

- 1.0 **CALL TO ORDER/FLAG SALUTE:**
On Monday, August 11, 2014, Chairman Goracke called the meeting to order at approximately 6:35 p.m. in the transportation office of the district office.

- 2.0 **ROLL CALL:**
Members Present: Mark Penrod, George Frasier, Chris Wyne, and David Goracke; DeeDee Thomas arrived at approximately 7:20 p.m.
Members Absent: Charley Wolff, Eric Gerber
Employees Present: Brian Gardner, Superintendent; Susan Beaudin, Board Secretary
Others: Sue Frasier and Jennifer Johnson

- 3.0 **ELECTION OF OFFICERS**
 - 3.1 **Elect Chair:** Director Frasier nominated David Goracke as Chairman for 2014-15, Director Wyne second, nominations closed. Director Goracke nominated George Frasier as Vice-chairman for 2014-15, Director Wyne second, nominations closed. Director Wyne moved to elect both Director Goracke as Chairman and Director Frasier as Vice-Chair through June 2015. Director Penrod second, motion passed 4-0. Directors Gerber, Thomas and Wolff absent for the vote.

- 4.0 **GOOD OF THE ORDER/COMMUNICATIONS**
 - 4.1 **Agenda Adjustments** – None

 - 4.2 **OSBA Summer Board Workshop** – Discussed later in the meeting.

 - 4.3 **Community Facilities Advisory Committee** – Director of Facilities, Bart Rothenberger, reported the progress on summer projects which included: renovating a new life skills room and math lab at the high school; organized and returned locker room at the elementary to its original purpose to be used by sports teams this year; repaired leak in main water source at the high school; repaired sump pump; began renovation of white house for district office use; tech wiring installed at both buildings; exploring irrigation water source at the elementary; repairing roof leak at the elementary; in addition to regular summer cleaning. He further reported the state fire marshal made his inspection earlier this summer and he had been working on noted corrections. Mr. Rothenberger reported he had contacted Ken Lorensen, regarding the organization of the Community Facilities Advisory Committee; however, Mr. Lorensen's schedule has been such that he has not had the opportunity to define a committee as yet.

 - 4.4 **Review Changes to 2014-15 Student/Parent Handbooks** – The Board reviewed changes to handbooks as submitted and would contact the superintendent with any questions or concerns.

5.0 ACTION/BUSINESS

Consent Agenda

Director Wyne moved to adopt the Consent Agenda in its entirety as submitted. Director Frasier second, motion passed 4-0. Directors Gerber, Thomas and Wolff absent for the vote.

- 5.1 Approve Brian Gardner as District Clerk.
- 5.2 Approve Celeste Van Cleave as Deputy Clerk.
- 5.3 Approve Brian Gardner as Custodian of Funds and Authorize Facsimile Signature of District Clerk.
- 5.4 Delegate Brian Gardner Authorization to Sign for Federal Programs for the District.
- 5.5 Approve Brian Gardner as the District Budget Officer.
- 5.6 Approve The Times, Eugene Register Guard or the Albany Democrat Herald for District Legal Notices and Publications.
- 5.7 Approve the Firm of Garrett, Hemann, Robertson, Jennings, Comstock & Trethwey, P.C. as District Legal Counsel.
- 5.8 Approve Key Bank and the Local Government Pool, as Depositories for School District Funds.
- 5.9 Approve Pauly, Rogers & Co. as Official 2014-15 Auditors for the District.
- 5.10 Determine that Roberts Rules of Order will be used to Conduct Board Meetings, except where other group processes may be initiated by the Superintendent or Chair.

6.0 ACTION/BUSINESS

- 6.1 Approve Minutes of Previous Meetings – Director Wyne moved to approve the minutes of the Budget Hearing/Regular Board meeting of June 9, 2014 as submitted. Director Frasier second, no discussion, motion passed 4-0. Directors Gerber, Thomas and Wolff absent for the vote.
- 6.2 Approve Day, Time and Location of Board Meetings – The Board reviewed a schedule of meeting dates for the coming year. Superintendent Gardner suggested suspending a meeting for the month of July. Director Penrod moved to approve the dates and locations as submitted with the inclusion of a meeting date in July. The Board would have the option to vote later in the year as to suspending the July meeting. Director Wyne second the motion to approve and include a meeting in July, motion passed 4-0. Directors Gerber, Thomas, and Wolff absent for the vote.
- 6.3 Acknowledge Staff Changes – Superintendent Gardner reported he had accepted resignations from teacher, Jennifer Lindsey and basketball coach Tim Smith; and acknowledged the non-return of learning lab assistant, Sarah Williver. He had hired Art Kallai as the Positive Behavior Support Assistant for the district. Mr. Kallai would be moving from a classified position to this new non-represented position effective August 25. He also had approved the hire for Rodney Baney as Varsity Soccer Coach and JV Boys' Basketball coach for the 2014-15 year.
- 6.4 Approve Hire of New Licensed Staff – Director Wyne moved to approve the hire of elementary teachers: Jennifer Fogerty-Gibson, Alichelen Kjosness and Zach Sartin and high school counselor, Susan Foster. Director Frasier second, motion passed 4-0. Directors Gerber, Thomas and Wolff absent for the vote.

- 6.5 **Set Date for Graduation** – Director Wyne moved to approve Saturday, June 6, 2015, at 1:00 p.m. as the date and time for high school graduation this year. Director Penrod second, motion passed 5-0. Directors Gerber and Wolff absent for the vote.
- 6.6 **District Negotiation Team** – Director Wyne moved to re-appoint Directors David Goracke, George Frasier and Eric Gerber to the District Labor Negotiation Team. Director Thomas second, motion passed 5-0. Directors Gerber and Wolff absent for the vote.
- 6.7 **Re-Appoint Budget Committee Members** – Director Frasier moved to re-appoint Denver Pugh (Zone 1), Carolyn Jackson (Zone 2), Josh Harris (Zone 3), Kay Fox (Zone 4), and Mike Kirk (Zone 7) to the district’s budget committee. These are 3-year terms. Director Penrod second, motion passed 5-0. Directors Gerber and Wolff absent for the vote. The district continues to search for a representative from Zone 5 to sit on this Committee.
- 6.8 **Reconstitute Facility Committee** – Last spring, the Facilities Committee completed the tasks as assigned by the Board. During the public meetings held at that time it was discussed that this Committee would be re-appointed and charged with new tasks. Director Frasier moved to continue with a District Facility Committee. Director Penrod second the motion, agreeing this is a high level concern. The motion passed 5-0. Directors Gerber and Wolff absent for the vote. Director Frasier will speak to Director Gerber and together draft a task list for the Superintendent prior to the next Board meeting.
- 6.9 **Approve Lawn Maintenance Bid** – The Board reviewed bids from Solutions Landscape Maintenance at \$2,700 a month (\$32,400 a year) and Kokkeler Lawn Care Inc. at \$3,800 a month (\$45,600) for lawn care maintenance at the three district locations. Director Wyne moved to accept the Solutions Landscape Maintenance bid for 2014-15. Director Penrod second. Director Frasier asked if the district would retain its own equipment for emergencies. Superintendent stated yes, and asked for latitude in writing contract with Solutions. Director Wyne amended his motion to approve the Solutions bid and to instruct the Superintendent to negotiate contract with Solutions Landscape Maintenance. Director Penrod second the amendment. Motion passed 5-0. Directors Gerber and Wolff absent for the vote.
- 6.10 **Discuss/Approve Draft Community Survey** – The Board reviewed the draft community survey as submitted. It was suggested adding the option of “Facebook” to question #9; and include the question, “How would you prefer to complete future surveys?” The Board discussed different scenarios for distributing a district survey to the community. It was the consensus to include the survey in the district’s September newsletter which is mailed to every mailbox in the Central Linn Community. It was suggested including a return envelope and/or use drop boxes for the collection of the survey. Director Thomas moved to approve the survey as presented and with changes as discussed. Director Frasier second, motion passed 5-0. Directors Wolff and Gerber absent for the vote.

- 6.11 School Board Policies – The Board reviewed the following policies as first reading. Most of the revisions or new policy are required by state law or come highly recommended by the Oregon School Boards Association:**

**BBFA - Board Member Conflicts of Interest
BBFB - Board Member Ethics and Nepotism
CPA - Layoff/Recall - Administrative Personnel (New)
EEACA - School Bus Driver Examination and Training (New)
GBC - Staff Ethics
GCAA - Standards for Competent and Ethical Performance of Oregon Educators
GCAB - Personal Electronic Devices and Social Media (New)
GCL - Staff Development - replace with new GCL/GDL (includes all staff)
GCL-TR - District Tuition Reimbursement Plan (New)
GBN/JBA - Sexual Harassment
GBNA - Hazing/Harassment/Intimidation/Bullying Menacing
IGBAB/JO - Education Records/Records of Students with Disabilities
IGBAJ - Special Education - Free Appropriate Public Education
ING-AR - Animals in District Facilities
JFCF - Hazing/Harassment/Intimidation/Menacing/Bullying/Cyberbullying/Teen Dating Violence
JGAB - Use of Physical Restraint and Seclusion
JHCD - Administering Noninjectable Medicines to Students
JHCDA - Administering Injectable Medicines for Students
JHCD/JHCDA-AR - Administering Noninjectable/Injectable Medicines to Students
JHFE - Reporting of Suspected Abuse of a Child
JOA - Directory Information**

The Board requested the Superintendent review policy ING, Animals in District Facilities, with proposed administrative rule.

Superintendent Gardner discussed the District Tuition Reimbursement Plan, a new policy, that employees with an education plan, approved by the Superintendent, could have the district pay their tuition directly to the school at the same time the employee would sign a note for that tuition. It could be zero interest, only payable upon their departure. For every year the employee would remain employed in district, 25% of the note would be forgiven. If they leave the district for other employment the loan would be due and payable at that time.

- 6.12 Approve Special Education Director Stipend - Superintendent Gardner reviewed for the Board the history of how the duties of Special Education Director were allocated to the Superintendent. It came when the district downsized the number of administrators, the special education director being one of them. For the past two years he has included these duties with his duties as superintendent. Generally, a stipend is associated with these duties. This year he had budgeted for a half time Special Education Director but the person he had assigned left the area. Mr. Gardner proposed the new teacher, Samantha Frank and he share the duties and stipend of \$12,000 this year with the plan that Ms. Frank (who holds an administrative license as well) would be sufficiently trained after this year to take on all duties as Special**

Education Director next year with the full stipend being paid to her. This would be in addition to her teaching assignment. Director Penrod moved to approve the Special Education Director stipend as presented. Director Frasier second, motion passed 4-1. Directors Penrod, Frasier, Wyne, Goracke voting yes; Director Thomas voting no; Directors Gerber and Wolff absent for the vote.

At this point in the meeting Director Thomas shared her experiences from the OSBA School Board Summer Conference held last month in Bend. She shared information on the roles and responsibilities of a school board.

7.0 REPORTS

7.1 Transportation Update – Superintendent Gardner reported he had met with representatives from First Student and Mid-Columbia Bus companies and requested proposals from each as a starting point for any discussion the Board may want to make. A discussion needs to take place where the Board decides to move in the direction of contracting out transportation services or purchasing new buses. The Board will need to consider the potential costs and political costs to any decision. Mr. Gardner has been in contact with a firm with ten year financing on purchasing buses at 3% interest rate.

7.2 OSBA Fall Regional Meeting – Board members were invited to attend OSBA’s Fall Regional Meeting held at LBL-ESD on October 1, at 5:30 p.m.

In other discussion Mr. Gardner spoke of PERS Bonding. If the district had participated 20 years ago we would be paying 13-14% rather than 22%. We could commit to a \$5 million bond and 3% bond that are invested in a PERS side account and the profits in excess of the 3% would be used to reduce PERS rates. He will report over the next few months. The number looks pretty promising with a 6% annual return. Director Penrod added if the bond loses over a number of years it would have a negative impact and we would have to add money to it. Superintendent Gardner stated more discussion needs to take place and a long-term decision made later this fall.

Mr. Gardner spoke briefly about career credit and community career-based classes. He is meeting with surrounding districts discussing how we may pool business opportunities that may be offered to our high school students. He will make a full presentation in the next few months.

8.0 ADJOURN

With no further business before the Board, Chairman Goracke adjourned the meeting at approximately 8:30 p.m.



Susan Beaudin, Board Secretary



David Goracke, Chairman

9-8-14

Date Approved