CENTRAL LINN SCHOOL DISTRICT
239 W. 2nd St., HALSEY

CENTRAL LINN SCHOOL BOARD MEETING
CENTRAL LINN ELEMENTARY LIBRARY/ZOOM
OCTOBER 13, 2025

1.0 ROLL CALL

On October 13, 2025, Chair Curtis called the meeting to order at approximately 6:38 p.m. in the Central Linn Elementary Library and via Zoom.

Members Present: Stacey Winter, Garrett Leabo, Levi Farris, Mandy Brady, Jason Curtis, Steve Irwin, Donald Fleckenstein
Members Absent: Grant Wahl
Others Present: Rob Hess, Celeste Van Cleave, Dena Crowell, Joel Sauter, Dean Rech, David Moffat, Rod Baney, Cindy Thibedeau, Dez and Heather Baze, Kelsy Pimm, Betsy Ramshur, Allison Williams, Wendy Cortright, Eric Irwin, Kellen Hobie, Kim Smith, Tonya Cairo, Tyler Simmons, Dena Weber

2.0 AUDIENCE COMMENTS PERTAINING TO THE AGENDA

None received

3.0 AGENDA

3.1 Agenda Adjustments: 4.4, Staff Acknowledgements; adding the hire of Brittney Smiley, CLHS Paraprofessional, and Amber Zluticky, CLES Paraprofessional; Add 4.6 Approve Facilities Committee Minutes; Add 7.9, Determine action on records discussed during Executive Session.

3.2 Adopt Board Agenda: Vice Chair Leabo made a motion to approve the Agenda, with adjustments. Director Farris second the motion. Motion passed 7-0. Director Winter-Yea, Vice Chair Leabo-Yea, Director Farris-Yea, Mandy Brady-Yea, Chair Curtis-Yea, Director Irwin-Yea, Director Fleckenstein-Yea

4.0 CONSENT AGENDA

Vice Chair Leabo made a motion to approve the Consent Agenda, as presented. Director Farris second the motion. Motion passed 7-0. Director Winter-Yea, Vice Chair Leabo-Yea, Director Farris-Yea, Director Brady-Yea, Chair Curtis-Yea, Director Irwin-Yea, Director Fleckenstein-Yea

4.1 Approve September Regular Board Minutes
4.2 Approve September Work Session Minutes
4.3 Approve Policy Committee Minutes
4.4 *Staff Acknowledgements*:
Hire of Tyler Simmons, Jr. High Wrestling Coach; Deacon Pruitt, Facilities Technician; Brittney Smiley, CLHS Paraprofessional; and Amber Zluticky, CLES Paraprofessional
4.5 *Approve Licensed Staff Hire:*
Heather McEvoy, Special Education Teacher, on a Temporary Contract
4.6 Approve Facilities Committee Minutes

5.0 COMMUNICATION

5.1 ASB Report: No Report Provided

5.2 Employee Groups: No Report Provided

5.3 Administrative Updates: Building Updates were provided by CLES Principal Joel Sauter, and Jr/Sr High Principal, Dean Rech.

6.0 OLD BUSINESS

6.1 Adopt Board Policy JFCEB, *Personal Electronic Devices*: Director Irwin made a motion to adopt Board Policy JFCEB, Personal Electronic Devices, as presented. Vice Chair Lebo second the motion. Motion passed 7-0. Director Winter-Yea, Vice Chair Leabo-Yea, Director Farris-Yea, Director Brady-Yea, Chair Curtis-Yea, Director Irwin-Yea, Director Fleckenstein-Yea

7.0 NEW BUSINESS

7.1 Interview/Appoint Budget Committee member: After brief candidate introductions, the Board chose to forgo a formal interview as the positions ran unopposed. Director Fleckenstein made a motion to appoint Kelsy Pimm (Zone 2) and Dez Baze (Zone 3) as Budget Committee Members. Vice Chair Leabo second the motion. Motion passed 7-0. Director Winter-Yea, Vice Chair Leabo-Yea, Director Farris-Yea, Director Brady-Yea, Chair Curtis-Yea, Director Irwin-Yea, Director Fleckenstein-Yea

7.2 Acknowledge Division 22 Annual Assurances: Dr. Hess presented the annual Division 22 Assurances to the Board, a required report that must be submitted to the state and posted to the public by November 1. The Board acknowledged that the District is currently out of compliance in instructional materials adoption, teacher evaluation systems, TAG, and Menstrual Dignity. After discussing the Menstrual Dignity requirements, the Board consensus was that there is sufficient evidence to consider the District in compliance, which will be reflected in the final report submitted to ODE and shared publicly.

7.3 Acknowledge 24/25 Student Investment Annual Report: The Board acknowledged the 2024-25 Student Investment Annual Report, presented by Dr. Hess, as part of the District's Integrated Guidance plan.

7.4 Approve Board Goals: The Board reviewed the proposed Board Goals from a recent work session, considering ways to make them more specific and measurable. The Board discussed moving forward with approving the three main objectives: Build Community Trust, Complete the CTE Building, and Complete Policy Revisions and Updates, and tasked a committee with refining the key results for future Board review. Director Farris made a motion to approve the Board Objectives. Director Irwin second the motion. The motion passed 6–1. Director Winter-Neh, Vice Chair Leabo-Yea, Director Farris-Yea, Director Brady-Yea, Chair Curtis-Yea, Director Irwin-Yea, Director Fleckenstein-Yea

7.5 Discuss: Public Meeting Law Training Video: The Board discussed the Public Meeting Law training, a required training for each member per term, emphasizing its importance for transparency, compliance, and effective Board governance.

7.6 Discuss and Approve: Gym Heat Alternatives: Dr. Hess explained that although the HVAC contract size typically falls outside Board oversight, the gym heating issue warranted discussion due to its District impact. The Board reviewed repair options for the CLHS gym heating system, including the use of R22. Both Stephens and HydroTemp confirmed repairs were feasible, with Stephens' quote of approximately $15,000 using existing ductwork being preferred. Other companies recommended full replacement, but Stephens determined that one of the two units is repairable and should provide 20-25 years of service.

Director Farris initially moved to approve Stephens HVAC with a $15,000 cap, seconded by Director Irwin. After discussion about potentially exceeding the cap, Director Farris rescinded the motion and made a new motion to approve the repairs with no cost cap, which Director Irwin seconded. Mr. Moffat will oversee the project and budget, with work beginning as soon as possible, with updates provided to the Board. Motion passed 7-0. Director Winter-Yea, Vice Chair Leabo-Yea, Director Farris-Yea, Director Brady-Yea, Chair Curtis-Yea, Director Irwin-Yea, Director Fleckenstein-Yea

7.7 Policy Review; First Readings: The Board acknowledged the First Readings:

- **7.7.1 LBE, *Public Charter Schools***
- **7.7.2 LBEA, *Denial for Virtual Public Charter School Student Enrollment***
- **7.7.3 IKF, *Graduation Requirements***
- **7.7.4 JO/IGBAB-AR, *Educational Records/Records of Students with Disabilities Management***
- **7.7.5 JOA, *Directory Information***

7.8 Board Policies, *Acknowledge:* The Board acknowledged Board Policy ARs:

- **7.8.1 JFCF-AR, *Hazing/Harassing/Intimidation/Menacing/Bullying/Cyberbullying/ Teen Dating Violence Reporting Procedures-Student***
- **7.8.2 JFCEB-AR, *Personal Electronic Devices and Social Media***

7.9 Determine action on records discussed during Executive Session: Director Fleckenstein made a motion to exercise Option #3, request more information on the Superintendent's response based on new evidence received. Director Irwin second the motion. Motion passed 7-0. Director Winter-Yea, Vice Chair Leabo-Yea, Director Farris-Yea, Director Brady-Yea, Chair Curtis-Yea, Director Irwin-Yea, Director Fleckenstein-Yea

8.0 DISTRICT REPORTS

8.1 Financial Report: Mrs. Van Cleave reported that the District's general fund is the most flexible for spending, while special revenue funds are restricted. The report covers general fund revenue and expenditures through August 31, with major funding from the State School Fund, which provides a double payment in July and monthly thereafter. The speech pathology function is over budget by $49,000 after hiring a staff member instead of contracting with the ESD, but Medicaid reimbursements are expected to offset the additional cost. Mrs. Van Cleave reported the District has $366,000 in contingency and $200,000 in unappropriated funds available for unexpected costs, with a current $250,000 estimate in ending fund balance from last year.

8.1.1 Seismic Grant: Mrs. Van Cleave reported that the District is proceeding with its third seismic rehabilitation grant through Business Oregon, a $2.5 million project for the Central Linn Elementary gym, cafeteria and lobby areas. The seismic assessment was completed in 2024 and the grant was awarded in May 2025. An engineering RFP will be issued later this month, likely followed by a CMGC RFP in January 2026. Construction is planned for summer 2026. Members of the Facilities Committee, Board, and community will be asked to help score RFPs.

8.2 District Facilities Report: Mr. Moffat presented a facilities update, highlighting his Maintenance Priority Plan and the implementation of a new ticketing system. Board members emphasized that facility priorities should balance aesthetics and curb appeal while ensuring that critical safety concerns, like heating, remain top priorities. Chair Curtis noted that budget allocation and direction must follow a Board process, while Vice Chair Leabo and others emphasized the need for visible progress to maintain morale and community confidence.

8.3 Superintendent Report

8.3.1 Dr. Hess introduced Chris Spetzer, Executive Director of the Decision Education Foundation, who provided a brief overview of the foundation's quality decision-making training adapted for educational settings. Due to time constraints, he noted that additional information is available on the foundation's website.

9.0 AUDIENCE COMMENTS

None Received

10.0 BOARD/SUPERINTENDENT COMMUNICATION

The CLEA Union President was unable to join the meeting virtually due to technical difficulties; their report would be emailed the following day.

11.0 ADJOURN

With no further business before the Board, Chair Curtis adjourned the meeting at approximately 9:14 p.m.

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Dena Crowell, Board Secretary	**Jason Curtis, Board Chair**

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Date Approved

Board meeting minutes approved on November 10, 2025.
Original minutes with signatures on file at the District Office.