

**1.0 CALL TO ORDER/FLAG SALUTE**

On February 8, 2016, Chairman Penrod called the meeting to order at approximately 6:30 p.m. in the cafeteria of Central Linn High School. Boy Scout Troop 335 led the flag salute.

**2.0 ROLL CALL**

**Members Present:** Parker Leigh, DeeDee Thomas, Eric Gerber, David Goracke, Chris Wyne, George Frasier, Mark Penrod.

**Employees Present:** Brian Gardner, Superintendent; Susan Beaudin, Board Secretary; Celeste Van Cleave, Business Manager; Jon Zwemke and Amanda O'Brien, Principals; Courtney Roberts, Licensed.

**Others:** Patty Linn, Andy and Shauna Schukis, Anna Schukis, Anna Hair, Debbie Glazier, Beverly Neufeld, Florence Friesen, Joan Friesen, Patrick and Jessica Fitzmorris, Tena Fitzmorris, Jeff and Kori Helget, Emmie Helget, Makenna Watson and others.

**3.0 GOOD OF THE ORDER/COMMUNICATIONS**

**3.1 Agenda Adjustments** – Remove 4.6 - Resolution to Place Bond Measure on May Ballot. This item would be addressed under the Facilities Report.

**3.2 School Board Appreciation** – Board Appreciation was celebrated with Boy Scout Troop 335 leading the flag salute and reading letters of appreciation from the elementary school. Refreshments were served during meeting recess.

**3.3 Building Principals** – Principal Zwemke reported on the recent CL-cebrate event; progress reports; staff planning next year's master schedule and class offerings. Mr. Zwemke clarified credits for year-long classes are being applied to the student's transcript as courses are completed.

Principal O'Brien reported the kindergarten assessment results fell within the state average in math, writing and reading. She reported, although this was to be our last year as a Focus School, the district had been notified that with the recent passing of the Every Student Succeeds Act, the Department of Education was freezing the current list of Focus Schools and would continue to support those schools one more year. This will help ODE transition from the old law to the new one. Ms. O'Brien reported on the activities of the English Language Development program and the recent visit by the Tooth Taxi.

**3.4 Student Body Report** – None

**3.5 Facilities Report** – Superintendent Gardner reported on district facilities highlighting the repairs of some steam pipes, and the flooding at the high school due to a systems failure of the pumps. The cost to repair the pumps is estimated to be \$20,000 and will require a make-up day at the high school later this spring.

Mr. Gardner reported the district is one of six districts chosen by random lottery drawing of 19 applicants to receive the state's OSCIM *matching* grant of \$4million. He further explained to receive those funds the district would need voter approval of a bond. If the bond were to fail at the May Election the \$4mil would no longer be

available. The Board held a work session last week to discuss its' options for placing a bond on the May 2016 Election Ballot. In brief, the five options discussed were: Do Nothing (lose the grant); Triage and Fix; Make Limited Repairs to Both Schools; Repair the Elementary School and Build a New High School; or Build a New K-12 Building. The options, in complete detail, may be found on the district's website in the work session meeting minutes. The Board has directed the district office to move forward with drafting a resolution to place a bond measure on the May Ballot. A special board meeting is scheduled for February 16, 6:30 p.m. at the high school to further discuss and adopt resolution.

**3.6 Communication Regarding Brownsville Property** – The Board acknowledged receipt of a letter from Brownsville patron, Donald Lyon, requesting the Board consider an assisted living facility for the Brownsville Property. Chairman Penrod explained the Board considers the best interest of the community and the school district would be to create more housing and so would be moving forward with that type of project.

**3.7 Superintendent Awards/Break for Photo** - Each month, teachers may nominate students for the Superintendent's Award. The award is given in recognition of outstanding personal accomplishments. Recipients for February were: Emmie Helget, third grade; Makenna Watson, sixth grade; Anna Hair, eighth grade; and Anna Schukis, twelfth grade.

Chairman Penrod recessed the meeting at approximately 7:30 p.m. for pictures and refreshments. The meeting was reconvened at approximately 7:45 p.m.

#### **4.0 ACTION/BUSINESS**

**4.1 Approve Meeting Minutes** – Director Frasier moved to approve the regular school board minutes of January 11, as submitted with correction of Director Goracke's name, and the minutes of the Board's work session held February 4, 2016. Director Goracke second, motion passed 6-0. Director Thomas abstained due to her absence at both meetings.

**4.2 Acknowledge Staff Change** – The Board acknowledged the hire of Josh Hendrickson as varsity baseball coach.

**4.3 Approved Licensed Temporary Contract** – Director Goracke moved to hire on a temporary contract, Jennifer Gilbert, to teach special education at the high school for the remainder of the school year.

**4.4 Non-Renew Temporary Staff** – Director Goracke moved to non-renew the temporary teaching contracts for Martin Coatney, Larissa Leavitt, Johnna Neal and Jennifer Shadwick. These employees have been personally contacted and know that if these positions are posted for next year they may reapply. This is the practice of the District and bears no reflection on an employee's performance. Director Wyne second, motion passed 7-0.

**4.5 Approve Licensed Staff for 2016-17** – Director Wyne moved to approve second year probationary contracts for Debbie Davis, Ali Trueblood, Katie Willey and Martin Coatney; approve third year probationary contracts for Alichelen Kjosness, Courtney Roberts, Shawn Hampton, Saul Smith, Samantha Frank and Bill Wellen;

approve moving Scott Fitterer, Jennifer Fogerty, Lindsay Androy, Sue Foster and Kyle Kivett to two-year contract status; approve rolling two-year contracts for remainder of teaching staff as submitted; and three-year administrator contracts for Amanda O'Brien and Jon Zwemke. Director Goracke second, motion passed 7-0.

4.6 Adopt Resolution to Place Bond Measure on May Ballot – Removed from the agenda.

4.7 First Reading, Revised Board Policies – The Board reviewed as first reading the following policies: EBB and GBE – Integrated Pest Management and Staff Health and Safety; EBC-EBCA – Emergency Procedures and Disaster Plans; EEA and EEACA – Student Transportation Services & School Bus Driver Examination & Training; EFAA/AR – District Nutrition & Food Services and Reimbursable School Meals & Milk Programs; GCDA/GDDA–Criminal Records Checks/Fingerprinting; JHCD,JHCDA – Nonprescription Medication & Prescription Medication; JECF and JECH-AR – Interdistrict Transfer of Resident Students. Director Thomas questioned if there was a time frame on fingerprinting. District staff will research for next meeting. Board members should contact Superintendent with any questions or concerns regarding these policies.

4.8 Determine District Transfer and Open Enrollment Availability - Director Wyne moved to continue with accepting inter-district transfers and open enrollment for 2016-2017 as follows: 6 kindergarten; 6 first grade; 6 second grade; 6 third grade; 6 fourth grade; 8 fifth grade; 8 sixth grade; 10 seventh grade; 15 eighth grade; 8 freshmen; 15 sophomores; 15 juniors and 15 seniors. Director Fraser second, motion passed 7-0.

4.9 Adopt Budget Calendar – Director Wyne moved to adopt the 2016-2017 Budget Calendar as submitted. Director Goracke second, motion passed 7-0. There was discussion about continuing the community budget meetings. Superintendent Gardner voiced concern that conversation could lead to the Bond Measure where he would be limited as a public employee of discussing that topic beyond providing facts and data. It was the consensus of the Board to hold community meetings regarding the upcoming budget, one in Brownsville and one in Halsey. Representatives of the Board will attend these meetings. Superintendent Gardner will notify Board members of proposed meeting dates.

## 5.0 REPORTS

5.1 Financial – Celeste Van Cleave reported the district had received its' last Common School Fund payment for the year. She commented on the athletic expenditures where there is a remaining balance of \$6,500 with two more seasons to fund. Director Frasier asked what caused the shortage. Superintendent Gardner responded the budget committee and school board reduced the athletic budget by \$20,000 for this year. Afterwards, the Board added a soccer team and did not adjust the funding for athletics.

5.2 Superintendent - Mr. Gardner praised the students and staff who performed the recent play "Thoroughly Modern Milly".

**6.0 RECESS TO EXECUTIVE SESSION**

Under the authority of ORS 192.660(2)(i), Review Chief Officer Performance, Chairman Penrod recessed to executive session at approximately 8:30 p.m.

**7.0 RECONVENE/ACTION**

Action on Superintendent's Contract—The Board reviewed a new three-year contract for Superintendent Gardner which included an increase in benefits and a 1% salary increase for each of the next two years. Director Goracke moved to approve the new three-year contract for Brian Gardner as submitted. Director Wyne second, motion passed 7-0.

**8.0 ADJOURN**

With no further business before the Board, Chairman Penrod adjourned the meeting at approximately 9:24 p.m.

  
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Susan Beaudin, Board Secretary

  
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C. Mark Penrod, Chairman

3-14-16  
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Date Approved

BRIAN GARDNER, SUPERINTENDENT  
EVALUATION SUMMARY  
FEBRUARY 8, 2016

On February 8, 2016, Directors of the Central Linn School Board met in executive session to review the performance of the Superintendent. The criteria used in evaluating Mr. Gardner included: Organizational Leadership, Instructional Leadership; Professional Culture, Professionalism; Management, Operations, Safety; Financial Management; Student Academic Progress, Including Transition Beyond High School; Family and Community Engagement; Relations, Communications; Board Relations/Communication; Statewide Policy and Advocacy Work; Labor Relations and Contract Management.

The Board was unanimous in feeling very satisfied with Mr. Gardner's overall efforts and performance. There was consensus the District was a better school district and students were being well served due to those efforts. Some positive comments from the Board included: school district was well managed; uses a holistic approach to administrating the district; outstanding, positive leadership; inspires and empowers staff, forward thinking with a vision for the district (and it's working!). The negative noise in the community is shrinking and the Board felt it was due to the very positive things happening within the district. It was noted public relations with the community as an area needing improvement.

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