

**1.0 FLAG SALUTE/ROLL CALL**

On August 14, 2023 Director Isom called the meeting to order at approximately 6:30 p.m. in the Central Linn Elementary Library and via Zoom.

**Members Present:** David Karo, Tony Isom, Kirt Glenn, Suzy Parker, Jason Curtis, Carie Simon  
**Others Present:** Candace Pelt, Dena Crowell, Parker Leigh, Tia Parrish, Brandy Gaskey, Melissa Bermel, Dena Weber, Jamie Derrickson

**2.0 ELECTION OF OFFICERS**

**2.1 Elect Chair:** Director Glenn nominated Director Karo as Board Chair, Director Parker second the motion. Nominations closed. Director Karo was voted Board Chair with a 5-0 vote. Director Karo abstained and Zone 3 vacant for vote.

**2.2 Elect Vice-Chair:** Director Parker nominated Director Curtis as Vice-Chair; Director Glenn nominated Director Isom as Vice-Chair. Election resulted in a 3-3 tie vote: three votes for Director Curtis by Director Simon, Director Curtis and Director Parker to three votes for Director Isom by Chair Karo, Director Isom and Director Glenn. Motion failed.

Discussion was whether a vote would count without newly elected, re-elected or appointed officers not yet having taken the Oath of Office.

**2.3 Oath of Office:** The Oath of Office was stated by re-elected Zone 1, Director Simon; Zone 2, Director Isom and Zone 5, Director Curtis the vice-chair elections took place again.

After the Oath of Office was stated, officer elections took place once again: Director Glenn nominated Director Karo as Board Chair, Director Isom second the motion. Nominations closed. Director Karo was voted Board Chair for the 2023-2024 school year with a 5-0 vote. Director Karo abstained and Zone 3 vacant for vote.

Director Parker nominated Director Curtis as Vice-Chair; Director Simon second the vote. Director Glenn nominated Director Isom as Vice-Chair; Chair Karo second the vote. Nominations closed. Elections resulted in a 3-3 tie vote; three votes for Director Curtis by Director Simon, Director Curtis and Director Parker to three votes for Director Isom by Chair Karo, Director Isom and Director Glenn. Motion again failed.

**3.0 GOOD OF THE ORDER/COMMUNICATIONS**

**3.1 Agenda Adjustments:** 2.3 Oath of Office added; 5.9 Elect Vice-Chair

**3.2 Oregon English Language Learner Report:** Dr. Pelt stated that the Oregon English Language Learner Report is an annual notification of finding to the Board and is not a Central Linn specific report.

**3.3 HVAC Request for Proposal (RFP):** Dr. Pelt formally notified the board that the district is going forward with a RFP to replace the Central Linn High School's HVAC system with mini split units. Contractors have informed the district that the current boiler cannot be repaired.

#### 4.0 CONSENT AGENDA

*Discussion:* Director Simon asked when was the last time the district sought an RFP for attorney and insurance agents. Dr. Pelt stated she will need to investigate when the specific RFP dates were and will report back to the board. Director Simon stated that if an RFP for those services is greater than five years that next year the district, for due diligence, should go out for an RFP. Director Curtis ~~asked for clarity on why to~~ wanted it on record that it is a **standard operating procedure** to designate a district clerk and deputy clerk. ~~and~~ Dr. Pelt stated that some districts do not have a superintendent or business manager and outside agents such as an ESD could fulfill those roles. Chair Karo clarified that Agenda 4.11 wording should state 'policies' in place of 'processes' so that it reads "Except where other group policies may be initiated by the superintendent or chair".

Director Glenn moved to approve the Consent Agenda 4.1 - 4.11. Vice-Chair Isom second the motion. Motion passed 6-0. Zone 3 vacant for vote.

- 4.1 Approved Candace Pelt as District Clerk.
- 4.2 Approved Celeste Van Cleave as Deputy Clerk.
- 4.3 Approved Candace Pelt as Custodian of Funds and Authorize Facsimile Signature of District Clerk.
- 4.4 Delegated Candace Pelt Authorization to Sign for Federal Programs for the District.
- 4.5 Approved Candace Pelt as the District Budget Officer.
- 4.6 Approved The Times, Eugene Register Guard or the Albany Democrat Herald for District Legal Notices and Publications.
- 4.7 Approved the Firm of Garrett, Hemann, and Robertson, P.C. as District Legal Counsel.
- 4.8 Approved Key Bank and the Local Government Investment Pool, as Depositories for School District Funds.
- 4.9 Approved Brown & Brown Insurance as School District's Insurance Agent.
- 4.10 Approved Pauly, Rogers & Co. as Official 2023-2024 Auditors for the District.
- 4.11 Approved that Robert's Rules of Order will be used to conduct board meetings, except where other group policies may be initiated by the superintendent or chair.

#### 5.0 ACTION/BUSINESS

5.1 Interview/Appoint Zone 3 Board Applicant: The Board interviewed Parker Leigh, Zone 3 applicant. Director Parker made a motion to appoint Parker Leigh as Zone 3 Board Member. Director Curtis second the motion. Motions passed 6-0.

5.2 Oath of Office: Director Leigh read the Oath of Office; to be entered into record.

5.3 Approve Minutes of the June Regular Board Meeting: Director Curtis stated that the minutes did not reflect superintendent and board response to audience comments. Chair Karo made a motion to table approval of June Regular Board minutes until September Board Meeting; Vice-Chair Isom second the motion. Director Parker recommended moving forward to approve June's minutes with adjustments noted. Chair Karo rescinded his motion to table the approval. Director Parker made a motion to approve the June Regular Board minutes, with revisions and amendment of Board and Superintendent acknowledgement to Glenda Seiders' public comment. Director Simon second the motion. Motion passed 7-0.

5.4 Approve Minutes of the June 28th Special Session: Director Curtis made a motion to approve the June 28th Special Session minutes, as submitted. Director Simon second the motion. Motion passed 6-0. Director Glenn abstained from vote.

5.5 Declare Budget Committee Vacancies: Chair Karo declared Budget Committee vacancies for Zone 1, Zone 2, Zone 3, Zone 4 and Zone 7. Discussion: Director Simon asked for posting of zone map and zone description to be published with Budget Committee vacancies. Noted is if no one from within the zone applies, an appointment can be made from outside the zone. Director Leigh second the motion. Motion passed 7-0.

5.6 Acknowledge Staff Changes: The Board acknowledged the hire of Levi Farris, Facilities Technician and Gina Marciocchi-James, Educational Assistant and the resignations of Karly Geider, McKinney Vento Liaison; Wendy Kivett, Choral and Drama Teacher; Thomas Kallai, Junior High Softball Coach and Dennis Archer, Facilities Technician.

5.7 Approve Licensed Hire: Director Leigh made a motion to approve the hire of Joseph Demianew, Choral and Drama Teacher. Director Parker seconded the motion. Motion passed 7-0.

5.8 Set Date and Time of High School Graduation: Director Parker made a motion to set the 2024 High School graduation as Saturday, June 8, 2024 at 1:00 p.m. Director Simon second the motion. Motion passed 7-0.

5.9 Elect Vice-Chair: Director Parker nominated Director Curtis as Vice-Chair, Director Simon second the nomination. Chair Karo nominated Director Isom as Vice-Chair, Director Glenn second the nomination. Election resulted in a 3-4 vote: three votes for Director Curtis by Director Simon, Director Curtis and Director Parker to four votes for Director Isom by Chair Karo, Director Isom, Director Leigh and Director Glenn.

## 6.0 AUDIENCE COMMENTS

Melissa Bermel, Shortened School Day and LEAP Program; Brandy Gaskey, Split Bus Routes

6.1 Board Chair Response: Superintendent and Board Chair acknowledged audience comments.

## 7.0 REPORTS

7.1 Superintendent: Superintendent Pelt reported on the changed start and stop times announcement from earlier today due to bus driver shortages. For 2023/2024 there will be two bus routes; an AM/PM elementary bus route with an AM/PM Jr/Sr High bus route which will shorten instructional time. With the shortened schedule, students will be at 1000 hours of the required 990 hours of instructional time which means that if there **is** are multiple snow days we will need to make that time up. Dr. Pelt **stated started** talking with a team on how to make Friday a required day of instruction where currently it is optional time for students. Dr. Pelt also announced working on an evening bus route for afterschool care. There was a suggestion to hold a work session on transportation needs and hold a listening session to brainstorm ideas.

Dr. Pelt reported that the AG CTE demolition is on target and that this week the elementary playground structure should be installed. She also reported on summer professional development such as; secretaries retreat, AVID team, Universal Design Learning, leadership training and ELA curriculum focus during In-Service.

**8.0 ADJOURN**

With no further business before the Board, Chair Karo adjourned the meeting at approximately 7:35 p.m.

\_\_\_\_\_  
Dena Crowell, Board Secretary

\_\_\_\_\_  
David Karo, Board Chair

\_\_\_\_\_  
Date Approved

**Board meeting minutes approved September 11, 2023.  
Original minutes with signatures on file at the District Office.**