

**1.0 CALL TO ORDER/FLAG SALUTE**

On June 13, 2016, Chairman Penrod called the budget hearing and school board meeting to order at approximately 6:30 p.m. in the cafeteria of the high school.

**2.0 ROLL CALL**

Members Present – Parker Leigh, Eric Gerber, David Goracke, George Frasier, Mark Penrod, Chris Wyne.

Members Absent – DeeDee Thomas

Employees Present – Brian Gardner, Susan Beaudin, Celeste Van Cleave, Larissa Leavitt, Kyle Kivett, JoAnn Neddeau, Sue Frasier, Katie Willey.

Others - Kathleen Swayze, Patty Linn, Eldon Albertson, Jim Moorefield, John Cavill, Jeff Hetterle, Kelly Erikson, Linda Day, Hollis Schneider, Ashley Stolk, Blaine Cheney, Bryan Wyatt, David Brown, Katja Griffith, Bree Erikson, Jackie Medina, Jesika Garcia, Shelby Schneider and others.

**3.0 BUDGET HEARING**

3.1 Public Testimony on the 2016-2017 Budget – Opened at 6:30 p.m.

3.2 Discussion – None

3.3 Close Hearing – Closed 6:32 p.m.

**4.0 GOOD OF THE ORDER/COMMUNICATIONS**

4.1 Agenda Adjustments

Add to 5.7 - Hire Katharine Smith as Vo-Ag Teacher

4.2 Willamette Neighborhood Housing Community Presentation

Jim Moorefield from Willamette Neighborhood Housing gave a presentation to the community on sample housing options that, if an agreement was approved by the school board, could address the Brownsville property. Mr. Moorefield addressed the community's questions and outlined the typical process for this type of housing project. He explained the housing they build are not the type low-income housing providers buy or construct but for median income buyers. The process would begin with a community meeting soliciting information regarding their concerns; generate a concept with choices; gain additional feedback from neighbors and select a final plan. When project is completed another meeting would be held with the community to introduce property management to the neighbors. Concerns regarding possible impact of traffic to the neighborhood, flooding, zone density, etc. would be addressed with a market study and when working with the city planner. Mr. Moorefield stated in previous discussion with the district the gym and community garden would remain and be incorporated into the project.

4.3 Building Principals

Principal O'Brien reported on end-of-the-year activities and a very successful Outdoor School. She also introduced next year's new fifth grade teacher, Ashley Stolk. Principal Zwemke reported on-end-of the year activities including the outstanding music/band concert. He stated the need to begin holding concerts in the gym; community attendance is such we have run out of room in the cafeteria.

4.4 Student Body Report

None

4.5 Facilities/Maintenance Report

Superintendent Gardner reported summer projects would include replacing hardware on swings and rotten windows over the library at the elementary and map out rooms that need supplemental heat at the high school. We have also hired a pest control company to address our vole problem at the high school.

**4.6 Superintendent Awards/Short Break for Photos**

Each month, teachers may nominate students for the Superintendent's Award. The award is given in recognition of outstanding personal accomplishments. Recipients for June were: Katja Griffith, fourth grade; Bree Erikson, fifth grade; Jackie Medina, fifth grade; Jesika Garcia, seventh grade and James Gerber, twelfth grade. Shelby Schneider, sixth grade, was also recognized from the May meeting. The meeting recessed for photos at approximately 7:40 p.m. and reconvened at approximately 8:00 p.m.

**5.0 ACTION/BUSINESS**

**5.1 Approve Minutes of the Regular May Board Meeting**

Director Frasier moved to approve the school board meeting minutes of May 9, 2016 as submitted. Director Wyne second, the motion passed 6-0. Director Thomas absent for the vote.

**5.2 Acknowledge Mail Vote for Approval of Budget Meeting Minutes**

The Board acknowledged the budget committee's approval (by mail ballot) of its meeting minutes of May 16, 2016.

**5.3 Approve Appropriation Transfer for 2015-16**

Director Wyne moved to approve Resolution #6-01-16 for a transfer of appropriations for the 2015-16 fiscal year as submitted. The resolution authorizes a general fund transfer of \$25,000 appropriation from Contingency Function 6000 to Instruction Services Function 1000; General Fund Transfer of \$160,000 appropriation from Contingency Function 6000 to Support Services Function 2000; a General Fund Transfer of \$3,500 appropriation from Contingency Function 6000 to Community Services Function 3000 and \$6,000 from Contingency Function to Interfund Transfers Function 5200 to cover final expenditures. Director Frasier second, motion passed 6-0. Director Thomas absent for the vote.

**5.4 Adopt 2016-2017 Budget**

Business Manager, Celeste Van Cleave, reported a small error was found after the budget committee approved the 2016-17 budget. It was in the transfer out of general fund to match the transfer into food service and YTP. The difference was taken from Function 2000 Support Services where the district had budgeted extra in the maintenance contract services budget line. Director Gerber moved to adopt Resolution 6-02-2016, Adopting the 2016-17 Budget; Resolution 6-03-2016 Making Appropriations; and Resolution 6-04-2016 Imposing and Categorizing Taxes-Combined. Director Penrod second, motion passed 6-0. Director Thomas absent for the vote.

**5.5 Acknowledge Staff Changes**

The Board acknowledged Superintendent Gardner's approval of the 2016-17 contracts for the following coaches: Dusty Burchfield, Varsity Football; Mike Day, Assistant Football; Art Kallai, Jr High Football; Monica Isom, Jr High Volleyball; Rod Baney, Varsity Girls' Soccer; Johnna Neal, Varsity Cross Country; Mike Day, Varsity Wrestling; Art Kallai, Assistant Wrestling; Bob Day, Jr High Wrestling; John Nightingale, Varsity BBX; Rod Baney, JV BBX; Dustin Walker, Jr High BBX; Marcus Campbell, Varsity GBX; Mike Day, Varsity Track; Mike Day Jr High Track; Sky Short, Assistant Track; Denise Johnson, Assistant Jr High Track; Marcus Campbell, Varsity Softball; Jennifer Johnson, Jr High Softball; Josh Hendrickson, Varsity Baseball.

Also the following extra duty assignments for 2016-17: Darrelle Parker, Co-NHS Advisor; Laurie McCloskey, Co-NHS Advisor; Lauri Archer, Senior Class Advisor; Lauri Archer, Athletic Secretary and District Calendar; Patty Adams, Jr High Activities Advisor; Shaw Hampton, Speech and Debate Advisor; William Wellen, DECA/FBLA Advisor; Lindsay Androy, Co-Student Government Advisor; Wendy Kivett, Co-Student Government Advisor; Paul Rowton, HS Annual Advisor; Kyle Kivett, Drama Advisor; Susan Beaudin, District Meeting Recorder; Paul Rowton, District Technology; Randy Smith, K-12 Math Coordinator; Maria Guerrero, Latino Family Liaison; Maria Guerrero, Title III Coordinator; Amanda O'Brien, Title I Coordinator; Samantha Frank, Behavioral Specialist; Samantha Frank, Teacher Mentor; Rachel Mckee, Special Education District Meeting Representative; Wendy Kivett, Vocal Music Director; Kyle Kivett, Instrumental Music Director; Jennifer Fogarty, TAG Coordinator; Jennifer Fogarty, PBIS Coordinator; Gary VanderStelt, Facilities Liaison.

The Board acknowledged the resignation of Scott Fitterer, vo-ag teacher effective June 17, 2016.

- 5.6 **Approve Special Education Plan**  
Superintendent Gardner shared his plan for delegating some special education duties next year with stipends. After taking on the special education director duties this past winter/spring he has found it too much with his superintendent duties. He reported for next year he had approved extra duty contracts for Rachel Mckee to attend speech IEP meetings as the district representative and Samantha Frank as district behavioral specialist and teacher mentor to new special education staff. He would remain as Special Education Director but with a reduction in duties. He would still attend the majority of district meetings and be responsible for all reporting and special education staff. Mr. Gardner requested the Board approve a stipend for Special Education Director but at half the amount, \$6,000. Director Goracke moved to approve a special education stipend as previously stated. Director Wyne second, motion passed 6-0. Director Thomas absent for the vote.
- 5.7 **Hire Licensed Staff**  
Director Wyne moved to hire Jennifer Gilbert as special education teacher on a first year probationary contract and Katharine Smith as vo-ag teacher on a temporary contract for the 2016-2017 school year. Director Goracke second, motion passed 6-0. Director Thomas absent for the vote.
- 5.8 **Adopt Board Policies**  
Director Frasier moved to adopt the following school board policies: BBFA, Board Member Conflicts of Interest; BBFB, Board Member Ethics and Nepotism; and GBC, Staff Ethics; KL, Public Complaints as submitted. Director Gerber second, motion passed 6-0. Director Thomas absent for the vote.
- 5.9 **Ratify Classified Contract**  
Director Wyne moved to ratify a four year employee contract with the classified union as submitted. Director Leigh second, motion passed 6-0. Director Thomas absent for the vote.
- 5.10 **Approve Dairy Bid**  
Superintendent Gardner reported this year the district had asked for dairy bids to stipulate the formula used for the fluctuating monthly costs the district experiences each year. The district received two bid responses from Spring Valley and Umpqua Dairy. However, Spring Valley did not address that portion of the bid regarding the formula and Umpqua attempted to describe its' formula. Mr. Gardner requested authority to negotiate with Umpqua setting a stable margin percentage cost for product and the possibility of a multi-year contract avoiding the annual bidding process. It was the consensus of the Board to move forward with negotiations and place it on the August meeting agenda.
- 5.11 **Approve Purchase Agreement for Brownsville Property**  
Superintendent Gardner reported the district's counsel was still in the process of reviewing the purchase agreement submitted by Willamette Neighborhood Housing and recommended the Board postpone action this month on the agreement. Chairman Penrod commented he liked the breakdown in the back of the agreement and the upfront steps for the project. Mr. Gardner stated Mr. Moorefield was aware of his recommendation and that further conversation was needed.
- 5.12 **Discuss School Bond Outcome**  
There was a lengthy discussion on the outcome of the bond and the option to reapply for the OSCIM grant. The Board set a Board work session for August 23, 6:30 p.m. at the high school to further discuss a future bond and timelines. Blaine Cheney, Bond Committee Chairman, addressed the Board, giving his full support if the Board decided to go out for another bond. The bond failed by a narrow margin and he felt there was a lot of questions that still need to be answered out in the community.
- 5.13 **Discuss Application for OSCIM Grant**  
In addition to the discussion on the outcome of the bond, there was discussion on whether to apply again for the OSCIM Grant. The deadline for November's lottery drawing was July 1. It was the consensus of the Board to delay the OSCIM Grant and instead pursue the Technical Assistant Grant. This state money is being made available to help districts prepare documentation for future OSCIM grant applications. Criteria for the OSCIM grant application starting next biennium is changing where

districts will be required to submit more detailed information with application which will require the possible assistance of an architect.

6.0 UPDATES

6.1 Financial

Celeste Van Cleave reported the revenue report currently reflects \$99,000 over collected in taxes and we still have June to collect and, there are different functions that are over budget, both of these will be covered with the resolution approved earlier in the meeting. The two major items over budget were Operations (facility/system failures) and Transportation. We ended the year with more bus drivers than budgeted, running more bus runs, and routes running further to meet students coming in from neighboring districts. She reminded the Board transportation was 70% reimbursable.

6.2 Superintendent

Superintendent Gardner stated the district had a pretty eventful year and schools were making progress. Craig Hawkins, Executive Director of COSA, recently visited our school and was impressed with what we are doing at Central Linn. COSA is considering taking our plan to see if they want to try it as a statewide pilot. Carla Wade of the Department of Education wants to put a cohort of like-minded superintendents to work on this and other innovative models. He thanked the Board, principals and staff for the amazing job they have done this year.


7.0 ADJOURN

With no further business before the Board Chairman Penrod adjourned the meeting at approximately 9:20 p.m.



Susan Beaudin, Board Secretary

8-8-16  
Date Approved



C. Mark Penrod, Chairman