

1.0 **CALL TO ORDER/FLAG SALUTE**

On November 15, 2021, Chairman Tenbusch called the meeting to order at approximately 6:30 p.m. via Zoom.

Members Present: Brain Tenbusch, David Karo, Suzy Parker, Parker Leigh, Tony Isom, Kirt Glenn
Others Present: Brian Gardner, Candace Pelt, Celeste Van Cleave, Dena Crowell, Steve Kelley

2.0 **AUDIENCE COMMENTS**

No public comments were taken

3.0 **COMMUNICATION**

3.1 Agenda Adjustments: 3.4 Community communication 4.7, Superintendent Resignation; 4.8 Close Central Linn Online Virtual Academy; 4.9 Executive Session under ORS 192.660 (2)(i)

3.2 ODOT Appraisal: Business Manager, Celeste Van Cleave, reported that appraisers valued the Central Linn Elementary property that ODOT is trying to acquire at \$48,600 and that ODOT offered the District \$5,000. The District will be rejecting the offer from ODOT and moving forward with negotiations.

3.3 Superintendent Search Process: OSBA Representative, Steve Kelley, started off by asking if the Board wanted to conduct a permanent superintendent search or an interim superintendent search. Chair Tenbusch clarified the Board wanted to start a permanent superintendent search process. Mr. Kelley shared a sample search calendar that indicated timelines for each search step. Due to the late start for our search, Mr. Kelly recommended not waiting on sending a Qualities and Qualifications on-line survey to staff, families and the community which asks what they seek in a superintendent. Mr. Kelley stated law requires that the Board take action in three ways before going into an executive session to discuss candidates: 1) declare a vacancy, 2) determine a search process or calendar and 3) identify the superintendent's qualities and qualifications (which requires public comment). A screening committee, which heavily involves the community, is selected and members trained. The screening committee screens applications and submits rankings to the Board. Candidates are then interviewed.

Director Leigh asked what the District will do without a superintendent between the months of January thru June, after Dr. Pelt's resignation. Mr. Kelley announced that the short term interim superintendent could be an internal employee who will be responsible for the superintendent duties or to look for someone outside of the district or hire a search agency to conduct the search for the District. The interim superintendent will want to be identified as soon as possible to carry out policy.

3.4 Community Communication: Director Glenn reached out to Brad Wilson, Board Member with Greater Albany Public Schools (GAPS) to seek input as to how their District handles audience comments. Director Glenn reported that no in-person comments were taken due to the contentious outcome of board meetings. Instead, GAPS allows written comments that are read separate from meetings as well as holding once a month in-person listening session with

- a few Board members and the superintendent. Vice Chair Karo, Chair Tenbusch and Director Parker agreed that in-person comments would be a good option to look into for the future but that a policy should be written with guidelines on written comments. Director Leigh recommended holding off on listening sessions until the District is more stable; not at a time when two superintendents are leaving.

4.0 ***ACTION***

4.1 Acknowledge the Resignation as Board Chairman: The Board acknowledged the resignation of Brian Tenbusch, Zone 5, as Board Chairman.

4.2 Election of Officer: Director Glenn nominated Vice Chair Karo as Board Chairman. Director Isom second the motion. Motion passed 5-0. Zone 7 abstained. Director Leigh nominated Director Isom as Vice Chair. Director Parker second the motion. Motion passed 5-0. Zone 2 abstained.

4.3 Swearing in of Officer: None Required

4.4 Approve CM/CG Contract: Business Manager, Celeste Van Cleave, reported eight representatives attended the mandatory Request For Proposal (RFP) walk through for the high school domes seismic rehabilitation. Three of the eight representatives submitted contractor bids. The RFP review committee accepted McKenzie Commercial's bid, who will now be working with WRK Engineers. The scope of work will be to make seismically sound the gymnasium and cafetorium domes, along with the connection pieces between the two domes. The flat roof will be looked at to determine if additional work can be extended to those area. Director Tenbusch made a motion to approve McKenzie Commercial's contract, as presented. Director Leigh second the motion. Motion passed 6-0.

4.5 Staff Acknowledgements: The Board acknowledged the retirement of Audrey Borders, Wellness Coordinator, and resignation of Alyssa Terrien, Junior High English Teacher.

4.6 Approve Hire of Superintendent Search Agency: Director Glenn asked if there were any internal candidates who may be interested in the vacant superintendent position. Dr. Pelt recommended to use internal staff to complete the remainder of the school year. Chair Karo recommended to use OSBA to start the Qualities and Qualifications Survey. Director Glenn stated that Greater Albany Public Schools (GAPS) is using McPherson for their search agency. Dr. Pelt stated that McPherson and Jacobson require a larger fee due to running a national search whereas OSBA and COSA charge less fees to run a statewide search. Vice Chair Isom made a motion to start the search process with OSBA. Director Parker second the motion. Motion passed 6-0.

4.7 Superintendent Resignation: The Board acknowledged the resignation of Assistant Superintendent, Candace Pelt, effective December 31, 2021.

4.8 Close Central Linn Online Academy: Central Linn Online Academy was created Fall of 2020 due to COVID with thoughts of expanding. With the retirement of Superintendent Gardner, the Online Academy will be absolved. ODE is requiring Board Minutes that reflects the school's closure. Director Tenbusch made a motion to close the Central Linn Online Academy. Vice Chair Isom second the motion. Motion passed 6-0.

4.9 RECESS TO EXECUTIVE SESSION

Under the Authority of ORS 192.660 (2)(i), to review chief officer performance, Chair Karo recessed the regular session to executive session at approximately 7:34 p.m.

5.0 RECONVENE TO OPEN SESSION

Chair Karo reconvened to regular session at approximately 8:03 p.m.

6.0 ADJOURN

With no further business before the Board, Chair Karo adjourned the meeting at approximately 8:04 p.m.

Dena Crowell, Board Secretary

Board Chair, David Karo

Date Approved

Board meeting minutes approved on December 13, 2021.
Original minutes with signatures on file at the District Office.