

**1.0 CALL TO ORDER/FLAG SALUTE**

On September 12, 2016, Chairman Penrod called the meeting to order at approximately 6:30 p.m. in the library of the Central Linn Elementary School.

**2.0 ROLL CALL**

Members Present – Mark Penrod, Chris Wyne, George Frasier, Parker Leigh

Members Absent – DeeDee Thomas, David Goracke, Eric Gerber

Employees Present – Brian Gardner, Susan Beaudin, Celeste Van Cleave, Amanda O'Brien, Jon Zwemke, Robyn Bailey, Sue Frasier

Others – Bob Anderson, Allie Phearson

**3.0 GOOD OF THE ORDER/COMMUNICATIONS**

**3.1 Agenda Adjustments – 3.4 Samaritan Health/Brownsville Property; 3.5 Student Body Report; 4.5 Market Research**

**3.2 Building Principals - Principal O'Brien reported a successful school supply campaign this year with the district providing all general supplies for elementary students. The building is up and going and teachers have generated their specific goals for the year. Looking ahead, the Department of Education has scheduled to monitor and review our school this year in the area of Title I. This review is scheduled for all Title I Schools every 3-5 years.**

Principal Zwemke reported the district's processes are not in sync with the ESD's software which is causing problems with our recordkeeping, having to back up some with paper/pencil. Our counseling department is working well with students on motivation and career development. Improving school culture is the theme this year with respect and responsibility for graduating. We are holding morning meetings with Jr. High students with the goal to form a positive Jr. High culture. Discuss what is important and why it is important and carry the positive attitude forward through their senior year. Mr. Zwemke stated the high school office has a cell phone with its own number where students may text the office with important information to share with office staff that otherwise they would not feel comfortable doing in person. Like an electronic suggestion box.

Robyn Bailey, Athletic Director, reported sports teams are doing well; coaches are working on the student athlete as a person; have purchased new equipment and looking to replace mats in the elementary gym to meet code. If you have questions with the transition of the athletic director position please contact her.

**3.3 Facilities/Maintenance – Superintendent Gardner reported the facilities report was submitted in the Board packet. The water softener was being installed; he had approved purchase orders for the water/lead testing and air systems, actuators, etc. The high school boiler will be started this week so we may begin to locate any steam leaks; want to make sure we have heat in the high school before spending \$32,000 to repair windows at the elementary.**

- 3.4 **Samaritan Health/Brownsville Property** - Brownsville patron, Bob Anderson, requested the Board allow time for Samaritan Health to tour the Brownsville property and if interested submit a proposal. Samaritan will be touring the Brownsville facility this week. He personally would like to see Samaritan bring some services to our local community; maybe bring some jobs that bring people to Central Linn. Superintendent Gardner stated as the Board has a memorandum of understanding with Willamette Neighborhood Housing allowing them additional time through October; Samaritan Health or others would have until the first of November to submit proposals. Chairman Penrod stated he would like to hear Samaritan's initial thoughts at the regular October school board meeting if possible.
- 3.5 **Student Body Report** – Student Body Representative, Allie Phearson, reported on the combining of Ag Leadership students with Student Body Leadership students. The combination brings a great variety of people to cover a greater number of leadership roles and responsibilities. She reported homecoming will be September 30, and the high school has exchange students this year from Belgium, Vietnam and China.

#### 4.0 ACTION/BUSINESS

- 4.1 **Approve Minutes of the August Regular Board Meeting** – Director Frasier moved to approve the meeting minutes of the August 8, 2016, regular school board meeting as submitted. Director Wyne second, motion passed 4-0. Directors Gerber, Goracke and Thomas absent for the vote.
- 4.2 **Approve Minutes of the August Board Work Session** – Director Leigh moved to approve the meeting minutes of the August 23, 2016, Board work session as submitted. Director Wyne second, motion passed 4-0. Directors Gerber, Goracke and Thomas absent for the vote.
- 4.3 **Acknowledge Staff Changes** - The Board acknowledged the hire of educational assistants, Casey Jones, Valerie Stutzman, Maria Ordway, Liza Harris, Sheila Sloan and Angel Aloj; Charissa Stone as JV volleyball coach; the resignation of elementary teacher, Ashley Stolk and the placement of Jennifer Ashcraft as the long-term substitute for that teaching position.
- 4.4 **First Reading, Revised Policy DJCA** – The Board reviewed as first reading the revision of school board policy DJCA, Personal Services Contracts. The revision included increasing the amount from \$150,000 to \$250,000 for personal services contracts requiring prior Board approval. This change will be in keeping with current state guidelines.
- 4.5 **Market Research** – Superintendent Gardner discussed with the Board the need to develop a marketing research plan for moving forward with another bond election. There is a need to determine who our customers are: define the need; develop the product, the promotion of product and then selling it. We have voter data, names and addresses; at a minimum we need to figure out how to talk to the 1800 people who voted last time. Board commented: many people do not realize what is needed for the modern education process; we need to find out what the “no” voters *would* vote

for; is there a research firm that could obtain that information? They also voiced concern on how if Measure 97 passes how that could negatively affect a bond vote. Director Frasier offered to speak at City Chamber and Senior Citizen meetings and gain their feedback as a group. Superintendent Gardner would like to see each Board member begin collecting data from their precinct(s).

## 5.0 REPORTS

5.1 Financial – Celeste Van Cleave reported the encumbrances on the expense report included most all new employee hires. We could see a few changes in the funding lines as responsibilities are further defined (IDEA, Title). Ms. Van Cleave explained the guidance services budget line reflects the district under budgeting the Kings Valley contract. The district is currently in negotiations for a new contract.

5.2 Superintendent – Superintendent Gardner shared activities from the recent staff in-service and how we will be focusing on the culture of education. Providing a more concerted effort to motivate our students; lighting the fire within vs. lighting the fire underneath our students.

Mr. Gardner shared a question from a parent regarding the scheduling of the high school graduation ceremony. Evidently the day and/or time conflicts with some religious activities in the community. He asked if the Board would consider a week night ceremony. Several comments from the Board indicated families usually celebrate with large BBQs and parties and some venues most likely have already been rented. Also, a week night is hard for family members attending from out of town who need travel time. No action was taken to change the date or time of graduation.

## 6.0 ADJOURN

With no further business before the Board, Chairman Penrod adjourned the meeting at approximately 7:55p.m.

  
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Susan Beaudin, Board Secretary

  
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Mark Penrod, Board Chairman

10-10-16  
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Date Approved