

**1.0 CALL TO ORDER/FLAG SALUTE**

On January 9, 2017, Chairman Penrod called the meeting to order at approximately 6:30 p.m. in the library of the elementary school.

**2.0 ROLL CALL**

Members Present – George Frasier, Mark Penrod, Parker Leigh, Chris Wyne, Rebekah Schneider; Eric Gerber arrived at approximately 6:55 p.m.

Members Absent – David Goracke

Employees Present – Brian Gardner, Susan Beaudin, Celeste Van Cleave, Amanda O'Brien, Joni Wixom, Katie Kerper, Danee Kallai, Tiffani Day, Jamie Derrickson.

Others - Debie Wyne, Mariesla Easter, Hayden Easter, Wendi Cowdrey, Kaylee Owens, Eldon Albertson, Luis Garcia, Veronica Lopez, Samuel Garcia-Lopez, Charlie Wolff and others.

**3.0 SUPPLEMENTAL BUDGET HEARING**

**3.1 Public Testimony on Supplemental Budget** – Hearing opened at approximately 6:31 p.m. No public testimony given.

**3.2 Discussion** – Celeste Van Cleave explained a supplemental budget was necessary due to the receipt of unanticipated revenue in the amount of \$27,302, direct from the U.S. Department of Education. These funds would be used for the continued purchase of Dreambox and IXL software and the purchase of additional Chromebooks.

**3.3 Close Hearing** – Hearing closed at approximately 6:36 p.m.

**4.0 GOOD OF THE ORDER/COMMUNICATIONS**

**4.1 Agenda Adjustment** – Agenda Item 5.3 - Acknowledge Staff Changes, was removed from the agenda.

**4.2 Building Reports** – Elementary Principal, Amanda O'Brien, reported she was currently working on completing the Title Audit for the Department of Education. The audit covers six different Title funds and the district provides data for each fund. There will also be an onsite visit before the end of the month. Elementary staff will be attending an upcoming Focus School workshop and applying for a non-competitive grant of \$3,000 to be used for staff training.

**4.3 Student Body Report** – Aubrey Ashcraft, student body representative, reported the community donations of gift boxes were distributed over the winter break.

- 4.4 **Facilities/Maintenance Report** – A facilities report was submitted in the Board packet. Superintendent Gardner commented the high school had a few leaks on the flat roof and roof drains were still frozen due to inclement weather. Trees have been trimmed at both buildings and a two-year rotation schedule has been generated.
- 4.5 **Superintendent Awards/Break** – Each month, teachers may nominate students for the Superintendent’s Award. The award is given in recognition of outstanding personal accomplishments. Recipients for January were: Hayden Easter, fifth grade; Leighara Gottfried, sixth grade; Samuel Garcia-Lopez, seventh grade; and Kaylee Owens, tenth grade.

Meeting recessed for photos at approximately 6:55 p.m. and reconvened at approximately 7:00 p.m.

## 5.0 ACTION/BUSINESS

- 5.1 **Approve Meeting Minutes** – Director Wyne moved to approve the meeting minutes of December 12, 2016, as submitted. Director Frasier second, motion passed 6-0. Director Goracke absent for the vote.
- 5.2 **Adopt Supplemental Budget** - Chairman Penrod moved to adopt the supplemental budget as submitted. Director Leigh second, motion passed 6-0. Director Goracke absent for the vote.
- 5.3 **Acknowledge Staff Changes** – Removed from the agenda.
- 5.4 **Adopt Policy CBA** – Director Frasier moved to adopt the revised school board policy CBA, Equal Employment Opportunity, as submitted. Director Leigh second, motion passed 6-0. Director Goracke absent for the vote. The Board reviewed new Administrative Rule, GBA-AR (2), Veterans’ Preference.
- 5.5 **Approve Protocol for Board Communication Officer** – Director Schneider moved to approve the revised Protocol for Board Communication Officer as submitted. Director Gerber second, motion passed 6-0. Director Goracke absent for the vote.
- 5.6 **Discussion of OSCIM Grant Application** – Celeste Van Cleave informed the Board the deadline to apply for the OSCIM Grant was Friday and requested direction from the Board. She stated there were no guarantees the grant would be offered again as it will require approval by state legislators. This is a matching grant and our narrative plan may be changed up to the time we submit a ballot measure. The application places the district in the lottery,

same as last year. There was Board consensus to move forward with applying for the OSCIM grant application. This is a matching grant of \$4 million which does require the district passing a capital improvement bond of at least that same amount.

- 5.7 Determine Date for Next Work Session – Superintendent Gardner stated the architect, Lee Gray, would be coming again next week for further information and would like to attend our next Board work session. Mr. Gardner reminded the Board of the meeting with Samaritan and Willamette Neighborhood Housing this week regarding the Brownsville building and, he was still waiting on Bergsund Architecture for costs on repairing the elementary. He hoped to have this information by the work session. In addition, Mr. Gardner stated he would have costs and savings from an operational stand point including building maintenance for the work session. It was the consensus of the Board to hold a work session on Monday, January 23, 6:30 p.m., at the high school. Director Schneider requested a microphone for the work session. Mr. Gardner reminded the Board a work session is a public meeting but the Board receives no public comment.
- 5.8 Annual Division 22 Standards Report – Superintendent Gardner gave the Annual Division 22 Standards report. He reported the district follows all standards except for the following: OAR 1622, Independent Adoptions of Instructional Materials; 1640, Instruction Materials Adoption; and 1650, Postponement of Purchase of State-Adopted Instructional Materials. He stated the district does not purchase a state curriculum adoption defined as textbooks and assessments from a state approved list; nor does it have a citizens' committee to review the publication. Instead of putting emphasis on the *book* Central Linn has adopted the Common Core Standards as the curriculum and everything else as instructional aids. In the past, a set of new curriculum books may cost \$60,000, very costly. We started looking at the Open Source materials available where you choose the book, customize chapters and students access it electronically. Mr. Gardner will provide an explanation on non-compliance when making the final report to the Department of Education.
- 5.9 Adopt LBL Local Service Plan – Director Frasier moved to adopt the LBL Local Service Plan for 2017-2018. Director Wyne second, motion passed 6-0. Director Goracke absent for the vote.
- 5.10 Review Superintendent Evaluation Timeline and Format – The Board agreed to use the same format as last year for evaluating the Superintendent. The time frame will remain the same with the evaluation completed in executive session and any contract negotiations will be completed in open session at the February meeting.

**6.0 REPORTS**

- 6.1 Financial** – Celeste Van Cleave reported the ESL account was over budget but the district would be using the ELL dollars from the state to remedy the amount. The 2015-16 Audit is complete and auditors will be attending next month to make their report. The Board questioned why nothing was listed under speech on the expenditure report. Ms. Van Cleave explained the district receives speech services from the ESD but had not, to date, received an invoice. Superintendent Gardner explained the ELL money (\$90,000) was not federal money therefore next year we could supplant current areas of the budget. This will help our carryover for next year. If the Governor’s budget remains low there will be a significant hit to the district and we will be looking for ways to offset the budget and not effect students or families.
  
- 6.2 Superintendent** – Mr. Gardner reported he had been working on how to implement Measure 98 where money for the CTE program would need to be a new program, or expansion of current programs. We are looking at some transition programs we have been working on the last few years and creating a new position but using someone we already employ.

**7.0 ADJOURN**

With no further business before the Board, Chairman Penrod adjourned the meeting at approximately 7:59 p.m.



Susan Beaudin, Board Secretary



C. Mark Penrod, Chairman

2-13-17

Date Approved