

On August 18, 2023, members of the Central Linn School Board met with OSBA representative, Steve Kelley, to discuss the board's role in impacting student achievement. The meeting began at approximately 9:05 a.m. in the Brownsville City Hall Community Room.

Members Present: David Karo, Suzy Parker, Parker Leigh, Tony Isom, Jason Curtis

Members Absent: Kirt Glenn, Carie Simon

Others Present: Candace Pelt, Dena Crowell, Steve Kelley

After introductions, Mr. Kelley reviewed what an effective Collaborative Governance is with our board: "Collaborative Governance is an approach that utilizes effective partnerships to learn and lead together in an environment of trust and respect with a shared focus on high expectations and outcomes for all students through collective responsibility, accountability, and support." The role of the board is in policy making and governance; the superintendent role is in management, implementation and operations. An ideal working relationship is one of partnership; partnership between the board and superintendent and partnership between the board and the community. **Through A** positive collaborative partnership gains trust and respect. Mr. Kelley expressed that a functional board will have a positive effect on student achievement whereas a dysfunctional board will have a negative impact on student achievement.

Three phases of meaningful board work as it related to student achievement are through: 1) setting district priorities/goals; 2) monitoring sessions; 3) superintendent evaluation process.

Mr. Kelley reviewed the Strategic Plan and stated the plan **are** district goals not board goals. The board's role in the Strategic Plan would be to get engaged in the monitoring process through work sessions facilitated by the superintendent or her designee and to ensure the district's plan aligned with its' priorities and that the superintendent is fulfilling her job's responsibilities. After each work session, create key talking points and report back in the next board meeting and meet with community groups to share the plan to show that the board is an informed board.

Mr. Kelley emphasized making the main priority at board meetings centered on what is important for kids; That Is Board Work! To allow a smooth meeting, and to create a unified board to superintendent relationship, board members should ask questions prior to board meetings so that the superintendent can be given a heads up so that there is not a 'gotcha' feel.

BOARD OPERATING AGREEMENT (BOA)

The BOA holds people accountable, helps during difficult conversations, and helps to onboard new board members. If a board member is misbehaving: 1) The chair takes the first step to talk to that member. If it is the chair misbehavior, that role falls to the vice chair. 2) Bring the issue to the Board as a whole and in a public meeting. 3) The board can censure that member. Do not leave it up to the superintendent to correct behaviors.

The board reviewed the current BOA and reflected that it was out of date and needed to be revised. Mr. Kelley created an interactive activity to determine the board's top five expectations of the superintendent. The board chose these top expectations of the superintendent:

- 1) Serve as the chief executive officer, charged with implementing the policies of the board, and be responsible for the effective administration of the school district. (including the development and communication of regulations, rules, and procedures to support established board policies.)
- 2) Possess a working knowledge of all legal and local policies.
- 3) Provide the board with the information analysis, and sound professional advice it needs in formulating policy and monitoring district operations/student achievement.
- 4) Provide visionary leadership enabling the district to continually improve the educational experiences of students and achieving the goals which have been established.
- 5) Avoid surprise items at board meetings and use established protocols to assist the board in preparation for (and anticipation in) their meetings.

The superintendent team (Candace, and Dena) chose these top three expectations of the board:

- 1) Willingness to share the success and failures of the school system with the superintendent.
- 2) Willingness to acknowledge and follow the chain of command of the school district.
- 3) Practice of avoiding surprise items at board meetings.

During today's retreat the board worked together to draft Board Goals:

Goal 1: Support the districts innovative changes/strategies

Goal 2: Focus on pillar/student achievement

Goal 3: Develop, adopt and follow BOA

At the September Board meeting an updated BOA and Board Goals will be presented to the board for adoption. Once adopted, laminated copies will be created and placed at each member's table place.

Mr. Kelley stated that the board meeting is of the board and not the chair. He recommends prior to board meeting for the board to adopt the agenda as presented. The group agreed to go forward with his suggestion.

Board Retreat adjourned at approximately 3:00 p.m.

Dena Crowell, Board Secretary

David Karo, Board Chair

Date Approved

Board meeting minutes approved September 11, 2023.
Original minutes with signatures on file at the District Office.