

- 1.0 **CALL TO ORDER/FLAG SALUTE**
On July 8, 2013, Chairman Wyne called the meeting to order at approximately 7:00 p.m. in the conference room of the district office.

- 2.0 **ROLL CALL**
Members Present: George Frasier, Charley Wolff, Tim Marchbanks, Chris Wyne, Eric Gerber, David Goracke
Members Absent: Dan LaCoste
Employees: Brian Gardner, Superintendent; Susan Beaudin, Board Secretary; Celeste Van Cleave, Deputy Clerk
Others: Tammy Fitch, Connie McManus

- 3.0 **OATH OF OFFICE**
 - 3.1 Accept Election Results/Oath of Office - Director Goracke moved to accept the Special District Election results of May 21, 2013 as submitted. Director Frasier second, no discussion, motion passed 6-0. Director LaCoste absent for the vote. Directors Wyne and Gerber took the Oath of Office for another four-year term from July 1, 2013 through June 30, 2017.

- 4.0 **ELECTION OF OFFICERS**
 - 4.1 Elect Chairman - Director Frasier nominated Director Goracke as Board Chairman. Director Wolff second, no discussion, motion passed 6-0. Director LaCoste absent for the vote.

 - 4.2 Elect Vice-Chair - Director Marchbanks nominated Director Frasier as Vice-Chairman. Director Gerber second, no discussion, motion passed 6-0. Director LaCoste absent for the vote.

- 5.0 **GOOD OF THE ORDER/COMMUNICATIONS**
 - 5.1 Agenda Adjustments - Add 7.7 - Approve Hire of Staff

 - 5.2 Written Communications - None

 - 5.3 Wilson-Heirgood Insurance - Tammy Fitch, Wilson & Heirgood Insurance, reviewed insurance needs of the district. Ms Fitch reported the district was averaging three claims a year but as costs keep increasing small claims were being considered for payment to keep them off the record. She spoke to the increased number of school districts being sued for multiple reasons costing districts at the minimum attorney fees. Both PACE and Ms. Fitch can provide professional development for staff regarding laws on bullying and sexual abuse. She also suggested a mentoring program for new teachers. Ms. Fitch offered to make pre OSHA inspections of all our school buildings.

- 6.0 **CONSENT AGENDA**
All items on the following Consent Agenda were considered for approval by a single motion.
 - 6.1 Approve Brian Gardner as District Clerk.
 - 6.2 Approve Celeste Van Cleave as Deputy Clerk.
 - 6.3 Approve Brian Gardner as Custodian of Funds and Authorize Facsimile Signature of District Clerk.
 - 6.4 Delegate Brian Gardner Authorization to Sign for Federal Programs for the District.
 - 6.5 Approve Brian Gardner as the District Budget Officer.
 - 6.6 Approve The Times, Eugene Register Guard or the Albany Democrat Herald for District Legal Notices and Publications.

- 6.7 Approve the Firm of Garrett, Hemann, Robertson, Jennings, Comstock & Trethwey, P.C. as District Legal Counsel.
- 6.8 Approve Key Bank and the Local Government Pool, as Depositories for School District Funds.
- 6.9 Approve Pauly, Rogers & Co. as Official 2013-14 Auditors for the District.
- 6.10 Determine that Robert's Rules of Order will be used to Conduct Board Meetings, except where other group processes may be initiated by the Superintendent or Chair.

Director Marchbanks questioned where job announcements were posted. Board Secretary stated positions were posted on the Talent Ed website, the District's website, and in all buildings. Director Marchbanks asked for a followup on where exactly jobs were posted in the buildings. Director Marchbanks asked what Robert's Rules of Order were? Superintendent and Board Chair responded Robert's Rules of Order is a well-known, published, parliamentary procedure used by many civic organizations. Director Marchbanks requested a copy of Robert's Rules of Order. Director Marchbanks questioned how items were placed on the agenda. Superintendent Gardner responded one would contact the Chairman or the Superintendent. Director Frasier moved to approve the entire Consent Agenda as submitted. Director Wyne second, no further discussion, motion passed 6-0. Director LaCoste absent for the vote.

7.0 ACTION / BUSINESS

- 7.1 Approve Minutes of the Budget Hearing/Regular Board Meeting - Director Wyne moved to approve the meeting minutes of the Budget Hearing and regular Board meeting held on June 10, 2013. Director Marchbanks second, no discussion, motion passed 6-0. Director LaCoste absent for the vote.
- 7.2 Approve Day, Time and Location of Board Meetings - Board members discussed moving the time of regular meetings from 7:00 p.m. to 6:30 p.m. With agenda items like the Superintendent's Awards and student body reports, students and families are out late on school nights and, maybe the Board should be mindful of the age group and make themselves more accessible to families. Comment was also made that other community meetings begin at 7:00 p.m. Director Wyne moved to accept the locations of the school board meetings as submitted, but that we move the meeting time from 7:00 p.m. to 6:30 p.m. with the caveat if it doesn't work we can move it back. Board secretary clarified the motion spoke to the entire meeting calendar. Director Wolff amended the motion, to hold meetings at 6:30 p.m. for the times when students are in the classroom and back to 7:00 p.m. when students are out of the classroom. Director Frasier second the amended motion and with no further discussion the motion passed 6-0. Director LaCoste absent for the vote.
- 7.3 Set Date/Time for High School Graduation - Director Wyne moved to approve Saturday, June 7, 2014, at 1:00p.m. for High School Graduation. Director Wolff second, no discussion, motion passed 6-0. Director LaCoste absent for the vote.
- 7.4 Appoint District Labor Negotiation Team - Superintendent Gardner stated the teachers' contract would be coming up next spring to re-negotiate. Director Marchbanks moved to re-appoint Directors Goracke, Frasier and Gerber to the District's Labor Negotiation Team. Director Wyne second, no discussion, motion passed 6-0. Director LaCoste absent for the vote.
- 7.5 Ratify Contract w/Classified Unit - Superintendent Gardner stated on May 11th, the classified employees ratified the negotiated labor contract as found in your board packet. Notable changes were in Article 13, language surrounding dismissal for performance and due process. Other changes were: increase in insurance cap; step pay increases; and employees at the top step would receive a 2% bonus based on their work calendar. Director Frasier moved to ratify the labor contract with classified employees as submitted. Director Marchbanks second, no further discussion, motion passed 6-0. Director LaCoste absent for the vote.

7.6 Approve Closing Portion of Brownsville Facility - Superintendent Gardner requested this agenda item be tabled to the August meeting. Further information on the boiler is required.

7.7 Approve Hire of Staff - Superintendent Gardner reviewed the interview and search process for an agriculture teacher. During the third round of interviews, a candidate from Arizona was interviewed by phone and the Committee was so impressed, the candidate was flown here and given a tour of the district. He also met with members of the Ag Community. Mr. Gardner stated Scott Fitterer had 2.5 years teaching agriculture in Arizona. His plan was to go into the Peace Corp but was injured after arriving in Zambia. He returned to Arizona in October to find his position had already been filled. Oregon had 20 vacant ag science teaching positions this year with only four graduates from Oregon State University's Ag program. Superintendent Gardner recommended the hire of Scott Fitterer on a first-year probationary contract as a full-time Ag teacher. Mr. Fitterer has a plan of what he would like to accomplish his first year. He would like to take inventory of the shop, make it safe and implement a safety plan.

Director Marchbanks questioned what is the scope of an agriculture teacher. Superintendent Gardner explained that no one teacher can do what three teachers used to do. Mr. Fitterer's background is metal so he would start with that part of the program. Discussion followed on the school's CTE program and if the high school's overall offerings were diversified enough; are we offering the programs needed? Mr. Gardner stated this year we were heavily focused on the elementary and we have made progress there. This next year we will begin a comprehensive assessment of the high school program taking into account all the areas students will need to prepare for post-secondary. We are a 2A school trying to be a comprehensive high school. The Administrative Team will be bringing plans to the school board and community for who we are and what we want to be. The Board questioned if the district had statistics on our graduates. Superintendent Gardner responded we do not have statistics but there were tracking services available (\$1,200 a year); however, it would not include the trades. He would speak to our counselor about tracking graduates. Director Wyne moved to hire Scott Fitterer as a full-time agriculture teacher. Director Wolff second, no further discussion, motion passed 6-0. Director LaCoste absent for the vote.

8.0 REPORTS

8.1 Superintendent

Superintendent Gardner began with a brief update from building principals. Last year elementary students attended school from 8:15 a.m. - 3:15 p.m. Next year, students will report from 8:10 a.m. to 3:20 p.m. (Teacher hours will remain the same 7:45 a.m. - 4:15 p.m.). In addition, there will be a daily meeting from 8:00 - 8:10 a.m. with teachers. Principal Sevits will be further explaining this change later this fall but this change will place teachers in front of students about 15 minutes earlier. Also, the schedule for next year includes three days of music/P.E. and a rotation of a tech day. The ESD will also be providing training for teachers and educational assistants on how to use different strategies in working with our most difficult students. Both principals will provide handbook updates and state testing handouts for the August meeting. Principals will be attending an ODE conference on August 13 (start time 7:30 a.m.) and will not be attending the August Board meeting.

The Oregon Legislature has adjourned and we have the same funding we thought we had in March, \$6.55 billion. We are not moving money budgeted for the PERS increase out of the budget as we are not convinced changes to PERS will not be challenged in court. Also, the small high school grant (\$38,000) was extended for two more years.

Mr. Gardner reported Chief Education Officer, Rudy Crew, had resigned his position with the Oregon Department of Education. Mr. Crew had asked for \$120 million to put together teacher effectiveness centers, where the majority of the money was to come from educational service

districts. This has not occurred and our local ESD has informed us that our services for next year will be not be effected. Retired administrator from Springfield, Nancy Golden, has temporarily taken up Mr. Crew's position.

Achievement Compacts are now due in October so the district will be able to use 2012-13 data. A new report card will be coming out this fall with major changes, i.e., parents are to be informed at least once a year as to where their students are, compared to the core standards.

Superintendent Gardner stated he would be generating a cheat sheet for board members regarding the new legislative bills and how they effect school districts.

Other - Director Marchbanks asked Mr. Gardner if the learning lab was materializing and asked him to define it. Superintendent Gardner stated yes it was and it would start this fall. The learning lab would begin as a place for learning but it would not be in a traditional classroom setting. It could be self-directed by students and/or traditional online classes but that would not be the emphasis. Also, as we move towards community proficiency-based classes, this is where we would develop those and carry them out. The lab would run different hours, perhaps 10:00 a.m. to 5:00 p.m. and we would run an activity bus. If we can obtain paid or volunteer tutors for math, the lab could be a place for proficiency tests. Eventually he would like to see us have math teachers in the learning lab so students could drop in and do a different kind of learning. We would flip classes where student do instructional video at home and then come into the lab the next day working through the math problems with the teacher to help prepare them for proficiency tests. The district will be rolling Aspire into the learning lab; counselor would be available; and senior projects would be done in the lab. Students will earn credit for what they accomplish in the lab not for attending the lab. The person hired to run the lab will be qualified. The lab will not be a study hall. The lab would also operate on Fridays.

Director Marchbanks expressed concern for the operation times of the lab when a large percentage of the students are athletes and would not be able to take advantage of the after school hours. Requested the district consider operating hours before school a couple days of week.

9.0

ADJOURN

With no further business before the Board, Chairman Goracke adjourned the meeting at approximately 8:30 p.m.



Susan Beaudin, Board Secretary



David Goracke, Chairman

8-12-13

Date Approved