

Central Linn School District 552-C

Code: **DBD**
Adopted: 3/13/89
Revised: 4/14/05

Budget Preparation

The superintendent has the overall responsibility for budget preparation and will develop such procedures as are necessary to insure that the budget reflects all areas of school operation.

The administrative staff will establish budget priorities for the district and will make recommendations to the Board and budget committee related to those priorities.

The budget officer will deliver the budget message and actual budget document to the budget committee when they have been completed and are ready for presentation.

END OF POLICY

Legal Reference(s):

ORS 294.305 - 294.565