

1.0 CALL TO ORDER/FLAG SALUTE

On Monday, February 10, 2014, Chairman Goracke called the meeting to order at approximately 6:35 p.m. in the cafeteria of the Central Linn High School.

2.0 ROLL CALL

Members Present: DeeDee Thomas, Tim Marchbanks, David Goracke, George Frasier, Charley Wolff, Eric Gerber.

Members Absent: Chris Wyne

Employees Present: Brian Gardner, Superintendent; Susan Beaudin, Board Secretary; Melissa Shaw, Licensed.

Others: Jon Cavill, Jennifer Johnson, Darrell and Simone Smucker.

3.0 GOOD OF THE ORDER/COMMUNICATIONS

3.1 Agenda Adjustments -

1) Table due to inclement weather - 3.2 School Board Recognition; 3.3 Superintendent Awards; and 3.4 Student Body Report 2) Change 6.0 to Recess to Executive Session ORS 192.660 (2) (f) and 3) Add 7.0 Reconvene to Regular Session/Adjourn

3.2 School Board Recognition - Tabled

3.3 Superintendent Awards - Tabled

3.4 Student Body Report - Tabled

4.0 ACTION/BUSINESS

4.1 Approve Meeting Minutes - Director Frasier moved to approve the meeting minutes of January 13, 2014 as submitted. Director Thomas second, motion passed 6-0. Director Wyne absent for the vote.

4.2 Facilities Committee Report/Recommendations - Director Frasier read through the recommendations as submitted to the Board from the Facilities Committee. A copy will be attached to this meeting's minutes. Patrons questioned why the Brownsville facility remained open; why not close it and move district office back to the high school and sell the property. Superintendent Gardner responded the district has estimated it would cost approximately \$25,000 to relocate the district office. The district has built a wall and closed 90% of the Brownsville facility. The remaining areas of the building open are: conference room, offices, gym and the Transportation Department which moved into the modular units. The only cost has been to heat those areas; the main boiler is shut down. The gym was kept open for community use. Patron questioned why the bus barn could not be repaired. It was explained the building was basically a pole barn on dirt. Transportation staff are working on ground (OSHA Hazard) and plumbing is exposed. Patron questioned why a new bus barn hasn't been talked about before now. Director Frasier explained a new bus barn has been discussed by different school boards since the Shedd building was sold where the Transportation Department was previously located. Since that time many of the services had been contracted out until the last few years. There was further discussion on the Rec Center's use of the Brownsville gym. It was explained the school district and the Rec Center have a partnership for the use of each other's facilities. The Rec Center being a true non-profit organization operating with all volunteers.

Director Wolff moved to hold a school board work session on Monday, March 3, 6:00 p.m. at the district office to discuss in detail the recommendations made by the Facilities Committee. Director Frasier second, motion passed 6-0. Director Wyne absent for the vote. Superintendent Gardner will also be contacting community organizations seeking their input on the district's facilities and informing them of the educational changes taking place in the district. The district will be scheduling community meetings, in Brownsville, Halsey and Shedd.

4.3 Approve Coach Hires - Director Thomas moved to approve the hire of Dena Weber as Assistant Softball Coach and Tiffanie Arellano as Jr High Track Coach for the 2013-14 season. Director Wolff second, motion passed 6-0. Director Wyne absent for the vote.

4.4 Adopt Board Policies (Second Reading) - Superintendent reviewed the following policies and answered questions from the Board: Policy DKB, Budget Transfer Authority; EFA, Local Wellness Program; GCAB, Personal Communication Devices; GCN/GDN, Supervision and Evaluation of Personnel. Question was raised on how personal electronic devices would be used under this policy when coaches and teachers use cell phones for communicating to students and players. Superintendent Gardner recommended withdrawing Policy GCAB as it was very rule based and instead adopt a policy based on principles rather than rules. Question was raised on how coaching staff fit in Policy GCN/GDN. Superintendent Gardner responded coaches are hired year to year based on the recommendations of the athletic director. If you implement formal evaluations you begin to provide job rights. Mr. Gardner recommended coaches remain excluded from policy.

Under Policy GBEDA, Drug & Alcohol Testing Transportation Superintendent Gardner explained drug testing would take place in the event of injury, death, moving violation or when in the best interest of the district. He felt a larger discussion should take place on parents transporting students versus riding district vehicle and, his suggestion as one of the Board's goals that by August the district look at transportation in general or contracting services. Some districts with a school sponsored activity require students ride a school bus leaving the district with a smaller amount of liability. The district currently has procedures in place where a drivers license and proof of insurance are required. He would welcome further discussion.

Policies IA, Instructional Goals; IKH, Credit for Proficiency; IMB Student Achievement Program; ING, Animals in District Facilities; JEC, School Admissions; and JHC, Student Health Services and Requirements were reviewed. The Superintendent clarified under Policy JEC, school districts will admit regular students age 5 - 19 or may be served until age 21 if still working towards a diploma. Special education students shall be served from ages 0 - 21. Also, students will be placed in school based on the standards they have met. Under Policy JHC, Mr. Gardner explained a *medically fragile* student is one who, because of an accident, illness, congenital disorder, abuse or neglect, has been left in a stable condition, but is dependent on life sustaining medications, treatments, or equipment, and has need for assistance with activities of daily living. A *medically complex* child may have one or more medical issues that may be chronic and may or may not be stable. Their need for assistance with daily living activities may also vary. The Board questioned if a kindergarten student enrolled and then discovered they could have received support for previous years, was the district proactive? Mr. Gardner explained that parents and physicians are responsible to contact the school district before school age for supporting those students. The district is also responsible for Child Find and with the help of the ESD we try to provide services. The district receives federal funds and must spend a percentage of funds on those children. The Board questioned if a parent enrolls a student who requires one on one assistance and then decides to home school that student what is the district's responsibility. Superintendent Gardner stated the district was required to provide education, i.e. pull out, support, bring in additional specialist and then if parent decides it isn't enough then we try to determine a different placement, making the best educational decision for the student.

If they choose home school the team will work under the last IEP.

Director Frasier moved to adopt: DBK, Budget Transfer Authority; EFA Local Wellness Program; GCN/GDN, Supervision and Evaluation of Personnel; GBEDA, Drug & Alcohol Testing; IA, Instructional Goals; IKH, Credit for Proficiency; IMB, Student Achievement Program; ING, Animals in District Facilities; JEC, School Admissions; and JHC, Student Health Services and Requirements and exclude policy GCAB, Personal Communication Devices. Director Thomas second, with no further discussion, motion passed 6-0. Director Wyne absent for the vote.

- 4.5 Review First Reading, Board Policies - The Board reviewed the following policies as first reading: BFD/BFE/BFG, Board Policy Implementation; JECB, Inter-District Transfer of Resident Students; and JECF, Inter-District Transfer of Resident Students.
- 4.6 Determine District Transfer and Open Enrollment Availability - Superintendent Gardner recommended the Board continue to accept inter-district and open enrollment student transfers for 2014-15 and establish those numbers for each as follows: 4, first grade; 4, second grade; 10, third grade; 10, fourth grade; 10, fifth grade; 15, sixth grade; 4, seventh grade; 6, eighth grade; 25, freshman; 25, sophomores; 25, juniors; and 25, seniors. Director Wolff moved to continue accepting inter-district transfer and open enrollment student transfers for 2014-15 as recommended and add 5 kindergarten students to each list. Director Gerber second, motion passed 6-0. Director Wyne absent for the vote.
- 4.7 Determine PATH Availability - Superintendent Gardner explained for the past two years the district had capped the number of students participating in this program to 20 students. (The district as yet, never had more than 20 students interested in PATH.) The PATH program allows students, after finishing four years of high school (but not receiving diploma), to attend LBCC for one year and the school district pay tuition and books. The district is then reimbursed the following year for that attendance. PATH serves as a bridge for students to decide about college. This year we had 14 students registered as PATH students. The current criteria for PATH is students are attending Central Linn and we keep within the cap number. Now is the time to consider the cap and criteria for next year. Director Wolff moved to keep the cap number at 20 students with no changes to criteria. There was further discussion on the number of students and what happens if a student fails or quits. Mr. Gardner responded we could lose up to \$4,400 a student. Board discussed requiring parents/students to repay the district losses if they fail or quit. Mr. Gardner was concerned stating we might eliminate students that wouldn't otherwise go to college. Parents might discourage a student from trying if they have to pay back if the student fails. There are no legal implications because we wouldn't have received state money (ADM) until student passes the class. The Superintendent will track the last two years of the PATH students and bring back to the Board. Director Thomas second Director Wolff's motion to keep the cap number at 20 students with no change in program criteria. Motion passed 6-0. Director Wyne absent for the vote.
- 4.8 Approve Revised 2013-14 School Calendar - Due to a conflict with the Bloom N' BBQ already slated for Saturday, May 3, and the need to prepare the building for the event on Friday, May 2, Superintendent Gardner recommended we return May 2, to a Friday School Day and assign Friday, March 14, as a make-up day. (This remedies Dec/Jan snow days) With the additional snow days on February 6 and 10, Mr. Gardner suggested one make-up day on April 25, and ask for staff input on a second make-up day. The Board discussed further use of Friday School days versus extending into another week in June. Mr. Gardner stated good things were happening at Friday School. We could look at the required minutes and decide no further make-up needed or reconsider options within the teacher contract. Director Frasier moved to approve March 14, and April 25, as make-up days and return May 2, as a Friday School day. Director Gerber

second, motion passed 6-0. Director Wyne absent for the vote. Regarding the one outstanding make-up day, some Board members stated they would prefer make-up days be done within the current school year and not extend further into the month of June.

- 4.9 **Grieve Donation Update** - Superintendent Gardner reported the district had advertised to sell Mr. Grieve's mobile home the past month with no response from the community. It was the consensus of the Board to advertise another month and obtain the cost for disposal of the unit in the event it does not sell.
- 4.10 **Preliminary Review of Licensed Staff** - The Board reviewed listing of all licensed staff; action to renew will be taken at the March meeting.
- 4.11 **Adopt 2014-15 Budget Calendar** - Director Wolff moved to adopt the 2014-15 Budget Calendar as submitted. Director Thomas second, motion passed 6-0. Director Wyne absent for the vote. There was discussion for planning community wide meetings to discuss facilities, budget and instructional initiatives. Dates to consider were: March 13, April 8 and 17. Director Wolff offered to host a meeting at the elementary school on April 8.
- 4.12 **Resignation of Board Member** - Director Marchbanks submitted his resignation from the Board representing Zone 5 of the district. Due to changes in employment requiring long distance travel he found it necessary to resign. Director Marchbanks moved to accept his resignation as school board member effective February 10, 2014. Director Frasier second, motion passed 6-0. Director Wyne absent for the vote. The remaining members of the school board thanked Mr. Marchbanks for his service on the Board and to the students of the district.
- 4.13 **Declare School Board Vacancy** - Director Wolff moved to declare a school board vacancy representing Zone 5, south Brownsville city limits. Director Frasier second, motion passed 5-0. Director Wyne absent for the vote; Zone 5 Directorship vacant. The Zone 5 position will be posted for 20 days; candidates will be interviewed in open session at the March meeting. Appointee will be placed on the Board immediately following appointment and fulfill the remainder of Mr. Marchbanks' term, June 30, 2015.

5.0 **REPORTS**

- 5.1 **Financial Report** - Financial reports were reviewed by the Board.
- 5.2 **Principals** - Written report reviewed by the Board.
- 5.3 **Superintendent** - No report.

6.0 **RECESS TO EXECUTIVE SESSION**

At approximately 8:15 p.m. Chairman Goracke recessed to executive session under the authority of ORS 192.660 (2) (f) to consider information or records that are exempt by law from public inspection.

7.0 **RECONVENE/ADJOURN**

At approximately 8:50 p.m. Chairman Goracke reconvened regular session and with no further business before the Board adjourned the meeting.



Susan Beaudin, Board Secretary



David Goracke, Chairman

3-10-14

Date Approved

Facilities Committee Recommendations to the School Board – February 10, 2014:

Bus Barn - Replace or contract out whatever makes economic sense

Groundskeeper Barn - Consider replacing and combining with bus barn or consider contracting services. Look at cost of facility and equipment needed for grounds.

High School Track – The school board and future committees should consider how to most efficiently repair or replace the track.

Brownsville School –Secure (make safe) trees on property; replace bus barn, and encourage the school board towards repurposing the property for the benefit of the community.

High School – Given the price to renovate per sq. ft. versus building new, it is the recommendation of the Committee to build a new high school.

Elementary School – The Committee recognizes the efficiency of one campus and recommends building a common campus (K-12) IF the district can justify it. Be fiscally conservative. Be transparent. If it is not financially efficient to build a common campus school then repairs should be made to the current elementary building.

Additional Comment: Would encourage the school board when considering new facilities, at the same time, to have the resources to maintain the facilities. We need to be able to keep it up; need to plan for replacement maintenance.

It was the consensus of the Committee that it had completed its task as delegated by the school board and would no longer have a need to meet. The meeting scheduled for Monday, February 3 was canceled. The Committee's recommendations would be presented to the school board at its February meeting scheduled for Monday, February 10, 6:30 p.m. at the high school.

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