

On June 28, 2021, members of the Central Linn School Board met virtually with OSBA representatives to discuss Board Roles and Responsibilities. The meeting began at approximately 6:02 p.m. in Ms. Adam’s room located in the junior high building of the high school campus.

Members Present: Tony Isom, Parker Leigh, David Karo

Members Absent: Jennifer Duringer, Rebekah Schneiter, Brian Tenbusch, Randy Smith

Others: Brian Gardner, Candace Pelt, Celeste Van Cleave, Dena Crowell, Steve Kelley, Sarah Herb, Kirt Glenn, Suzy Parker

OSBA Representative, Sarah Herb, introduced herself and asked each person present to introduce themselves and state what inspires them to do board work. She continued by saying that active partnership between the Board and District creates a collaborative governance. When the collaborative governance is done well, trust and respect are built and shown. The board is responsible in setting goals, advocacy and policy. The superintendent is responsible for managing operations, personnel and regulations. Those present participated in an on-line situational quiz of what would be considered board work or superintendent work. Examples; modifying student discipline policy would be board work whereas establishing an in-school suspension system would be superintendent work.

Policy development rests with the board (Policy BF). Administrative regulations (AR) are details under the policy that’s approved by the superintendent, reviewed by the board and adopted by the board WHEN REQUIRED (Policy BFCA). Once an AR is adopted by the board, changes can only be made through the board. All other ARs do not need board approval and are the responsibility of the superintendent to set and maintain.

Licensed staff are approved by the board and the board is encouraged to support their superintendent’s hiring decisions due to the fact that the superintendent has gone through a hiring process. The board can reject the candidate if the hiring process wasn’t followed or if the hire isn’t factored into the budget. All decisions on complaints about district operations and personnel is superintendent work and only becomes board work through an appeal process. Refer to Policy BBAA (Individual Board Member’s Authority and Responsibilities), if any board member receives a complaint: *“Action on Complaints or Requests Made to Board Members. When Board members receive complaints or requests for action from staff, students, or members of the public, the Board members will direct the staff, students, and members of the public to the appropriate complaint policy (KL-Public Complaints). Such information will be conveyed to the superintendent.”*

OSBA Representative, Steve Kelley, recommends that each board member know all A/B Board Policies on governance and operations. He stated that outside of a board meeting no board member has authority though the public perception is opposite. Direct the public with any complaint to Policy KL, Public Complaint. Do not get involved into problematic situations but give the superintendent a briefing of a potential issue. If a member gets too involved into a problem and it goes before the board, that member would need to recuse themselves. Board members can act as a resourceful bridge between the community and administration; get in-front of issues by listening and reporting back to the district. An effective partnership is one that works in three different levels; 1) board to superintendent, 2) board to board, and 3) board

to community. The board's primary goal is student outcomes. Be mindful that you represent the board in public and that no individual member has the authority to speak for the board without prior board approval.

School visits are discussed in Policy BG, Employee-Board Relations. Many board members are parents that need to learn to separate their parent and board roles. Board members will need to remind themselves and possibly others that they are 'here as a parent' or 'here as a board member', though each still have the same parental rights. If conducting a walk through as a board member, be sure to follow the proper procedures stated under Policy BG.

Mr. Kelly informed members that they don't have any authority or the right to know about personnel issues, dismissal or plan of assistance. The only time the board should deal with personnel issues is in executive session when employee discipline needs to be discussed. The board is to set the climate and hire a superintendent to do their job and support them, create a climate of collaborative governance. A successful board and superintendent partnership is developed under a balance of governance.

The district was asked briefly what next school year will look like for opening. Those present were informed that information was given by the state but the district is still under OSHA and Linn County Health Authority rules to follow. Basically, we do not know what next year will look like yet for opening.

Meeting adjourned at 8:07 p.m.

Dena Crowell, Board Secretary

Board Chairman

Date Approved

**Board meeting minutes approved on August 16, 2021.
Original minutes with signatures on file at the District Office.**