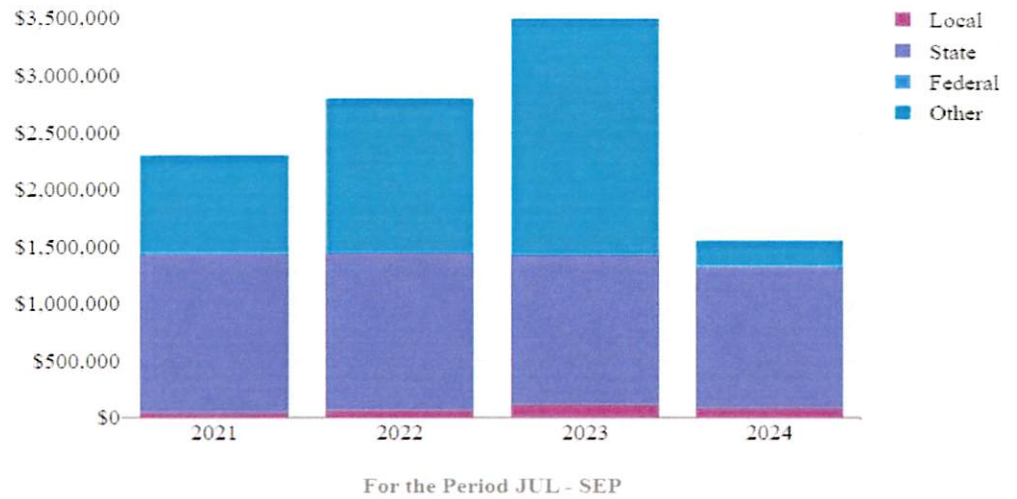
Action Requested

Authorize a Notice of Intent to Award and subsequent contract agreement with Essex Construction in the amount of \$1,148,200 for the CTE Building Phase 1 construction project.

Year to Date Expenses by Object



Year to Date Revenues by Source



WE NEED

help!

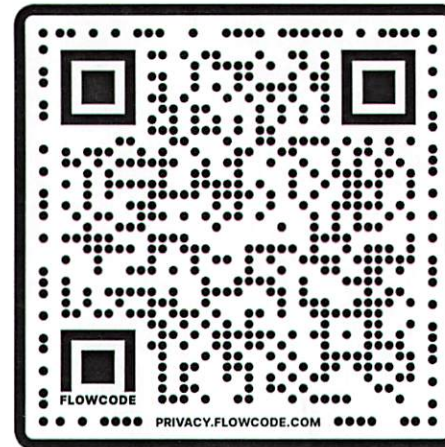


PROFESSIONAL SPORTS
CAMERA



We are stoked to announce that we have a media manager! We are in need of a professional sports camera to get some awesome shots for your favorite sports! Any donations or funds would be appreciated to accomplish this goal!

Anything helps & Is
Appreciated!



for more info email Mrs Cleveland
kelly.cleveland@centrallinn.k12.or.us
or Media Manager
joselyn.morales@students.centrallinn.k12.or.us