

**1.0 CALL TO ORDER**

On May 11, 2015, in the absence of Chairman Goracke, Vice Chairman, George Frasier, called the meeting to order at approximately 6:30 p.m. in the library of Central Linn Elementary School.

**2.0 ROLL CALL**

**Members Present:** Mark Penrod, DeeDee Thomas, Charley Wolff, Eric Gerber, George Frasier, Chris Wyne

**Members Absent:** Chairman David Goracke-excused

**Employees Present:** Brian Gardner, Superintendent; Susan Beaudin, Board Secretary; Jon Zwemke and Amanda O'Brien, Principals; Celeste Van Cleave, Deputy Clerk; Bart Rothenberger, Director of Facilities; Robyn Bailey, Danielle Booth, Deborah Branson, Shawn Hampton, Licensed; Mike Wertz, Rod Baney, Food Supervisors; Sue Frasier, Classified.

**Others:** Kaye Fox, Melisa Harris, Jr. High Softball & Baseball Teams; Karen and Wayne Grant, Trish McCormick, Sarah Neuschwander, Chris Ferguson, Janelle Graham, Bob Graham, Jennifer Johnson, Patty Linn, Jenna Graham, Leighara Gottfried, Yanci Hernandez and others.

**3.0 GOOD OF THE ORDER/COMMUNICATIONS**

**3.1 Agenda Adjustments – Resolution 05-01-15**

**3.2 Director of Facilities – Bart Rothenberger, Director of Facilities, reported work on the district office is moving forward with an expected finish date of June 15<sup>th</sup>. Fencing for relocating the mechanic's shop to the high school has been purchased and is being installed. The girls' softball team just won their game which places them third in state. Coach Day believes he will have three or four girls eligible for state track, the first time in many years. The boys' track team could very well gain a fifth state title this year.**

**3.3 Building Principals – Robyn Bailey as part of her administrative program reported on several areas from the elementary school. She touched on student testing; Community Clean-Up Day; recent Bloom N BBQ bringing in \$10,000; the ESD on behalf of the elementary is submitting a grant for \$10,000 for library books; Kindergarten Round-up hosted 35 incoming kinders; thanked everyone for acknowledging Teacher Appreciation Week, and the elementary Clothes Closet received \$550 from community groups.**

Principal Zwemke reported the Jackson Street Youth Shelter was currently providing students support in social groups, once a week, offering an opportunity to do some problem solving, reflecting, outside of the individual counseling process. He also reported the counseling office would be awarding personal management certificates very soon to those students who met those soft skills for employability. Teachers began assessing students two years ago. There are three levels of certificates, platinum, silver and gold. The school has made contact with local City Chamber groups and employers requesting they contact the school when they have jobs open for students. This is extra work for staff but they are committed to working with students toward a post- secondary outcome. The staff is working on revising the Student/Parent Handbooks (grade 7-12) for next year. The School will

be addressing entrance requirements for students entering ninth grade beginning with the Class of 2020 (this year's 7<sup>th</sup> grade). He explained eighth grade students need to meet standards at a certain level to be ready for high school not dragging them along for failure. There will be summer school this year available for student's grades 7-12 who are behind in their course work.

**3.4 Student Body Report - None**

**3.5 Jr High Softball & Baseball** – Jr. High Softball Coach, Jennifer Johnson, and team members attended the meeting to personally thank the school board for providing the opportunity to play. The team is working hard on learning responsibility and communication, team building, homework sessions, as well as playing ball.

**3.6 Superintendent Awards/Break for Photos** - Each month, teachers may nominate students for the Superintendent's Award. The award is given in recognition of outstanding personal accomplishments. Recipients for the month of May were: Jenna Graham and Leighara Gottfried, fourth grade; Yanci Hernandez, eighth grade; and Ben Atterberry tenth grade. The meeting recessed for a photo session at approximately 7:03 p.m. and reconvened at approximately 7:14 p.m.

**4.0 ACTION/BUSINESS**

**4.1 Approve Meeting Minutes** - Director Gerber moved to approve the meeting minutes of April 13, 2015 as submitted. Director Thomas second, motion passed 5-0; Director Wolff abstained due to his absence at that meeting; Director Goracke absent for the vote.

**4.2 Approve New Licensed Staff** - Director Thomas moved to approve the hire of elementary teachers Kathleen Willey and Jonathan Keranen and science teacher, Ross Waite. Director Penrod second, motion passed 6-0. Director Goracke absent for the vote.

**4.3 Accept Dairy Bid for 2015-16** – Food Supervisor, Mike Wertz, introduced Rod Baney as his successor as Food Service Supervisor effective July 1st. Mr. Wertz retires from the district June 30, 2015. Director Wolff moved to approve the milk/dairy bid from Umpqua Dairy for 2015-2016 as presented. Director Penrod second, motion passed 6-0. Director Goracke absent for the vote.

**Agenda Adjustment – Resolution 05-01-15** - Director Wyne moved to adopt Resolution 05-01-15 as submitted. Director Thomas second, motion passed 6-0. Director Goracke absent for the vote. The resolution approved relocating the Central Linn District Office from 331 E. Blakely Avenue, Brownsville to 32433 Hwy. 228, Halsey, 97348. This resolution was necessary to meet requirements from the Oregon Department of Education.

**4.4 Discuss Brownsville Facility** – Superintendent Gardner reported he had met with representatives from Willamette Neighborhood Housing Services (WNHS) a private nonprofit organization who finance and build multi-family rental projects, single family dwellings and some mixed use projects. They seem excited about the possibilities the Brownsville property could offer with a gym, kitchen, playground and community garden. Their understanding of the project goals would be the following:

- Develop new housing for families with children;
- Provide more opportunities for teachers to live in Brownville;

- Provide a mix of housing types (both rental and owner-occupied) that are suitable for a mix of family incomes;
- Preserve the gym, offices, and community garden and build on their value as a community center;
- Add to the community's tax base;
- Conduct the design and development process in a way that involves the School Board and wider community and builds community support for the project; and
- Keep Central Linn School District expenses to a minimum. For instance, the developer should plan to secure the resources needed to cover predevelopment costs.

Mr. Gardner will be making a tour of some of WNHS's projects, both older and newer, and encouraged Board members to accompany him. Director Frasier had a Brownsville Community member voice concern about the district getting involved with an organization that may seek tax exempt status. Telling the community we need to increase the tax base and then the new owner files tax exempt. Mr. Gardner stated he would need to find out if they hold some of their apartments to manage, then they would be paying the taxes. Another question raised was if the City of Brownsville was on board with this type of project. Mr. Gardner responded the City Administrator wanted to make sure the community garden was still available to use and the gym would still be used by the public. At this point in time, the City was not prepared to take over the gym as a community center. It was the consensus of the Board to further pursue this project.

- 4.5 **Superintendent Evaluation** – The Board discussed the current superintendent evaluation form, derived partly from Oregon School Boards Association and from the district's goals. Mr. Gardner commented the goals listed in the evaluation form were not SMART goals but more aspiration goals. He would like to see the Board develop more district goals this coming fall. Board members asked Superintendent Gardner to make a list (3-5) of his priorities and organizational and professional goals for the coming year. Mr. Gardner further commented he did not want to take credit for the hard work his administrative team has done this year when Board members process his evaluation. When asked Mr. Gardner stated he would like a closed meeting for his evaluation as not to hinder board comments but to also provide a public summary of his evaluation after the fact. Board secretary will send evaluation form to Board members. Board members will have those completed and returned to her by Monday, June 1<sup>st</sup>.
- 4.6 **Financial Update** – Celeste Van Cleave, Deputy Clerk, informed the Board that on the revenue page to note the state school fund, all payments up to now have been \$298,000, the next two payments will be \$311,000 each. The state is in the process of reconciling as they work towards the end of the year and we are gaining additional state revenue. On the expenditures side you will see most support service functions look like they will be over spent at the end of the year. She had done some calculations and all expenditures are still within our contingency appropriations. Ms. Van Cleave will have transfers ready next month to appropriate correct amount of funds to the appropriate functions.

Superintendent Gardner commented even though we are receiving a small increase in state school funds now it could increase our ending fund balance. He expressed concern the district was over collecting taxes which will reduce our state revenue for next year. It may be we need to address this within the proposed budget for next year.

- 4.7 **Superintendent Update** - Superintendent Gardner spoke to the proposed budget in that the district is not looking to cut student programs or teachers but trying to balance the budget in other ways, with some of the priorities collected at the first budget meeting. He again stated how proud he was of the things happening in the schools and everyone's hard work and appreciated how the Board is continually focused on what is best for our students. We have some unique opportunities and he hopes the finances and student numbers hold so we can do it.

Director Wolff asked about the new buses. Superintendent Gardner stated the remaining two buses were coming. Western Bus Sales found some soft spots on the floors and were replacing those floors at their cost before releasing them to the district.

Director Wolff questioned the Jr. High transition to high school. If you have 50 eighth graders this year how many would be ready for 9<sup>th</sup> grade meeting the standards. Principal Zwemke responded he has one student retention and about 25% of the 50 would not meet the proposed requirement and that's a guesstimate.

Director Wolff questioned the number of seniors on track to graduate next month. Principal Zwemke responded as part of the graduation requirements students need to complete an extended application and as of this date not one senior has completed this project. However, he felt confident students would meet the requirement in time. Director Thomas asked if students can walk without meeting that requirement. Principal Zwemke responded no, students who walk in the graduation commencement (celebration) must meet all requirements.

Director Wolff questioned if the district had any idea how many more students we may lose or attract. We are currently down 50 students from last year. Superintendent Gardner stated although we are down 50 it is only 30 if you take into account all day kinder payments we will be receiving next fall. The district needs to get its' story out to a larger community base to attract students to our district.

5.0 **ADJOURN**

With no further business before the Board, Vice-Chairman Frasier adjourned the meeting at approximately 8:20 p.m.



Susan Beaudin, Board Secretary

  
Date Approved

  
George Frasier, Vice-Chairman