

1.0 CALL TO ORDER

On September 8, 2014, Chairman Goracke called the meeting to order in the conference room of the district office at approximately 6:30 p.m.

2.0 ROLL CALL

Members Present: DeeDee Thomas, Mark Penrod, George Frasier, David Goracke, Chris Wyne, Charley Wolff. Director Gerber arrived at 6:45 p.m.

Employees Present: Brian Gardner, Superintendent; Susan Beaudin, Board Secretary; Jon Zwemke and Amanda O'Brien, Principals; Bart Rothenberger, Director of Facilities; Doug Block, Classified; Melissa Shaw, Licensed.

Others: Jennifer Johnson, Kim Clayton.

3.0 GOOD OF THE ORDER/COMMUNICATIONS

3.1 Agenda Adjustments – None

3.2 Community Facilities Advisory Committee – Director Rothenberger reported he had been waiting for names of community members interested in serving on the committee from Mr. Lorenson. However, with Mr. Lorenson's schedule this still had not taken place. The Board directed Mr. Rothenberger to move forward in organizing this committee.

Director Rothenberger reported on several maintenance repairs: high school pump; hot water/natural gas leak; sewer drains; life skills room moved and functional; and exchanged many exterior door fobs for keys. He also reported he had received official notice the boiler at Brownsville had been decommissioned.

3.3 Principals' Reports

Principal Zwemke described a new "break through" focus at the schools. A "break through" occurs when you have no idea how to do something but the conviction to want to do it. Our goal is individualized education for all learners. Once we establish our procedures the district we will have a good solid program, as the outcome. He reported the math lab is serving 30 students with three teachers instructing seven different levels of math at a time. Students are all receiving specific instruction. The district is struggling with how changes in instruction effect state reporting, class scheduling, etc. and appreciate board support as we work towards solving those issues.

Principal O'Brien reported students are being group and scheduled in blocks of time, i.e. K-3 Math, K-3 Reading, etc. This is in addition to focus skill groups. Teachers will identify the standards and provide student assistance where needed. All teachers will be working all Friday schools this year.

Superintendent Gardner reported enrollment was down in both schools but he would have definite numbers next month and the financial impact.

4.0 ACTION/BUSINESS

4.1 Approve Meeting Minutes – Director Thomas moved to approve minutes of the August 11, 2014 meeting as submitted. Director Wyne second, motion passed 5-0. Directors Gerber and Wolff abstained due to their absence at the August meeting.

4.2 Approve Hire of New Licensed Staff – Director Wyne moved to hire elementary teacher Danielle Booth and music/band teacher Kyle Kivett. Director Frasier second, motion passed 7-0.

- 4.3 **Acknowledge Staff Changes** – Superintendent Gardner reported he had accepted the resignation of elementary teacher, Justine Smith and Varsity BBX and Softball Coach, Bart Rothenberger. In addition he had approved the hire of: Dena Ganieany, as full-time secretary at the elementary school (Sue Moothart going to half-time); and Katti Baney, Heather Baze, Jennifer Savage, as part-time educational assistants to work at the elementary school. Additional hours were added for: Aaron Savage to work as hall monitor at the high school; Joni Wixom to provide clerical support for Facilities Director; Leisa Keyser to assist with Department of Education reporting and maintaining website; night custodians to help maintain buildings/activities on Fridays. Mr. Gardner also contracted with Kings Valley Charter School for Sue Frasier to provide career advisor services at the high school. Brandi Trewin had also been hired to fill the JV Volleyball Coach position.

Superintendent Gardner reported he had also approved the extra duty assignments for 2014-15 as follows:

Vocal Music Director - Wendy Kivett
Instrumental Director - Kyle Kivett
HS Annual Advisor - Paul Rowton
Junior class Advisor - Danee Kallai/Kathy Wagner
Senior class Advisor - Lauri Archer
Student Government Advisor (Leadership 9-12) - Emily Shear
Jr High Activities Advisory - Saul Smith/Shawn Hampton
Latino Family Liaison - Maria Guerrero
DECA/FBLA Advisor - Bill Wellen/Linda Hoyer
Outdoor School Coordinator - Sarah Ches/Zach Sartin
PBIS Coordinator - Robyn Bailey
National Honor Society Advisory - TBA
TAG Advisor – TBA

- 4.4 **Reconstitute Facility Committee** – Director Frasier reported at the August Board meeting the Board voted to reconstitute the District Facility Committee. This Committee would be different than the Community Facilities Advisory Committee (advice on repairs). Director Frasier suggested the District Facility Committee work as a funding committee and meet after the new year with a report to the school board next spring. Members of this committee would be approved by the school board.

- 4.5 **Adopt School Policies** – Director Wyne moved to approve the following school board policies:

BBFA - Board Member Conflicts of Interest
BBFB - Board Member Ethics and Nepotism
CPA - Layoff/Recall - Administrative Personnel (New)
EEACA - School Bus Driver Examination and Training (New)
GBC - Staff Ethics
GCAA - Standards for Competent and Ethical Performance of Oregon Educators
GCAB - Personal Electronic Devices and Social Media (New)
GCL - Staff Development - replace with new GCL/GDL (includes all staff)
GCL-TR - District Tuition Reimbursement Plan (New)

GBN/JBA - Sexual Harassment
GBNA - Hazing/Harassment/Intimidation/Bullying Menacing
IGBAB/JO - Education Records/Records of Students with Disabilities
IGBABJ - Special Education - Free Appropriate Public Education
JFCF - Hazing/Harassment/Intimidation/Menacing/Bullying/Cyberbullying/Teen Dating Violence
JGAB - Use of Physical Restraint and Seclusion
JHCD - Administering Noninjectable Medicines to Students
JHCDA - Administering Injectable Medicines for Students
JHFE - Reporting of Suspected Abuse of a Child
JOA - Directory Information

Director Frasier second, motion passed 7-0.

- 4.6 **Review of Board Goal** – Superintendent Gardner noted one of the District’s Management Goals was to perform an analysis of District Transportation by August 2014. He contacted Mid-Columbia and First Student bus companies last June. At that time the District provided both companies detailed information regarding routes and transportation costs. We have received no response from Mid-Columbia. First Student reported they could offer some unique tracking of students with GPS and student codes but when it came down to finances the estimated cost was \$5,300 per route. They couldn’t guarantee it, but we could have a savings of \$100,000.

Mr. Gardner stated the District needed to put bus depreciation in the budget based on buying two new buses for the next three years in a row. For the most part the impact is at worst \$40,000-\$50,000 a year. The best we could do now is seven year financing with the current 4% interest rate. The Superintendent asked if a transportation company could save the District \$100,000 which is really \$30,000 (with state reimbursement) is it worth doing, versus the cost to our employees? To his knowledge districts cannot lease buses. He requested the Board make a decision either to keep transportation in-house or explore other opportunities. Director Thomas moved to remove Goal #3 from the District’s Management Mission Statement; move forward with an audit for efficiency of the District’s Transportation Department and keep transportation services in-house. Director Penrod second the motion. Director Frasier questioned if the District had the funds to move forward with purchasing buses. Superintendent Gardner stated the District could order buses this year and have first payment in July 2015. Director Wolff asked what the timeline would be for auditing the Transportation Department. Mr. Gardner stated he would keep the Board updated but it should coincide with new buses. Director Thomas suggested empowering his transportation staff to help. Superintendent would take that under consideration. The motion passed 7-0.

5.0 REPORTS

- 5.1 **Financial** – Financial reports submitted were reviewed by the Board. Superintendent Gardner noted the report did not include June receipts from property taxes or reflect encumbrances for new employees. He stated within the next few months the state would be notifying school districts of the PERS decision which will affect the \$158,000 budgeted for PERS. Director Thomas requested a more detailed report reflecting expenditures/revenues. She wants more transparency and clarity for community. Superintendent Gardner explained the Board has authority at the function level and that is the report you are currently being given. At the lower level of the budget money is moved as needed. He stated public accounting is hard to follow and if people don’t understand something and they don’t ask questions they often make their own assumptions. We do not want the budget misunderstood but he or the Business Manager would be glad to sit down with individuals that had questions. Next month we will provide extra copies of the detail report.

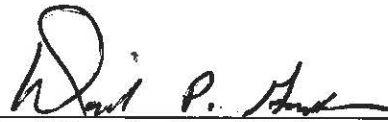
5.2 Superintendent – Superintendent Gardner reported on the District’s Comprehensive Improvement Plan which had been submitted to the state. Next month he would be reporting on the District’s Achievement Compact. He reported Central Linn would be delivering a presentation on proficiency based grading at the Annual OSBA Convention, November 15 &16, in Portland. Board members were invited to attend. He requested Board members write short articles to the community to be placed in District’s upcoming newsletter perhaps regarding the importance of responding to the survey. Mr. Gardner reported the classified unit wanted to bargain Article 15, subcontracting out lawn maintenance. This places the lawn service contract on hold for the next 90 days.

6.0 **ADJOURN**

With no further business before the Board, Chairman Goracke adjourned the meeting at approximately 8:10 p.m.



Susan Beaudin, Board Secretary



David Goracke, Board Chair

10-13-14

Date Approved