

CONSENT FOR CRIMINAL BACKGROUND CHECK

Your signature below authorizes Central Linn School District and to Criminal Information Services, Inc. (CRIS) obtain information about you (if applicable) from various law enforcement agencies, courts, and corrections agencies. As Central Linn School District is in partnership with the Central Linn Recreation Association (Rec Center) and Sharing Hands (Learning Tree Preschool), your signature also authorizes the school district to share results of this background check if requested by those entities. Please complete all information below. Please TYPE or PRINT clearly in ink. If information is incomplete it cannot be processed.

Full Legal Name: _____

Other Names Used: _____
(Maiden, alias', legal name change, etc.)

Male _____ Female _____ Phone # _____ Social Security No. _____

DOB: _____ DL#: _____ State: _____

Current Address: _____

Previous Addresses in past 7 years: _____

Have you ever been convicted of a sex-related crime? Yes ___ No ___

Have you ever been convicted of a crime involving violence or threat of violence? Yes ___ No ___

Have you ever been convicted of a crime involving drugs or alcohol? Yes ___ No ___

Have you ever been convicted of any crime? Yes ___ No ___

If "Yes," explain: _____

Regardless of whether the applicant grants consent, the District or CRIS will conduct a criminal offender record check of applicants for the position of school bus driver, volunteer, or other prospective school employees working with or around children. The applicant is entitled to review his/her criminal history for inaccurate or incomplete information. Discrimination by an employer based on arrest records alone may violate federal civil rights law. The applicant may obtain further information concerning the applicant's rights by contacting the Bureau of Labor and Industries, Civil Rights Division, State Office Building, Suite 1070, Portland, Oregon 97232.

Applicant's Signature: I have reviewed and completed this form as applicable to me. I give Central Linn School District and/or Criminal Information Services, Inc. (CRIS) permission to verify any information I have provided. This authorization shall continue to be effective until revoked by me. A photocopy or facsimile copy of this consent shall be as effective as the original. By my signature, I affirm that all information on this form is true and accurate.

SIGNATURE of Applicant: _____ Date: _____

CENTRAL LINN SCHOOL DISTRICT

CRIMINAL BACKGROUND CHECK
NOTIFICATION TO APPLICANT

You are hereby notified that the position you are applying or volunteering for is subject to a criminal records and/or fingerprinting check. Please read the following:

- a. Such checks are required by law and Central Linn School District policy.
- b. Any action resulting from those checks may be appealed as a contested case.
- c. All employment or contract offers are contingent upon the results of such checks.
- d. A refusal to consent to criminal records checks or fingerprinting or falsely stating on district employment application, contract or Oregon Department of Education fingerprint forms as to conviction of a crime shall result in immediate termination from employment, volunteer or contract status.
- e. An exception will be made to criminal records checks and fingerprinting if the district has on file evidence from a previous employer documenting a successfully completed Oregon and FBI criminal record check. Evidence will be either a copy of the records check or a written statement of verification from a supervisor or officer of the previous employer.
- f. Fees associated with criminal records checks for non-licensed employees, contractors and/or their employees, and volunteers for the district will be paid by the district. Fees associated with fingerprinting shall be the responsibility of the individual and payable prior to beginning employment or contract. Individuals may request that the amount of the fee be withheld from the employee's paycheck, including a periodic payroll deduction rather than a lump sum payment, in accordance with Oregon law. The district may withhold such fees only upon the request of the individual.
- g. Central Linn School District is a partner with the Central Linn Recreation Association (Rec Center) and Sharing Hands (Learning Tree Preschool). Your signature authorizes the school district to share results of this background check if requested by these entities.

Signature

Date