

1.0 CALL TO ORDER/FLAG SALUTE

On December 10, 2018, Chairman Frasier called the meeting to order at approximately 6:32 p.m. in the cafeteria of Central Linn High School.

2.0 ROLL CALLL

Members Present – Mark Penrod, David Goracke, George Frasier, Rebekah Schneiter, David Karo, Jennifer Duringer

Members Absent – Parker Leigh

Others Present – Brian Gardner, Celeste Van Cleave, Dena Crowell, Charley Wolfe, Allison Crowell, Hannah Glaser, Paul Rowton, Bill Wellen, Jordan Parrish, Gary Heisen, Cindy Heisen, Jennifer Lathrom, Debbi Grenz, Wendy Kivett, Sue Frasier, Dave Schult, Jessica Glaser, Ella Glaser, Natalya Miller, Heidi Hermansen, Robyn Bailey

3.0 GOOD OF THE ORDER/COMMUNICATIONS

3.1 Agenda Adjustments – 4.9 to acknowledge email; discuss good of the order communication statement.

3.2 Building Administration Reports – Principal Bailey reported the elementary word for the month of November was thankful; December word of the month is generous. The winter concert was Grinch themed. Professional Learning Community (PLC) consists of five teachers meeting four times this year; working on looking at data and how that data will change instruction. Received the Rural Schools Network Mini-Grant with a match of \$5000. The grant will pay for support through a principal mentor and systems support mentor, Char Satchjen, and Kathy Helgeson. Kathy will also be leading the Reading Program while looking for a Reading Specialist. Audrey Borders talked with staff about effects of poverty and what the district is doing to help those families in need.

Principal Hermansen reported adding the student Purpose and Culture lead team. This team of 21 students will provide input on how to improve building culture. Good turnout for conferences. Noticed need to provide additional gym electrical sources for future conferences. Still working on cell phone policy expectations. Paul Rowton is working on a new software that allows teachers to push websites to students and monitor their internet usage. FFA state officers were on sight for a few days.

3.3 Student Body Report – Co- ASB President, Allison Crowell, reported the student body is collecting cans. The junior high and high school also teamed up for a necessities drive for community families in need. Next week is Christmas spirit week with dress up days and assembly. The student body is happy to know they have a voice for school improvement through the student Purpose and Culture Team.

3.4 Board Work Session Report – Superintendent Gardner provided a summary which consolidated Board members vote on prioritized facilities repair at the elementary building based on the 2017 Construction Focus statement of probably cost. Board is

waiting for Seismic Grant announcements prior to determining elementary repair direction.

Director Schneider questioned the timeline on the Seismic Grant, Celeste Van Cleave reported on the Seismic Grant application. The application total amount for repair was \$2.4 million with the maximum Grant allocation being \$2.5 million. The quote was for the older portion of the elementary building. The elementary building was constructed prior to 1976, giving it a red zone in the benefit cost analysis liability determination. The application gave structural and nonstructural recommendations. Over 100 applications were submitted statewide, grant announcements will not be made until March or April 2019.

Board is choosing to wait for Seismic Grant announcements prior to determining elementary repair direction. With the grant, elementary costs are about five million dollars. Without grant acceptance, district will need seven to eight million for elementary repair costs.

3.5 Facilities/Maintenance Report – Superintendent Gardner reported first storm produced some leaks. Roofer came to assess; clogged drains was an issue. High school has eight leaks, mostly around downspouts and air vents. Elementary has two leaks; one in a kindergarten room and one in library. During winter break all gutters will be cleared. Garbage lift at elementary building will be fixed, ability to use the compactor again will cut garbage costs. Still looking to get a compactor at the high school.

3.6 Superintendent Awards – Each month teachers nominate a student for the Superintendent Award. This month's awards were presented to: Harmony Schult, Third Grade; Brennen Lathrom, Sixth Grade; Katja Griffith, Seventh Grade; Hannah Glaser, Tenth Grade. The meeting recessed for photos at 7:07 p.m. and reconvened at approximately 7:17 p.m.

4.0 ACTION/BUSINESS

4.1 Approve Minutes of the Regular October Board Meeting – Director Goracke moved to approve the meeting minutes of the November 12, 2018 regular school board meeting as submitted. Director Schneider second. Motion passed 6-0. Director Leigh was absent for vote.

4.2 Approve Minutes of November Work Session – Director Karo moved to approve the meeting minutes of November 19, 2018 Board Work Session as submitted. Director Schneider second. Motion passes 6-0. Director Leigh was absent for vote.

4.3 Review Staff Positions and Pay – The Board reviewed a listing of all employees and coaches with salary and extra duty information. The auditors have requested the school board review this information annually. The Board acknowledged the Staff Positions and Pay.

4.4 Superintendent Evaluation Planning – Board agreed to continue using District's form for superintendent evaluation instead of using OSBA's Evaluation form. Superintendent Gardner asked for improvement feedback by Board members. Completed evaluations

will be emailed to Dena Crowell by January 7, 2019. Executive session will be held January or February to complete the evaluation.

- 4.5 **Board Self-Evaluation** – The Board will be using the OSBA Evaluation Form for self-evaluation. The evaluation will be worked on in the March 18th work session, along with Board goals.
- 4.6 **Negotiations Committee Meeting** – Superintendent Gardner suggested setting a committee meeting date the first week of January to strategize the upcoming Licensed Negotiations. Dena will schedule a time for the committee to meet, first week of 2019.
- 4.7 **City of Brownsville Letter** – Board members received a letter from the City of Brownsville inviting them to form a joint committee to review solutions for recreational opportunities within the Central Linn School District and the City of Halsey. Chairman Frasier and Director Durringer committed to represent the school board on their committee.
- 4.8 **Board Work Session Topics** – Overview of upcoming Board work session topics. January will be focused on policy. March focus will be on Board goals and evaluation. April's topic still undecided. Website will be updated with work session dates and Board will be emailed the schedule.
- 4.9 **Recognize Communication/GOOD OF THE ORDER STATEMENT** – Board acknowledged Jessica Leopard's email. A copy of this email will be in January's board packet.

The topic of including 'will not discuss children' in the GOOD OF THE ORDER/COMMUNICATIONS narrative was mentioned. Chairman Frasier asked to contact OSBA for input on how to include write a new narrative that could include discussion of one's own child but not another child.

5.0 REPORTS

- 5.1 **Financial** - Celeste Van Cleave reported that the expenditure page now reflects last month's resolution which removed the Charter School functions. The high school instructional function is running close on budget due to teaching teams; counseling is running tight. ELL looks to be running over budget based on last year's estimates for the current school year; grant dollars available to cover. May need to tap into Title I or Title IV to cover Homeless Liaison expenses; last year's personnel covered many expenses out of her own personal budget that we are only now discovering. First roofing project payment occurred; payment will be once a year.

Revenue page reflects November tax collections. The year to date and first tax collection in December and only leaves \$300,000 to collect over the next six months and expect to exceed revenue line item. Should be receiving the Fall sports pay to play fees, now that Fall sports are completed.

Draft audit financials will be turned in by the end of December. When those are finalized will be able to work on beginning fund balance roll, those will be shown in

January's financials. Currently reviewing enrollment numbers, tax collections, state and federal forest fees, pregnant parenting numbers, special education students, high cost disability students for Estimate of Membership and Revenue due next week.

5.2 **Superintendent Report** - Superintendent Gardner reported that things are going well. Noted the long relationship with Linn County Mental Health has changed from previous year. This year's staffing has not been consistent. Trying to get a counselor from Trillium to fill the need. There is greater need for mental health than previously seen before, which has been one of the biggest struggles to get help. The Teaching and Learning Team along with the Purpose and Culture Team have been having a strong impact, staff and kids are performing and responding well to the change.

6.0 **ADJOURN**
With no further business before the Board, Chairman Frasier adjourned the meeting at approximately 8:04 p.m.

Dena Crowell, Board Secretary

George Frasier, Board Chairman

Date Approved