

1.0 CALL TO ORDER

On May 4, 2020, Board Chairman, Parker Leigh, called the first budget committee meeting to order at approximately 6:43 p.m. through Zoom.

2.0 ROLL CALL

Members Present: Jennifer Duringer, Tony Isom, Randy Smith, Jeanne Whitted, Carolyn Jackson, Gary Margason, Parker Leigh, Rebekah Schneiter, Brian Tenbusch, Kyle Olson, Jamar Bean, David Karo, Willie Tenbusch.

Employees Present: Brian Gardner, Superintendent; Celeste Van Cleave, Business Manager; Dena Crowell, Board Secretary; Heidi Hermansen, High School Principal and Robyn Bailey, Elementary Principal

Other: None

3.0 INTRODUCTION OF BUDGET COMMITTEE MEMBERS

Committee members introduced themselves

4.0 ELECTION OF BUDGET OFFICERS

Rebekah Schneiter nominated Jamar Bean as budget committee chair. Motion passed 12-0.

5.0 ESTABLISH COMMITTEE PROCEDURES

5.1 Robert's Rule of Order- Parker Leigh made a motion to follow the Robert's Rule of Order, Rebekah Schneiter second that motion. Motion passed 13-0.

5.2 Review of Adopted Calendar – Parker Leigh asked if there were any questions regarding the calendar, none were noted.

5.3 Ground Rules – The ground rules for the committee were reviewed. David Karo made a motion to amend ground rule number one, the location of the budget meeting from high school to virtual Zoom meeting in response to COVID-19 public meeting requirements. Gary Margason second the motion. Motion passed 13-0.

6.0 REVIEW COMMITTEE RESPONSIBILITIES

Superintendent Gardner explained that budget committee has a few responsibilities. One informal responsibility is to help community public relations when district budget questions are asked. Formal budget committee responsibilities are to set the local tax rate and approve appropriation authority which authorizes spending at the function level.

7.0 BUDGET MESSAGE

Superintendent Gardner read the message as submitted and as attached to these minutes.

8.0 REVIEW OF GENERAL FUND/9.0 REVIEW OF SPECIAL REVENUE FUNDS

8.1 REVENUE

State School Fund - Celeste Van Cleave discussed the State School Fund (SSF). Legislature allocated \$8.972 billion for the 2019-21 school years. State School Fund to be paid on a 49/51 split. Central Linn's funded amount for the 2020-21 school year is estimated at \$4,109,714. That number is an increase of \$35,922 from the 2019-20 allocation. Estimates used for the proposed budget came out February 25, 2020. Another estimate is not scheduled until May

20, 2020 and is expected to be significantly lower due to economic downturn as a result of the COVID-19 Stay at Home order. Every \$100 million decrease of SSF at the state level equates to an \$111,000 cut to Central Linn. State is likely to backfill SSF, High Cost Disability, and High School Success before Student Investment Account. Student Investment Account revenue based on Corporate Activity tax which will be significantly less than expected due to very little corporate activity during pandemic closure.

Property Tax Collection- Three percent compounded on the 2018-19 actual tax collection using same figures as submitted to ODE in December for Estimate of Membership and Revenue. Beginning fund balance calculated on year to date 2018-19 expenses and anticipated revenue and expenditures to June 30, 2019. Personnel to receive regular pay through the end of 2019-20 school year according to governor executive order. Beginning Fund Balance takes into account slightly less spending on other objects during pandemic school closure.

8.2 EXPENSE

Liability Insurance - PACE is recommending a 15% increase over 2019-20 actual rates. Liability insurance increase reflected in both property and vehicle 2020-21 insurance premiums.

Labor Assumptions- Both union contracts end June 30, 2020. Negotiations have been postponed due to closure but expecting to proceed with one year extensions.

Budget Additions and Changes – Addition of CLES Music Teacher to full-time 1.0 FTE; maintaining three teachers for third grade and for the first time ODE has begun to dictate fund numbers for special revenue funds which is likely due to the state monitoring of certain funds. As a result, a number of funds are new for Central Linn or moved from their previous locations to match state guidelines. All expenses in fund 251 Student Investment Act, are also booked elsewhere in the budget with the anticipation that SIA will not be funded.

10.0 INPUT FROM THE AUDIENCE

No input

11.0 COMMITTEE DISCUSSION

Rebekah Schneiter expressed gratitude towards Superintendent Gardner and Business Manager Celeste Van Cleave for their efforts creating a budget during the current economic crisis the state is a part of and entrusts them to continue to make positive future budget decisions.

Tony Isom asked if funds that were not used in the 2019-20 school year rolls over into the next school year. Superintendent Gardner explained that those funds are represented in the beginning balance funds for the 2020-21 year.

12.0 APPROVE BUDGET OR SET TOPICS FOR SECOND MEETING

Parker Leigh made a motion that the proposed Central Linn School District budget in the aggregate amount of \$14,183,209 be approved, and that the permanent tax rate of \$4.6179 per \$1,000.00 of assessed value be assessed support of the General Fund. This permanent tax rate is expected

to raise \$3,435,114 (estimated tax levy for the General Fund). Brian Tenbusch second the motion, no further discussion, and motion passed 13-0.

13.0 ADJOURN

With no further business before the Committee the meeting was adjourned at approximately 7.44 p.m.

Dena Crowell, Board Secretary

Jamar Bean, Budget Chair

Date Approved

**Budget meeting minutes approved on June 8, 2020.
Original minutes with signatures on file at the District Office.**