Central Linn School District 552-C

Code: **DK**
Adopted: 8/11/97
Revised: 4/14/05

Payment Procedures

All claims for payment from the district funds will be processed by the deputy clerk. Payment will be authorized against invoices properly supported by approved purchase orders or in accordance with contracted salaries and salary schedules approved by the Board.

Actual invoices, statements, and purchase orders will be available for inspection by the Board if requested.

The superintendent and deputy clerk, will be responsible for assuring that budget allocations are observed and that total expenditures do not exceed the amount allocated in the budget for all items.

END OF POLICY

Legal Reference(s):

ORS 294.305 - 294.565
ORS 328.460