

April 13, 2026

6:30 p.m.

- 1.0 ROLL CALL/FLAG SALUTE Dena Crowell
Zone 1, Stacey Winter; Zone 2, Garrett Leabo; Zone 3, Levi Farris; Zone 4, Mandy Brady;
Zone 5, Jason Curtis; Zone 6, Steve Irwin; Zone 7, Donald Fleckenstein; Student
Representative, Grant Wahl
- 2.0 AUDIENCE COMMENTS PERTAINING TO THE AGENDA Jason Curtis
*The Board welcomes public comments related to items on the presented agenda during this
time. An open Audience Comment period will be provided later in the meeting. To provide
public comment, please submit a completed card to the Board secretary prior to the start of the
meeting (Policy BDDH-AR). Public comments will be limited to 3 (three) minutes per speaker.
Board members do not respond to public comments.*
- 3.0 AGENDA Jason Curtis
3.1 Agenda Adjustment
3.2 Adopt Board Agenda
- 4.0 COMMUNICATION Jason Curtis
4.1 ASB Report Grant Wahl
4.2 Employee Groups Union Representatives
4.3 Administrative Updates Cabinet Members
- 5.0 CONSENT AGENDA: Approve Jason Curtis
5.1 March Regular Board Minutes
5.2 Acknowledge Facility Committee Minutes of March 7th
5.3 Acknowledge Policy Committee Minutes of March 9th
5.4 Budget Committee Work Session Minutes
5.5 Licensed Hire of Sarah Damon, Special Education Teacher, on a 1st Year
Probationary Contract
5.6 Staff Acknowledgements: The resignation of Miranda Leatherman, Math Teacher,
at the end of the 25/26 school year
- 6.0 CLES CMGC FINDING OF FACT HEARING Celeste Van Cleave
6.1 Public Testimony on the CLES CMGC Findings of Facts
6.2 Discussion
6.3 Close Hearing
- 7.0 OLD BUSINESS Jason Curtis
7.1 NONE
- 8.0 NEW BUSINESS Jason Curtis
8.1 2026/2027 School Calendar Revision: **Discussion/Approve** Deborah Branson
8.2 Surplus List: **Discussion/Approve**
8.3 Superintendent Contract: **Approve** Jason Curtis

- 8.4 CLES Gym & Cafeteria Seismic Celeste Van Cleave
Rehab CM/GC Finding of Fact: **Approve**
- 8.5 Central Linn Online Academy (New School ID) **Approve**
- 8.6 Options for completing CTE building design: **Discuss/Approve**
- 9.0 DISTRICT REPORTS Jason Curtis
- 9.1 Financial Report Celeste Van Cleave
- 9.2 Superintendent Reports:
[Statewide Performance Targets](#)
[District Performance Goals \(Format 26-27\)](#) Rob Hess
- 10.0 AUDIENCE COMMENTS Jason Curtis
- The Board is interested in hearing from our community. The Board is unable to hear in open session any matters related to personnel or students. If you have personnel concerns, please share those directly with the superintendent. If you have a complaint you wish the district to address, please follow our policy KL (public) or GBM (staff).
- 11.0 BOARD/SUPERINTENDENT COMMUNICATION Jason Curtis/Rob Hess
- 12.0 RECESS TO EXECUTIVE SESSION Jason Curtis
- Under the authority of ORS 192.660 (2)(d), to conduct deliberations with persons designated to carry on labor negotiations.
- 13.0 RECONVENE TO REGULAR SESSION Jason Curtis
- 14.0 AJOURN Jason Curtis

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 72 hours before the meeting to Dena Crowell, Executive Assistant, PO Box 200, Halsey, Oregon, 97348, 541-762-6149. If needed, you may contact the Oregon Telecommunications Relay Service at 1-800-735-9200 for assistance in contacting the District. Central Linn is an equal opportunity educator and employer

AGENDA EXPLANATIONS

5.2 Acknowledgement of the March 4th Facilities Committee Minutes: The minutes from the March 4th Facilities Committee meeting will be distributed to you next week and placed in your blue folders for acknowledgment.

6.0 CLES CMGC Finding of Fact Hearing: Central Linn will hold a public meeting to review the Finding of Fact for the Central Linn Elementary Gym & Cafeteria Seismic Rehabilitation Project. The purpose of this hearing is for the Board to consider and discuss the findings related to the proposed seismic rehabilitation project prior to taking action.

7.1 Surplus List: The proposed surplus list includes Bus #12, Bus #6, a Ford Ranger, and the John Deere Tractor. A preliminary inspection of Bus #6, conducted by MidCo's Regional Maintenance Manager, estimates the minimum repair costs to be approximately \$5,889.11, cost does not include labor.

7.4 Central Linn Online Academy (New School ID): The Oregon Department of Education requires formal board approval to open or reopen the Central Linn Online Academy (CLOA) under a new school ID.

8.1 2026/2027 School Calendar Revision: The CLEA union team has proposed changes to the adopted 2026/2027 School Calendar. Their request, discussed with administration, is to add a school day on March 12th. This change would shift the last day of school to June 17th, with Grading Day following on June 18th.

8.3 Superintendent Contract: The final district review of Dr. Hess's draft Superintendent contract is scheduled for Monday. The attorney recently reviewed the contract, and the intent is to share it with the Board on Monday, April 6th.

8.6 Options for completing CTE building design: CTE design options are slated for discussions at the April 4th Facilities Committee meeting, and are not currently available for Board packets. More information will be shared. The options for completing the CTE building design will be discussed at the April 4th Facilities Committee meeting. These design options are not currently included in the Board packet.

UPCOMING EVENTS

Facilities Committee Meeting - April 4, 2026 @ 6:00 p.m. CLHS Library

Policy Committee Meeting Agenda - April 13, 2026 @ 5:30 p.m. CLES Conference Room/Zoom. These policies are up for discussion: DJ, District Purchasing; DJC, Bidding Requirements; DJCA, Personal Service Contracts. Policy will be shared to the Committee early ne

1st Budget Committee Meeting - April 27, 2026 @ 6:30 p.m. CLES Conference Room/Zoom

Next Board Meeting - May 11, 2026, Central Linn Elementary Conference Room/Zoom

OGEC Statement of Economic Interest - The filing window opened March 15th, and will close on April 15th. *This SEI filing is required for all board members.* Please check your emails for OGEC email notifications.

CLES April Building Report

Last month's events -

- Spring ASsembly to kick off spring break
- 3-4th music concert March 11th
- 5th-6th Grade concert at CLHS - March 17th with the older kids
- Learning Walks started with building leadership on March 12th

Upcoming Events -

- Spring Conferences April 9th and 10th
- 3rd quarter awards assembly - April 13th 2:40 in the gym
- Outdoor School for 6th grade

Academic Updates -

- Joel attended webinar on using MAP testing data for PLC's
- State testing will be starting week of 4/13 for 5th grade in science everyone else will be starting a week or two later for ELA and Math
- Testing lab was set up on the second floor of the library for state testing.

Central Linn Jr./Sr. High School Board Report – March

The month of March moved quickly, as it included a week off for spring break. Despite the shortened schedule, it was a very busy and productive month filled with numerous student activities and accomplishments. We also had a very successful Booster Club auction this month, raising close to \$50,000 to support our students. There was a great turnout, and the event was both fun and exciting. The food and desserts were outstanding and enjoyed by all in attendance. I would like to extend my sincere thanks to everyone who came out to support the Booster Club, as well as to those who helped set up, take down, and clean up after the event. Your continued support makes a meaningful difference for our students.

Our performing arts programs had a strong showing this month. The Blue Notes traveled to Crescent Valley High School to compete for a state qualifying spot. Although they fell just a few points short, they will have another opportunity to qualify in April. The band also traveled to Lane Community College to compete in a festival, where they likewise narrowly missed qualifying for state. They, too, will have another opportunity to qualify in April.

In addition, our band and choir held their spring concert, delivering excellent performances. Both groups had the opportunity to perform in front of a large and very supportive audience. I am extremely proud of the effort and dedication our students demonstrated in preparing for and delivering these performances.

On March 18th, we hosted Career Exploration Day. Students had the opportunity to meet with a variety of employers from across the county. Our junior class participated in mock interviews, where they received both positive feedback and constructive suggestions to help them improve their professional skills. The following day, students participated in grade-level field experiences:

- Seniors visited the University of Oregon
- Juniors toured Knife River Corporation
- Sophomores visited Linn-Benton Community College
- Freshmen toured the Central Electrical Training Center

These experiences provided valuable exposure to post-secondary education and career pathways.

Our FFA program also had an outstanding showing at the state competition, with 23 students representing Central Linn. I am very proud of how well they represented our school and community. Their accomplishments include:

- Elle Glaser – State Talent Winner
- Addison Fleckenstein – 5th place in Middle School Creed Speaking
- Greyson, Jayne, and Brooklyn – Earned State Degrees
- Jackson, Isabelle, Georgia, Maddie, and Jayne – Farm Business Management Team
- Josie, Lia, Brandon, Kennedy, Bailey, Eleanor, and Meryl – Knowledge Test Participants
- Grant and Elle – Art Contest Participants
- Mia and Ximena – Served on Scholarship and Proficiency Committees
- Georgia and Mia – Served as Delegates

To conclude the month, several students had the opportunity to attend Fire School, gaining hands-on experience and exposure to careers in fire service and emergency response.

Overall, March was a highly successful month filled with student engagement, achievement, and growth. I appreciate the continued support of our staff, students, and community in making these opportunities possible.

CLOA Program Update

- Current full-time student count: 36
- Current part-time count: 7
- Enrollment interest/requests for more information: 5
- Students currently waiting on IDT processing: 2
- Percentage of students meeting or exceeding coursework expectations in the majority of their classes: 82%

During spring break we had a high level of interaction in the system. Fifteen students logged in over the course of the week to work on items in their classes. A couple of students who had been behind were able to use the break to catch up in some of their courses.

In exciting news, one student completed three of their courses over the break. We were able to assign them new classes for semester two, and they have already started working on them. After speaking with this student, I expect that he will complete their final semester one class soon and be enrolled in their last semester two course. (This student enrolled with us late in December and has been working closely with us to catch up.)

I also made some calls to potential interested parents and I am hopeful that this will lead to a couple more enrollments. I will continue to keep an eye on those as they come to me.

Kellen Hobie
CLOA Principal
District AVID Director
Athletics Administrator
Title IX Coordinator

Facility Technician Report

During Spring Break, the facilities team completed a comprehensive deep cleaning of the elementary library and teachers' workroom. This work included high and low dusting, replacing burned-out light fixtures, cleaning furniture, vacuuming and shampooing carpets, and stripping and waxing the floor in the teachers' workroom.

The high school library underwent the same deep cleaning process, including floor stripping and waxing. Additionally, all bathrooms in both buildings were thoroughly cleaned.

Prior to Spring Break, the facilities team participated in a training session on March 6, 2026, focused on proper procedures for deep cleaning bathrooms. On April 3, 2026, David scheduled an additional training with Walter E. Nelson on equipment maintenance and care.

Joni Wixom

Maintenance Progress Report

March 1st- 31st, 2026

1. Repair the softball bleachers, we replaced approximately 40 - 2x10x20 boards including bolts. The painting of the bleachers is scheduled for this summer.
2. Cleaned leaf debris from the flat roof of the high school, and cleared multiple drains.
3. Upgraded 5 light fixtures in the library to LED, and replaced 23 dead lamps in the library
4. Build storage shelving for the basement and the band room, Fabricated 44 linear feet of 6' tall shelving at 2' deep. This included the demolition of damaged cabinets and necessary wall repair. The total storage space equals 264sq' of shelving. The shelves are wrapped with felt.
5. Deconstruct the walls in the east side of the CTE building and organize the space in preparation of the summer sale.
6. A&B septic performed an inspection of the old sewage treatment tank near the greenhouse. The conclusion is that the tank is no longer connected to our main sewer system. The plan for the future is to open the top of the tank and fill it in with sand and gravel. This requires county permits and is currently on hold.

David Moffat- Maintenance Supervisor

CLSD IT Board Report (March-April)

Information technology this month has continued progress toward the upgrade of administrative computers to newer Windows 11 machines that were mentioned in the previous update, I am getting close to completing this.

After some discussion, a plan was put in place to handle the online programs technology needs, I have ordered a separate set of Chromebooks that will be provisioned but then repackaged and available for pickup or shipment to our online students and their families, these are available for CLOA and FLEX as needed and will keep our pools of resources separate for billing and inventory purposes.

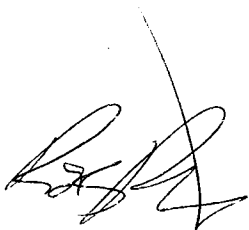
I have been working with David on a plan to get the powered roll down screen and new projector installed in the HS gym, this was on the previous report, but other circumstances have delayed this, the hope is to have this started this week (March 30th-April 3rd)

Regarding the COPS grant, I have been working on creating the schedules related to holidays, breaks, and Friday school days as will be needed throughout the year, these were not in place when the door lock project was completed.

The district office experienced an outage of network/internet access due to a faulty fiber line between the middle school and the district building, I identified the problem, and was able to secure help from Wiremaps to install a temporary wireless bridge from the high school to their building to get them up and running until they could come back and troubleshoot the fiber situation and repair it, the repair to the fiber happened over spring break.

I spent a majority of spring break catching up on the Windows 11 computer upgrade installs, continued sorting and cleanup of the IT shop - this includes recycling of outdated no value items, creating a list and storage of items for surplus, and testing of and or repair of battery backups. I also spent time cleaning and updating the new smartboards in the classrooms while teachers were out.

Normal ongoing maintenance and support for the staff and students as needed.

A handwritten signature in black ink, appearing to be 'R. J. [unclear]', located at the bottom left of the page.

1.0 ROLL CALL

On March 9, 2026, Chair Curtis called the meeting to order at approximately 6:31 p.m. in the Central Linn Elementary Library and via Zoom.

Members Present: Stacey Winter, Garrett Leabo, Levi Farris, Mandy Brady, Steve Irwin, Jason Curtis, Donald Fleckenstein, Grant Wahl

Others Present: Rob Hess, Dena Crowell, Joel Sauter, Dean Rech, Kellen Hobie, David Moffat, Deborah Branson, Kim Smith, Jamie Derrickson, Dena Weber, Jessica Glaser, Ashlie and Tyler Simmons, Tonya Cairo

2.0 AUDIENCE COMMENTS PERTAINING TO THE AGENDA

No comment provided

3.0 AGENDA

3.1 Agenda Adjustments: Add to 5.5; Staff Acknowledgements, the resignation of Stephen Nielsen, JH Cross Country Coach

3.2 Adopt Board Agenda: Director Winter made a motion to approve the Agenda. Director Fleckenstein second the motion. Motion passed 7-0. Director Winter-Yea, Vice Chair Leabo-Yea, Director Farris-Yea, Mandy Brady-Yea, Chair Curtis-Yea, Director Irwin-Yea, Director Fleckenstein-Yea

4.0 COMMUNICATION

4.1 ASB Report: Student Board Representative Grant Wahl provided an ASB update.

4.2 Employee Groups: None provided

4.3 McKinney Vento Presentation: Ashlie Duncan, McKinney Vento Liaison, presented on McKinney Vento operations.

4.4 Administrative Updates: Updates were provided by CLES Principal Joel Sauter, and Jr/Sr High Principal Dean Rech.

5.0 CONSENT AGENDA

Director Irwin made a motion to approve the Consent Agenda, as presented. Director Fleckenstein second the motion. Motion passed 6-0-1. Director Winter-Yea, Vice Chair Leabo-Abstained, Director Farris-Yea, Director Brady-Yea, Chair Curtis-Yea, Director Irwin-Yea, Director Fleckenstein-Yea

5.1 February Regular Board Minutes

5.2 Acknowledge Policy Committee Minutes of February 9th

5.3 Board Work Session Minutes of February 28th

5.4 Superintendent Recommendations for Licensed Staff

5.5 Staff Acknowledgements: Hire of Brandon Krabill, Jr.High Baseball Coach; Alexis Carter, Varsity Softball Coach; Baylee Kuschel, Varsity Volleyball Coach; Chelsy Pecnick, Jr.High Softball and JV Volleyball; Kim Tyskiewicz, Coordinator of Alternative Programs

and Curriculum, Non-Representative Contract; and the retirement of Joanne Chase, Speech and Language Pathologist; and the resignation of Stephen Nielsen, Jr. High Cross Country Coach

6.0 OLD BUSINESS

6.1 Facilities Committee; Alternatives for CTE Building Completion: The Board reviewed financing options to complete the CTE building, including a short-term loan with 5-year, 7-year, and 10-year repayment options. Dr. Hess informed the Board that the loan could be repaid within the District's budget and is not dependent on a future bond. The discussion highlighted the District's low current debt, financial capacity, and the importance of completing the CTE facility to support hands-on learning and student engagement. A 10-year option was favored for flexibility, with the ability to pay off early if feasible. Potential grant funding and staffing needs were also discussed.

Director Fleckenstein made a motion to proceed with the Government Capital loan (Option A) using the 10-year repayment option. Director Irwin second the motion. Motion passed 7-0. Director Winter-Yea, Vice Chair Leabo-Yea, Director Farris-Yea, Mandy Brady-Yea, Chair Curtis-Yea, Director Irwin-Yea, Director Fleckenstein-Yea. Further discussion: Dr. Hess, along with the Facilities Committee, will move forward with design, bidding, and project updates.

Director Irwin made a motion to approve Resolution 03-01, A Resolution of Central Linn School District authorizing the issuance and negotiated sale of a full faith and credit obligation in an aggregate principal amount not to exceed \$760,000; designating an authorized representative; authorizing execution and delivery of a financing agreement; and related matters. Director Farris second the motion. Motion passed 7-0. Director Winter-Yea, Vice Chair Leabo-Yea, Director Farris-Yea, Mandy Brady-Yea, Chair Curtis-Yea, Director Irwin-Yea, Director Fleckenstein-Yea

6.2 Director Irwin made a motion to adopt Board policies, as presented:

6.2.1 EBBAA, *Infection Control and Bloodborne Pathogens*

6.2.2 EBBB, *Injury or Illness Reports*

6.2.3 EBC, *Emergency Plan and First Aid*

6.2.4 EBCA, *Safety Threats*

6.2.5 EBCB, *Emergency Procedure Drills and Instruction*

Vice Chair Leabo second the motion. Motion passed 7-0. Director Winter-Yea, Vice Chair Leabo-Yea, Director Farris-Yea, Director Brady-Yea, Chair Curtis-Yea, Director Irwin-Yea, Director Fleckenstein-Yea

7.0 NEW BUSINESS

7.1 2026-2027 School Calendar: Director Leabo made a motion to adopt the 2026-2027 School Calendar option C, with revisions to move the half day of school on November 25th to a full day of school on December 4th. Director Fleckenstein second the motion. Motion passed 7-0. Director Winter-Yea, Vice Chair Leabo-Yea, Director Farris-Yea, Director Brady-Yea, Chair Curtis-Yea, Director Irwin-Yea, Director Fleckenstein-Yea

7.2 Lebanon Girls' Golf Co-Op: Director Irwin made a motion to approve the Co-Op with the Lebanon High School's Girls' Golf program. Vice Chair Leabo second the motion. Vice Chair Leabo second the motion. Motion passed 7-0. Director Winter-Yea, Vice Chair Leabo-Yea, Director Farris-Yea, Director Brady-Yea, Chair Curtis-Yea, Director Irwin-Yea, Director Fleckenstein-Yea

7.3 Determine District Transfers: Dr. Hess recommended the Board be open to receiving transfers for Kindergarten through twelfth grades for the 2026-2027 school year. Director Irwin made a motion to remain open for transfers for the 2026-2027 school year. Vice Chair Leabo second the motion. Motion passed 7-0. Director Winter-Yea, Vice Chair Leabo-Yea, Director Farris-Yea, Director Brady-Yea, Chair Curtis-Yea, Director Irwin-Yea, Director Fleckenstein-Yea

8.0 DISTRICT REPORTS

8.1 Financial Report: Dr. Hess noted current long-term debt obligations and that payments will increase following approval of the new loan. He also shared that the Beginning Fund Balance exceeded projections by approximately \$500,000, and federal revenue, including Medicaid (MAC Survey), was higher than expected due to increased participation.

8.2 Superintendent Report

8.2.1 Onward and Upward: Dr. Hess shared the District's "Onward and Upward" vision, emphasizing student goal-setting, expanded CTE opportunities, and stronger connections to college and careers.

8.2.2 Transfers: Where did the students go? Dr. Hess reviewed enrollment and transfer data, noting an increase this year in students transferring into the District and a decrease in students leaving.

9.0 AUDIENCE COMMENTS

None Received

10.0 BOARD/SUPERINTENDENT COMMUNICATION

None Received

12.0 RECESS TO EXECUTIVE SESSION

Under the authority of ORS 192.660 (2)(d), to conduct deliberations with persons designated to carry on labor negotiations. Chair Curtis recessed the Regular Board Meeting to Executive Session at approximately 8:10 p.m.

13.0 RECONVENE TO REGULAR SESSION

Chair Curtis reconvened to Regular Session at approximately 8:41 p.m.

14.0 ADJOURN

With no further business before the Board, Chair Curtis adjourned the meeting at approximately 8:41 p.m.

Dena Crowell, Board Secretary

Jason Curtis, Board Chair

Date Approved

On March 9, 2026, the Central Linn Policy Committee convened at approximately 5:33 p.m. in the Central Linn Elementary Conference Room and via Zoom.

1.0 ATTENDANCE

Members Present: Jason Curtis, Levi Farris, Mandy Brady

Others Present: Rob Hess, Dena Crowell

2.0 APPROVE MINUTES

2.1 Director Farris made a motion to approve the January Policy Committee Minutes, as presented. Chair Curtis second the motion. Motion passed 2-0. Director Farris-Yea, Chair Curtis-Yea

3.0 POLICY FOR DISCUSSION

3.1 TAG Policies; IGBB, IGBBA, IGBBC: The committee reviewed OSBA-recommended TAG (Talented and Gifted) policy versions 1-4. Dr. Hess explained the District's current noncompliance with Division 22 due to an outdated and unimplemented TAG handbook. A new TAG Handbook is currently being reviewed by the ODE.

Policy IGBB includes minor updates, while IGBBA is new and focuses on TAG identification procedures. The committee supported including optional (bracketed) language to align with the new handbook. It was noted that an existing administrative regulation (AR) from 2010 will need updating, particularly to clarify the appeals process, as anyone (students, parents, or staff) may nominate a student for TAG and appeal identification decisions. The Committee plans to bring the updated policy, revised AR, and new handbook to the board altogether.

3.2 KL & KL-AR, Complaint Policy: The KL and KLAR complaint policies were reviewed to simplify the process while preserving their original intent. Discussion focused on reinstating the board's ability to schedule hearings and clarifying the chair's role in receiving and reporting complaints. The committee recommended adding a flowchart with timelines to the AR to make the process more accessible and easier to follow. Additional suggestions included distributing complaints to all board members, standardizing procedures, and clearly documenting roles and responsibilities in policy to reduce reliance on informal information sharing.

The committee also discussed board communication and transparency, noting that current policy does not clearly require information shared with the Board Chair to be communicated to the full Board. Chair Curtis will propose clarifying language and Director Farris suggested that communications be directed to the entire Board. The committee also considered adding language to policy BBAA to more clearly define the roles of the Board Chair and Vice Chair.

3.3 Other Policy to Consider: None at this time.

4.0 ADJOURN

The meeting adjourned at approximately 6:18 p.m.

Dena Crowell, Board Secretary

Jason Curtis, Board Chair

Date Approved

On March 16, 2026, the Central Linn School Board Budget Committee convened at approximately 6:30 p.m. in the Central Linn Elementary Conference Room and via Zoom.

1.0 ATTENDANCE

Members Present: Stacey Winter, Mandy Brady, Jason Curtis, Donald Fleckenstein, Levi Farris, Dace Phearson, Ron Whitted, Kelsy Pimm, Dez Baze

Members Absent: Garrett Leabo, Steve Irwin, Willie Tenbusch, Grant Wahl

Others Present: Rob Hess, Celeste Van Cleave, Dena Crowell, Brenda Phearson, Jessica Patterson

2.0 BUDGET COMMITTEE WORK SESSION

2.1 Key Dates

Ms. Van Cleave (Celeste) began the meeting by reviewing the District's budget timeline. Committee members are asked to review the proposed budget prior to the first official budget meeting on April 27, which will be printed in a PDF format due to software limitations. Members were encouraged to meet with Dr. Hess and Celeste to answer questions. Celeste emphasized that the budget must be adopted by June 30th; and certified to the county by July 15th.

2.2 Committee Responsibilities

Celeste outlined the role of the Budget Committee, emphasizing their responsibility to review and approve the proposed budget while ensuring alignment with district goals and policies. She clarified that the committee authority is limited to the major function level and the Budget Committee cannot modify staffing levels, benefits, or programs. Quorum requirements were reviewed, along with the committee's authority to adjust major function appropriation amounts. The process for public comment was also discussed, and it was noted that the budget becomes a public document once released.

2.3 Process

The overall budget development and adoption process was explained, including revenue sources and expenditure categories. Budget categories were reviewed, including salaries, benefits, services, supplies, capital outlay, and other expenses. Celeste also explained the distinction between contingency funds and unappropriated ending fund balances, noting that both contingency and unappropriated ending fund balance require a board resolution for reallocation. Celeste further explained that after July 1, budget changes under 10% may be made by resolution, while changes over 10% require a supplemental budget hearing.

2.4 State School Fund

Celeste reviewed the State School Fund and its timeline for the 2026/2027 budget cycle. Key milestones include submission of enrollment and revenue estimates in December 2025, receipt of the initial state estimate in March 2026, adjustments in February 2027, and final reconciliation in May 2028. She discussed key funding components, including property taxes, the declining Common School Fund due to reduced timber revenues, and transportation reimbursement, currently at approximately 70% for Central Linn. The committee discussed the potential to increase transportation spending to reach a higher reimbursement tier, though Celeste noted the difficulty in predicting outcomes due to the comparative funding structure.

Enrollment projections were reviewed, with an estimate of 470 students based on conservative assumptions. Celeste noted potential increases due to new our new online programs. She explained that conservative budgeting helps prevent mid-year reductions, with adjustments possible in September if enrollment exceeds projections.

Additional financial pressures discussed included special education funding limitations, transportation costs, and ongoing food service program deficits.

2.5 Fund Accounting

Celeste reviewed the fundamentals of fund accounting, emphasizing that revenues and expenditures are tracked separately across funds, including the general fund, special revenue funds, debt service funds, and capital projects funds. She noted that the district does not currently operate enterprise or internal service funds but could establish them if needed.

She clarified that transfers between funds do not represent new revenue but are reallocations of existing resources. Federal and state-restricted funds, such as Perkins and early literacy funds, must be used in accordance with specific requirements.

Celeste also explained that the district's expenditure authority is based on appropriations rather than cash flow, which can create timing challenges. October was identified as the lowest-cash-flow month, while June is the most expensive due to multiple payroll cycles. She emphasized the importance of careful cash management and noted increasing restrictions on state and federal funds, which limit local flexibility.

3.0 ADJOURN The meeting adjourned at approximately 7:42 p.m.

Dena Crowell, Board Secretary

Jason Curtis, Board Chair

Date Approved

2026-2027 SCHOOL CALENDAR

150 Instructional Days

Proposed Revision to 3/9/26 Calendar Adoption

Central Linn School District



P.O. Box 200

Halsey, OR 97348

Phone: 541-762-6149

www.centrallinn.k12.or.us

July						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Aug 31-Sept 4 In-Service

September						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Sept 7 Holiday

Sept 8 First Day of School

Sept 25 Teacher Work Day

October						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

16 School Days

Oct 9 - Teacher Work Day

Oct 23 - Grading Day

Oct 29 - Parent/Teacher Conferences

November						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

15 School Days

Nov 11 - Holiday

Nov 20 - All-Staff Wellness Day

Nov 25 Early Release

Nov 25-27 - Thanksgiving Break

December						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

12 School Days

Dec 22-Jan 5 - Winter Break

January						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

16 School Days

Jan 4 - Teacher Work Day

Jan 18 - Holiday

Jan 29 - Grading Day

February						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

16 School Days

Feb 15 - Holiday

Feb 26 - All-Staff Wellness

March						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

16 School Days

Mar 22-26 - Spring Break

April						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

16 School Days

Apr 2 - Grading Day

Apr 8 - Parent/Teacher Conferences

Apr 30 - Teacher Work Day

May						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

16 School Days

May 7 - Make Up Day

May 21 - Make Up Day

May 31 - Holiday

June						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

12 School Days

June 12 - Graduation

June 17 - Last Day of School/Half Day

June 18 - Grading Day

	Holiday		Teacher Work Day/No School		First Day of School/Last Day of School
	No School Day		All-Staff Wellness Day		Graduation (Pending Approval)

Any required make-up days will be scheduled based on action taken by the Board.

FINDINGS OF FACT FOR THE USE OF THE CONSTRUCTION MANAGER/GENERAL CONTRACTOR (CM/GC) CONTRACTING METHOD

Before the Board of Directors of Central Linn School District

April 13, 2026

Regarding the Elementary Gym and Cafeteria Seismic Rehabilitation

In May 2025, Central Linn School District (hereafter referred to as "District") received a Seismic Rehabilitation Grant from the Oregon Infrastructure Finance Authority of the Business Development Department for the Elementary Gym and Cafeteria. The total grant award was \$2,498,762. Planning and design is currently underway for the project.

The Central Linn Elementary School Gymnasium and Cafeteria was constructed in 1976 and is a single-story facility of reinforced concrete masonry and wood frame construction. The building consists of a reinforced concrete masonry gymnasium to the north and a lower wood framed wing to the south containing classrooms, offices, hallways, and the cafeteria. Lateral resistance is provided by plywood roof diaphragms spanning between reinforced masonry and wood shear walls, with diaphragms considered flexible relative to the supporting walls. Gravity framing consists of plywood sheathing supported by a mix of engineered trusses, sawn lumber, and glulam trusses bearing on masonry walls, wood framed walls, and steel columns. Loads are transferred to the soil through shallow concrete foundations. The seismic rehabilitation scope is to retrofit the facility to meet the Life Safety and Immediate Occupancy performance objectives defined in ASCE 41-23.

Construction activities will take place adjacent to and within the District's existing elementary gym and cafeteria building. The seismic rehabilitation will be performed on an existing building dating from 1976, with a high degree of unknowns in the structure. Construction will occur during extremely volatile and uncertain economic conditions within the construction industry.

In consideration of these facts, an alternative method of construction should be considered; therefore under the Oregon Statutes and based upon the following findings, the District's Board of Directors is authorizing the use of Construction Management/General Contractor (CM/GC) method of construction contracting.

The guiding applicable statute is ORS 279C.335 which requires, with certain exemptions, that all public contracts be based on competitive bidding and be awarded to the lowest responsive and responsible bidder. ORS 279A.060, ORS 279C.335(2) and ORS 279.330 permit the District's Board of Directors to act as the public contract review authority and to grant, under certain conditions and upon certain findings, specific exemptions from the requirement for competitive bidding.

Finding of Fact

Use of the CM/GC method to construct the District's project will: (a) result in substantial costs savings and reduce risk to the District; (b) allow the District to select a contractor with the specialized expertise required; (c) benefit the public by improving safety and coordination during construction; and (d) not encourage favoritism or diminish competition.

Specific findings which substantiate these conclusions are as follows:

1. **Finding:** The Board finds that the CM/GC method will result in substantial savings and reduced financial risk to the District. Reduced risk provides a significant value and potential savings.

- a. **Reduced Financial Risk:** The project will occur during challenging economic conditions within the construction industry. It would be very costly and disruptive if these economic conditions created undue risk and potentially negative financial impacts to the District's project. Using the CM/GC process will allow the District to look deeply into the contractor's financial strength and eliminate participation by those companies' who do not have the financial strength to successfully complete the project.
- b. **Guaranteed Maximum Price (GMP) establishes a maximum price prior to starting construction:** The CM/GC will be able to obtain a complete understanding of the District's needs, the architect and engineer's design intent, the scope of the project, the condition of the existing facilities, and the operational needs of the District by participating in the development of the design documents. With the CM/GC's participation in this phase of the project, they will offer suggestions for cost savings and improvements to the design. With the benefit of this knowledge, the CM/GC will be able to guarantee the maximum price paid by the District for the project.
- c. **Fewer Change Orders:** When the CM/GC participates in the design process, fewer change orders will occur during the construction process. This is due to the CM/GC's better understanding of the owner's needs and the designer's intent. As a result, the project is more likely to be completed on time and within the grant funding allocation. In addition, fewer change orders reduce project management costs for both the District and the contractor.
- d. **GMP Change Orders Cost Less:** The traditional Design-Bid-Build method typically results in contractors charging up to 15% mark-up on change orders. The CM/GC method applies predetermined mark-ups. The experience of the industry has been to establish the mark-up in the range of 5% to 10%.
- e. **GMP Savings:** Under the CM/GC method the District will enjoy the full savings, if actual costs are below the GMP. When the CM/GC completes the project, any savings between the actual costs and the GMP are returned to the District.
- f. **Contractor Fee is Less:** Contracts with the CM/GC are designed to create a better working relationship between all parties resulting in reduced risk to the contractor. As a consequence, the overhead and profit fee is generally in the 3% to 5% range which is lower than the mark-up usually applied to traditional design-bid-build projects.

2. **Finding:** The Board finds that the CM/GC method is necessary to take advantage of specialized expertise of the contractor.

- a. **Specialized Project:** Utilizing the CM/GC process will allow the District to select a contractor who has a proven track record and capacity to successfully complete seismic rehabilitations of historic buildings.
- b. **Exploratory Demolition and Constructability Review during the design phase:** During the design phase, the CM/GC will be expected to perform exploratory demolition, to verify and understand existing conditions, and to review the constructability and cost implications for proposed design options. This input during the design phase will reduce the possibility of discovering unknown conditions during construction and create smoother coordination with subcontractors, which will reduce the risk of additional cost and schedule delays.

3. Finding: The Board finds that the CM/GC process will result in improving public safety during construction activities.

- a. Construction activities will take place adjacent to and within the District's existing elementary building. As construction may not be able to be accomplished entirely during the short summer break, a well-thought-out safety and coordination plan must be implemented to ensure members of the public, staff members and students are kept safe and instructional activities are not disrupted. Utilizing the CM/GC process will allow the District to select a contractor who has the sensitivity and experience to safely and successfully work in close proximity and in direct coordination with ongoing activities.

4. Finding: The Board finds that there will be no impact to the funding source as a result of this exemption.

- a. The District's funding source for this project will remain the same whether accomplished through a traditional design-bid-build process or through the CM/GC process. No adverse impact on the funding source will occur as a result of this exemption.

5. Finding: The Board finds that competition will not be inhibited, nor will favoritism be encouraged as a result of this exemption. The CM/GC will be selected through a competitive negotiation process in accordance with the cost and qualification-based process authorized by the District's Board of Directors.

- a. **Solicitation Process:** Pursuant to ORS 279C.400 the CM/GC Request for Proposal (RFP) solicitation will be advertised in local and regional publications of general and industry specific circulation.
- b. **Full Disclosure:** To ensure full disclosure of information, the RFP will include the following information:
 - i. Detailed Description of the Project
 - ii. Contractual Terms and Conditions
 - iii. Selection Process
 - iv. Evaluation Criteria
 - v. Role of the Evaluation Committee
 - vi. Provision for Comments
 - vii. Complaint Process and Remedies
- c. **Selection Process:** Highlights of the selection process will include:
 - i. During the pre-proposal period, interested parties will, at any time prior to 10 business days before the close of the solicitation, be able to ask questions and request clarifications if they believe that any of the terms and conditions of the solicitation are unclear, inconsistent with industry standards or unfair and unnecessarily restrictive of competition.
 - ii. Sealed proposals will be submitted to the District's Superintendent at a time specified in the advertisements.
 - iii. The following evaluation process will be used:
 1. Proposals will be evaluated for completeness and compliance with the requirements of the RFP.
 2. Proposals considered complete and responsive will be evaluated to determine if they meet the qualifying criteria of the RFP. If a proposal is unclear, the

proposer may be asked to provide written clarification. Those proposals that do not meet the requirements will be rejected.

3. Proposals will be independently scored against predetermined criteria by the voting members of the Evaluation Committee. Scores will be combined and assigned to each proposal.
 4. The Evaluation Committee may convene to select from the highest ranked proposals a finalist(s) for interviews.
 5. The Evaluation Committee may conduct interviews.
 6. The Evaluation Committee may use the interview to confirm the scoring of the proposal and to clarify questions. Based on the revised scoring, the Evaluation Committee will rank the proposals and provide an award recommendation.
 7. The District and legal counsel will negotiate a contract with the top ranked firm. If an agreement cannot be reached, the District will have the option to enter into an agreement with the second ranked firm, and so on.
- iv. Competing CM/GC firms will be notified in writing of the selection of the apparent successful proposal and will be given seven (7) calendar days after receipt of the notice to review the RFP file and evaluation report at the District Office. Any questions or concerns about the selection process must be delivered to the District's Superintendent within seven (7) calendar days after receipt of the selection notice. No protest of the award selection shall be considered after this time period.
 - v. The contract achieved through this process will require the CM/GC to use an open and competitive selection process for all components of the project.

6. Finding: The Board finds that there will be no adverse impact on the operation, financial or budget if this exemption is provided. Whether this project is secured through a traditional design-bid-build method or through the CM/GC process, the operational, financial and budgetary impact will be the same – other than the potential savings mentioned in the Finding #1. More importantly, there will be no adverse impact on operations, financial or budgetary data through the use of the CM/GC process.

Conclusion of Findings of Fact

It is in the best interest of Central Linn School District 552C to utilize the CM/GC project delivery method. The CM/GC method will (a) result in substantial costs savings and reduce risk to the District; (b) will allow the District to select a contractor with the specialized expertise required; (c) benefit the public by improving safety and coordination during construction; and (d) not encourage favoritism or diminish competition.

Board Chair

Date

Oregon Department of Education

Accountability Reporting
255 Capitol Street NE
Salem, Oregon 97310
ode.institutions-request@ode.oregon.gov
Fax: 503.378.5156

Institution Request Form

Form 581-1380-A

Instructions for submitting institutional changes with the Oregon Department of Education: This form is used to request a variety of institutional changes. Find the type of request that your institution is making and fill out the indicated fields for that type of request. **See Appendix B for supplemental material to be submitted with this form.** All Institution Request Forms must be physically signed and dated to be processed. New institution requests, institution splits, and grade changes are due by September 15 of the school year the change will take effect. For questions and submission, please email ode.institutions-request@ode.oregon.gov.

Registered Private Schools, Registered Private Alternative Programs, and Approved Private Special Education Providers in the state of Oregon must provide information to the Oregon Department of Education prior to receiving an Institution ID. Information about these schools changes frequently. For the latest applications and listings, visit the appropriate web pages at <http://www.oregon.gov/ode> (Search for Private Schools, Private Alternative Programs, Special Education Service, or Charter Schools).

Non-Accountable Institution Requests

Entities that are required to have an ID that are not Oregon Public Schools must complete their requests on the appropriate online form. Below are the appropriate forms for specific ODE Application access.

- [Electronic Grant Management System \(EGMS\) Requests](#)
- [Fingerprinting Requests](#)
- [School Bus Driver Portal Requests](#)
- [Sexual Misconduct Verification System \(SMVS\) Requests](#)

Institution Classification:

Select your Virtual School Status (only required for public schools):

☒ Full Virtual ☐ Focus Virtual ☐ Supplemental Virtual ☐ Not Virtual

Sector: (Select only one)

☒ Public
☐ Private
☐ Private Non-Profit

Primary Function: (Select only one)

☐ School ☐ Program
☐ University ☐ Community College
☐ College ☐ Organization/Other
☐ Child Nutrition Program Site

Complete this section only if this institution is a primary educational provider (i.e. accountable for educational services).

Instructional Type: (Institutions which do not have a regular instruction type must follow additional rules and statutes as designated by ODE.)

☒ Regular ☐ Alternative
☐ Charter ☐ Career/Technical
☐ Special Ed. ☐ Recovery School

Program Type: (Only complete if the function type is "Program". Not applicable for schools.)

☐ ACEP ☐ CTE ☐ JDEP ☐ LTCT
☐ PNF ☐ YCEP ☐ YDD
☐ Head Start ☐ Even Start ☐ EI/ECSE
☐ Tribal ☐ Hospital ☐ Special Ed.
☐ Private Alternative
☐ Regional Program (Special Ed.)

Type of Request (check one):

Note: If the change affects more than one institution, please complete a separate form for each institution.

- ☒ New Institution (Non-EGMS)(Effective 7/1 of the approved school year)

Complete sections: All information above, A, C, E, F, G, H, J, N, O, Appendix A

- ☐ Merging of Two Institutions into one institution

Complete sections: All information above, A, B, C, D, E, F, G, H, I, J, N, O, Appendix A

- ☐ Splitting of One Institution into two institutions

Complete sections: All information above, A, B, C, D, E, F, G, H, I, J, N, O, Appendix A

- ☐ Institution Close (Effective 6/30 of the approved school year)

Complete sections: All information above, A, G, N, O

- ☐ Other Information Changes

☐ Address Change (Complete Sections: All information above, A, C, N, O)

☐ Grade Level Change (Complete Sections: All information above, A, G, I, N, O, Appendix A (if major grade change)

☐ Parent Administration Change (Complete Sections: All information above, A, C, J, N, O)

☐ Type Change (Complete Sections: All information above, A, C, J, N, O, Appendix A)

☐ Name Change (Complete Sections: All information above, A, N, O.)

- ☐ Directory/Staff Changes

Complete sections: All information above, A, N, O

- ☐ Child Nutrition Program

Complete sections: All information above, A, C, E, F, G*, H, K**, L, N, O

- ☐ New YDD Data Manager (YDD – Only) Institution

Complete sections: Sector (above), Program Type (above), A, C, E, F, J, K, M, N, O

* Optional

** Complete if the child nutrition program site has a grant through EGMS as well

A: Institution Identifiers: (If merging/splitting, put the name of the single institution that will be merged into/split from. Only use the 'New' name fields for name changes. If you are unsure of your ID, you can search for it on the [Institution Lookup Tool](#) – it is **required**.)

Institution ID# (Leave blank for new institution requests and mergers):

Current Name (Doing business as):

New Name (Doing Business as): CENTRAL LINN ONLINE ACADEMY

Current Legal Name (Name that is on contract, charter, IRS documentation—if different from above):

New Legal Name (Name that is on contract, charter, IRS documentation—if different from above):

CENTRAL LINN ONLINE ACADEMY

B: Merging/Splitting Institution Identifiers:

Institution A ID#: (Leave blank if splitting - this # will be assigned by ODE)

Institution A Legal Name:

Institution B ID#: (Leave blank if splitting - this # will be assigned by ODE)

Institution B Legal Name:

C: Demographic Information: (For address changes, give the new information. For merges, this address should reflect the final location.)

Street address (include City, State, and Zip+4):

32433 HWY 228, HALSEY, OR, 97348

Mailing address (include City, State, and Zip+4):

PO BOX 200, HALSEY, OR, 97348

County: LINN

Primary web address: www.centrallinn.k12.or.us

Primary email address: Kellen.hobie@centrallinn.k12.or.us

Primary Phone: 541-762-6150

Primary Fax: 541-762-6152

D: Institution Merge/Split Addresses: (Use the same institution (A & B) as in Section B.)

Institution A Name:

Institution A Address:

Institution A Phone: Web: Email:

Institution B Name:

Institution B Address:

Institution B Phone: Web: Email:

E. Federal Identification Numbers: (If you use a Social Security Number for your Taxpayer Identification Number, **DO NOT WRITE IT ON THIS FORM**, instead write "Using SSN" in the U.S. Employer ID# (Federal Tax ID#): field.)

U.S. Employer ID# (Federal Tax ID#): 93-6011921

F. Institution Administrator Information:

☐ District Superintendent ☐ School Principal ☒ Head Administrator or Director

Name: KELLEN HOBIE

Phone: 541-762-6150 EXT. 2202 Email: Kellen.hobie@centrallinn.k12.or.us

G. Effective Date: (For grade changes, please type in the date the grade change will be going/ went into effect.)

Open Date: 07/01/2026 and/or Close Date: and/or Split/Merge Date:

H. Grade Range Offered: (If splitting/merging, this is the single institution that the two are splitting from/merging into.)

Low: K High: 12 ☐ PreK ☒ Elementary ☒ Jr. High ☐ Middle ☒ High ☐ District

I. Splitting/Merging/Change Grade Range Offered: (These are the two institutions that the single institution is splitting into or merging from. Use the same institution # (1 and 2) as in Section B. For grade level requests, give the current in Inst. A and change to in Inst. B. Provide a number value in the "Low" and "High" fields and select the appropriate grade range box.)

Inst. A: Low: High: ☐ Elementary ☐ Jr. High ☐ Middle ☐ High ☐ District

Inst. B: Low: High: ☐ Elementary ☐ Jr. High ☐ Middle ☐ High ☐ District

J. Administrative/Fiscal Parent:**Administration Parent:**

(The entity responsible for your operation. For public schools, this is a district or an ESD. For private schools or programs, there is no ID, and for ODE contracted programs, there is a state operated ID number. For YDD sites, that are not Jurisdictional leads, list the parent YDD site here.)

Institution Name: CENTRAL LINN SCHOOL DISTRICT ID#: 2105

Fiscal Parent:

(The entity which receives state funding on your behalf. Charter and private schools may be their own fiscal agents.)

Institution Name: CENTRAL LINN SCHOOL DISTRICT ID#: 2105

K. Electronic Grants Management System (EGMS) and YDD Administration:**Fiscal Agent Name:**

Email: **Telephone:**

Business Manager (if different) Name:

Email: **Telephone:**

Please submit your W-9 form and the EGMS Access Request Form to ode.EGMS@ode.oregon.gov at the time of submitting this request to be set up in the State's payment system for EGMS Only (Not Required for YDD).

L. Child Nutrition Programs:

☐ Sponsor ☐ Site (May check both if applicable)

Sponsor Name:

Site Name:

CNP Sponsor Agreement Number*:

CNP Site Number*:

Programs: (Check all that apply) ☐ SNP

☐ CACFP

☐ SFSP

*These numbers can be found in CNPweb.

M. YDD Programs:

Administration:

Governance Type:

☐ DM Jurisdictional Lead

☐ City Government

☐ Committee

☐ Tribal Agency

☐ School District

☐ County Agency

☐ School District

☐ Service Provider

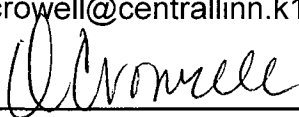
☐ State Agency

N. Submitted By: (A physical signature is required.)

Name: DENA CROWELL **Title:** EXECUTIVE ASSISTANT

Email: dena.crowell@centrallinn.k12.or.us

Signature:



Date: 03/12/2026

O. Additional Information: (Optional space to provide further information about the institution request or if you are requesting a New EGMS Only request, list the grant that you have received and/or the staff member at ODE with whom you are working.)

Application for a new online program to serve Kinder – 12th grade students.

Email Institution Request Forms and other supporting documentation (see page 9 for possible required supporting documentation) required for the request to:

Institutions Specialist
ode.institutions-request@ode.oregon.gov

Appendix A: Information Worksheet

All questions relevant to the institution request should be addressed.

Physical Location:

Is the entity physically located within the existing school district boundary? If no, explain the circumstances.

- YES

Is the entity located within the same physical facility occupied by other schools or programs within the district boundary? If yes, explain the situation.

- YES. Administrators are house at the Central Linn Jr/Sr High School

Enrollment Process:

Can any student within the district enroll in the entity by personal choice when grade levels offered at the entity match a student's grade level?

- YES

Is there a separate student intake procedure/process than for a regular school? Explain.

- NO

Who determines which students attend the entity? Explain.

- PARENTS/GUARDIANS

Do students, who are enrolled in the entity, remain members of the school that referred them?

- NO

Will the institution enroll students from outside of the responsible district? (Open Enrollment? Interdistrict Transfer?)

- YES

Do all students enroll on a part-time basis?

- NO

Curriculum:

Will the curriculum be comprehensive (Does it offer all courses necessary to allow students at all grade levels to complete all state and district requirements for graduation as per Oregon state statute and administrative regulation: Division 22)? If yes, provide the school year course catalog and master schedule.

- YES – ONLINE PROGRAM

Does the entity offer supplemental course work offered to students who attend classes at a non-district entity or another school/program within the district's physical boundary? Explain the situation.

- YES – WE WILL OFFER PRIVATE SCHOOLS OPTIONS FOR THEIR STUDENTS

Are all courses offered and taught by district staff at the entity's physical location? Explain the situation.

Which entity issues grades to students?

- NO – ONLINE PROGRAM WILL PROVIDE TEACHING STAFF

Will the entity offer online courses from an entity with which there is a contract or agreement with the district to supplement the district's curriculum offerings or provide the entire curriculum? If yes, explain in detail the arrangement.

- YES – AS PER CONTRACT WITH THE ONLINE PROVIDER

If online courses are offered, which vendor/s will be used?

- GREENWAYS ACADEMY AND ACELLUS

Diploma:

Will the entity issue a regular diploma indicating students have successfully completed all state and district graduation requirements offered by the entity?

- YES

Student Population:

Is the student population changing to or from other school district or non-school district schools or programs? Explain.

- YES – IN-DISTRICT TRANSFER REQUESTS AS WELL AS OUT OF DISTRICT TRANSFER REQUEST.

Staffing:

Will the entity have a full time principal/administrator or share administrator duties between multiple locations and/or teaching entities? What is the arrangement?

- YES – THE PROGRAM WILL HAVE A FULL-TIME DISTRICT ONLINE ADMINISTRATOR. INSTRUCTION WILL BE PROVIDED BY TEACHERS THROUGH THE ONLINE PROGRAM, NOT BY DISTRICT TEACHING STAFF.

Is the principal/administrator certified for this responsibility with the Teachers Standards Practice Commission (TSPC)?

- YES

Is the entity's staff currently teaching at the entity? Explain the situation.

- YES – AS A PROGRAM OF CENTRAL LINN ONLINE ACADEMY

Is the entity's staff changing teaching assignments from previous assignments? If so, to what extent. Explain.

- NO

Are all teaching staff licensed by TSPC to teach the curriculum they are assigned to teach?

- YES

Who evaluates teaching staff?

- ONLINE PROGRAM

Whose staff meetings do teaching staff attend?

- STAFF WILL ATTEND THE CONTRACTED ONLINE PROGRAMS STAFF MEETINGS. DISTRICT ONLINE ADMINISTRATOR WILL ATTEND DISTRICT RELATED MEETING.

Appendix B: Institution Request Requirements Matrices

An "X" indicates that the document is required for approval. When submitting a change to the IDAT, supporting documentation is often necessary. These matrices outline the documentation/process required for approval of the requested change in the ODE's Institutions Database. Please follow these matrices to know which items are required for each type of change. IDAT and DGC approval occur within ODE after the required documentation has been submitted.

Schools, School Districts/ESDs and Other Organizations									
Documents and Approvals	New ODE ID Number	New Private School (Reg. or Alt.)	Name Change	Street Address Change	Grade Level Change	Institution Mergers/Splits	Closure	Type Change	EGMS Only
Institution Request Form	X	X	X	X	X	X	X	X	X
Official Board Minutes	X	X	X	X	X	X	X	X	--
Enrollment Calculator	X	--	--	--	X	X	--	X	--
Information Worksheet	X	X	--	--	X	X	--	X	--
State School Fund Coordinator Notification (Small School Correction)	X	--	--	--	X	X	X	--	--

Charter Schools								
Documents and Approvals	ODE ID Number	Name Change	Street Address Change	Fiscal Agent Change	Grade Change	Closure	Type Change	
School Application OAR 581-026-0050(1)	X	--	--	--	--	--	--	--
Charter Contract or Contract Amendment ORS 338.035 (2)(a)(C)	X	X	X	X	X	--	--	--
EIN Document ORS 338.035(2)(a)(C)	X	--	--	--	--	--	--	--
All annual reports on file at ODE ORS 338.095(2)	--	X	X	X	X	X	X	X
All municipal audits on file at ODE ORS 338.095 (3)	--	X	X	X	X	X	X	X
Institution Request Form	X	X	X	X	X	X	X	X
Charter School Board Minutes	--	--	--	--	--	X	--	--
Enrollment Calculator	X	--	X	--	X	--	--	--
State School Fund Coordinator Notification (Small School Correction)	X	--	--	--	--	X	--	--

YCEPs, JDEPs, HOSPITALs, and LTCTs								
Documents and Approvals	New ODE ID Number	Name Change	Street Address Change	Grade Level Change	Institution Mergers	Institution Splits	Closure	Type Change
Needed in Contract or Contract Amendment	X	X	X	--	X	X	--	--
Service Plan or Written Notice	--	--	X	LTCT Only	YCEP/ JDEP	--	X	--
Institution Request Form	X	X	X	X	X	X	X	X

Central Linn School District 552C

Expenditures Month End For the Period 02/01/2026 through 02/28/2026

Fiscal Year: 2025-2026

☐ Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
Long Term Debt (+)	\$145,397.00	\$4,931.65	\$125,668.32	\$19,728.68	\$0.00	\$19,728.68	13.6%
Sub-total : Long Term Debt Service	\$145,397.00	\$4,931.65	\$125,668.32	\$19,728.68	\$0.00	\$19,728.68	13.6%
Interfund Transfers							
Interfund Transfers (+)	\$355,313.00	\$0.00	\$0.00	\$355,313.00	\$0.00	\$355,313.00	100.0%
Sub-total : Interfund Transfers	\$355,313.00	\$0.00	\$0.00	\$355,313.00	\$0.00	\$355,313.00	100.0%
Contingency							
Planned Reserves (+)	\$366,341.00	\$0.00	\$0.00	\$366,341.00	\$0.00	\$366,341.00	100.0%
Sub-total : Contingency	\$366,341.00	\$0.00	\$0.00	\$366,341.00	\$0.00	\$366,341.00	100.0%
Unappropriated Ending Fund Balance							
Unappropriated Ending Fund Balance (+)	\$200,000.00	\$0.00	\$0.00	\$200,000.00	\$0.00	\$200,000.00	100.0%
Sub-total : Unappropriated Ending Fund Balance	\$200,000.00	\$0.00	\$0.00	\$200,000.00	\$0.00	\$200,000.00	100.0%
Total : EXPENSES	\$8,538,160.00	\$552,366.36	\$4,207,957.66	\$4,330,202.34	\$2,906,294.14	\$1,423,908.20	16.7%
NET ADDITION/(DEFICIT)	\$8,538,160.00	\$552,366.36	\$4,207,957.66	\$4,330,202.34	\$2,906,294.14	\$1,423,908.20	16.7%

End of Report

Operating Statement with Encumbrance

Central Linn School District 552C

Expenditures Month End For the Period 02/01/2026 through 02/28/2026

Fiscal Year: 2025-2026

☐ Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
EXPENSES							
Instruction							
Elementary K- 6 (+)	\$1,363,212.00	\$121,910.16	\$695,195.53	\$668,016.47	\$641,189.90	\$26,826.57	2.0%
High School Programs (+)	\$1,442,978.00	\$115,768.45	\$695,074.87	\$747,903.13	\$616,185.27	\$131,717.86	9.1%
Athletics (+)	\$216,508.00	\$6,347.02	\$131,003.20	\$85,504.80	\$81,309.85	\$4,194.95	1.9%
Early Literacy Program (+)	\$111,064.00	\$8,257.47	\$48,982.60	\$62,081.40	\$29,065.00	\$33,016.40	29.7%
TAG (+)	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$1,546.37	\$1,453.63	48.5%
Special Education (+)	\$569,276.00	\$52,803.94	\$341,744.78	\$227,531.22	\$303,001.90	(\$75,470.68)	-13.3%
Alternative Education (+)	\$13,000.00	\$0.00	\$3,685.60	\$9,314.40	\$0.00	\$9,314.40	71.6%
HomeSchool (+)	\$20,000.00	\$215.39	\$215.39	\$19,784.61	\$2,904.88	\$16,879.73	84.4%
English Second Language Program (+)	\$5,000.00	\$0.00	\$131.60	\$4,868.40	\$0.00	\$4,868.40	97.4%
Sub-total : Instruction	\$3,744,038.00	\$305,302.43	\$1,916,033.57	\$1,828,004.43	\$1,675,203.17	\$152,801.26	4.1%
Support Services							
Guidance Services (+)	\$21,685.00	\$1,494.74	\$8,961.95	\$12,723.05	\$9,003.03	\$3,720.02	17.2%
Health/ Homeless Liason Services (+)	\$42,500.00	\$435.38	\$38,108.08	\$4,391.92	\$5,863.26	(\$1,471.34)	-3.5%
Speech Pathology (+)	\$115,000.00	\$16,404.63	\$101,159.12	\$13,840.88	\$64,900.95	(\$51,060.07)	-44.4%
Service Direction (+)	\$0.00	\$0.00	\$4,468.28	(\$4,468.28)	\$0.00	(\$4,468.28)	0.0%
Library Services (+)	\$57,848.00	\$4,863.31	\$27,045.81	\$30,802.19	\$17,148.10	\$13,654.09	23.6%
Board of Education Services (+)	\$242,304.00	\$12,237.33	\$139,942.54	\$102,361.46	\$30,012.58	\$72,348.88	29.9%
Executive Administration Services (+)	\$368,345.00	\$36,349.61	\$250,458.70	\$117,886.30	\$133,379.70	(\$15,493.40)	-4.2%
Office of the Principal Services (+)	\$634,847.00	\$56,322.40	\$405,695.81	\$229,151.19	\$218,782.03	\$10,369.16	1.6%
Fiscal Services (+)	\$290,582.00	\$24,166.98	\$187,445.91	\$103,136.09	\$90,529.03	\$12,607.06	4.3%
Operations and Maintenance (+)	\$999,427.00	\$60,077.01	\$568,611.60	\$430,815.40	\$287,199.16	\$143,616.24	14.4%
Student Transportation Services (+)	\$756,533.00	\$19,410.46	\$295,024.06	\$461,508.94	\$309,771.72	\$151,737.22	20.1%
Technology Services (+)	\$198,000.00	\$9,500.95	\$132,378.15	\$65,621.85	\$63,702.86	\$1,918.99	1.0%
Retiree Insurance (+)	\$0.00	\$869.48	\$6,955.76	(\$6,955.76)	\$798.55	(\$7,754.31)	0.0%
Sub-total : Support Services	\$3,727,071.00	\$242,132.28	\$2,166,255.77	\$1,560,815.23	\$1,231,090.97	\$329,724.26	8.8%
Long Term Debt Service							

Operating Statement with Encumbrance

Central Linn School District 552C

Revenue Month End For the Period 02/01/2026 through 02/28/2026

Fiscal Year: 2025-2026

	<u>02/01/2026 - 02/28/2026</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
INCOME					
Local Revenue					
Current Year's Taxes (+)	\$19,338.43	\$4,296,040.32	\$4,505,361.00	\$209,320.68	95.4%
Prior Year's Taxes (+)	\$6,152.17	\$40,402.11	\$59,341.00	\$18,938.89	68.1%
Tuition From Other Districts (+)	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.0%
Interest Earnings (+)	\$8,474.60	\$50,208.45	\$65,000.00	\$14,791.55	77.2%
Admissions (+)	\$0.00	\$460.00	\$12,000.00	\$11,540.00	3.8%
Pay to Play (+)	\$2,627.50	\$19,887.50	\$100,000.00	\$80,112.50	19.9%
Rent from Facilities (+)	\$0.00	\$545.00	\$0.00	(\$545.00)	0.0%
Contributions & Donations (+)	\$1,100.00	\$1,100.00	\$2,000.00	\$900.00	55.0%
Misc Revenue (+)	\$47.85	\$78,807.98	\$150,000.00	\$71,192.02	52.5%
Sub-total : Local Revenue	\$37,740.55	\$4,487,451.36	\$4,898,702.00	\$411,250.64	91.6%
Intermediate Revenue					
Severe Disability through ESD (+)	\$0.00	\$6,403.94	\$8,200.00	\$1,796.06	78.1%
Sub-total : Intermediate Revenue	\$0.00	\$6,403.94	\$8,200.00	\$1,796.06	78.1%
State Revenue					
School Support Fund (+)	\$271,348.00	\$2,444,640.00	\$3,222,253.00	\$777,613.00	75.9%
Common School Fund (+)	\$33,908.38	\$71,206.43	\$65,322.00	(\$5,884.43)	109.0%
State Forest Revenue (+)	\$0.00	\$8,108.08	\$25,000.00	\$16,891.92	32.4%
Small High School Grant (+)	\$0.00	\$0.00	\$40,000.00	\$40,000.00	0.0%
Restricted Grants in Aid (+)	\$13,225.00	\$17,201.81	\$14,683.00	(\$2,518.81)	117.2%
Sub-total : State Revenue	\$318,481.38	\$2,541,156.32	\$3,367,258.00	\$826,101.68	75.5%
Federal Revenue					
Medicaid Reimbursement (+)	\$0.00	\$37,624.87	\$14,000.00	(\$23,624.87)	268.7%
Sub-total : Federal Revenue	\$0.00	\$37,624.87	\$14,000.00	(\$23,624.87)	268.7%
Beginning Fund Balance					
Beginning Fund Balance (+)	\$0.00	\$768,832.46	\$250,000.00	(\$518,832.46)	307.5%
Sub-total : Beginning Fund Balance	\$0.00	\$768,832.46	\$250,000.00	(\$518,832.46)	307.5%
Total : INCOME	\$356,221.93	\$7,841,468.95	\$8,538,160.00	\$696,691.05	91.8%
NET ADDITION/(DEFICIT)	\$356,221.93	\$7,841,468.95	\$8,538,160.00	\$696,691.05	91.8%

End of Report



Statewide Performance Growth Targets



Establishing the Why



Performance Growth Target Metrics

Common Metrics

- 1 K-2 Regular Attendance
- 2 K-12 Regular Attendance
- 3 3rd Grade ELA
- 4 8th Grade Math
- 5 9th Grade on-Track
- 6 4-Year Graduation
- 7 5-Year Completion

*Local Metrics

- 1 5th Grade Science Achievement
- 2 Academic Growth
- 3 Career & Workforce Readiness
- 4 Multilingual Proficiency
- 5 Postsecondary Readiness

*Districts will choose one

Proposed Statewide Performance Growth Targets (PGT)

	2024-25 Statewide Actual Rate	2029-30 Statewide PGT
K-2 Attendance	70.7%	82.0%
K-12 Attendance	66.5%	78.3%
3rd Grade English Language Arts	40.3%	52.6%
8th Grade Math	28.9%	52.0%
9th Grade On-Track	86.6%	94.9%
4-Year Graduation	83.0%	92.3%
5-Year Completion	87.4%	95.4%

Clarifying Questions, Discussion, & Feedback

Thank You



CENTRAL LINN SCHOOL DISTRICT ENROLLMENT

As of April 2, 2026

<i>April 2025</i>	<i>March 2026 (February 26, 2026)</i>	<i>April 2026</i>
K 34	K 30	K 30
1 33	1 32	1 32
2 28	2 31	2 31
3 39	3 30	3 30
4 35	4 37	4 37
5 35	5 33	5 34
6 34	6 37	6 37
<i>Total 238</i>	<i>Total 230</i>	<i>Total 231</i>
7 33	7 38	7 38
8 34	8 38	8 37
9 31	9 42	9 43
10 38	10 39	10 40
11 36	11 39	11 38
12 43	12 37	12 38
<i>Total 215</i>	<i>Total 233</i>	<i>Total 234</i>
District Total 453	District Total 463	District Total 465

September 2003 = 583
 September 2004 = 640
 September 2005 = 647
 September 2006 = 678
 September 2007 = 644
 September 2008 = 651
 September 2009 = 655
 September 2010 = 708

September 2011 = 676
 September 2012 = 676
 September 2013 = 710
 September 2014 = 657
 September 2015 = 643
 September 2016 = 652
 September 2017 = 643
 September 2018 = 644

September 2019 = 633
 September 2020 = 579
 September 2021 = 552
 September 2022 = 529
 September 2023 = 541
 September 2024 = 481
 August 2025 = 441