

1.0 CALL TO ORDER/FLAG SALUTE

On August 12, 2013, Chairman, David Goracke, called the meeting to order at approximately 7:00 p.m. in the conference room of the district office.

2.0 ROLL CALL

Members Present: David Goracke, Chris Wyne, Eric Gerber, George Frasier, Tim Marchbanks

Members Absent: Dan LaCoste; Charley Wolff

Employees Present: Brian Gardner, Superintendent; Susan Beaudin, Board Secretary; Celeste Van Cleave, Deputy Clerk; Gary VanderStelt, Transportation Supervisor; Cindy Thibedeau, Classified;

Others: John Cavill

Chairman Goracke stated the Board was interested in hearing concerns of patrons. For that reason, the Board would hear concerns at this specific time on the agenda, but requested that patrons restrict their comments to three minutes. Personnel matters may not be discussed in public. If patrons had personnel concerns, they should be shared directly with the Superintendent or himself, as School Board Chairman.

3.0 GOOD OF THE ORDER/COMMUNICATIONS

3.1 Oath of Office - Due to Mr. LaCoste's pending resignation from the school board, this agenda item was no longer necessary.

3.2 Agenda Adjustments - Added 4.10 Resignation of School Board Member

3.3 Communications - The Board acknowledged thank you cards from Jennifer Lindsey and Linda Red; resignation letters from: Justine Hynes as Cross Country and Track Coach; Tim Smith as JV BBX Coach; Brenda Phearson as Jr High Track and Jr High GBX Coach; Dena Weber as Jr High Volleyball Coach; Brandie Simon as JV Volleyball Coach; Max Wall as Varsity Football Coach; Teachers Jacob Clark and Dev Brazel; Joni Wixom as Facilities Coordinator; and Maria Guerrero as part-time Spanish Teacher. Superintendent Gardner noted that Ms. Wixom would remain working as part-time accounts payable clerk. Ms. Guerrero would remain working as part-time ESL Coordinator and Latino Family Liaison.

In other communications Superintendent notified the Board that long-time groundskeeper (retired) Dave Grieve, passed away three weeks ago and left his entire estate to the school district. According to his will, Mr. Grieve made the Superintendent of Central Linn School District the executor of his estate. Superintendent Gardner publicly thanked Celeste Van Cleave for going above and beyond in helping to handle Mr. Grieve's personal belongings and working to open probate.

Superintendent Gardner notified the Board that Director Charley Wolff had recently moved his residence from Zone 3 to Zone 5 of the school district. According to district School Board Policy BBE, Director Wolff may remain on the Board until the next school election (May 2015) which does coincide with the remainder of his current term June 30, 2015.

3.4 Greet New Staff - Superintendent Gardner introduced new elementary teaching staff, Ashley Shofner (3rd grade); Sarah Ches (6th grade) and returning staff member Anette Carroll (5th grade). Robyn Bailey (4th grade) was unable to attend. The meeting recessed briefly for refreshments.

4.0 ACTION / BUSINESS

- 4.1 **Approve Meeting Minutes** - Director Gerber moved to approve the meeting minutes as submitted for the July 8, 2013 meeting. Director Marchbanks second, motion passed 5-0. Directors LaCoste and Wolff absent for the vote.
- 4.2 **Approve Hire of Licensed Staff** - Director Frasier moved to hire Johnna Neal on a temporary contract to teach one period a day of Jr High Agriculture. Director Wyne second, motion passed 5-0. Directors LaCoste and Wolff absent for the vote.
- 4.3 **Approve Hire of Coaches** - Director Frasier moved to hire the following coaches for 2013-14: Mike Day, Jr High Football; Monica Isom, Jr High Volleyball; Bart Rothenberger, Varsity BBX; Ron Nehr, Assistant BBX; Tiffanie Arellano, JV GBX; Mike Day, Varsity Wrestling; Art Kallai, Assistant Wrestling; Bob Day, Jr High Wrestling; Mike Day Varsity Track; Tiffanie Arellano, Jr High Track; Tony Isom, Varsity Baseball; Rhonda McGovern and Brian Salvati as Co-Cheer; Bart Rothenberger, Varsity Softball; Dusty Burchfield, Varsity Football; and Tayler Olson as JV Volleyball. Director Gerber second, motion passed 5-0. Directors LaCoste and Wolff absent for the vote. It was noted Cliff McClure declined the offer as Assistant Football Coach.
- 4.4 **Acknowledge Receipt of Conditions of Employment** - The Board reviewed Conditions of Employment for non-represented and confidential staff. Director Marchbanks commented the Dean of Students makes less money than the Food Service Supervisor. Superintendent Gardner commented the Dean's compensation package had increased 18% over the past two years. Director Marchbanks stated he had checked into the requirements of a Dean of Students and it was said a Dean required a masters degree. Director Marchbanks stated the Dean's compensation should be discussed at a future time.
- 4.5 **Input & Acknowledge Student/Parent/Athletic Handbooks** - Superintendent Gardner submitted student/parent handbooks for both the elementary and high schools for the Board's review. Very few changes were made to the handbooks from last year. Noted items at the elementary were: the change in student hours now 8:10 - 3:20 and changes in the lunch schedule necessary for scheduling a 90 minute reading period and a 60 minute math period each day. Kindergarten students will now eat lunch with first/second grade students. The change in student times will help with previous bussing issues and provide time for daily morning meetings saving classroom time.

No changes were made to the Jr/High Athletic Handbook. Director Marchbanks noted there should be stronger language for selling drugs on campus versus possessing/using drugs on campus in student/parent handbook. Superintendent Gardner responded drug related offenses brings an expulsion hearing and contact with law enforcement. Everyone will get suspended immediately and an expulsion hearing will be scheduled. Director Gerber questioned new language surrounding students obtaining an off campus lunch pass where beginning 2015/16 students will have to demonstrate a score level of all 3's on their Personal Management and Teamwork Certification before being allowed to obtain and keep an off campus lunch pass. Superintendent Gardner explained this is part of a larger transition plan where there will be three different certifications students may earn. These certifications will be graded (1-6) by every teacher and coach the student has and averaged. The Personal Management Certificate speaks to one's attendance, being prepared for class, those soft skills one needs to hold a down a job. It will be a part of their career education at Central Linn. We are going to be rolling this out this year school-wide but for freshmen and sophomores this will determine if they get an off campus pass their junior year. The Superintendent confirmed that students will be parking in the front parking lot this year. This will help with supervision during the lunch period.

- 4.6 Consider Closing Portions of the Brownsville Facility - Superintendent Gardner reported on the status of the boiler at the Brownsville facility. The tank is leaking and the cost just to locate the problem could be up to \$5,000. Too many unknowns to repair once the boiler is opened. The boiler repairman recommends shutting the boiler down permanently. The Superintendent was recommending closing portions of the building east of the district offices and shutting utilities to those areas. The Transportation office could be moved to the modular units (Brownsville) or to a site at the high school. The district did one estimate of \$10,000 for demolition of the closed part of the building but it is a wild card on how much asbestos removal would cost. Director Marchbanks stated fixing the boiler is not an option too expensive but could put in heat pumps for each classroom; as long as there is ventilation it would be ok for a period of time. Chairman Goracke questioned what does the community want to use the building for in the future or should we bring it down as it is a liability. Asbestos is a large factor and the \$10,000 estimate is unrealistic. We do have a recommendation from the Facilities Committee to not put anymore money into the building. How does the Brownsville building play in the larger picture. He stated we need feedback from the community. Director Marchbanks commented the previous bond discussion did not include the Brownsville building. Director Wyne asked if there was a firewall put in the east wing. Mr. Gardner stated there were a lot of decisions coming related to our facilities which need further discussion. Director Marchbanks moved to close the east portion of the Brownsville building past the district offices putting up a wall and closing down the boiler. Director Wyne second, motion passed 5-0. Directors LaCoste and Wolff absent for the vote.
- 4.7 Consider Long Range Facilities Plan - Hill International
 Superintendent Gardner reported he had met with representatives from Hill International regarding a long range facilities plan for the district. The company has hired a retired school superintendent with ten years experience with the Bend/LaPine School Districts who has experience with their new facilities construction. They are offering their services to take the Facilities Committee work and fill in the blanks on what we need to do. They have a financial team to help with pre-bond work and to help write the RFQ for going out to bid. It could take \$14,000 for Central Linn to get us through ballot time and we can pay as we go. It is an opportunity to obtain good information for making sound decisions. Director Frasier moved to accept the Hill International proposal as presented. Director Gerber second, no further discussion, motion passed 5-0. Directors LaCoste and Wolff absent for the vote.
- 4.8 New and Revised Board Policy, First Reading - Superintendent Gardner presented the following school board policies for first reading:
 CBA Qualifications and Duties of the Superintendent
 CCG, Licensed Evaluation - Administrators
 DH, Bonded Employees and Fiscal Reporting
 GBDA, Mother Friendly Workplace
 GCA, License Requirements
 IK, Academic Achievement
 IKAB, Student Progress Reports to Parents
 JEA, Compulsory Attendance
 JECA, Admission of Resident Students
 JHCCA, - HIV, HBV, and AIDS
 JHFF, Reporting Requirements Regarding Sexual Conduct with Students
 JOB, Personally Identifiable Information
- Also, submitted for review were revisions to administrative rules regarding Education Records/Records of Students with Disabilities Management, SPED Procedural Safeguards, SPED, Free Appropriate Public Education, Federal and State Family Medical Leave, Request and Abuse of a Child or Other Investigations Conducted on District Premises.

Questions regarding these items should be e-mailed to secretary or superintendent and will be addressed at next meeting.

4.9 Approve Deferred Compensation Plan - Deputy Clerk, Celeste Van Cleave, reported on an opportunity to offer employees a deferred compensation plan, an additional choice for employees with a lower fee schedule through the Oregon Growth Savings Plan. It has a more appealing structure of investments, low cost options and not a part of PERS. It is not run by an insurance company but an Oregon Investment Council. Director Marchbanks moved to accept Resolution 08-01-13, Inclusion under the State of Oregon Deferred Compensation Plan. Director Wyne second, no further discussion, motion passed 5-0. Directors LaCoste and Wolff absent for the vote.

4.10 Resignation of Board Member - Director Frasier moved to accept the resignation of Dan LaCoste from the Central Linn School Board representing Zone 6. Director Marchbanks second the motion. Superintendent Gardner stated his office had reviewed county election laws and the District's school board policy regarding board vacancies and the district must publicize the vacancy for 20 days. If no one from the vacant zone applies the position may be filled by an eligible resident of the district. With no further discussion the motion passed 5-0. Director Wolff absent for the vote.

5.0 REPORTS

5.1 Financial - Celeste Van Cleave reported the auditors would be in district in October. Director Marchbanks questioned who would be overseeing the learning lab. Superintendent Gardner stated the District would be contracting with Kings Valley Charter School to fill those duties. Sarah Williver has been chosen to run the lab. The facilitator's personality is critical to the success of the learning lab. Ms. Williver has the qualifications for the position. A presentation on the learning lab will be made a later board meeting.

5.2 Superintendent - Superintendent Gardner reminded the Board of the COSA Law Conference the first week in December and the Annual OSBA Conference November 15-17th. He encouraged all board members to attend. Mr. Gardner proposed a Board work session(s), blocking out some time between now and the end of October to discuss: facilities planning; district goals; Superintendent/Board training. It was the consensus of the Board to try and schedule work sessions on Fridays. Board secretary will contact Greg McKenzie for available Friday dates in September/October.

6.0 ADJOURN

With no further business before the Board, Chairman Goracke adjourned the meeting at approximately 8:55 p.m.



Susan Beaudin, Board Secretary



David Goracke, Board Chairman

9-9-13

Date Approved