

1.0 CALL TO ORDER/FLAG SALUTE

On April 11, 2016, Chairman Penrod called the meeting to order at approximately 6:30 p.m. in the cafeteria of Central Linn High School.

2.0 ROLL CALL

Members Present: Parker Leigh, DeeDee Thomas, David Goracke, George Frasier, Mark Penrod, Chris Wyne; Eric Gerber arrived at approximately 6:38 p.m.

Employees Present: Brian Gardner, Susan Beaudin, Celeste Van Cleave, Amanda O'Brien, Jon Zwemke, Randy Smith, Jamie Derrickson, Jennifer Shadwick, Danee Kallai, Art Kallai, Kim Smith, Sue Frasier.

Others: John And Laura Cavill, Nicole Cavill, Karen Smith, Jon Smith, Wesley Smith, Patty Linn, Mr. and Mrs. Jake Gaskey, Peyton Gaskey, Kaysea Smith, Dusty Burchfield, Mr. Ashcraft, and others.

3.0 GOOD OF THE ORDER/COMMUNICATIONS

3.1 Agenda Adjustments – 4.2 Add – Resignation of Lindsie Lincoln, Cheer Coach and Brandi Trotter, Volleyball Coach. 6.0 Recess to Executive Session and 7.0 Reconvene/Adjourn.

3.2 Building Principals – Principal O'Brien reported Smarter Balance testing had started and would continue through May. Parent Teacher Conferences held last week had 80% parent attendance. The high school mentor program begins tomorrow with 17 high school students coming to mentor elementary students one or two days a week. Robyn Bailey and Ashley Shofner are currently attending a national math conference and will debrief staff upon their return. Upcoming events are: S.T.E.M. night, OSMI Assembly, Annual Clean-up Day, Grades 3-6 Spring Concert and the Bloom-n-BBQ.

Principal Zwemke reported state testing had started in his building as well. Music/band students returned from their California trip, visited a few colleges and universities, and performed at Disneyland. Some students are preparing to work as counselors for the sixth grade Outdoor School. Students taking humanities courses are studying law and the constitution and how it relates to current events. On April 28, students will be making presentations on this unit and parents are invited to attend. Also, there will be a pre-college meeting for parents and juniors that same evening.

3.3 Student Body Report – Aubrey Ashcraft reported on upcoming school events: Unity Week, Clean-up Day, Blood Drive and Prom. The prom this year will be held May 14, in the Pioneer Park Pavilion, Brownsville.

3.4 Facilities Report – The Board reviewed work order reports and inspection schedules. Superintendent Gardner reported the recent flooding at the high school came to approximately \$16,000. He spoke to the need for increasing the budget next year in contract services and replacing the heating system at the high school.

- 3.5 **Building Maintenance** – Chairman Penrod provided information on a Planning Guide for Maintaining School Facilities. (The complete copy is available to review at the district office.) He also made available an outline to keep discussion going on planning efforts and training; how reporting could be handled and confirming maintenance is being completed. As we look at a new school with new systems we need to think about how to monitor facility maintenance and make sure budgeting for it is addressed. Regardless of the outcome of the bond the district needs an active facilities committee.
- 3.6 **Superintendent Awards** – Each month, teachers may nominate students for the Superintendent's Awards. The award is given in recognition of outstanding personal accomplishments. Recipients for April were: Peyton Gaskey, second grade; Kaysea Smith, fifth grade; Braden Burgess, eighth grade; and Nicole Cavill, eleventh grade.

Chairman Penrod recessed the meeting at approximately 7:02 p.m. for photos. The meeting was reconvened at approximately 7:10 p.m.

4.0 ACTION/BUSINESS

- 4.1 **Approve Meeting Minutes** – Director Goracke moved to approve the meeting minutes of March 14, 2016, as submitted. Director Leigh second, motion passed 7-0.
- 4.2 **Acknowledge Staff Changes** – The Board acknowledged the following staff changes: resignations of Ali Trueblood, Reading Specialist; Saul Smith, 7th Grade Teacher; Denise Johnson, Educational Assistant; Lindsie Lincoln, Cheer Coach and Brandi Trotter, Volleyball Coach.
- 4.3 **Adopt Revised Board Policies** – Director Thomas moved to adopt the following school board policies as submitted: EBB, Integrated Pest Management; EBC-EBCA, Emergency Procedures and Disaster Plans; EEA, Student Transportation Services; EEACA, School Bus Driver Examination and Training; EFAA, District Nutrition and Food Services; GBE, Staff Health and Safety; GCDA/GDDA, Criminal Records Checks/Fingerprinting; JHCD, Nonprescription Medication; JHCDA, Prescription Medication; JECF, Interdistrict Transfer of Resident Students. Director Goracke second, motion passed 7-0.
- 4.4 **First Reading Policy GCBDD** – Ms. Van Cleave described this new policy as it relates to the new sick time law. Any employer with ten or more employees must offer sick time. This should not be confused with sick leave. For Central Linn this mainly applies to substitutes and coaches. Sick time will run concurrently with all required leave for regular school employees. Director Thomas requested the seventh paragraph of the draft policy be revised to read less restrictive.
- 4.5 **Consider School Calendar for 2016-2017** – The Board reviewed the draft calendar as submitted. Superintendent Gardner explained the teachers would continue to teach 20 Friday Schools but the elementary teachers had chosen to work five fewer Friday Professional Development days. Payment for those Fridays will be adjusted accordingly. Director Frasier moved to adopt the school calendar as submitted. Director Goracke second, motion passed 7-0.

- 4.6 **Adopt PACE Resolution** – Ms. Van Cleave reviewed the PACE resolution for the Board. The resolution creates a resolution process for resolving any disputes between the trust and members at the lowest possible level and; changes the term limits of the trustees. Director Leigh moved to adopt the PACE Resolution as submitted. Director Thomas second, motion passed 7-0.
- 4.7 **Approve Calapooia Food Alliance Memorandum** – The Board reviewed the proposed Memorandum of Understanding between the District and the Calapooia Food Alliance. Superintendent Gardner explained he had met with representatives of the Alliance and confirmed they would have access to the garden area on the Brownsville property through November 16, 2016. This would remain in effect even if the property were to be sold before that time. Mr. Gardner noted the City of Brownsville was no longer a party to the agreement but the Alliance did have an agreement with the City for water use (separate meter from district). Director Goracke moved to approve the Memorandum of Understanding with the Calapooia Food Alliance as submitted. Director Wyne second, motion passed 7-0.
- 4.8 **Consider WNHS Offer for Sale – Brownsville Property** – Superintendent Gardner reported the district had received one response to the offer of sale for the Brownsville property. Willamette Neighborhood Housing Services provided a project concept and goals for 2.1 acres of the 3.1 acre property. Primarily, the 2 acres would be developed to provide a mix of housing types (both rental and owner-occupied) that are suitable for a mix of family incomes. The gym and community garden would be preserved to build on their value as a community center. There was a consensus of the Board to use the Board’s negotiation team, Directors Frasier, Goracke and Leigh, to help score WNHS’s offer with Superintendent Gardner and Business Manager Van Cleave. They will provide the Board with a recommendation at the May Board meeting. The Board indicated Mr. Gardner may continue conversation with WNHS until the Board takes action on the Scoring Committee’s recommendation.

5.0 **REPORTS**

- 5.1 **Financial** – Ms. Van Cleave reported early revenue estimates indicate the District will probably over collect this year. Reminded the Board the first budget committee meeting is May 16; budget documents will be ready for the May Board meeting.
- 5.2 **Superintendent** – Superintendent Gardner reported briefly on budget preparation; things look optimistic and hoping to preserve current programs.

6.0 **RECESS TO EXECUTIVE SESSION**

Under the authority of ORS 192.660(2) (b) Chairman Penrod recessed to executive session to hear complaint against a staff member at approximately 7:54 p.m.

7.0 **RECONVENE AND ADJOURN**

Chairman Penrod reconvened the regular meeting at approximately 8:09 p.m. With no further business before the Board the meeting was immediately adjourned.



Susan Beaudin, Board Secretary



C. Mark Penrod, Chairman

Date Approved 5-9-16