

1.0 CALL TO ORDER/FLAG SALUTE

On Monday, January 13, 2014, Chairman Goracke called the meeting to order at approximately 6:30 p.m. in the library of the Central Linn Elementary School.

2.0 ROLL CALL

Members Present: David Goracke, George Frasier, Eric Gerber, Charley Wolff, DeeDee Thomas, Chris Wyne.

Members Absent: Tim Marchbanks

Employees Present: Brian Gardner, Superintendent; Susan Beaudin, Board Secretary; Celeste Van Cleave, Deputy Clerk; Jon Zwemke and Amanda O'Brien, Principals; Melissa Shaw, Nicole Kerins, Catherine Hawkins, Jennifer Lindsey, Carole Boaz, Dena Weber, Robyn Bailey, Travis Simpson, Licensed; Dena Crowell, Leisa Keyser, Classified.

Others: Jeff McConnel, Neal and Susan Karo, Kaye Fox, Conor Delaney, Don Ware, Mike and Christina Murphy, Jennifer Johnson, Clay Weber, Chad Slover, Jovia Slover, Steve Guy, Stephanie Slover, James Slover, Cade Weber, Sarah Murphy, Eva Urhausen, Karolyn Keyser, Chelsi Barnes, Amy Leopard, Alison Crowell, Sofia Griffith, Haden McConnel, Grace Doan, and others.

Chairman Goracke stated the Board was interested in hearing concerns of patrons. For that reason, the Board would hear concerns at this specific time on the agenda, but requested that patrons restrict their comments to three minutes. Personnel matters may not be discussed in public. If patrons had personnel concerns, they should be shared directly with the Superintendent or himself, as School Board Chairman.

3.0 GOOD OF THE ORDER/COMMUNICATIONS

3.1 Agenda Adjustments - Add 4.9 LBL-ESD Resolution; 4.10 Resignation of Board Member

3.2 Superintendent Awards - Students earning the Superintendent's Award for the month of December were: Cade Weber, kindergarten, nominated by Catherine Hawkins; Jovia Slover, third grade, nominated by Nicole Kerins; Chelsi Barnes, seventh grade nominated by Travis Simpson; Mariah Armstrong, senior, nominated by Paul Rowton. Awards for the month of January were: Sarah Murphy, second grade, nominated by Carole Boaz; Eva Urhausen, fourth grade, nominated by Robyn Bailey; Karolyn Keyser, sixth grade, nominated by Jennifer Lindsey; Amy Leopard, seventh grade, nominated by Wendy Kivett and Jordyn Lester, junior, nominated by Scott Fitterer.

Sixth Grade Showcase - Sofia Griffith from Ms. Ches's class read her essay on Halloween and Karolyn Keyser, Haden McConnel, Grace Doan and Allison Crowell from Ms. Lindsey's class gave a presentation on Egypt.

3.3 Student Body Report - No report

3.4 2012-2013 Audit Report - Auditor, Conor Delaney, of Pauly Rogers and Co, reported the district received a clean audit with no reservations. They found no issues of non-compliance and no questioned costs. Federal awards and internal control systems, all were in compliance as mandated by the various grants. For the Board's information, Mr. Delaney reported the ending fund balance for the general fund was \$318, 731, about \$75,000 higher than anticipated. This was due to the district's Cool Schools Energy Loan through the Oregon Department of Energy. The elementary heating project was anticipated to cost \$750,000 but came in at \$675,000. The State reimbursed the school district for \$675,000 but the bond debt of \$750,000 was incurred on their end so the State will pay the remaining \$75,000 requiring the district to pay that amount off next year.

- 3.5 **Acknowledge Staff Resignation** - The Board acknowledged the resignation of educational assistant, Sheila Ridinger.

4.0 **ACTION / BUSINESS**

- 4.1 **Approve Minutes of November Board Meeting** - Director Wolff moved to approve the meeting minutes of the November 12, 2013 meeting as submitted. Director Thomas, second, motion passed 6-0. Director Marchbanks absent for the vote. For the record, the regular December meeting scheduled for December 9, was canceled due to inclement weather. No meeting was held during the month of December.

- 4.2 **Facilities Committee Report** - Director Gerber reported Bob Collins from Hill International had submitted his assessment of the elementary and high school to the District Facilities Committee at its' January meeting. Mr. Collins used a numerical value evaluation tool (form) to ensure all areas of the buildings were addressed. As neither building has a cooling system the highest score possible was 94 out of 100. Copies of the assessments are available for public to review at the district office.

The assessment (29 out of 94) for the high school indicated replacing the high school due to the cost of the remodeling and replacing the roofing, heating, sewer, windows and seismic upgrading which would be cost prohibitive versus building new. The tipping point or what percentage of cost of remodeling to consider rebuilding was 80% or higher of building new. Estimated cost to remodel was \$14.5 million; to build new \$21 million using \$162 a sq ft and estimating building a one-third larger facility than our current building. Cost did include demolition.

The elementary building assessment was 49.6 out of 94. The estimated cost to renovate was \$5.9 million and recommended new flooring throughout, consider fencing playground, roof, better windows and insulation. They saw a lot of positives, one being a strong structure of poured concrete and relative new heating system. The assessment spoke to upgrading for technology, building security, completing the heating controls, and consider community needs for the use of the building.

The Facilities Committee will meet again on January 20, and February 3, 6:30 p.m. at the district office to prepare its recommendation to the Board. The Committee's charge is to make the recommendation to repair or replace buildings and to the costs involved. Discussion followed regarding: the renovation numbers did not include air conditioning, building with modular units would be less expensive allowing district the option to build onto facility with increased enrollment.

- 4.3 **Board Policies, Second Reading** - Director Frasier moved to adopt new and revised board policies BBB, School Board Elections; BBFA Board Member Conflicts of Interest; BBFB Board Member Ethics and Nepotism; DJC Bidding Requirements; EBBB Injury/Illness Reports; EBCB Emergency Drills; GBC Staff Ethics and administrative rule as submitted. Director Wolff second, motion passed 6-0. Director Marchbanks absent for the vote. Board policy GBEDA Drug & Alcohol Testing-Transportation and the administrative rule were tabled to the February meeting. Superintendent Gardner will provide additional information regarding this revision to policy.

- 4.4 **Board Policy, First Reading** - The Board reviewed as first reading the following policies: DBK, Budget Transfer Authority; EFA, Local Wellness Program; GCAB, Personal Communication Devices; GCN/GDN, Supervision and Evaluation of Personnel; IA, Instructional Goals; IKH, Credit for Proficiency; IMB, Student Achievement Program; ING, Animals in District Facilities; JEC, School Admissions; JHC, Student Health Services and Requirements. Some questions raised by the Board included: is it a law school districts may dictate use of personal communication devices; need to address coaches in the evaluation of staff; use of animals in school assemblies; and need clarity on school admissions regarding age 0-21. Board members

will email the Superintendent with their questions surrounding these policies. A list of questions will be created and sent to all board members in preparation for the February meeting.

4.5 Approve Hire of Coaches - Director Wolff moved to hire Monica Isom as JV GBX and Rodney Baney as Jr High GBX. Director Frasier second, motion passed 6-0. Director Marchbanks absent for the vote.

4.6 Approve Revised School Calendar - Due to the inclement weather in December, (December 9 and 10 were snow days; December 12 was a freezing rain day) Superintendent Gardner recommended the following changes to the school calendar:

Friday, December 13, was the first make-up day

Friday, January 17, change Friday School day to a regular school day - second make-up day

Friday, January 24, becomes a Friday School day

The end of Semester #1 moves from January 23, to January 30

Friday, January 31 - becomes Grading day

Friday, May 2, changed from a Friday School day to a regular school day - third make-up day

Director Wyne moved to approve the revised school calendar as presented. Director Thomas second, motion passed 6-0. Director Marchbanks absent for the vote.

4.7 Grieve Committee Update/ Approve Surplus Property - Superintendent Gardner reported the Committee regarding the Dave Grieve donations to the District met in October. The Committee is recommending the Board surplus the modular home and guns and move forward with selling those items. The Committee also recommended keeping the 2001 Ford Ranger pickup, and miscellaneous tools for district use. Mr. Gardner explained the guns were still being held by the sheriff's office and when released by the district attorney would be taken to a gun shop to sell on consignment. It was the consensus of the Board to follow the Superintendent's plan in the disposal of the guns. Director Wyne moved to approve the surplus of the 1990 Marlette manufactured home and four guns (Heckler and Koch, Baretta, Marlin, Colt) as submitted, Director Wolff second, motion passed 6-0. Director Marchbanks absent for the vote. Superintendent Gardner thanked Celeste Van Cleave for all her work in managing these donations.

4.8 Adopt Resolution to Sell Surplus Property - Director Wolff moved to adopt the resolution as submitted to sell the 1990 Marlette manufactured home. Director Thomas second, motion passed 6-0. Director Marchbanks absent for the vote. Superintendent Gardner stated once the trailer has been sold the Committee will reconvene and provide the Board with a recommendation for the remaining computers and money left to the district.

4.9 LBL-ESD Resolution - Director Wolff moved to adopt the LBL-ESD Resolution outlining the Tier 1 and Tier 2 services provided to the district by the Linn-Benton-Lincoln ESD. Director Frasier second, motion passed 6-0. Director Marchbanks absent for the vote.

4.10 Resignation of Board Member - This item tabled to the February Board meeting.

5.0 REPORTS

5.1 Financial - Celeste Van Cleave reported all but 5% of the current year's taxes have been collected. Regarding the expenditure report, she is watching the Community Services account which is down to \$2,700. The Board may need to approve a transfer of funds before the end of the school year. Also, the district has received twice the amount of Title funds budgeted which will require a supplemental budget to spend those extra funds. Superintendent Gardner added that if the district does receive more money than budgeted we will need to remember when budgeting for the following year that we deduct that extra from May school support funds.

- 5.2 **Principals** - Principal O'Brien shared fall math benchmark scores and informed the Board the CAP after school program had terminated their agreement with the school at winter break. She has since met with Greg Roe of United Way who connected her with the Albany YMCA. The YMCA is now offering the Y-ROCK program at the elementary after school and on Fridays. There are currently 11 students registered; more advertising is taking place.

Principal Zwemke reported he and his staff have been working to inform community, students and parents of the new grading system as it relates to individualized education for all learners. The new system is requiring students to be accountable for their learning. His staff is staying flexible and available to students in a variety of ways to help them be successful. The high school will be sending out a letter the end of this week, in advance of report cards, explaining again why the system has changed; what students are struggling with; what parents can do to support students and what to do if their student does not show proficiency by the end of semester. Superintendent Gardner encouraged Board members to support the Administration and staff if they are contacted by parents and distributed some talking points as an aid in talking with parents and community. Chairman Goracke confirmed written communication would be going from the school to each individual student's parents whose students were having trouble meeting proficiency prior to the parents receiving report cards.

- 5.3 **Superintendent** - Superintendent Gardner informed the Board there would be a team of 15 staff attending the 2014 NW Proficiency/Competency Conference on March 6th and 7th. The event sponsored by the Business Education Compact would be held at the Sheraton-Portland Airport. Board members were invited to attend and should let him know soon. Mr. Gardner extended his thanks to Principal O'Brien for her work in bringing the Y-ROCK program to the school.

6.0 **ADJOURN**

With no further business before the Board, Chairman Goracke adjourned the meeting at approximately 8:45 p.m.



Susan Beaudin, Board Secretary



David Goracke, Chairman

2-10-14

Date Approved