

**1.0 FLAG SALUTE/ROLL CALL**

On December 12, 2022 Chair Karo called the meeting to order at approximately 6:30 p.m. in the Central Linn Elementary Library.

**Members Present:** David Karo, Kirt Glenn, Suzy Parker, Parker Leigh, Tony Isom, Carie Simon, Jason Curtis

**Others Present:** Candace Pelt, Celeste Van Cleave, Dena Crowell, Tia Parrish, Holly Parrish, Michelle Isom, Joel Sauter, Rachel McKee, Jamie Derrickson, Gemma Rowland, Ryan Rowland

**2.0 GOOD OF THE ORDER/COMMUNICATIONS**

**2.1 Agenda Adjustments:** None

**2.2 ASB Report:** Ryan Rowland, ASB representative, recapped ASB December activities. Gemma Rowland, student representative, reported on her involvement in the Strategic Planning Steering Committee and the process in developing a district vision statement and goals.

**2.3 Community Partnerships:** Michelle Isom, City of Halsey representative, reported on various City of Halsey updates: City election outcomes; Third Thursdays activities; Parks Committee survey results; submission of a food truck ordinance. Ms. Isom continued to inform the board of upcoming dates: Dec. 17th there will be caroling with cider; Jan. 13th is a Library Sleep Over; and April 22nd is the city 5K run with proceeds split with a partnered Central Linn sports team.

**2.4 Building Report:** Joel Sauter, Elementary Principal, provided an update on reading interventions. The bottom 35% of elementary students receive reading interventions, of those students 90% already show a positive growth towards or exceed target lines. Math interventions are in the plan for next school year, with continued reading interventions. School behavior team meets regularly on how to better support the elementary staff on how to help their kids. Mr. Sauter reported on family engagement opportunities, which give an opportunity for families to come into the building: Veterans Day assembly, Classy Cobra Awards, STEAM Night, Spirit Week, door decoration judging, PTC meetings. Mr. Sauter stated that he wants families to be involved in reviewing and discussing the next steps towards adopting a new reading curriculum.

**3.0 ACTION/BUSINESS**

**3.1 Approve Minutes of the November Board Meeting:** Vice Chair Isom made a motion to approve the November Regular Board Meeting minutes, as submitted. Director Glenn second the motion. Motion passed 7-0.

**3.2 Acknowledge Staff Changes:** The Board acknowledged the February retirement of Liz North, Jr/Sr High School Secretary.

**3.3 Acknowledge Staff Positions and Pay:** Celeste Van Cleave, Business Manager, reported that auditors have requested the board review the Staff Positions and Pay annually, which is a listing of all employees and coaches with salary and extra duty information. Ms. Van Cleave

informed the board that this report reflects the Classified Union's Memorandum of Understanding pay increases that was approved November 2022. The board acknowledged the Staff Positions and Pay.

**3.4 Approve Policy Committee:** At November's Board Meeting the option to develop a Policy Committee was discussed, which board members felt would create public peace due to input opportunities and transparency. Public policy input would depend on policy content. As an example: IK, Academic Achievement, would involve educators and community involvement in its development. It was suggested the policy committee meet quarterly to review policy updates and to have required policy go directly to the board for a first reading and to discuss policy that allows more input and development. The policy committee would create a first draft which would then be presented to the board.

Director Curtis informed the board that if the board wishes to revise a required policy update, the revised policy will need to be presented to OSBA's Policy Committee to review. Required policy can be added to but language is not allowed to be removed from. Director Curtis moved to establish a policy committee. Director Simon second the motion. Discussion: Director Isom asked to have guidelines established prior to establishing a policy committee. Discussed, the policy committee is a subcommittee of the board and subject to public meeting laws: keeping notes, posting agendas, etc.

Chair Karo moved to table the motion until January's Board Meeting. Vice-Chair Isom second the motion. Discussion: Dr. Pelt will create a template of a policy committee agenda, timelines and participant list will be at the January Board Meeting. Motion passed 7-0.

**3.5 Adopt Board Policies:** Chair Karo moved to adopt Board Policies GBEA, Workplace Harassment; GCDA/GDDA-AR, Criminal Records Checks/Fingerprinting; IGBAF, Special Education - Individual Education Program (IEP); IGBAF-AR, Special Education - Individual Education Program (IEP); IGBB, Talented and Gifted Program and/or Services; IGDJ, Interscholastic Activities; JGAB, Use of Physical Restraint or Seclusion, with revisions. Director Parker second the motion. Motion passed 7-0.

#### **4.0 REPORTS**

**4.1 Financial Report:** Celeste Van Cleave reported November being the highest tax collection month and expects to receive another payment in December of approximately \$1 million. One item to note in expenditures is only having \$10,000 remaining in special education due to having some high needs students that require one on one staffing. Ms. Van Cleave reported that with the approved Classified MOU, much of the staff pay increase went towards special education assistance, reflected in the increase of special education expenditures. Stated that even if the district runs over on special education line item, we are still within the budgeted appropriation to the state. Currently Ms. Van Cleave is working on a draft financial for the audit, due by the end of December.

**4.2 Superintendent Report:** Dr. Pelt reported on the Center for Educational Leadership (CEL) district visit. CEL is a two year commitment through the ESD and partnering with districts in the region that provides an opportunity for administration teams to evaluate teaching styles in each other's spaces and discuss 'how can we get better at leading?'. Dr. Pelt informed the board that there was a pause on formal teacher evaluations while the Teacher Evaluation Committee, consisting of teachers and administrators and focused on improvement, revised the evaluation process which will be piloted this school year. Dr. Pelt updated the board on the

Strategic Planning Steering Committee process where the committee has been crafting district vision statements and proposed goals based on focus group data. After January's Steering Committee meeting, the board will see a proposed Strategic Plan that will be shared with community members, students and staff; and revised based on feedback. January 3rd is an All-Staff Wellness Day. Learning For Living will be joining us to facilitate how to build relationships amongst our staff. During lunch there will be a staff Chili Cook-Off with an afternoon mobile scavenger hunt.

**5.0 AUDIENCE COMMENTS**

None Given

5.1 Board Chair Responses: None

**6.0 RECESS TO EXECUTIVE SESSION**

Under the Authority of ORS 192.660 (2)(i), to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing, Chair Karo recessed the regular session to executive session at approximately 7:45 p.m.

**7.0 RECONVENE TO REGULAR SESSION**

Chair Karo reconvened to regular session at approximately 7:59 p.m.

7.1 Approve Superintendent Evaluation: Vice-Chair Isom moved to approve Dr. Pelt's evaluation. Director Parker second the motion. Motion passed 7-0.

**8.0 ADJOURN**

With no further business before the Board, Chair Karo adjourned the meeting at approximately 8:00 p.m.

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Dena Crowell, Board Secretary

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David Karo, Board Chairman

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Date Approved

Board meeting minutes approved on January 23, 2023.  
Original minutes with signatures on file at the District Office.