

January 8, 2024  
6:30 P.M.

- 1.0 ROLL CALL Dena Crowell  
Zone 1, Carie Simon; Zone 2, Tony Isom; Zone 3, Parker Leigh; Zone 4, Suzanne Parker;  
Zone 5, Jason Curtis; Zone 6, Kirt Glenn; Zone 7, David Karo
- 2.0 AGENDA David Karo  
2.1 Agenda Adjustment David Karo  
2.2 Adopt Board Agenda David Karo
- 3.0 GOOD OF THE ORDER / COMMUNICATIONS David Karo  
3.1 School Board Recognition Candace Pelt  
3.2 ASB Report ASB Representative  
3.3 Community Partnerships Michelle Isom  
3.4 Building Report Joel Sauter/Dean Rech  
3.5 Food Services Presentation Celeste Van Cleave/Cindy Chapman  
3.6 Early Literacy Grant Candace Pelt  
3.7 Community Bond Advisory Committee Candace Pelt
- 4.0 ACTION / BUSINESS David Karo  
4.1 Approve December Regular Board Minutes David Karo  
4.2 Staff Acknowledgements Candace Pelt  
4.3 Acknowledge Superintendent Evaluation David Karo  
4.4 Acknowledge First Reading or Candace Pelt  
Designate to Policy Committee, Board Policies:  
BD/BDA, Board Meetings  
BDC, Executive Sessions
- 5.0 REPORTS David Karo  
5.1 Financial Report Celeste Van Cleave  
5.2 Superintendent Candace Pelt
- 6.0 AUDIENCE COMMENTS David Karo  
The Board is interested in hearing from our community. Public comments are welcome at the specified place on the agenda. Comments need to be about district operations and programs. The Board is unable to hear in open session any matters related to personnel or students. If you have personnel concerns, please share those directly with the superintendent. If you have a complaint, you wish the district to address, please follow our policy KL (public) or GBM (staff).
- 6.1 Board Chair Responses David Karo
- 7.0 ADJOURN David Karo

**AGENDA EXPLANATIONS**

4.2 **Staff Acknowledgements** - Acknowledge the hire of Bailey McManus, Paraprofessional.

4.4 **Acknowledge First Reading or Designate to Policy Committee. Board Policies** -  
Please refer to Policy Cover Pages for policy update information.

BD/BDA, Board Meetings

Optional Updates

BDC, Executive Sessions

Optional Updates

**UPCOMING EVENTS**

**Transportation Listening Session** - January 8th, 2024 @ 9:30 a.m. in Junior High, Room 406.

**Board Work Session** - February 5th, 2024 @ 6:00 p.m. at CLES Conference Room and via Zoom.  
Topic: Budget, Board Leadership Succession, Policy Committee Update

**Next Board Meeting** - February 19th, 2024 @ 6:30 p.m. at CLES Conference Room and via Zoom.

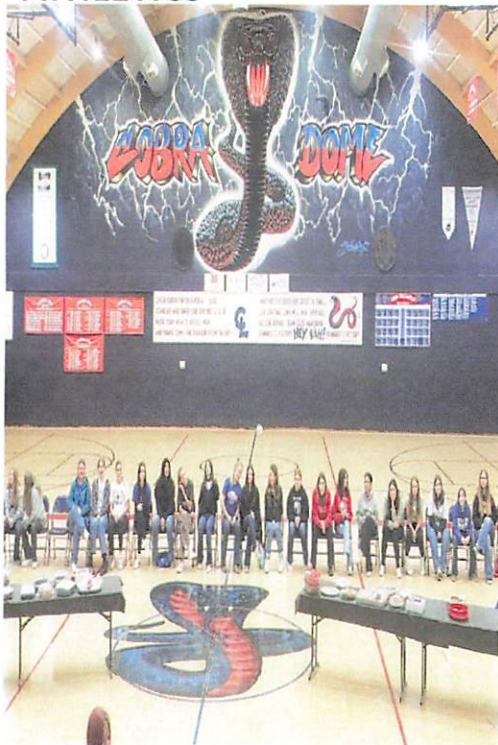
# **Central Linn Elementary Building Report**

January 2024

1. Changes to this year
  - a. Playground updates
  - b. Movement Lab
  - c. Office Changes
  - d. Dedicated meeting times
  - e. Inclusion
  
2. Family Engagement Night Report
  
3. Professional Development Opportunities
  - a. South Dakota
  - b. Klamath Falls
  
4. Winter Conert

# CENTRAL LINN Jr/Sr HIGH SCHOOL JANUARY BOARD REPORT

## ATHLETICS



Thank you Central Linn! I would like to thank all of you who showed up for the girls basketball pie auction! The team was able to raise 11,000.00 dollars because of your generosity! If you did not have the opportunity to attend and support the girls basketball team, donations can still be made to the program. Simply write a check to Central Linn Girls Basketball and turn it into the main office. Again, thank you for supporting the team!



# CENTRAL LINN Jr/Sr HIGH SCHOOL JANUARY BOARD REPORT

## BASEBALL BANNER FUNDRAISER

The High School Baseball Program has started their Banner Sales Fundraiser, where in exchange for a donation the business gets an opportunity to advertise themselves on the outfield fence at the baseball field. If you or someone you know is interested in becoming a sponsor of the Baseball Program, contact Coach Gus Isom via email or phone for more information.

Contact:

Phone: 541-760-7657

Email: [cobra.baseball@gmail.com](mailto:cobra.baseball@gmail.com)



# CENTRAL LINN Jr/Sr HIGH SCHOOL JANUARY BOARD REPORT

## Cobra Basketball

Congratulations to the Lady Cobra basketball team for winning the Salem Academy Crusader Classic over Christmas break!



# CENTRAL LINN Jr/Sr HIGH SCHOOL JANUARY BOARD REPORT

## Cobra Wrestling

### Harrisburg Tournament

Montana Crowl 4<sup>th</sup>  
Luci Kennedy 4<sup>th</sup>  
Hannah Travis 1<sup>st</sup>

### Central Linn Invite

**Boys/Girls Team 2<sup>nd</sup>**  
Colton Hein 3<sup>rd</sup>  
Rykin Hoberstock 4<sup>th</sup>  
Wyatt Tigner 2<sup>nd</sup>  
Cole Johnson 2<sup>nd</sup>  
Hollis Kizer 4<sup>th</sup>  
Montana Crowl 2<sup>nd</sup>  
Lily Diaz 2<sup>nd</sup>  
Hannah Travis 1<sup>st</sup>

### Lowell Tournament

Rykin Hoberstock 4<sup>th</sup>  
Wyatt Tigner 2<sup>nd</sup>  
Gradi Spencer 2<sup>nd</sup>  
**Girls Team 2<sup>nd</sup>**  
Montana Crowl 4<sup>th</sup>  
Lily Diaz 3<sup>rd</sup>  
Luci Kennedy 3<sup>rd</sup>  
Emily Musgrove 3<sup>rd</sup>  
Hannah Travis 1<sup>st</sup>



# CENTRAL LINN Jr/Sr HIGH SCHOOL

## ACTIVITIES



The Drama students put on two great One Act shows. The two shows were both comedies and very entertaining. Both plays were directed by students. The first play was directed by Gavin Chatfield and the second play was co-directed by Sarah Murphy and Sophie Reynolds. The evening went very well and the audience really enjoyed the shows.

## COBRA EDUCATIONAL & REWARDS ACTIVITIES



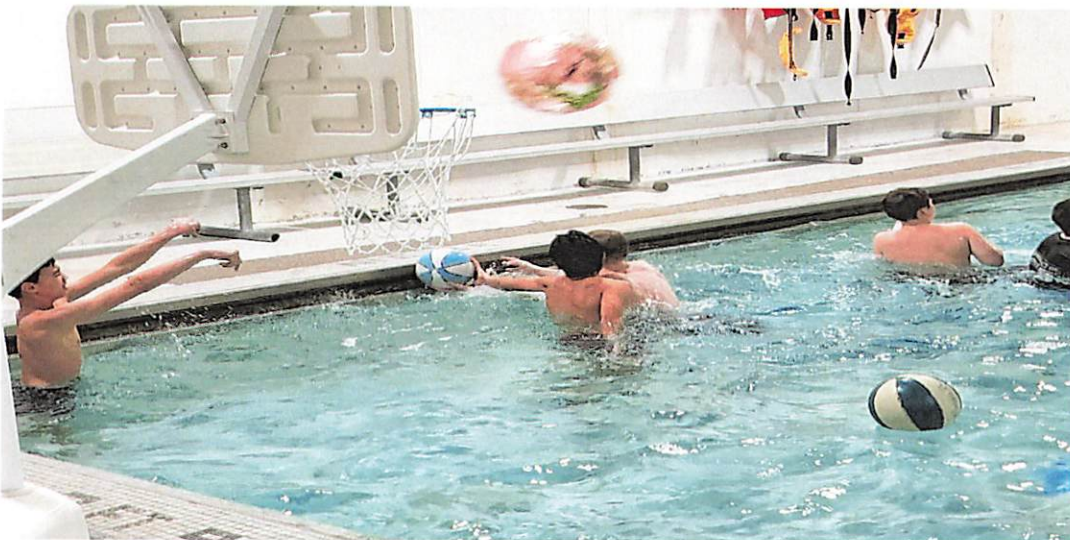
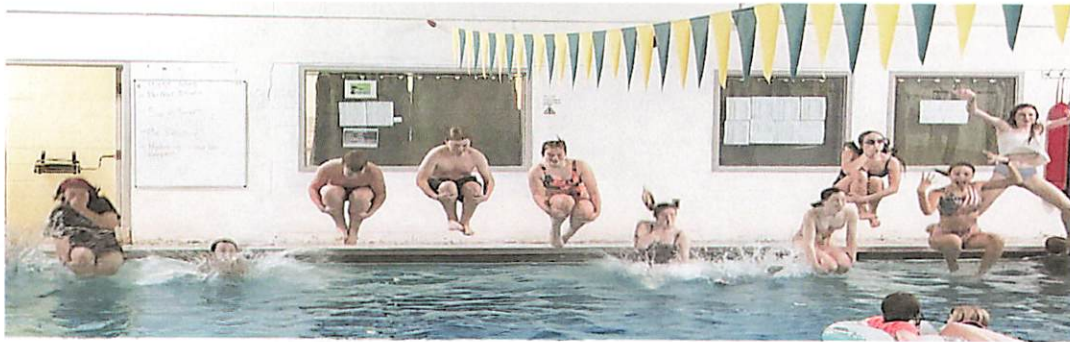
The **Tri-District Health Day** was a wonderful success. Students are continuing to tell our school counselor, Sue Harte, thank you for having it. One student said he had learned so much and was very excited about it. Adults were talking about possibilities for "next year". LBL ESD found out about the event and sent someone down to check it out. She thought it was such a great idea and will be writing





# CENTRAL LINN Jr/Sr HIGH SCHOOL

## ACTIVITIES



On December 14th we rewarded our **ACE'S REWARD CELEBRATION** fall recipient students with a trip to swimming. ACE is a reward based on A (Attendance that is fully documented with no unexcused/unexplained absences), C (Citizenship- receiving zero referrals to the office) and E (Eligibility-passing all of your classes). We were able to qualify and take over 50% of the junior high with these requirements. We will start fresh after the break and work towards earning a Winter ACE reward trip in March.

# CENTRAL LINN Jr/Sr HIGH SCHOOL

## ACTIVITIES

### WINTER CONCERT BAND & CHOIR

On Wednesday, December 13th, the band and choir departments at CLHS presented their annual holiday concert. The following ensembles performed at this event: Intermediate Band, Concert Choir, Concert Band, and Blue Notes. Every student worked hard to prepare their music and offered a wonderful performance to the audience. There was a large community turnout for this event and we hope this concert brought festive cheer to all who attended. We wish you and your families a joyous holiday season!

Please like and follow the [Central Linn Performing Arts](#) Facebook page to stay updated with upcoming events.



# CENTRAL LINN Jr/Sr HIGH SCHOOL

## ACTIVITIES

### CONGRATULATIONS CARTER MAST!

Carter won the US AIR FORCE drawing at the job fair! He was present with a new heavy duty backpack from Sargent Nicholas Schaffer!



**1.0 FLAG SALUTE/ROLL CALL**

On December 4, 2023 Chair Karo called the meeting to order at approximately 6:35 p.m. in the Central Linn Elementary Conference Room and via Zoom.

**Members Present:** David Karo, Tony Isom, Kirt Glenn, Suzy Parker, Jason Curtis, Carie Simon, Parker Leigh

**Others Present:** Candace Pelt, Dena Crowell, Celeste Van Cleave, Jason Hays, Michelle Isom, Wes Hair, Jerry Lachenbruch, Emmie Helget, Dalton Mast, Joselyn Morales, Jamie Derrickson, Mari Vanderstelt, Jolyne Walton, Cassie Hibbert and Patrick Linhart (Wenaha Group)

**2.0 AGENDA**

**2.1 Agenda Adjustments:** Adding 4.7, Approve moving February 12th Board Meeting to February 19th and adding February 5th Board Work Session

**2.2 Adopt Board Agenda:** Director Leigh made a motion to adopt the December Board Agenda, as amended. Director Parker second the motion. Motion passed 7-0.

**3.0 GOOD OF THE ORDER/COMMUNICATIONS**

**3.1 ASB Report:** Emmie Helget, ASB Representatives, reported on Leadership Goals and ASB Activities.

**3.2 Community Partnerships:** Michelle Isom, City of Halsey Representative, reported on City of Halsey activities and introduced Wes Hair, Interim City Administrator, and Jerry Lachenbruch, Halsey Mayor who provided a brief overview of projects they are working on.

**3.3 LBL/ESD Communications:** Jason Hays, LBL/ESD Superintendent, informed the board of services that the LBL/ESD offers to local districts.

**3.4 Community Bond Advisory Committee:** The Wenaha Group met with the Board and provided a slide show presentation which overviewed the Pre-Bond and Community Bond Advisory Committee process.

**3.5 Building Report:** As submitted in the Board Packet.

**3.6 Integrated Guidance Report - High School Success:** Dr. Pelt announced as part of the continuation of October's Integrated Guidance report on the Student Investment Account, this month's review is on High School Success.

**4.0 ACTION/BUSINESS**

**4.1 Approve Minutes of the November Regular Board Meeting:** Director Parker made a motion to approve the November Regular Board Meeting. Director Curtis second the motion. Motion passed 7-0.

**4.2 Approve Community Bond Advisory Committee:** Director Leigh made a motion to approve the Community Bond Advisory Committee. Director Curtis second the motion. Motion passed 7-0.

**4.3 Staff Acknowledgements:** The Board acknowledged the resignations of Jordan Meyer, Social Studies/ELA Teacher; Kirt Glenn, Junior High Cross Country Coach; and Zabien McKee, Technology Director.

**4.4 Approve Licensed Hire:** Chair Karo made a motion to approve the licensed hire of Sarah Damon, Social Studies/ELA Teacher. Director Leigh second the motion. Motion passed 7-0.

**4.5 Acknowledge Staff Positions and Pay:** The Board acknowledged the Staff Positions and Pay report, as submitted.

**4.6 Approve Grant Agreements for SIA and HSS:** The Board was provided the SIA and HSS Grant Agreements for Board approval which are both part of the Integrated Guidance. Director Leigh made a motion to approve Grant No. 34065 and No. 34343. Director Parker second the motion. Motion passed 7-0.

**4.7 Approve February 12th Board Meeting being moved to February 19th and adding a February 5th Work Session:** Chair Karo made a motion to approve moving the February 12th Board Meeting to February 19th and adding a February 5th Work Session. Director Leigh second the motion. Motion passed 7-0.

## **5.0 REPORTS**

**5.1 Financial Report:** Celeste Van Cleave, Business Manager, informed the Board that the District last received TAP Grants in 2020. Being that TAP Grants are only good for four years, they will need to be updated as a required component to the OSCIM Grant application. Mrs. Van Cleave recommended DA Davidson as bond underwriters due to working with them through the last two bond cycles, she also informed the Board that by approving the HSS/SIA Grant agreements, we can now claim funds. The District has been cash fronting expenses due to the Department of Justice's delay on the SIA and HSS agreements. Mrs. Van Cleave announced that with the help of Dr. Pelt and Rachel McKee, they've begun working on the Title Programs Federal Review and that this week she is working on a school finance prep course in order to become a National School Finance Officer.

**5.2 Superintendent:** Superintendent Pelt reviewed the Strategic Plan Pillar goals and action plans. She mentioned that the Leadership Team is working on PDSA (Plan, Do, Study, Act) cycles based on surveyed student data with a focus on menu choices along with discipline around bathroom behavior. Dr. Pelt thanked Board members for joining in the community and staff listening sessions on instructional time and reported that staff from each building joined the Leadership Team in participating in the Center for Educational Leadership classroom walkthroughs.

## **6.0 AUDIENCE COMMENTS**

No Comments Given

**6.1 Board Chair Response:** None

## **7.0 RECESS TO EXECUTIVE SESSION**

Under the Authority of ORS 192.660 (2)(i), to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or

staff member who does not request an open hearing, Chair Karo recessed the regular session to executive session at approximately 7:34 p.m.

**8.0 RECONVENE TO REGULAR SESSION**

Chair Karo reconvened to regular session at approximately 8:54 p.m.

**9.0 ADJOURN**

With no further business before the Board, Chair Karo adjourned the meeting at approximately 8:54 p.m.

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Dena Crowell, Board Secretary

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David Karo, Board Chair

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Date Approved

January 8, 2024

## Superintendent Evaluation

The Central Linn School District Board of Directors has completed the annual evaluation of Superintendent Dr. Pelt for 2023 on December 4<sup>th</sup> 2023. All members have been on the board for more than a year and have had the pleasure of observing Dr. Pelt's performance first hand.

The evaluation focused on eight professional standards and superintendent goals.

We the board have determined that Dr. Pelt has performed her duties as Superintendent in an exemplarily manner consistent with the professional standards. Her visionary leadership is creating a culture and a system that will outlive her tenure. She is committed to the professional development of all district employees, not just teachers. She has fostered community relationships providing an atmosphere conducive to open and productive communication. Large problems have become a team effort where all parties are heard. Her actions are consistently based on the best outcome for all students. Dr. Pelt's actions go beyond our district. She has provided input for senate bills and mentored junior superintendents in neighboring districts.

Dr. Pelt has been an excellent steward of the district campuses. She developed a Long-Term Facilities Plan, aligning Budget Goals with facility improvements. With the loss of the High School boiler, her team facilitated the installation of ductless heat pumps; restoring heat, adding air conditioning, and lowering operational costs. Dr. Pelt and her staff developed a strategy to fund the new CTE/AG building with grant and general fund dollars. The new building is an example of her commitment to our community and will help bridge the gap from adolescence to adulthood for our students.

We are excited for the team effort of continued improvement and the success of our district.

David Karo, Board Chairman  
Central Linn School District Board of Directors



## CENTRAL LINN SCHOOL DISTRICT POLICY AGENDA ITEM

January 8, 2024

**POLICY:** BD/BDA - Board Meetings

**OSBA Recommendation:** Optional

### First Reading

#### **DESCRIPTION OF CHANGE RECOMMENDATION:**

House Bill 2805 (2023) and House Bill 2806 (2023) added new provisions to Public Meetings Law and executive sessions, expanded Oregon Government Ethics Commission (OGEC) oversight of public meetings law, and added provisions requiring a board member to receive mandatory public meetings training.

As a result of HB 2805, a person who believes the district has violated identified provisions of public meetings law may be able to file a grievance with the district in accordance with law. The new public meetings law provisions to file a grievance become effective in September 2023.

The new public meetings law provisions for executive sessions (HB 2806), which now include considering matters relating to the safety of the board, district staff and volunteers and the security of district facilities and meeting spaces, as well as considering matters relating to cyber security infrastructure and responses to cyber security threats, are effective now.

The new board member training requirement takes effect January 1, 2024.

#### **SUPERINTENDENT'S RECOMMENDATION:**

For discussion at this time.



# Central Linn School District 552-C

Code: **BD/BDA**  
Adopted: 8/11/97  
Revised: 4/14/05; 5/14/18;  
1/10/22

First Reading: 1/08/23

## Board Meetings

Optional policy. School boards must follow public meeting law regardless of whether the board adopts this policy. This policy reflects public meeting law as amended by House Bill 2805 (2023).

The Board has the authority to act only when a quorum is present at a duly called regular, special or emergency meeting. "Meeting" means the convening<sup>1</sup> of a quorum of the Board as the district's governing body to make a decision<sup>2</sup> or to deliberate<sup>3</sup> toward a decision on any matter. This includes meetings for the purpose of gathering information to serve as the basis for a subsequent decision or recommendation by the ~~Board governing body~~, i.e. a work session. "Meeting" does not include any on-site inspection of any project or program the attendance of members of the Board at any national, regional or state association to which the Board or its members belong.

The affirmative vote of the majority of members of the Board is required to transact any business.

All regular, special and emergency meetings of the Board will be open to the public except as provided by law. Access to and the ability to attend all meetings (excluding executive sessions) by telephone, video or other electronic or virtual means will be made available when reasonably possible. All meetings will be conducted in compliance with state and federal statutes. Information how to give or submit public comment is outlined in Board policy BDDH-Public Comment at Board Meetings and posted on the district's website.

All Board meetings, including Board retreats and work sessions, will be held within district boundaries, except as allowed by law<sup>4</sup>. The Board may attend training sessions outside the district boundaries but cannot deliberate or discuss district business. No meeting will be held at any place where discrimination on the basis of disability, race, creed, color, sex, sexual orientation, gender identity, age or national origin is practiced.

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[1] "Convening" means: (a) Gathering in a physical location; (b) Using electronic, video or telephonic technology to be able to communicate contemporaneously among participants; (c) Using serial electronic written communications among participants; or (d) Using an intermediary to communicate among participants.

[2] "Decision" means any determination, action, vote or final disposition upon a motion, proposal, resolution, order, ordinance or measure on which a vote of a governing body is required, at any meeting at which a quorum is present.

[3] "Deliberation" means discussion or communication that is part of a decision-making process.

[4] ORS 192.630(4). Meetings of the governing body of a public body shall be held within the geographic boundaries over which the public body has jurisdiction, or at the administrative headquarters of the public body or at the other nearest practical location. Training sessions may be held outside the jurisdiction if no deliberations toward a decision are involved.

All regular, special and emergency meetings of the Board will be open to the public except as provided by law. Access to and the ability to attend all meetings (excluding executive sessions) by telephone, video or other electronic or virtual means will be made available when reasonably possible. All meetings will be conducted in compliance with state and federal statutes. Information how to give or submit public comment is outlined in Board policy BDDH-Public Comment at Board Meetings and posted on the district's website.

All Board meetings, including Board retreats and work sessions, will be held within district boundaries, except as allowed by law. The Board may attend training sessions outside the district boundaries but cannot deliberate or discuss district business. No meeting will be held at any place where discrimination on the basis of disability, race, creed, color, sex, sexual orientation, gender identity, age or national origin is practiced.

The Board will give public notice reasonably calculated to give actual notice to interested persons, including the news media which have required notice ~~those with disabilities~~, of the time and place for all Board meetings and of the principal subjects to be considered. The Board may consider additional subjects at a meeting, even if they ~~were~~ are not included in the notice.

If requested to do so at least 48 hours before a meeting held in public, the Board shall make a good faith effort to provide an interpreter for hearing impaired persons. If the meeting is being held upon less than 48 hours' notice and a request for an interpreter is made, the Board shall make a reasonable effort to have an interpreter present. Other appropriate auxiliary aids and services will be provided upon request and appropriate advance notice.

If requested to do so at least 72 hours before a meeting held in public, the Board shall make a reasonable effort to provide translation services.

All meetings held in public shall comply with the Oregon Indoor Clean Air Act.

The possession of dangerous or deadly weapons and firearms, as defined in law and Board policy, is prohibited on district property.

#### Regular, Special and Emergency Meetings

Generally, a regular Board meeting will be held each month, with the exception of July. The regular meeting schedule will be established at the annual organizational meeting after July 1, but may be changed by the Board with proper notice. The purpose of each regular monthly meeting will be to conduct the regular Board business.

No later than the next regular meeting following July 1, the Board will hold the annual organizational meeting to elect Board officers for the coming year and to establish the year's schedule of Board meetings. In Board election years (odd numbered years), the first meeting will be held no later than the second Monday in August. Previous years organizational designations shall remain in place until such meeting is held.

Special meetings can be convened by the Board chair, upon request of three Board members, or by common consent of the Board at any time to discuss any topic. A special meeting may ~~also~~ be schedule

if less than a quorum is present at a meeting, ~~or~~ additional business still needs to be conducted at the ending time of a meeting, conducting business prior to the next regular meeting would be advantageous to the district or other reasons. At least 24 hours' notice must be provided to all Board members, the news media, which have requested notice, and the general public for any special meeting.

Emergency meetings can be called by the Board in the case of an actual emergency upon appropriate notice under the circumstances. The minutes of the emergency meeting must describe the emergency. Only topics necessitated by the emergency may be discussed or acted upon at the emergency meeting.

#### Communications Outside of Board Meetings

Communications, to, by and among a quorum of Board members outside of a legally called Board meeting, in their capacity as Board members, shall not be used for the purpose of discussing district business. This includes electronic, video or telephonic communications, serial electronic communications among participants and using an intermediary to communicate among participants. ~~Such Electronic~~ communications among Board members shall be limited to messages not involving deliberation, debate, decision-making or gathering of information on which to deliberate.

~~Electronic communications may contain:~~ Communications outside of a Board meeting may contain:

a. Communications to, between or among members of a governing body that are:

(1) Purely factual or educational in nature and that convey no deliberation or decision on any matter that might reasonable come before the Board (including agenda and information concerning agenda items):

(2) Not related to any matter that, at any time, could reasonably be foreseen to come before the Board for deliberation and decisions; or

(3) Nonsubstantative in nature, such as communication relating to scheduling, leaves of absence or other similar matters; or

~~a. Agenda item suggestions;~~

~~b. Reminders regarding meeting times, dates and places;~~

~~c. Board meeting agendas or information concerning agenda items;~~

~~d. One-way information from Board members or superintendent to each Board member (e.g., an article on student achievement or to share a report on district progress on goals) so long as that information is also being made available to the public;~~

e. b. Individual responses to questions posed by community members, subject to other limitations in Board policy.

E-mails sent to other Board members will have the following notice:

*Important: Please do not reply or forward this communication if this communication constitutes a decision or deliberation toward a decision between and among a quorum of a governing body which could be considered a public meeting. Electronic communications on district business are governed by Public and Meetings Law.*

## Private or Social Meetings

Private or social meetings of a quorum of the Board for the purpose of making a decision or to deliberate toward a decision on any matter are prohibited by the Public Meetings Law.

## Work Sessions

The Board may use regular or special meetings for the purpose of conducting work sessions to provide its members with opportunities for planning and thoughtful discussion. Work sessions will be conducted in accordance with the state law on public meetings, including notice and minutes. The Board is discouraged from making official decisions during a work session. Generally, Boards do not take official action during work sessions, although there is no legal prohibition to do so.

## Executive Sessions

Executive sessions may be held as an agenda item during regular, special, or emergency meetings for a reason permitted by law. (See Board policy BDC - Executive Sessions)

**[Complaints regarding public meetings laws can be filed with the Board in accordance with Board Policy KL – Public Complaints. The Board will respond and provide a copy of the complaint and response to the Oregon Government Ethics Commission within 21 days in accordance with state law<sup>5</sup>.](#)**

## Mandatory Training

**[Every member of the Board shall attend or view a training on public meetings law prepared or approved by the Oregon Government Ethics Commission \(OGE\) at least once during the Board member's term of office and shall verify attendance in accordance with OGE procedures.](#)**

END OF POLICY

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### Legal Reference(s):

~~[ORS 174.100](#)~~  
~~[ORS 174.104](#)~~  
[ORS Chapter 192](#)  
~~[ORS Chapter 193](#)~~  
[ORS 255.335](#)  
[ORS 332. to 332.061](#)  
[ORS 433.835- 433.875](#)

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213; 29 C.F.R. Part 1630 (2020), 28 C.F.R. Part 35 (2020).

Americans with Disabilities Act Amendments Act of 2008, 42 U.S.C. §§ 12101-12133 (2018)

OR. ATTY. GEN. Public Records and Meetings Manual.

[House Bill 2805 \(2023\)](#)

~~[Oregon House Bill 2560 \(2021\)](#)~~

~~[Oregon House Bill 3041 \(2021\)](#)~~

<sup>[5]</sup> [See House Bill 2805 \(2023\) Section 5\(2\) for requirements of the response.](#)



## CENTRAL LINN SCHOOL DISTRICT POLICY AGENDA ITEM

January 8, 2024

**POLICY:** BDC - Executive Sessions

**OSBA Recommendation:** Optional

### First Reading

#### **DESCRIPTION OF CHANGE RECOMMENDATION:**

House Bill 2805 (2023) and House Bill 2806 (2023) added new provisions to Public Meetings Law and executive sessions, expanded Oregon Government Ethics Commission (OGEC) oversight of public meetings law, and added provisions requiring a board member to receive mandatory public meetings training.

As a result of HB 2805, a person who believes the district has violated identified provisions of public meetings law may be able to file a grievance with the district in accordance with law. The new public meetings law provisions to file a grievance become effective in September 2023.

The new public meetings law provisions for executive sessions (HB 2806), which now include considering matters relating to the safety of the board, district staff and volunteers and the security of district facilities and meeting spaces, as well as considering matters relating to cyber security infrastructure and responses to cyber security threats, are effective now.

The new board member training requirement takes effect January 1, 2024.

#### **SUPERINTENDENT'S RECOMMENDATION:**

For discussion at this time.

# Central Linn School District 552-C

Code: **BDC**  
Adopted: 2/8/88  
Revised: 4/14/05; 3/12/18  
First Reading: 1/08/23

## Executive Sessions

Optional policy. School boards can only meet in executive session when statute allows. This policy can be a helpful resource for Board members in determining whether executive session can be used.

The Board may meet in executive session to discuss subjects allowed by statute but may not take final action except for the expulsion of students and matters pertaining to or examination of the confidential ~~medical~~ records of a student, ~~including that student's educational program.~~

An executive session may be included as an agenda item of an existing meeting in accordance with Board policy BDDC - Board Meeting Agenda or held as its own meeting. Proper notice is required.

~~If open session is held prior to the executive session, convened by the Board chair upon request of three Board members or by common consent of the Board for a purpose authorized under Oregon Revised Statute (ORS) 192.660, during a regular, special, or emergency meeting.~~ ~~t~~The presiding officer will announce the executive session by identifying the authorization under Oregon Revised Statute (ORS) 192.660 or ORS 332.061 for holding such session and by noting the subject of the executive session.

The Board may hold an executive session:

1. To consider the employment of a public officer, employee, staff member or individual agent.<sup>1</sup> (ORS 192.660(2)(a))
2. To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer<sup>2</sup>, employee, staff member or individual agent who does not request an open hearing. (ORS 192.660(2)(b))
3. To conduct deliberations with persons designated by the governing body to carry on labor negotiations. (ORS 192.660(2)(d))
4. To conduct deliberations with persons designated by the governing body to negotiate real property transactions. (ORS 192.660(2)(e))
5. To consider information or records that are exempt by law from public inspection. (ORS 192.660(2)(f))

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(1) This provision does not apply to the filling of a vacancy in elective office or on any public committee, commission or other advisory group; or for the consideration of general employment policies. Prior to holding an executive session under ORS 192.660(2)(a), the Board must ensure

a. The vacancy has been advertised;

b. Regular hiring procedures have been adopted;

c. If hiring an officer, the public has had the opportunity to comment on the employment of the officer; and

d. If hiring a chief executive officer, the Board has adopted hiring standards, criteria and policy directives in meetings open to the public in which the public has had the opportunity to comment on the standards, criteria and policy directives.

12) To determine whether the individual involved is considered a public officer, consult with legal counsel.

1. To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed. (ORS 192.660(2)(h))
2. To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee, or staff member who does not request an open hearing. (ORS 192.660(2)(i))
3. To consider matters relating to school safety or a plan that responds to safety threats made toward a school. (ORS 192.660(k))
4. To consider matters relating to the safety of the governing body and of the body staff and volunteers and the security of public body facilities and meeting spaces. (ORS 192.660(2)(o))
5. To consider matters relating to cyber security infrastructure and responses to cyber security threats. (ORS 192.660(2)(p))
6. To **review**discuss the expulsion of a minor student from a public elementary or secondary school. (ORS 332.061(1)(a))
10. To discuss matters pertaining to or examination of the confidential medical records of a student, including that student's educational program. (ORS 332.061(1)(b))

Members of the press may attend executive sessions except those matters pertaining to:

1. Deliberations with persons designated by the Board to carry on labor negotiations;
2. Hearings on the expulsion of minor students; or examination of the confidential medical records of a student including that student's educational program; and
3. Current litigation or litigation likely to be filed if the member of the news media is a party to the litigation or is an employee, agent or contractor of a news media organization that is a party to the litigation.

If an executive session is held pursuant to ORS 332.061, the following shall not be made public: the name of the minor student; the issue, including the student's confidential medical records and educational program; the discussion; and each Board member's vote on the issue.

Minutes shall be kept in written form for all executive sessions.

Content discussed in executive sessions is confidential except as provided by law. Board members and the media are instructed not to disclose information obtained in executive session except when specifically authorized to do so or as required by law.

END OF POLICY

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Legal Reference(s):

~~ORS 192.610 - 192.710~~

ORS 192.660

ORS 332.045

ORS 332.061

OR. ATTY. GEN. Public Records and Meetings Manual.

Oregon Government Ethics Commission, Staff Advisory Opinion No. 22-106S

House Bill 2806 (2023)



**Central Linn School District 552C**

**Revenue Month End For the Period 12/01/2023 through 12/31/2023**

Fiscal Year: 2023-2024

	<u>12/01/2023 - 12/31/2023</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
<b>INCOME</b>					
<b>Local Revenue</b>					
Current Year's Taxes (+)	\$739,047.90	\$3,883,551.69	\$3,737,014.00	(\$146,537.69)	103.9%
Prior Year's Taxes (+)	\$3,373.83	\$30,183.31	\$75,285.00	\$45,101.69	40.1%
Tuition From Other Districts (+)	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.0%
Interest Earnings (+)	\$15,132.41	\$48,340.77	\$40,000.00	(\$8,340.77)	120.9%
Admissions (+)	\$0.00	\$0.00	\$500.00	\$500.00	0.0%
Pay to Play (+)	\$4,195.00	\$19,635.00	\$40,000.00	\$20,365.00	49.1%
Contributions & Donations (+)	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.0%
Misc Revenue (+)	\$1,024.15	\$44,032.55	\$105,000.00	\$60,967.45	41.9%
<b>Sub-total : Local Revenue</b>	<b>\$762,773.29</b>	<b>\$4,025,743.32</b>	<b>\$4,004,799.00</b>	<b>(\$20,944.32)</b>	<b>100.5%</b>
<b>Intermediate Revenue</b>					
Severe Disability through ESD (+)	\$0.00	\$0.00	\$8,200.00	\$8,200.00	0.0%
<b>Sub-total : Intermediate Revenue</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$8,200.00</b>	<b>\$8,200.00</b>	<b>0.0%</b>
<b>State Revenue</b>					
School Support Fund (+)	\$298,355.00	\$2,088,843.00	\$3,537,247.00	\$1,448,404.00	59.1%
Common School Fund (+)	\$0.00	\$37,077.80	\$77,088.00	\$40,010.20	48.1%
State Forest Revenue (+)	\$0.00	\$0.00	\$25,000.00	\$25,000.00	0.0%
Small High School Grant (+)	\$0.00	\$0.00	\$38,000.00	\$38,000.00	0.0%
Restricted Grants in Aid (+)	\$0.00	\$0.00	\$228,757.00	\$228,757.00	0.0%
<b>Sub-total : State Revenue</b>	<b>\$298,355.00</b>	<b>\$2,125,920.80</b>	<b>\$3,906,092.00</b>	<b>\$1,780,171.20</b>	<b>54.4%</b>
<b>Beginning Fund Balance</b>					
Beginning Fund Balance (+)	\$0.00	\$1,759,704.17	\$1,800,000.00	\$40,295.83	97.8%
<b>Sub-total : Beginning Fund Balance</b>	<b>\$0.00</b>	<b>\$1,759,704.17</b>	<b>\$1,800,000.00</b>	<b>\$40,295.83</b>	<b>97.8%</b>
<b>Total : INCOME</b>	<b>\$1,061,128.29</b>	<b>\$7,911,368.29</b>	<b>\$9,719,091.00</b>	<b>\$1,807,722.71</b>	<b>81.4%</b>
<b>NET ADDITION/(DEFICIT)</b>	<b>\$1,061,128.29</b>	<b>\$7,911,368.29</b>	<b>\$9,719,091.00</b>	<b>\$1,807,722.71</b>	<b>81.4%</b>

End of Report

**Central Linn School District 552C**

**Expenditures Month End For the Period 12/01/2023 through 12/31/2023**

Fiscal Year: 2023-2024

Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
<b>EXPENSES</b>							
<b>Instruction</b>							
Elementary K- 6 (+)	\$1,355,248.00	\$128,100.84	\$650,627.39	\$704,620.61	\$900,366.05	(\$195,745.44)	-14.4%
High School Programs (+)	\$1,785,084.00	\$161,395.83	\$668,508.60	\$1,116,575.40	\$1,041,409.42	\$75,165.98	4.2%
Athletics (+)	\$228,121.00	\$9,950.96	\$102,902.64	\$125,218.36	\$90,501.40	\$34,716.96	15.2%
Early Literacy Program (+)	\$84,839.00	\$7,771.11	\$37,846.60	\$46,992.40	\$46,835.70	\$156.70	0.2%
TAG (+)	\$3,750.00	\$0.00	\$0.00	\$3,750.00	\$0.00	\$3,750.00	100.0%
Special Education (+)	\$875,155.00	\$74,609.18	\$290,212.55	\$584,942.45	\$500,262.82	\$84,679.63	9.7%
Alternative Education (+)	\$0.00	\$0.00	\$18,128.00	(\$18,128.00)	\$1,894.05	(\$20,022.05)	0.0%
English Second Language Program (+)	\$66,166.00	\$4,915.07	\$19,116.83	\$47,049.17	\$39,812.95	\$7,236.22	10.9%
<b>Sub-total : Instruction</b>	<b>\$4,398,363.00</b>	<b>\$386,742.99</b>	<b>\$1,787,342.61</b>	<b>\$2,611,020.39</b>	<b>\$2,621,082.39</b>	<b>(\$10,062.00)</b>	<b>0.2%</b>
<b>Support Services</b>							
Guidance Services (+)	\$6,500.00	\$1,334.32	\$9,026.68	(\$2,526.68)	\$10,604.93	(\$13,131.61)	-202.0%
Health/ Homeless Liason Services (+)	\$91,203.00	\$8,351.22	\$25,166.41	\$66,036.59	\$40,049.85	\$25,986.74	28.5%
Service Direction (+)	\$180,321.00	\$10,135.56	\$58,939.16	\$121,381.84	\$75,514.62	\$45,867.22	25.4%
Library Services (+)	\$74,570.00	\$10,372.97	\$34,240.48	\$40,329.52	\$39,079.43	\$1,250.09	1.7%
Board of Education Services (+)	\$397,142.00	\$14,075.58	\$89,511.58	\$307,630.42	\$47,012.95	\$260,617.47	65.6%
Executive Administration Services (+)	\$365,418.00	\$29,005.00	\$193,010.85	\$172,407.15	\$171,170.52	\$1,236.63	0.3%
Office of the Principal Services (+)	\$762,546.00	\$61,291.69	\$346,519.07	\$416,026.93	\$369,840.10	\$46,186.83	6.1%
Fiscal Services (+)	\$261,013.00	\$20,527.59	\$119,236.09	\$141,776.91	\$115,515.39	\$26,261.52	10.1%
Operations and Maintenance (+)	\$1,048,385.00	\$138,250.99	\$633,401.12	\$414,983.88	\$377,853.20	\$37,130.68	3.5%
Security Services (+)	\$0.00	\$8,184.00	\$36,696.00	(\$36,696.00)	\$0.00	(\$36,696.00)	0.0%
Student Transportation Services (+)	\$670,010.00	\$58,654.68	\$296,877.67	\$373,132.33	\$300,577.76	\$72,554.57	10.8%
Technology Services (+)	\$163,220.00	\$7,124.73	\$90,932.43	\$72,287.57	\$37,544.34	\$34,743.23	21.3%
Retiree Insurance (+)	\$0.00	\$923.48	\$5,245.80	(\$5,245.80)	\$1,547.19	(\$6,792.99)	0.0%
<b>Sub-total : Support Services</b>	<b>\$4,020,328.00</b>	<b>\$368,231.81</b>	<b>\$1,938,803.34</b>	<b>\$2,081,524.66</b>	<b>\$1,586,310.28</b>	<b>\$495,214.38</b>	<b>12.3%</b>
<b>Community Services</b>							
Friday Enrichment Program (+)	\$0.00	\$77.11	\$217.02	(\$217.02)	\$0.00	(\$217.02)	0.0%

Operating Statement with Encumbrance

**Central Linn School District 552C**

**Expenditures Month End For the Period 12/01/2023 through 12/31/2023**

Fiscal Year: 2023-2024

Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
Sub-total : Community Services	\$0.00	\$77.11	\$217.02	(\$217.02)	\$0.00	(\$217.02)	0.0%
Long Term Debt Service							
Long Term Debt (+)	\$155,429.00	\$101,177.99	\$125,836.24	\$29,592.76	\$0.00	\$29,592.76	19.0%
Sub-total : Long Term Debt Service	\$155,429.00	\$101,177.99	\$125,836.24	\$29,592.76	\$0.00	\$29,592.76	19.0%
Interfund Transfers							
Interfund Transfers (+)	\$691,844.00	\$0.00	\$0.00	\$691,844.00	\$0.00	\$691,844.00	100.0%
Sub-total : Interfund Transfers	\$691,844.00	\$0.00	\$0.00	\$691,844.00	\$0.00	\$691,844.00	100.0%
Contingency							
Planned Reserves (+)	\$120,727.00	\$0.00	\$0.00	\$120,727.00	\$0.00	\$120,727.00	100.0%
Sub-total : Contingency	\$120,727.00	\$0.00	\$0.00	\$120,727.00	\$0.00	\$120,727.00	100.0%
Unappropriated Ending Fund Balance							
Unappropriated Ending Fund Balance (+)	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	\$300,000.00	100.0%
Sub-total : Unappropriated Ending Fund Balance	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	\$300,000.00	100.0%
<b>Total : EXPENSES</b>	<b>\$9,686,691.00</b>	<b>\$856,229.90</b>	<b>\$3,852,199.21</b>	<b>\$5,834,491.79</b>	<b>\$4,207,392.67</b>	<b>\$1,627,099.12</b>	<b>16.8%</b>
<b>NET ADDITION/(DEFICIT)</b>	<b>\$9,686,691.00</b>	<b>\$856,229.90</b>	<b>\$3,852,199.21</b>	<b>\$5,834,491.79</b>	<b>\$4,207,392.67</b>	<b>\$1,627,099.12</b>	<b>16.8%</b>

End of Report

Operating Statement with Encumbrance

# CENTRAL LINN



## *Superintendent Report to the Central Linn School Board*

January 8, 2024

"Pillar"	Updates
<p><b><i>Deep Learning:</i></b> We will facilitate student learning grounded in high expectations, varied experiences, and student curiosity while ensuring access and opportunity for each learner.</p>	<p>We spent the last week walking through classrooms at the Jr/Sr High School. There was noticeable implementation of new strategies taught by Director Hampton in the classrooms. This is a key first step towards improving our outcomes for students.</p>
<p><b><i>Enrichment:</i></b> We will provide students with opportunities that extend learning beyond the core curriculum.</p>	<p>Our CTE Building is underway. The building has been ordered and the architect has met with staff to receive program needs and design feedback. We will be working with Essex Construction to pour the slab prior to the building construction. Currently, we have weekly meetings to review the plan and receive updates on the progress.</p>
<p><b><i>Culture for Learning:</i></b> We will provide a safe and welcoming environment that supports the individual interests and voices of all students.</p>	<p>The Leadership Team has finished the first PDSA cycle focusing on student voice. One group focuses on Cafeteria options and choices and the other on student behavior and school discipline. Both groups used the student survey results to determine a topic.</p> <p>The new menus and tasting tables at both schools reflect the work of the Leadership team in partnership with our outstanding food service Director, Cindy Chapman.</p> <p>Tonight you heard from our Food Service Director and Celeste as we work to learn together and focus on the student voice in our learning.</p> <p>Next week, we will begin the second PDSA cycle focusing on student voice.</p> <p>This week, I will be meeting with the HS Leadership class to review the increase in instructional time, options, and look for potential committee members. We currently have three fifth and sixth graders on the committee as well as representatives from classified and licensed staff, and parents. We will meet three times over the next month to review all of the feedback, review the relevant research, and make a recommendation moving forward.</p>

# CENTRAL LINN



<p><b><i>Family and Community Engagement:</i></b> We will be a center of our community by providing effective communication and engagement opportunities.</p>	<p>The Bond Advisory Committee is currently being developed. We have 9 community members, some former Board members, some previous alumni, and some previous staff who have agreed to participate. We have invited all staff who live in the community to participate in the Bond process as well. Please reach out with names as soon as possible for additional committee members.</p>
<p><b><i>Extraordinary Staff:</i></b> We will develop all staff to contribute to a professional community dedicated to service and professional growth.</p>	<p>This year, JoLynne Walton has received our crystal apple gift for her years of service. She began her work with Central Linn in 1995. Other staff who have received the Crystal Apple: Cindy Thibedeau for 28 years, Deborah Branson for 28 years, and Ann Cowdry for 27 years. If you have a moment, please thank them for their amazing service.</p>

**CENTRAL LINN SCHOOL DISTRICT  
ENROLLMENT**

**As of December 19, 2023**

<i>January 2023</i>	<i>December 2023</i>	<i>January 2024 (December 19th Totals)</i>
<b>K 31</b>	<b>K 38</b>	<b>K 37</b>
<b>1 39</b>	<b>1 35</b>	<b>1 37</b>
<b>2 39</b>	<b>2 44</b>	<b>2 44</b>
<b>3 34</b>	<b>3 32</b>	<b>3 32</b>
<b>4 36</b>	<b>4 33</b>	<b>4 33</b>
<b>5 42</b>	<b>5 42</b>	<b>5 42</b>
<b>6 41</b>	<b>6 41</b>	<b>6 41</b>
<i>Total 262</i>	<i>Total 265</i>	<i>Total 266</i>
<b>7 30</b>	<b>7 44</b>	<b>7 44</b>
<b>8 44</b>	<b>8 32</b>	<b>8 32</b>
<b>9 48</b>	<b>9 50</b>	<b>9 48</b>
<b>10 51</b>	<b>10 45</b>	<b>10 43</b>
<b>11 52</b>	<b>11 48</b>	<b>11 48</b>
<b>12 54</b>	<b>12 55</b>	<b>12 53</b>
<i>Total 279</i>	<i>Total 274</i>	<i>Total 268</i>
<b>District Total 541</b>	<b>District Total 539</b>	<b>District Total 534</b>

**September 2003 = 583**  
**September 2004 = 640**  
**September 2005 = 647**  
**September 2006 = 678**  
**September 2007 = 644**  
**September 2008 = 651**  
**September 2009 = 655**  
**September 2010 = 708**

**September 2011 = 676**  
**September 2012 = 676**  
**September 2013 = 710**  
**September 2014 = 657**  
**September 2015 = 643**  
**September 2016 = 652**  
**September 2017 = 643**  
**September 2018 = 644**

**September 2019 = 633**  
**September 2020 = 579**  
**September 2021 = 552**  
**September 2022 = 529**  
**September 2023 = 555**