

1.0 CALL TO ORDER

On March 13, 2017, Chairman Penrod called the regular school board meeting to order at approximately 6:30 p.m. in the library of the Central Linn Elementary School.

2.0 ROLL CALL

Members Present: Mark Penrod, Parker Leigh, George Frasier, David Goracke, Eric Gerber, Chris Wyne, Rebekah Schneider.

Others: Brian Gardner, Susan Beaudin, Celeste Van Cleave, Jon Zwemke, Amanda O'Brien, Robyn Bailey, Deborah Branson, Anette Carroll, Zea Kwon-Page, Darrelle Parker, Debie Wyne, Jordan Parish, Eldon Albertson, Ian Hollister, Kiera Hollister, Tom White, Sharon White, Jed and Erica Leeper, Charley Wolff, Katie Cheney, Robby, Adam and Kelley Erikson, Zap, Sarah, Meg, and Maddie Neuschwander, Michael, Elizabeth and Emily Beach and others.

3.0 GOOD OF THE ORDER/COMMUNICATIONS

3.1 Agenda Adjustments – None

3.2 Building Reports – Principal Zwemke reported on the BEC Conference recently attended in Portland by a team of high school/elementary school teachers and administrators. The conference covered innovating instruction for students, sharing resources and assimilating best practices. Reminded Board of upcoming events this week Coffee House Night and Booster Club Auction.

Principal O'Brien reported Literacy Night was a great success with over 200 meals being served and 150 books distributed. The SMART program is doing well in part to honor society students volunteering to read to 20+ K-3 grade students. Jennifer Fogerty and Katie Kerper are again organizing the "Girls on the Run" group with 10 girls participating this year. The education assistants continue to receive training in small group instruction. Extended a special "thank you" to education assistant, Cheryl Davidson, who has a unique role in offering conflict resolution with 28 students. She holds six different sessions (friendship, team building, etc.) with students specifically identified that might benefit from her group sessions.

Assistant Principal, Robyn Bailey, reported on another outstanding wrestling and basketball season and the beginning of spring sports.

3.3 Student Body Report - Principal Zwemke reported leadership students would be holding Unity Week, next week, with activities planned for every day of the week that will get students out of their comfort zone and interacting with peers that they normally do not hang out with. They will also be holding a drive-in movie on Thursday to kick off spring break. Some of the FFA leadership students will be coming to the elementary school this Thursday to help kick off FFA Literacy.

- 3.4 **Seattle Music Trip/Space Camp** – Superintendent Gardner reported teacher, Anette Carroll, will be taking 12 elementary students to Space Camp for a week in June. Also, Blue Notes will be performing at the Seattle Center Armory as part of the Whirligig Festival next month. While in Seattle they will receive a vocal class and tour at the Experience Music Project, see a performance of a large-scale musical theater production and on the return trip attend a clinic at Portland State University from their vocal jazz instructor.
- 3.5 **Board Work Session report/Board Direction to Staff Regarding Facilities**
This topic was moved to the business section of the agenda.
- 3.6 **Staffs' Outline of New Facilities Related Tasks**
This topic was moved to the business section of the agenda.
- 3.7 **Facilities/Maintenance** – The Board acknowledged the facilities report submitted in the Board packet.
- 3.8 **Superintendent Awards** - Each month, teachers may nominate students for the Superintendent's Awards. The award is given in recognition of outstanding personal accomplishments. Recipients for March were: Adam Erickson, second grade; Emily Beach, fourth grade; Kiera Hollister, seventh grade; and Maddie Neuschwander, eleventh grade. The meeting adjourned for photos at approximately 7:10 p.m. and reconvened at approximately 7:15 p.m.

4.0 ACTION/BUSINESS

- 4.1 **Approve Minutes of the Regular February Board Meeting and March Work Session** – Director Goracke moved to approve the minutes of the regular February 13, 2017, school board meeting as submitted. Director Frasier second, motion passed 7-0. Director Goracke moved to approve the minutes of the March 6, 2017, work session as submitted. Director Frasier second, motion passed 6-0. Director Gerber abstained due to his absence at the work session.

(3.5) Work Session Report - Since the work session, the district received additional information from Director Gerber regarding the contacts he had made in the community. Director Schneider questioned, with the additional information from Director Gerber, should the Board reconsider the consensus the Board came to at the work session regarding Option 3. If the district could meet the five items her patron contacts were concerned about, (Elementary school have: separate library; own office and principal; same gym space they currently have; define the \$350,000 savings; and against the charter school concept) she would be willing to look at Option 2 (K-12 school) again.

Director Gerber was asked to address his contact information. Basically, what he heard from patrons was: those on fixed incomes did not want an increase in taxes; was it possible for taxpayers who meet certain criteria to defer property taxes; money from sale of Brownsville property returned to taxpayers as a token of tax relief; offer more than one bond option on voter ballot; remind the voters of the age of the high school; create a facility advisory committee to monitor maintenance going forward; and remind

voters that when there is a reduction in state school funds (i.e. Measure 5) often the district's choice is education or maintenance but not enough money to fund both.

Halsey patron shared his preference for Option 3 with two schools on two campuses. In the event the district grows and needs more space there would be room for an additional dome.

The Board continued its' discussion around Option 3. If the district could meet the five items Director Schneider mentioned, we would still be leaving nothing in Halsey if we went to Option 2 (K-12 School). Deferring taxes is a good idea but probably would not be good for a patron's home equity.

Brownsville patron stated everyone knows the high school building is shot; but the concern is, it's a lot of money. Although people understand Measure 5 and the district's decision at that time was to fund academics and ease up on maintenance; but now we must pay the piper. The biggest fear or concern he thinks people have is what is the long-term plan for maintenance. Secondly, concern for planning future growth of the district with only one campus; some in favor of two schools, two campuses. Chairman Penrod stated part of any basic plan would include future expansion when planning your building site.

(3.6) Staffs' Outline of New Facilities Related Tasks – As requested from the March work session, Superintendent Gardner drafted a list of tasks for both the staff and school board.

The staffs' list included:

- 1) Develop RFQ/RFP within 60 days
- 2) Refine Educational Program (gather input)
 - 1 hour meeting with teachers and school board per building in next 35 days.
 - 1 hour meeting with support staff and school board per building in next 35 days.
 - 1 hour meeting with department supervisors and school board in next 35 days.
 - District Office staff will compile input
- 3) Prepare Financials and Bond Language
- 4) Prepare Talking Points for School Board
- 5) Work with Architect to Develop Marketing Material and Clear Vision of Schools.

The school board's list included:

- 1) School Board to form Outreach Committee by April Board Meeting (bring names to meeting; 3 board members and up to 11 community members)
- 2) Identify Community Members to Dispense Information
- 3) Hold Community Listening Sessions by Zone (District Office will schedule meetings for April and May)
- 4) Identify Committee Treasurer who will be Responsible for Money and State/Bank Filings.

- 5) **Identify Community Leaders to Form Bond Committee**
- 6) **May through October – Board Members and Committee members to Present Information to Local Community Groups (i.e. Chamber of Commerce, City Councils, Rec Center, Libraries, Sharing Hands, Churches, and other non-profit groups)**

Superintendent Gardner stated he needed more input from teachers, support staff and supervisory staff as to what is needed in new facilities. He asked that representation from the school board attend these meetings and hear unfiltered input from the staff. The meetings will be scheduled by district office and the Board informed of those dates. Director Schneiter suggested a power point be available for Board members to use when meeting with community groups.

There was discussion on how best to ensure maintenance be addressed moving forward. Superintendent Gardner suggested adopting Board Policy to determine a maintenance plan and make it part of the budget but at the same time you would be tying the hands of future administration and school boards. Patron suggested using a percentage instead of a hard number in the policy. A second patron sated he thought the majority of people think the school has the money for maintenance and the community might need an “easy to understand” finance handout to realize how revenue and expenses are distributed.

Director Goracke moved to pursue Option #3, (new K-5 School [dome] on elementary site; new 6-12 School [Dome] on high school site and a new track/football field) and follow the task list as presented. Director Wyne second, the motion passed 7-0. It was clarified that any bond resolution would be approved at the August school board meeting. For the April Board meeting, Board members will bring names of people interested in working on the community outreach committee and a list of community groups they plan to meet with.

- 4.2 **Acknowledge Staff Changes** – The Board acknowledged the retirements of Sue Moothart and Ron Farrell effective June 30, 2017, and the hire of Jed Leeper as Head Football Coach; Michael Beach as Jr. High Baseball Coach and Heather Miller as education assistant at the high school.
- 4.3 **Approve Licensed Staff for 2017-2018** – Director Wyne moved to approve licensed staff for 2017-2018 as follows: Stacie Mauch, Jennie Gilbert, Michelle Mitchell-Foust, Zea Kwon-Page, and Katharine Smith on second year probationary contracts; Debbie Davis, Katie Kerper and Martin Coatney on third year probationary contracts; Alichelen Kjosness, Courtney Roberts, Shawn Hampton, Samantha Frank and Bill Wellen on two-year contract status; rolling two-year contracts for remainder of teaching staff and a second year probationary administrator contract for Robyn Bailey. Director Schneiter second, motion passed 7-0.
- 4.4 **Adopt Policy Revisions** – Director Frasier moved to approve revisions to school board policy AC and AC-AR, Non-Discrimination; GBDA, Mother Friendly Workplace and GBM, Staff Complaints. Director Leigh second, motion passed 7-0.

- 4.5 Acknowledge Superintendent Evaluation Summary – The Board acknowledged the summary of Superintendent Gardner’s performance evaluation as submitted. This information will be shared with the local newspaper.
- 4.6 Review Draft 2017-2018 School Calendar – The Board reviewed the draft school calendar for next year. Superintendent Gardner listed a few changes to the calendar in that students would attend school the Monday and Tuesday the week of December 18, and return from winter break on Wednesday, January 3rd. Also, there was an extra non-contract day, Tuesday, May 29, listed to be used as a “make-up day” if needed.

5.0 REPORTS

- 5.1 Financial – Celeste Van Cleave addressed the expenditure report where it reflected \$18,000 over budget for high school programs. This was due to the hire of an education assistant for the math lab and a part-time social studies teacher. Both positions were unanticipated and not included in this year’s budget.

There is some concern on what the district will be collecting for revenue to budget this year. When you look at the amount of taxes collected last year from March to June, to what we are due to collect this year, it appears we will be short \$41,000. The severe disability through the ESD usually comes in two payments but have been informed the one payment already received will be the only payment issued this year. The anticipated remainder of \$18,000 will not be forthcoming. In regards to our state school funds this year we usually try to adjust our state school fund numbers by our anticipated tax over collection so we are not severely dinged in May when they reconcile the previous year. We had anticipated \$118,000 over collection for 2015-16 however; that number came in at \$145,000 over tax collected, the difference of \$27,000 could be a factor this May. On top of that our most recent estimate from the state last week in regards to 2016-17 is coming in \$57,000 less than budgeted. When the state prepares the March current year estimate they take into consideration teacher experience, second period ADM report, and the annual change in poverty. We lost some ADM numbers with the decrease in poverty. That loss equals approximately \$145,000. The loss in current year revenue, if budget is fully expended, will affect beginning fund balance for next year.

Superintendent Gardner voiced concern that with the loss of the potential \$145,000 and the reduction in poverty, we are going to be paid on 19 fewer students next year than this year. To maintain equilibrium going into next year, we built last year’s budget with a \$300,000 carryover. We are hoping to do this again this year. With the \$145,000 shortfall, it will hard. Assuming we get to the \$300,000 by receiving additional revenue or not expending the full budget and with roll up costs, and the state budget deficit for this year, we need an additional \$460,000 (approximate) to maintain programs. At the \$7.8 billion, the Co-Chair’s budget, that \$460,000 would be a deficit; at \$8 billion the \$460,000 deficit becomes \$352,000 and \$8.2 billion the deficit becomes \$244,000 and \$8.4 billion it becomes \$136,000. Currently, Salem is anticipating a budget between \$8 and \$8.4 billion so the deficit could be between approximately \$136,000 to \$350,000. That includes the PERS rate increase and teacher pay increases. This is assuming the revenue comes in this year and we have a \$300,000 carryover.

5.2 Superintendent – Mr. Gardner reported he had been invited to a Superintendent’s Leadership Institute in Colorado Springs and will be out of district for a week and a half. There is a possibility a software program will be presented at the conference that follows the student and that is the key we need to really help our teachers be successful. He may also be traveling to see a dome school in Oklahoma.

6.0 **ADJOURN**

With no further business before the Board, the meeting was adjourned at approximately 8:34 p.m.



Susan Beaudin, Board Secretary



C. Mark Penrod, Chairman

4-10-17

Date Approved