

- 1.0 **CALL TO ORDER/FLAG SALUTE**  
On June 12, 2017, Chairman Penrod called the regular school board meeting to order at approximately 6:30 p.m. in the cafeteria of the Central Linn High School.
- 2.0 **ROLL CALL**  
Members Present – Rebekah Schneider, David Goracke, George Frasier, Parker Leigh, Mark Penrod, Eric Gerber, Zone 7 vacant.  
Others – Brian Gardner, Susan Beaudin, Celeste Van Cleave, Robyn Bailey, Amanda O'Brien, Jon Zwemke, Jordan Parrish, Tammi Morrow, Carole Boaz, Sue Frasier, Scott McDowell, Gary Shephard, Elizabeth Coleman, Kirt Glenn, Eldon Albertson, David Karo, Stacey Meneses, Brandon Leopard, Debie Wyne, Bryan Wyant, John, Grace, and Sheila Rossell and others.
- 3.0 **BUDGET HEARING**
  - 3.1 Public Testimony on the 2017-2018 Budget – None
  - 3.2 Discussion – None
  - 3.3 Close Hearing - The hearing closed at approximately 6:35 p.m.
- 4.0 **RESOLUTION HONORING DIRECTOR WYNE**  
Chairman Penrod read “A Resolution Honoring Chris Wyne”, school board member for Zone 7 and Central Linn Alum who passed away suddenly in April. The original resolution was presented to his wife, Debie Wyne.
- 5.0 **GOOD OF THE ORDER/COMMUNICATIONS**
  - 5.1 Agenda Adjustments – Change Superintendent Awards to 5.7 and renumber 5.6 to Sal Kahn Video; Add 6.14 Board Training Retreat.
  - 5.2 Acknowledge Administrator’s Award – The Board acknowledged Elementary Principal, Amanda O'Brien earning the “2107 Administrator of the Year” Award bestowed by the Oregon Small Schools Association. Superintendent Gardner praised the administrator who had led the elementary school from the lowest performing (15% of the state) to the 11% highest performing schools in the state.
  - 5.3 Building Administration Report – High School Principal Zwemke reported 39 students walked at graduation and another 3 will meet graduation requirements over the summer. Many staff will be taking professional development this summer, i.e. math, AVID, and special education training. Mr. Zwemke reviewed some revisions made to the Jr./Sr. Student Parent Handbook which would include graduation policy changes if approved by the Board. Elementary Principal O'Brien reported 35 new kinders attended the recent Kindergarten Roundup. She reported on end-of-the-year activities and that summer school would begin July 5. Many elementary staff will be taking professional development this summer for math, reading and writing. Assistant Principal/Athletic Director, Robyn Bailey, reported on spring sports; softball team made it to the quarter finals and several of the track team placed 5<sup>th</sup> in state.
  - 5.4 Student Body Report – None
  - 5.5 Facilities/Maintenance Report - Superintendent Gardner reported the facilities crew would be concentrating solely on the roofing patch project this summer. Guest speaker, Kirt Glenn, advised the Board that he had put together a group of local businesses and patrons to help fundraise for a new track. This may also include the donation of equipment. Mr. Gardner assured Mr. Glenn that a separate bank account exclusively for the track had been setup three years ago and the school board

would be making expenditure decisions from that account. The Board requested Mr. Glenn please keep the district and the school board abreast of the group's progress. With the possibility of a bond and new construction, placement of the track is still under discussion.

- 5.6 **Sal Kahn Video** – Mr. Gardner showed a short video clip of Sal Khan of Khan Academy giving an interview with Fox News on individualized education. Kahn Academy is delivering education like what Central Linn has been progressively introducing over the past six years. Student paced learning, unlike the traditional style of learning where gaps in learning take place. Students learn at their own pace and are held to high competency standards.
- 5.7 **Superintendent Awards** – Each month, teachers may nominate students for the Superintendent's Awards. The award is given in recognition of outstanding personal accomplishments. Recipients for June were: Brylee Johnson, second grade; Grace Rossell, seventh grade; and Kobe Ferrell, twelfth grade.

The meeting recessed (and reconvened) briefly for Superintendent Award photos and refreshments in honor of Ms. O'Brien's OSSA Award.

## 6.0 ACTION/BUSINESS

- 6.1 **Approve Minutes of the Regular May Board Meeting** – Director Goracke moved to approve the May 8, 2017 meeting minutes as submitted. Director Frasier second, motion passed 6-0. Zone 7 position vacant.
- 6.2 **Approve Minutes of the District Budget Meeting** - Director Frasier moved to approve the district budget committee meeting minutes of May 15, 2017 as submitted. Director Gerber second, with no further discussion motion passed 5-0. Director Goracke abstained due to his absence at that meeting. Zone 7 position vacant.
- 6.3 **Consider Change in Deed to City of Brownsville** – Brownsville City Administrator, Scott McDowell and Councilman, Gary Shephard, requested the school board approve a change in the Central Linn/Recreation Center property deed. Currently the property reverts to the school district if the City does not maintain the property for recreational purposes. The City would like that language removed from the deed. The City Council feels confident the property will continue to be used for recreational purposes and, given the amount of tax dollars the City has put into the building, it is in Brownsville's best interest to own the property outright. Director Frasier made the motion to remove the restriction on the deed on the Brownsville Recreation Center for the City of Brownsville and directed district staff to work with the City and attorneys in clearing said deed. Director Goracke second, motion passed 6-0. Zone 7 position vacant.
- 6.4 **Adopt 2017-2018 Budget** – Director Goracke moved to adopt Resolution 6-01-17 adopting the budget for 2017-18 in the aggregate amount of \$8,643,612; and Resolution 6-02-17 adopting appropriations to General Fund in the amount of \$7,308,131; Special Revenue Fund in the amount of \$1,327,502; Cobra Student Enterprises in the amount of \$7,979 for a total appropriation of \$8,643,612; and Resolution 6-03-17 adopting resolution imposing and categorizing taxes at rate of \$4.6179 per \$1,000 of assessed value. Director Gerber second the motion, with no further discussion, motion passed 6-0. Zone 7 position vacant.
- 6.5 **Accept Special Election Results** – Director Goracke moved to accept the Special District Election results of May 16, 2017 as follows: Zone 4, Eric Gerber (522 votes); Zone 6, Rebekah Schneiter (474 votes) and Zone 7, Chris Wyne (297 votes). Director Leigh second, motion passed 6-0. Zone 7 position vacant. It was noted the elections office had been notified of Mr. Wyne's passing and the Board declaring the position vacant on May 8, 2017.
- 6.6 **School Board Interview** – The district received two applications for the vacant Zone 7 position; however, one was disqualified as the resident address was located in another zone. David Karo, the remaining applicant, was interviewed by the Board using prepared questions. The interview was

held in open session. Director Goracke moved to appoint David Karo to the vacant Zone 7 Board position to serve until the next school board election. Director Leigh second, motion passed 6-0. Mr. Karo took the oath of office and was seated at the table. Mr. Karo will serve in this position until June 30, 2019. This position will be placed on the May 2019 Election Ballot to fill the remainder (2 yrs.) of Mr. Wyne's four-year term.

- 6.7 Acknowledge Staff Changes - The Board acknowledged the resignations of Michael Beach as Jr High Baseball Coach; Rod Baney, JV BBX Coach; Ashley Shofner as third grade teacher; and Christian Gullberg as Facilities Technician.

Acknowledged the approval of returning contracts for the following : Mike Day, Assistant Football; Art Kallai, Jr High Football; Kaela Mlsna, Varsity Volleyball; Charissa Stone, JV Volleyball; Tim Durringer, Varsity Boys' Soccer; Rod Baney, Varsity Girls' Soccer; Johnna Neal, Varsity Cross Country; Megan Day, Fall/Winter Cheer; Mike Day, Varsity Wrestling; Art Kallai, Assistant Wrestling; Dustin Walker, Jr High BBX; Marcus Campbell, Varsity GBX; Mike Campbell, Assistant GBX; Kelly McLaughlin, Jr High GBX; Mike Day, Varsity and Jr High Track; Sky Short, Assistant Track; Denise Johnson, Assistant Jr High Track; Marcus Campbell, Varsity Softball; Jennifer Johnson, Jr High Softball; Josh Hendrickson, Varsity Baseball.

Acknowledged the approval of extra duty assignments for 2017-18: Darrelle Parker, Co-NHS Advisor; Laurie McCloskey, Co-NHS Advisor; Lauri Archer, Senior Class Advisor; Lauri Archer, Athletic Secretary and District Calendar; Patty Adams, Jr High Activities Advisor; Shaw Hampton, Speech and Debate Advisor; William Wellen, DECA/FBLA Advisor; Lindsay Androy, Co-Student Government Advisor; Wendy Kivett, Co-Student Government Advisor; Paul Rowton, HS Annual Advisor; Kyle Kivett, Drama Advisor; Susan Beaudin, District Meeting Recorder; Paul Rowton, District Technology; Maria Guerrero, Latino Family Liaison; Maria Guerrero, Title III Coordinator; Amanda O'Brien, Title I Coordinator; Samantha Frank, Behavioral Specialist; Samantha Frank, Teacher Mentor; Rachel Mckee, Special Education District Meeting Representative; Wendy Kivett, Vocal Music Director; Kyle Kivett, Instrumental Music Director; Jennifer Fogarty, TAG Coordinator; Jennifer Fogarty, PBIS Coordinator; Gary VanderStelt, Facilities Liaison.

- 6.8 Hire Licensed Staff – Director Leigh moved to hire elementary teacher, Alyssa Humberston. Director Frasier second, motion passed 7-0.
- 6.9 Adopt Board Policy IKF & AR – Director Goracke moved to adopt Policy IKF and the Administrative Rule for graduation requirements as revised. Director Schneiter second, motion passed 7-0.
- 6.10 Approve Purchase & Sale Agreement from WNH – Brownsville patron questioned if the Board had a new appraisal for selling the property at 331 E Blakely, Brownsville. Chairman Penrod responded the district was in the process of acquiring a new appraisal. Although this patron did not represent Riverside Church, patron asked if the Church could submit a proposal as the district did not have a new appraisal yet; that wouldn't it be smarter instead of affordable housing open it up to a private developer to build homes and add to the tax rolls? The Board's response was Willamette Neighborhood Housing does pay taxes and that was one of the Board's criteria in selling was to return the property to the tax rolls. Also, same patron thought the Brownsville deed stated property must be used for school purposes; that he had hired an attorney to research this and requested the Board for a stay of execution on any sale.

Superintendent Gardner stated there was a public process for selling the property and the Board had particular goals and criteria they wanted to meet. Chairman Penrod stated there were other entities that looked at the property but found they were not interested in purchasing. The property has been for sale on and off for 25 years. Willamette Neighborhood Housing met all the goals and were patient as we brought in other entities to make the community happy. Their goals still meet the criteria and will include the community in the development of the property; it has not been a process in a vacuum. Another patron asked if there had been, at any other time prior to the deadline, another bid submitted for the property and Chairman Penrod responded, no. The bid from the Riverside Church came in just last month and it didn't meet the criteria set by the Board.

The Board reviewed the Sale Agreement and Receipt for Earnest Money from Willamette Neighborhood Housing as submitted. Mr. Gardner stated the agreement had been reviewed by both parties' legal counsels. He also reminded the Board that if one looked at the ORS and the leeway

that school boards have for disposing property; this Board has gone far and beyond what is required for fairness and politeness. He further stated that WNH will be at risk as they are doing all the research necessary for testing and rezoning. Director Karo noted there was a spelling error on page 2, item 6b, the word *forty*. Superintendent Gardner stated that the process to close would probably take 12-18 months. Director Goracke moved to approve the Sale Agreement and Receipt for Earnest Money as presented with grammatical changes as noted. Director Gerber second, motion passed 6-0 with one abstention. Director Karo abstained as he was newly appointed to the Board.

- 6.11 **Appoint Facilities Sub-Committee Members** – The Board discussed again the need for a sub-committee to work through the summer facilitating information to the community relative to the district facilities. Director Schneider volunteered to lead the committee during the summer and Director Karo volunteered to sub-chair. Mr. Gardner reminded the Board these sub-committee meetings must follow public meeting law and open for the public to attend. Director Penrod moved to appoint: Eric Benjaminson, Marilyn Crover, Kirt Glenn, Nathan and Michelle Landis, Howard Schullen, Brian Tenbusch, Ron Whitted, Stacey Meneses, Rebekah Schneider, David Karo and Mark Penrod to this sub-committee of the Board. Director Frasier second, motion passed 7-0. Director Schneider will meet with the Superintendent to draft a meeting agenda. Mr. Gardner reminded the Board that if there was to be something on the November ballot regarding a bond it must be approved by September 7<sup>th</sup>.
- 6.12 **Review Architect RFP** – Superintendent Gardner expressed the need to find a qualified architect that offers full service, from pre-bond to end of construction and experience with concrete thin shell dome construction. He reminded the Board the architect firm would not receive any money unless the bond passes. The Request for Proposals Architecture and Engineering Services (RFP) was submitted in the Board packet for their review. We will need one or two Board members to help score proposals when received (July) with the superintendent and business manager. We will also be looking to add two community volunteers and a staff member to this scoring group. Directors Penrod and Gerber volunteered to sit on the scoring team. Director Schneider requested an elementary and high school staff person be included as well. Mr. Gardner stated we would try but due to summer schedules it may not be possible. He assured her the team would not be scoring on the design of a building(s) but the architectural firm. Director Frasier moved to approve the RFP as submitted. Director Leigh second, motion passed 7-0.
- 6.13 **Discuss School Board Email** – Director Schneider questioned if school board members may have a school email account for community outreach. She added some districts have personal phone numbers on their school board email accounts. There was some negative response to the suggestion of using personal phone numbers by other board members. Mr. Gardner stated the district could provide email accounts for each board member but those emails become public record and they are archived. We caution board members sending or receiving group emails as this would be considered an unpublicized meeting of the Board and a violation of public meeting law and school board ethics. Director Karo moved to approve the district providing school board email accounts and placing them on the district's website. Board members would have the option of adding their own personal phone numbers. Director Frasier second, motion passed 7-0. Director Schneider will share sample instructions for using school board email on the website to Mr. Gardner.
- 6.14 **Board Training Retreat** – Superintendent Gardner requested the Board consider holding an off-campus retreat to discuss topics such as: vision, goals, Board self-evaluation tool, Board /administration communication. This would be a full day retreat and open for the public to attend. Suggested dates were: August 10, 11 and 12. There was consensus to hold a Board retreat on Thursday, August 10. The District staff will determine a location and notify the Board.

## 7.0 REPORTS

- 7.1 **Financial** – Business Manager, Celeste Van Cleave, reported she was estimating end of the year revenue will be down approximately \$50,000. This is due to low tax collections and lower state school support payment in May. On the expenditure side, we have almost 6% of the budget remaining which will help accommodate the decreased revenue.
- 7.2 **Superintendent** – Mr. Gardner shared a special education staff member's communication regarding a new student, our inclusion model of learning, and the successes of this student.

## 8.0 EXECUTIVE SESSION

Chairman Penrod recessed the regular session to executive session under the authority of ORS 192.610 (2) (i), Performance Evaluation of Public Officers and Employees, at approximately 9:28 p.m.

9.0 RECONVENE REGULAR SESSION

Chairman Penrod reconvened regular session at approximately 10:10 p.m.

9.1 Superintendent's Contract – The Board reviewed a draft three-year contract for Superintendent Gardner. The Board questioned the dues for the *DALI Conference*. Mr. Gardner explained it was a district administrators' association, and membership included registration to a three-day conference, lodging, air fare and meals. The conference, sponsored by industry's movers and shakers is well worth attending. It also questioned the removal of the *no cause termination clause* and the definition of a *457 account*. Mr. Gardner explained a 457 account is a deferred compensation plan tied to the position and the only other supplemental retirement alternative to an employee other than a 403b account. Only 3 of the 12 regional superintendents have a no cause termination clause in their contracts. If the Board wanted to terminate the superintendent it would need to have a cause; if not the Board would owe him the balance of his contract. Director Frasier moved to approve the new contract for 2017-2020 as submitted. Director Goracke second; with no further discussion, the motion passed 7-0.

10.0 ADJOURN

With no further business before the Board, Chairman Penrod adjourned the meeting at approximately 10:22 p.m.

  
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Susan Beaudin, Board Secretary

  
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C. Mark Penrod, Chairman

8-14-17  
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Date Approved