

1.0 FLAG SALUTE/ROLL CALL

On September 11, 2023 Chair Karo called the meeting to order at approximately 6:30 p.m. in the Central Linn High School Cafeteria and via Zoom. A moment of silence was observed for the victims of 9/11.

Members Present: David Karo, Tony Isom, Kirt Glenn, Suzy Parker, Jason Curtis, Carie Simon, Parker Leigh

Others Present: Candace Pelt, Dena Crowell, Tia Parrish, Joel Sauter, Joni Wixom, James Shannon, Nittaya Shannon, Kevin Wise, Dean Rech, Celeste Van Cleave, Alena Fitzmorris, Michelle Isom, Kathy Smith, Brooke Glaser, Rachel Hampton, Grace Mast

2.0 AGENDA

2.1 Agenda Adjustments: Adding 4.8, FFA Field Trip; moving 3.2, Strategic Plan Pillars to 3.3; moving 3.3, Strategic Plan Discussion to 3.4; changed current 3.2 to ASB Report

2.2 Adopt Board Agenda: Director Curtis made a motion to adopt the September Board Agenda. Director Parker second the motion. Motion passed 7-0.

3.0 GOOD OF THE ORDER/COMMUNICATIONS

3.1 Community Partnerships: Michelle Isom, City of Halsey Representative, announced that City Administrator, Hilary Norton, resigned and Interim City Administrator, Wes Hair, will be filling in until the position is filled. Mrs. Isom reported the City is seeking input from the community on whether to continue their Third Thursday activity and on what the City should be focusing on in order to set goals in October.

3.2 ASB Report: Alenda Fitzmorris, ASB Representative, reported on Back-to-School and Homecoming activities.

3.3 Strategic Plan Pillars: The Central Linn Leadership Team presented on the Strategic Plan Pillars Scorecard goals, measurements, baseline data, along with strategies that will work towards pillar improvement.

3.4 Strategic Plan Discussion: Dr. Pelt shared that Scorecard is a five year process, that the goals presented are based on year one data and an update will be presented to the Board in January with year end wrap up at the end of the school year. Chair Karo asked how inclusion has gone at the start of this year with Principal Joel stating that kids are naturally already forming 'wrap around' actions with their peers, where students help out and/or redirect. Director Curtis complimented the Leadership Team for their work and time 'in the trenches'.

4.0 ACTION/BUSINESS

4.1 Approve Minutes of the August Regular Board Meeting: Director Leigh made a motion to approve the August Regular Board Meeting, with revisions. Director Curtis second the motion. Motion passed 7-0.

5.4 Approve Minutes of the Board Retreat:

5.4.1 Director Leigh made a motion to approve the August 18th Board Retreat Minutes, with revisions. Director Parker second the motion. Motion passed 5-0. Director Glenn and Director Simon abstained from vote.

5.4.2 Director Parker made a motion to approve the August 19th Board Retreat Minutes. Director Simon second the motion. Motion passed 5-0. Director Leigh and Vice Chair Isom abstained from vote.

4.3 Adopt Board Operating Agreement (BOA): Director Leigh made a motion to adopt the Board Operating Agreement, as presented. Vice Chair Isom second the motion. Discussion: BOA number seven will be revised to include that board members may respond to written requests and will direct board operations questions to the superintendent. Director Curtis made a motion to adopt the BOA, with amendment of number seven. Vice Chair Isom second the motion. Motion passed 6-0. Director Simon abstained from vote.

4.4 Adopt Board Goals: Director Parker made a motion to adopt Board Goals as determined at the Board Retreat for the 2023/2024 school year, as presented. Director Glenn second the motion. Motion passed 6-0. Director Simon abstained from vote.

4.5 Acknowledge Staff Changes: The Board acknowledged the hire of Dawn Lincoln, Bus Driver and Jake Gaskey, Junior High Soccer Coach.

4.6 Approve Licensed Hire: Director Leigh made a motion to approve the hire of Tim Walter, Part-Time Elementary Teacher on a probationary contract. Director Parker seconded the motion. Motion passed 7-0.

4.7 Adopt CLEA Memorandum of Understanding: Director Leigh made a motion to adopt the CLEA Memorandum of Understanding. Director Glenn seconded the motion. Motion passed 7-0.

4.8 FFA Nationals Trip: Ms. Smith and Brooke Glaser reported that fourteen students, along with four chaperones, plan to attend the National FFA Convention that will be held in Indianapolis, Indiana from October 28 through November 4, 2023. Chair Karo made a motion to approve the FFA request to attend the National FFA Convention. Director Simon second the motion. Motion passed 7-0.

5.0 REPORTS

5.1 Financial Report: Celeste Van Cleave, Business Manager, reported on the process of district RFPs. Board policy for audits does not contain an RFP for service contracts do not require an RFP process. Service contracts are scored based on service qualification rather than price as with construction contracts. Ms. Van Cleave reminded the Board that service contracts are an administrative action and not Board work.

Mrs. Van Cleave reported being in the process of health insurance enrollment and that the revenue financial report indicates two State School Fund payments received in July. The state front loads districts with State School Fund dollars to help with operational start of school year expenses.

5.2 Superintendent: Superintendent Pelt thanked the Leadership Team for their planning and efforts which created a smooth start of the school year. She then reported that staff spent a lot

of their time over the summer in professional development opportunities and that Counselors, Rod Baney and Joanne Trczinski, provided two days of trauma informed training paraprofessional during in-service week. Dr. Pelt provided an update on sports activities and on the new elementary playground installation.

Due to the change in bell schedules that has created a decrease in instructional time, Dr. Pelt announced that listening sessions around instructional minutes will be scheduled and encourages two to three board members, staff, students and parents to attend. She wants to hear feedback from everyone on what opportunities could be implemented including adding a full Friday school day, which would require labor negotiations. The first listening session will be planned in November.

Finally, James Shannon presented to the Board his Construction classes' Viking Chair projects.

6.0 AUDIENCE COMMENTS

Grace Mast, Attendance

6.1 Board Chair Response: Dr. Pelt reported on attendance and enrollment for the start of the 2023/2024 school year.

7.0 ADJOURN

With no further business before the Board, Chair Karo adjourned the meeting at approximately 7:41 p.m.

Dena Crowell, Board Secretary

David Karo, Board Chair

Date Approved

**Meeting minutes approved October 18, 2023.
Original minutes with signatures on file at the District Office.**