

CENTRAL LINN SCHOOL DISTRICT
239 W. 2nd St., HALSEY OR

REGULAR SCHOOL BOARD MEETING
ELEMENTARY CONFERENCE ROOM/ZOOM
[Join Zoom Meeting
https://us02web.zoom.us/j/82933483237](https://us02web.zoom.us/j/82933483237)

**September 14, 2026
6:00 p.m.**

- 1.0 **ROLL CALL** Lisa Jager
Zone 1, Stacey Winter; Zone 2, Garrett Leabo; Zone 3, Open; Zone 4, Mandy Brady; Zone 5, Jason Curtis; Zone 6, Steve Irwin; Zone 7, Donald Fleckenstein; Student Representative, Open
- 2.0 **AUDIENCE COMMENTS PERTAINING TO THE AGENDA** Garrett Leabo
The Board welcomes public comments related to items on the presented agenda during this time. An open Audience Comment period will be provided later in the meeting. To provide public comment, please submit a completed card to the Board secretary prior to the start of the meeting (Policy BDDH-AR). Public comments will be limited to 3 (three) minutes per speaker. Board members do not respond to public comments.
- 3.0 **AGENDA** Garrett Leabo
3.1 Agenda Adjustment
3.2 **Adopt** Board Agenda
- 4.0 **CABINET REPORTS**
4.1 Finance Celeste Van Cleave
4.2 School Reports Principals
4.3 Back to School Report Dr. Hess
- 5.0 **CONSENT AGENDA** Garrett Leabo
5.1 **Approve** August Board Minutes
5.2 **Staff Acknowledgements:** Steve Irwin-Varsity Baseball Coach, Justine Hynes (JH Cross county)
- 6.0 **ACTION/BUSINESS/DISCUSSION**
6.1 **Appoint:** Board Vacancy Position Garrett Leabo
6.2 **Approve:** Resolution 9-01-26 - ARR for RUS Grant Celeste Van Cleave
6.3 **Approve:** Resolution 9-02-26 - CTE Building Financing Celeste Van Cleave
6.4 **Approve/Vote:** CTE Contractor Bid Rob Hess
6.5 **Discuss/Approve:** Policy KNA: Immigration Enforcement Board
6.6 **Discuss:** Water Leak Proposal Tim Walter
6.7 **Discuss:** Time & Attendance Options Rob Hess
6.8 **Discuss:** Policy FF: Nominating Persons Who Have Contributed to CLSD Board

7.0 **AUDIENCE COMMENTS**

Garrett Leabo

The Board is interested in hearing from our community. The Board is unable to hear in open session any matters related to personnel or students. If you have personnel concerns, please share those directly with the superintendent. If you have a complaint you wish the district to address, please follow our policy KL (public) or GBM (staff).

8.0 **BOARD/SUPERINTENDENT COMMUNICATION**

Garrett Leabo/Rob Hess

9.0 **ADJOURN**

Garrett Leabo

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 72 hours before the meeting to Lisa Jager, Executive Assistant, PO Box 200, Halsey Oregon, 97348, 541-369-2813. If needed, you may contact the Oregon Telecommunications Relay Service at 1-800-735-9200 for assistance in contacting the District. Central Linn is an equal opportunity educator and employer

September 2026 Board Meeting: Agenda Explanations

Below are the drafted agenda explanations for the September 14, 2026, Board Meeting. These are intended for inclusion in the final packet.

2.0 AUDIENCE COMMENTS PERTAINING TO THE AGENDA

- **Explanation:** This period is designated for public comment strictly regarding items on the evening's agenda. Per [Policy BDDH-AR](#), community members must submit a comment card to the Board Secretary before the meeting. Testimony is limited to 3 minutes per speaker.

3.0 AGENDA

- **Explanation:** The Board will review the presented agenda for adjustments and formally vote to adopt the final order of business.

4.0 CABINET REPORTS

- **4.1 Finance:** A report by Business Manager Celeste Van Cleave to be furnished at the meeting.
- **4.2 School Reports:** Principals Andy Dey and Joel Sauter will present their reports in person regarding the start of the school year. School reports will be furnished at the meeting.
- **4.3 Back to School Report:** Superintendent Dr. Rob Hess will present a summary of the [Welcome Back Convocation](#) and recent staff training initiatives.

5.0 CONSENT AGENDA

- **5.1 Approve August Board Minutes:** Review and formal approval of previous meeting records.
- **5.2 Staff Acknowledgements:** Hiring recognition of Steve Irwin (Varsity Baseball Coach) and Justine Hynes (JH Cross Country).

6.0 ACTION / BUSINESS / DISCUSSION

- **6.1 Appoint: Board Vacancy Position:** The Board will review applicants for the vacant position and discuss next steps according to [policy BBE](#) since no applications were submitted to the district office.
- **6.2 Approve: Resolution 9-01-26 (RUS Grant):** The Board will vote on a formal resolution designating Business Manager Celeste Van Cleave as the authorized representative to complete all of the billing activities for the Federal Rural Utilities Service Program.

- **6.3 Approve: Resolution 9-02-26 (CTE Building Financing):** Review and approval of financing measures for Career and Technical Education (CTE) facility upgrades so we can draw down the \$750K.
- **6.4 Approve/Vote: CTE Contractor Bid:** Legal is currently reviewing this contract. Once their review has been completed and we reach an agreement with the winning bidder (Craven Construction), we will send a copy of the contract to the board to review. If we are not able to get these tasks completed prior to September 14th, we will be recommending that the board hold a special session to approve the contract so the work can be completed. We will be able to answer specifically where we are in the process on the 14th.
- **6.5 Discuss/Approve Policy KNA: Immigration Enforcement:** Initial review and comprehensive discussion of official district guidelines regarding immigration enforcement actions on school grounds. The Oregon Department of Education (ODE) requires Policy KNA to be formally approved by the Board and published on the district website by the end of this month. Prior to the full Board meeting, the Policy Committee will convene to conduct a thorough review of the policy details, legal considerations, and administrative protocols, subsequently presenting their formal recommendations to the full Board during this agenda item.
- **6.6 Discuss: Water Leak Proposal:** In-depth review and consideration of the formal repair proposal presented by the Capital Improvement Coordinator to address recent infrastructure issues and major water line leaks identified across the campus facilities. This problem has existed for a number of years, but the current administration was only recently made aware of the issues involved. We are looking for direction from the board on next steps to resolve this issue.
- **6.7 Discuss: Time & Attendance Options:** Following recent discussions focused on enhancing operational safety, streamlining payroll accuracy, and maintaining reliable emergency roll call metrics during campus incidents, district administration will present evaluating options for upgraded digital time-card and attendance tracking systems. Our team met with Frontline to explore potential solutions. Cost estimate for their solution will be \$8,000 to \$10,000 with an implementation period of at least 4 months (by January) or implementing in the spring to begin the program next fall.
- **6.8 Discuss: Policy FF: Nominating Persons Who Have Contributed to CLSD:** An examination and discussion regarding [Board Policy FF](#), centered on the standards, evaluation framework, and official nomination protocols for honoring individuals who have rendered exceptional service to the Central Linn School District. Under this policy, facilities are not named after individuals. The administration seeks Board input regarding future policy direction. Additionally, an update will be provided on the progress and implementation plan for establishing the Central Linn Hall of Fame.

7.0 AUDIENCE COMMENTS

- **Explanation:** A final open floor session allowing community members to share general comments, feedback, or concerns with the Board. Public testimony is subject to standard time limits. Specific matters involving confidential personnel or individual student issues cannot be discussed in open session and must be directed to the Superintendent or addressed through formal district grievance policies (Policy KL for the public or Policy GBM for staff). Audience members may speak on any topic of their choice during this portion of the agenda. Per [Policy BDDH-AR](#), community members must submit a comment card to the Board Secretary before the meeting. Testimony is limited to 3 minutes per speaker.

8.0 BOARD/SUPERINTENDENT COMMUNICATION

- **Explanation:** A dedicated collaborative forum for the Board members and the Superintendent to exchange updates, share administrative feedback, discuss upcoming district initiatives, and align on key strategic objectives.

Central Linn School District 552C

Revenue Month End For the Period 08/01/2026 through 08/31/2026

Fiscal Year: 2026-2027

	<u>08/01/2026 - 08/31/2026</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
INCOME					
Local Revenue					
Current Year's Taxes (+)	\$27,282.66	\$27,282.66	\$4,684,561.00	\$4,657,278.34	0.6%
Prior Year's Taxes (+)	\$8,909.36	\$8,909.36	\$62,729.00	\$53,819.64	14.2%
Tuition From Other Districts (+)	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.0%
Interest Earnings (+)	\$3,383.67	\$6,804.44	\$76,000.00	\$69,195.56	9.0%
Admissions (+)	\$0.00	\$0.00	\$30,000.00	\$30,000.00	0.0%
Pay to Play (+)	\$0.00	\$0.00	\$50,000.00	\$50,000.00	0.0%
Rent from Facilities (+)	\$630.00	\$630.00	\$1,000.00	\$370.00	63.0%
Contributions & Donations (+)	\$0.00	\$0.00	\$3,500.00	\$3,500.00	0.0%
Misc Revenue (+)	\$3,749.54	\$3,797.39	\$185,000.00	\$181,202.61	2.1%
Sub-total : Local Revenue	<u>\$43,955.23</u>	<u>\$47,423.85</u>	<u>\$5,097,790.00</u>	<u>\$5,050,366.15</u>	<u>0.9%</u>
Intermediate Revenue					
Severe Disability through ESD (+)	\$0.00	\$0.00	\$6,500.00	\$6,500.00	0.0%
Sub-total : Intermediate Revenue	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$6,500.00</u>	<u>\$6,500.00</u>	<u>0.0%</u>
State Revenue					
School Support Fund (+)	\$266,021.00	\$798,381.00	\$3,199,670.00	\$2,401,289.00	25.0%
Common School Fund (+)	\$0.00	\$33,908.38	\$68,822.00	\$34,913.62	49.3%
State Forest Revenue (+)	\$0.00	\$0.00	\$16,000.00	\$16,000.00	0.0%
Small High School Grant (+)	\$0.00	\$0.00	\$31,000.00	\$31,000.00	0.0%
Restricted Grants in Aid (+)	\$0.00	\$0.00	\$58,000.00	\$58,000.00	0.0%
Sub-total : State Revenue	<u>\$266,021.00</u>	<u>\$832,289.38</u>	<u>\$3,373,492.00</u>	<u>\$2,541,202.62</u>	<u>24.7%</u>
Federal Revenue					
Medicaid Reimbursement (+)	\$0.00	\$0.00	\$65,000.00	\$65,000.00	0.0%
Sub-total : Federal Revenue	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$65,000.00</u>	<u>\$65,000.00</u>	<u>0.0%</u>
Beginning Fund Balance					
Beginning Fund Balance (+)	\$0.00	\$0.00	\$1,000,000.00	\$1,000,000.00	0.0%
Sub-total : Beginning Fund Balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$1,000,000.00</u>	<u>\$1,000,000.00</u>	<u>0.0%</u>
Total : INCOME	<u>\$309,976.23</u>	<u>\$879,713.23</u>	<u>\$9,542,782.00</u>	<u>\$8,663,068.77</u>	<u>9.2%</u>
NET ADDITION/(DEFICIT)	<u>\$309,976.23</u>	<u>\$879,713.23</u>	<u>\$9,542,782.00</u>	<u>\$8,663,068.77</u>	<u>9.2%</u>

End of Report

Central Linn School District 552C

Expenditures Month End For the Period 08/01/2026 through 08/31/2026

Fiscal Year: 2026-2027

☐ Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
EXPENSES							
Instruction							
Elementary K- 6 (+)	\$1,520,022.00	\$4,643.97	\$7,038.77	\$1,512,983.23	\$1,482,158.37	\$30,824.86	2.0%
High School Programs (+)	\$1,758,161.00	\$4,767.30	\$5,037.01	\$1,753,123.99	\$1,365,228.34	\$387,895.65	22.1%
Athletics (+)	\$276,120.00	\$5,354.40	\$10,708.74	\$265,411.26	\$159,543.01	\$105,868.25	38.3%
Early Literacy Program (+)	\$74,457.00	\$0.00	\$0.00	\$74,457.00	\$71,607.60	\$2,849.40	3.8%
TAG (+)	\$3,045.00	\$0.00	\$0.00	\$3,045.00	\$1,534.77	\$1,510.23	49.6%
Special Education (+)	\$879,255.00	\$15,404.90	\$18,899.17	\$860,355.83	\$639,061.97	\$221,293.86	25.2%
Alternative Education (+)	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00	100.0%
HomeSchool (+)	\$187,410.00	\$11,243.32	\$22,486.47	\$164,923.53	\$134,201.08	\$30,722.45	16.4%
English Second Language Program (+)	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	100.0%
Sub-total : Instruction	\$4,717,470.00	\$41,413.89	\$64,170.16	\$4,653,299.84	\$3,853,335.14	\$799,964.70	17.0%
Support Services							
Guidance Services (+)	\$121,464.00	\$0.00	\$961.30	\$120,502.70	\$98,455.93	\$22,046.77	18.2%
Health/ Homeless Liason Services (+)	\$60,485.00	\$0.00	\$0.00	\$60,485.00	\$4,923.10	\$55,561.90	91.9%
Speech Pathology (+)	\$167,566.00	\$0.00	\$0.00	\$167,566.00	\$119,306.58	\$48,259.42	28.8%
Library Services (+)	\$62,334.00	\$0.00	\$0.00	\$62,334.00	\$49,454.66	\$12,879.34	20.7%
Board of Education Services (+)	\$220,681.00	\$42,970.78	\$47,341.22	\$173,339.78	\$69,099.12	\$104,240.66	47.2%
Executive Administration Services (+)	\$409,592.00	\$28,454.00	\$55,037.55	\$354,554.45	\$282,008.78	\$72,545.67	17.7%
Office of the Principal Services (+)	\$803,415.00	\$67,473.01	\$112,819.67	\$690,595.33	\$692,877.54	(\$2,282.21)	-0.3%
Fiscal Services (+)	\$292,518.00	\$24,423.82	\$47,949.23	\$244,568.77	\$230,684.83	\$13,883.94	4.7%
Operations and Maintenance (+)	\$1,041,062.00	\$242,436.95	\$266,683.23	\$774,378.77	\$611,945.84	\$162,432.93	15.6%
Student Transportation Services (+)	\$665,012.00	\$60,835.86	\$61,661.73	\$603,350.27	\$468,448.77	\$134,901.50	20.3%
Technology Services (+)	\$213,719.00	\$10,293.73	\$20,306.19	\$193,412.81	\$146,956.29	\$46,456.52	21.7%
Retiree Insurance (+)	\$10,650.00	\$653.46	\$1,306.92	\$9,343.08	\$2,592.24	\$6,750.84	63.4%
Sub-total : Support Services	\$4,068,498.00	\$477,541.61	\$614,067.04	\$3,454,430.96	\$2,776,753.68	\$677,677.28	16.7%
Long Term Debt Service							
Long Term Debt (+)	\$248,835.00	\$4,931.65	\$9,863.30	\$238,971.70	\$0.00	\$238,971.70	96.0%

Operating Statement with Encumbrance

Central Linn School District 552C

Expenditures Month End For the Period 08/01/2026 through 08/31/2026

Fiscal Year: 2026-2027

☐ Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
Sub-total : Long Term Debt Service	\$248,835.00	\$4,931.65	\$9,863.30	\$238,971.70	\$0.00	\$238,971.70	96.0%
Interfund Transfers							
Interfund Transfers (+)	\$180,176.00	\$0.00	\$0.00	\$180,176.00	\$0.00	\$180,176.00	100.0%
Sub-total : Interfund Transfers	\$180,176.00	\$0.00	\$0.00	\$180,176.00	\$0.00	\$180,176.00	100.0%
Contingency							
Planned Reserves (+)	\$127,803.00	\$0.00	\$0.00	\$127,803.00	\$0.00	\$127,803.00	100.0%
Sub-total : Contingency	\$127,803.00	\$0.00	\$0.00	\$127,803.00	\$0.00	\$127,803.00	100.0%
Unappropriated Ending Fund Balance							
Unappropriated Ending Fund Balance (+)	\$200,000.00	\$0.00	\$0.00	\$200,000.00	\$0.00	\$200,000.00	100.0%
Sub-total : Unappropriated Ending Fund Balance	\$200,000.00	\$0.00	\$0.00	\$200,000.00	\$0.00	\$200,000.00	100.0%
Total : EXPENSES	\$9,542,782.00	\$523,887.15	\$688,100.50	\$8,854,681.50	\$6,630,088.82	\$2,224,592.68	23.3%
NET ADDITION/(DEFICIT)	\$9,542,782.00	\$523,887.15	\$688,100.50	\$8,854,681.50	\$6,630,088.82	\$2,224,592.68	23.3%

End of Report

Operating Statement with Encumbrance



Change is hard.



Companies that collapsed



Kodak

Had the solution...wouldn't change

Kodak invented the digital camera in 1975, but management hid it to protect film sales until competitors took over the market.



BLOCKBUSTER

Too big to fail

Blockbuster missed a chance to buy Netflix and kept its expensive late-fee store model instead of moving fast to the internet.

“Neither RedBox nor Netflix are even on the radar screen in terms of competition,” Jim Keyes, Blockbuster CEO in 2008



Borders Bookstores **“Partnered” with Amazon**

In 2001, Borders handed over its online order fulfillment and website operations to Amazon rather than building its own digital infrastructure. By the time Borders took its website back in-house in 2008, it had lost nearly a decade of direct customer relationship data and e-commerce development to its biggest competitor.

BlackBerry

Too good to fail...



BlackBerry's focus on physical keyboards and proprietary operating system left it unable to compete with other phone manufacturers' user-friendly interfaces and extensive app offerings. The company's delayed response to market trends and overconfidence in its existing product line contributed to its downfall.

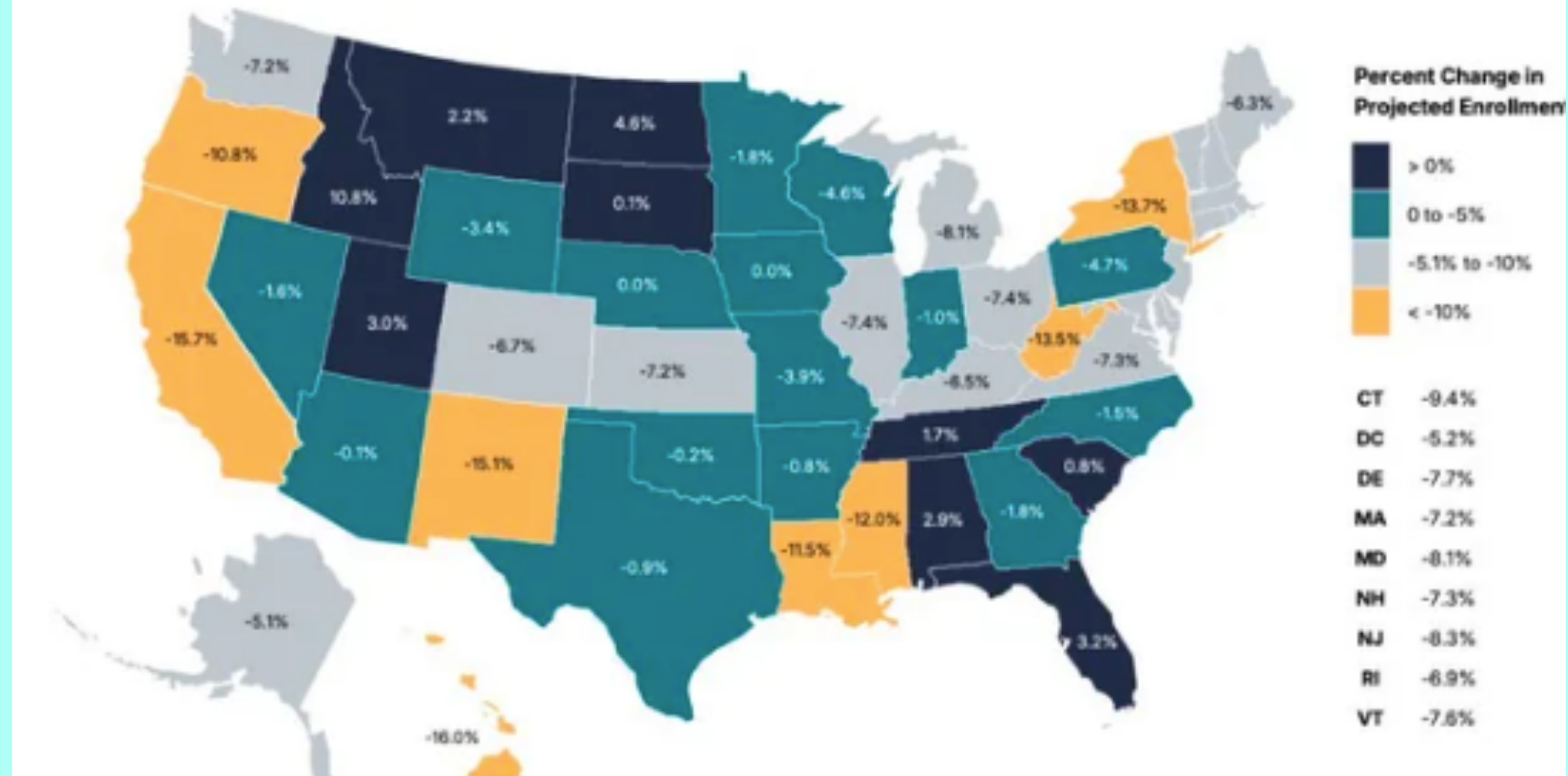


Walgreens/CVS

Closing 1,200 stores...

The traditional retail pharmacy model is crumbling. By ignoring the swift consumer shift toward home delivery, digital health apps, and nimbler competitors, these giants are facing massive, sweeping store closures.

Figure 2: The federal government projects that 40 states and the District of Columbia will experience K-12 public enrollment declines through at least FY31



Public Education is changing

Higher Education: The Academic “Blockbuster”

Higher education is structurally identical to these legacy businesses. For decades, universities operated as monopolies with a captive customer base. Now, they are facing a severe survival crisis because their business model has failed to adapt.

- **The Demographic “Enrollment Cliff:”** The traditional number of 18 year old college applicants has peaked and is now sharply dropping.
- **The AI Readiness Gap**—just like BlackBerry insisted users wanted physical keyboards while the world moved to touchscreens, universities are clinging to paper syllabi and lecture halls while students live in a digital reality.
- **Misalignment with the “Product” Value:** Employers are shifting rapidly toward skills-based hiring rather than checking for degree boxes.

How are corporations by-passing degrees?

Rather than waiting four years for universities to update their textbooks, corporations are creating fast-track, skills-first alternatives. They are treating traditional degrees as an inefficient middleman and building direct pathways to employment.

- **The Rise of "Employer-Backed" Credentials:** The Google Career Certificates program is the blueprint. It requires zero prior experience, costs a fraction of a college semester, and can be completed in under six months.
- **Corporate Universities and Apprenticeships:** Programs like the Amazon Technical Academy take non-technical internal employees (like warehouse workers) and transition them into software engineering roles through a rigorous, internal training pipeline.

Enrollment decline in Oregon

Oregon's total fertility rate has dropped to among the lowest in the nation, leading to smaller incoming kindergarten classes across nearly every major district, including Portland Public Schools, Salem-Keizer, and Beaverton.

Public K–12 enrollment dropped by 21,744 students in the 2020–2021 school year alone, followed by ongoing annual declines totaling a loss of more than 6% statewide.

A study by the Brookings Institution found that roughly 12% of Oregon school-aged children were unaccounted for in official state reporting—the highest percentage of any state in the nation.

Where are the children going?

- Parents moving their children away from traditional brick-and-mortar neighborhood schools are primarily utilizing three alternatives:
- 1) Homeschooling: 72% increase in the first two years of the pandemic and many permanently adopted home-based or hybrid co-op models.
- 2) Online & Virtual Charter Schools have seen a surge in enrollment as parents seek structured remote or self-paced instruction while keeping tuition free.
- 3) Private and Parochial Schools: Independent private schools, secular academies, and religious day schools saw widespread waiting lists and enrollment growth



Last year embraced change, and good things happened...

25-26 Achievements

@ Districtwide

- Launched CLOA and FLEX to support individualized learning & boost enrollment
 - Facilities, maintenance, and room improvements
 - Successful grant acquisitions: Seismic, RUS, COPS, and Summer School
 - Infrastructure investment: New transformer
 - Successful Classified Negotiation and Contract
 - New phone system
 - Technology, Maintenance, and Custodial ticket system
-

@ CLES (K-6)

- Greenhouse and upstairs classroom expansion (STEAM)
 - 68.5% Regular Attenders
 - MTSS & Math Initiatives
 - U-FLY Implementation
 - 3 Nationally Board Certified Teachers
 - Above national average in reading and math (MAPS Assessment)
 - Positive and supportive culture for learning
-

@ CLJr/Sr HS (7-12)

- Improved graduation tracking and rate (90%)
 - 65% Regular Attenders
 - CTE Expansion (several pathways, building completion)
 - Added electives: COBRA Class, AVID, Wayfinder, and YouScience
 - Behavior improvements and community college pathways
 - Stadium sound system upgrades
 - Test score improvements (50% proficient on 8th grade state test)
 - College credits earned per graduate (328 Total)
-



The best is yet to come!

26-27 Goals

441

Enrollment in June 2025

471

Enrollment in June 2026

497

Enrollment on Aug 31

We reversed
the transfer
rate by starting
new programs
and building
ones we have

56%

Regular Attenders in 25-26

This number is
our top priority to
improve...it is the
lead domino

67%

Regular Attenders in 25-26

90%

Three years from now...

What will help us go ***Onward & Upward*** in 26-27?

- Community connections to support student learning beyond the classroom
 - Strong implementation of Wayfinder
 - Improving our new website
 - Successful Certified Negotiation
 - Identifying key maintenance and facilities needs for a bond in the Fall of 2028
 - Strengthening our MTSS implementation and SPED supports
 - Focusing on OSAS instead of MAPS
 - Continually improving our curriculum implementations & formative feedback
 - On-going employee feedback and classroom coaching
 - Embracing the use of AI in the classroom
-

We can do hard things...



"I CAN DO
THINGS YOU
CANNOT,
YOU CAN DO
THINGS I
CANNOT;
TOGETHER
WE CAN DO
GREAT THINGS."

-MOTHER TERESA

Change is hard.

CENTRAL LINN WELCOME BACK TO SCHOOL!

August 10, 2026

1.0 Roll Call / Flag Salute

Chair Curtis called the meeting to order at approximately 6:02 p.m. via Zoom on August 10, 2026.

Members Present: Stacey Winter, Garrett Leabo, Mandy Brady, Jason Curtis, Steve Irwin, Donald Fleckenstein

Members Absent: Levi Farris

Others Present: Rob Hess, Celeste Van Cleave, Lisa Jager, Tim Walters, Betsy Ramshur, Wyatt Ramshur, Kim Tyskiewicz

2.0 Election/Swearing in of Officers

- 2.1 **Accept resignation of Director Levi Ferris:** The Board thanked Director Ferris for his involvement and dedication to Central Linn School District. Director Irwin made a motion to accept Director Ferris' resignation. Seconded by Director Leabo. Motion passed 6-0. *Voting Aye:* Winter, Leabo, Brady, Curtis, Irwin, Fleckenstein.
- 2.2 **Elect Chairman:** Director Curtis nominated Director Leabo for Board Chairman. Director Fleckenstein nominated Director Curtis for another term as Board Chairman. Director Curtis respectfully declined the nomination. Board voted 6-0 in favor of Director Leabo to assume the role of Chairman for the 2026-27 school year.
- 2.3 **Elect Vice Chairman:** Director Winter nominated Director Winter as Vice Chair. Director Leabo nominated Director Irwin as Vice Chair. Director Winter respectfully declined due to uncertainty of her availability in the long term. Board voted 6-0 in favor of Director Irwin to assume the role of Vice Chair for the 2026-27 school year.

3.0 Audience Comments Pertaining to the Agenda

A concern from a local citizen, Zane Goodwin, was shared regarding initial access to some of the materials in the Board Packet. The District apologized for the inconvenience. It is updating their website and recognized there were a few glitches in the transformation. The concern was addressed and resolved by the time of the meeting.

4.0 Agenda (Explanations)

- 4.1 **Agenda Adjustment:** Added 4.3 Summer School Report
- 4.2 **Adopt Board Agenda:** Director Curtis asked to pull item 4.15 for discussion. Explanation was provided for volunteer status of Director Curtis' role as CTE teacher for 2026-27 school year.
- 4.3 **Report:** Summer School Kim Tyskiewicz gave report on successful summer school program

5.0 Consent Agenda

- 5.1–5.14 **Consent Agenda Approval:** Director Winter moved to approve items 5.1-5.14. Director Irwin seconded the motion. The board voted 5-1 to approve the agenda. *Voting Aye:* Winter, Leabo, Brady, Curtis, Irwin, Fleckenstein. *Voting Abstain:* Leabo.

6.0 Old Business

- 6.1 **Instructional Time Justification:** Director Fleckenstein moved to approve the Instructional Time Justification. Director Irwin seconded the motion. Motion passed 6-0. *Voting Aye:* Winter, Leabo, Brady, Curtis, Irwin, Fleckenstein.
- 6.2 **Board Work Session Walkthrough:** Report was shared on walkthrough findings. No action taken.

- 6.3 **Board Training Options:** Dr. Hess shared state requirements and options for board training to be scheduled in November.

7.0 New Business

- 7.1 **Declare Board Vacancy:** Board directed Dr. Hess to advertise Board Vacancy for Zone 3
- 7.2 **Appoint Student Board Representative:** There have been no applications for this position yet. More interest is probable when the school year begins
- 7.3 **Student Representative Oath of Office:** No action taken
- 7.4 **Declare Budget Committee Vacancies:** Board directed Dr. Hess to advertise Budget Committee vacancy for Zone 1
- 7.5 **Set Date/Time for High School Graduation:** Director Curtis made a motion to set 1:00 PM, June 12th as high school graduation time. Director Winter seconded the motion. Motion passed 6-0. *Voting Aye:* Winter, Leabo, Brady, Curtis, Irwin, Fleckenstein.
- 7.6 **Discuss Board Committees:** Board member Committees were set up as follows:
Superintendent Performance/Evaluation - Directors Brady and Winter
Negotiations - Directors Irwin and Fleckenstein
Policy - Directors Curtis and Brady
Request for Proposals (RFP) - Director Leabo
- 7.7 **Board Policy EFA - Local Wellness Program:** Director Irwin made a motion to approve the policy. Director Winter seconded the motion. Motion passed 6-0. *Voting Aye:* Winter, Leabo, Brady, Curtis, Irwin, Fleckenstein.
- 7.8 **Time card policy and system:** Board directed Dr. Hess to research options for implementation of a time card or attendance tracking system for employees.

8.0 Reports

- 8.1 **Long Range Facilities Plan & Progress:** Capital Project Manager, Tim Walter, provided a report on ongoing capital improvement projects, including the electrical transformer replacement, and outlined the status of the long-term facilities planning process.

9.0 Audience Comments

Discussion/Action: No public comments

10.0 Board/Superintendent Communication

Discussion/Action: No further reports

11.0 Adjourn

With no further business, Chair Leabo adjourned the meeting at approximately 8.09 p.m.

Lisa Jager, Board Secretary

Garrett Leabo, Board Chair

Date Approved

September 14, 2026

Resolution No. 9-01-26

USDA RUS GRANT ARR REP SIG CERT RESOLUTION

1. RESOLVED that Celeste Van Cleave, the Business Manager of Central Linn School District, have the assigned Representative-Signature-Certifier security role on behalf of Central Linn School District, who shall be responsible for providing signatures, authorizing certifications, entering/updating applications, submitting applications for consideration, and assigning access to new users in USDA's Online Application Intake System for Rural Utilities Service Programs. If application(s) are awarded under these Programs, the Representative-Signature-Certifier security role on behalf of Central Linn School District, shall also be responsible for authorizing certifications, entering/updating compliance reports, submitting compliance reports, and assigning access to new users in USDA's Online Financial Reporting and Compliance System.
2. RESOLVED that the Representative-Signature-Certifier for Central Linn School District shall comply fully with all security procedures and policies of the Online Application Intake System for Rural Utilities Service Programs and USDA's Online Financial Reporting and Compliance system.

IN WITNESS WHEREOF this 14th day of September, 2026.

Dr. Robert Hess
SUPERINTENDENT

Garrett Leabo
BOARD CHAIRMAN

RESOLUTION NO. 09-02-26

A RESOLUTION OF CENTRAL LINN SCHOOL DISTRICT AUTHORIZING THE ISSUANCE AND NEGOTIATED SALE OF A FULL FAITH AND CREDIT OBLIGATION IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$765,000.00; DESIGNATING AN AUTHORIZED REPRESENTATIVE; AUTHORIZING EXECUTION AND DELIVERY OF A FINANCING AGREEMENT; AND RELATED MATTERS.

WHEREAS, Central Linn School District (the “District”) is authorized pursuant to the Constitution and laws of the State of Oregon, namely Oregon Revised Statutes Sections 271.390, 287A.300 and 287A.315 (collectively, the “Act”) to enter into a financing agreement to finance the cost of real and personal property as more fully described in Exhibit A attached hereto (the “Project”) and pay the costs of issuance of such obligations; and

WHEREAS, it is advantageous for the District to authorize and enter into a financing agreement with Government Capital Corporation to finance the Project as described below.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF CENTRAL LINN SCHOOL DISTRICT AS FOLLOWS:

Section 1. Authorization. The Board hereby authorizes the execution and delivery of a financing agreement (the “Agreement”) to finance the Project. The aggregate principal amount of the Agreement shall not exceed \$765,000.00, the final maturity shall not be later than twelve (12) years from date of issuance, and the rate of interest on the Agreement shall not exceed 5.86% per annum.

Section 2. Payments. The payments for the Agreement shall be payable from the general, non-restricted revenues of the District and other funds which may be available for that purpose, including taxes levied within the restrictions of Sections 11 and 11b, Article XI of the Constitution of the State of Oregon. The obligation of the District to make payments shall be a full faith and credit obligation of the District and is not subject to appropriation. The Lender shall not have a lien or security interest on the property financed with the proceeds of the Agreement.

Section 3. Designation of Authorized Representative. Pursuant to ORS 287A.300(4), the District hereby authorizes the Superintendent or the Business Manager (the “Authorized Representative”) to act on behalf of the District and determine the remaining terms of the Agreement as specified in Section 4 of this Resolution.

Section 4. Delegation of Final Terms of the Agreement and Additional Documents. The Authorized Representative is hereby authorized, on behalf of the District, to:

- a. establish the dated date, interest payment dates, interest rate (not to exceed the interest rate stated in Section 1 of this Resolution), principal payment dates and maturities, and final principal amount, not to exceed \$765,000.00 in the aggregate; and to establish prepayment provisions for the payments;
- b. prepare the Agreement which the Authorized Representative determines to be in the best interest of the District, and to execute and deliver the Agreement; and
- c. enter into any other agreements and to execute any other certificates or documents, and take any actions which are necessary to finance the Project in accordance with this Resolution.

Section 5. Maintenance of Tax-Exempt Status. The District hereby covenants for the benefit of the Lender to use proceeds of the Agreement and to otherwise comply with all provisions of the Internal Revenue Code of 1986, as amended (the "Code") which are required for the interest component of the payments payable under the Agreement to be excluded from gross income for federal income tax purposes, as provided in the Agreement. The District makes the following specific covenants with respect to the Code:

- a. The District will not take any action or omit any action if it would cause the Agreement to become an arbitrage bond under Section 148 of the Code.
- b. The District shall operate the facilities and equipment financed with the Agreement so that the Agreement does not become a private activity bond within the meaning of Section 141 of the Code.
- c. The District shall comply with appropriate reporting requirements.
- d. The District shall pay, when due, all rebates and penalties with respect to the Agreement which are required by Section 148(f) of the Code.

Section 6. Bank Designation. The District designates the Agreement for purposes of paragraph (3) of Section 265(b) of the Code as a "qualified tax-exempt obligation" since the Agreement does not constitute a private activity bond as defined in Section 141 of the Code, and not more than \$10,000,000 aggregate principal amount of obligations, the interest on which is excludable under Section 103(a) of the Code from gross income for federal income tax purposes (excluding, however, private activity bonds other than qualified 501(c)(3) bonds) including the Agreement, have been or shall be issued by the District, including all subordinate entities of the District, if any, during the calendar year 2025.

Section 7. Resolution to Constitute Contract. In consideration of the purchase and acceptance of the Agreement, the provisions of this Resolution shall be part of the contract of the

District with Government Capital Corporation (the “Lender”) and shall be deemed to be and shall constitute a contract between the District and the Lender. The covenants, pledges, representations and warranties contained in this Resolution and in the closing documents executed in connection with the Agreement, including without limitation the District’s covenants and pledges contained in Section 2 hereof, and the other covenants and agreements herein set forth to be performed by or on behalf of the District, shall be contracts for the equal benefit, protection and security of the Lender.

ADOPTED by the Board of Directors of Central Linn School District this 14th day of September, 2026.

CENTRAL LINN SCHOOL DISTRICT

By _____
Board Chair

ATTEST:

By _____
Superintendent

EXHIBIT A

Phase 2 of the Career and Technical Education Building construction project including HVAC, Electrical, Plumbing, Restrooms, Classrooms, Offices, and other furnishings.

OSBA Model Sample Policy

Code: KNA
Adopted:

Immigration Enforcement on District Property

{House Bill 4079 (2026) requires districts to “adopt a policy for providing notice when a federal immigration authority is confirmed to have entered school property for immigration enforcement.” This policy must be “consistent with applicable model policies published by the Attorney General as provided by ORS 180.810.”}

The district complies with state and federal law, including Oregon Revised Statute (ORS) 180.805 and ORS 181.826, and this policy and accompanying administrative regulations KNA-AR(1) – Interactions with Immigration Enforcement and KNA-AR(2) – Federal Immigration Enforcement Request Log when responding to requests from federal immigration authorities regarding immigration enforcement. [Absent a judicially authorized subpoena, warrant or court order, district staff must not allow federal immigration authorities access to the district’s records or facilities not open to the public for the purposes of immigration enforcement and must verify the validity of any subpoena, warrant or court order involving immigration enforcement presented to them by federal immigration authorities to ensure it is judicially authorized. Examples of judicial and administrative warrants and subpoenas can be found in the Oregon Attorney General’s Model Public School Policies.¹ The superintendent or designee must review and approve any response to a request involving immigration enforcement. The district will provide ongoing training to designated staff to ensure compliance with this policy.]

This policy will be made available in the student handbook and on the district’s website². [The district will ensure a copy of the Oregon Attorney General’s Model Public School Policies³ and this policy and accompanying administrative regulations are provided to staff.]

Designation of Primary Point of Contact

The [position {⁴}] is the primary point of contact for coordinating interactions with federal immigration authorities occurring in the district (“immigration liaison” {⁵}). The [alternate position] shall serve as an alternative point of contact during the immigration liaison’s absence or unavailability (“alternate immigration liaison”).

The immigration liaison’s responsibilities include:

¹ <https://www.doj.state.or.us/wp-content/uploads/2026/06/Attorney-Generals-Model-Public-School-Policies-in-Compliance-with-SB-1538.pdf>

² Must be provided in culturally appropriate languages that are used to communicate effectively with parents and guardians of students in the district, as determined by the Board. {The district is encouraged to evaluate language needs in the district in order to effectively communicate with all parents and guardians.}

³ <https://www.doj.state.or.us/wp-content/uploads/2026/06/Attorney-Generals-Model-Public-School-Policies-in-Compliance-with-SB-1538.pdf>

⁴ {House Bill 4079 (2026) requires the policy to “identify at least one administrator” for this purpose. The Board should consider whether a single administrator is sufficient for the district, or whether multiple administrators should be designated.}

⁵ {The district can choose any title to use for this individual and should use it throughout this policy.}

1. Serving as the district's representative during encounters with federal immigration authorities;
2. Confirming when federal immigration authorities have entered school property for immigration enforcement purposes;
3. Ensuring federal immigration authorities engaging in enforcement activities at the district have notice of relevant district policies: JO/IGBAB – Education Records/Records of Students with Disabilities, JOA – Directory Information, JOB – Personally Identifiable Information and this policy;
4. Assisting staff in performing their duties in response to immigration enforcement efforts, including ensuring compliance with all district policies and procedures related to interactions with federal immigration authorities and immigration enforcement efforts;
5. Reviewing and responding to requests from federal immigration authorities, in coordination with, and under the direction of, the superintendent or designee;
6. Facilitating the district's compliance with lawful immigration enforcement efforts in a manner that does not unnecessarily disrupt the school environment or invade the privacy of students, staff, or volunteers;
7. Providing notice as required in this policy when a federal immigration authority has been confirmed to have entered school property for immigration enforcement.

Required Notice

When a federal immigration authority is reported to have entered school property for the purpose of immigration enforcement the immigration liaison shall confirm whether federal immigration authorities have entered school property for immigration enforcement and when confirmed, shall provide notice as follows:

1. Notice must be provided to:
 - a. Students who attend the school where the federal immigration authority is confirmed to be on school property for immigration enforcement and who are in grades [7] and above;
 - b. Parents or guardians of students attending the school where the federal immigration authority is confirmed to be on school property for immigration enforcement;
 - c. Staff of the school where the federal immigration authority is confirmed to be on school property for immigration enforcement; and
 - d. Community-based service providers that have requested to receive notice when a federal immigration authority is confirmed to be on school property for immigration enforcement. Community-based service providers can request to receive such notifications by contacting [the immigration liaison at the district office].
2. Notice must include:
 - a. The general location of the federal immigration authority; and
 - b. Whether classes or school operations were affected by the presence of the federal immigration authority. [{Districts may include resources available to those impacted by immigration enforcement actions.}]

3. Notice must not disclose:

- a. Personally identifiable information;
- b. Other information that may not be legally disclosed; or
- c. Other information when the disclosure may threaten the health or safety of students or staff of the district or is prohibited by a court order.

The required notice will be provided as expediently as possible using [insert communication methods the district will use] [existing methods used for providing electronic communications].

Unless otherwise prohibited by law or court order, the district will make reasonable efforts to provide notice to a student, or to the parent or guardian of a student, when the district has provided information related to the student to a federal immigration authority.

[Confidentiality of School Records]

Except when required by a judicially authorized warrant, subpoena, or order, Oregon law prohibits the district from disclosing protected information to federal immigration authorities for the purpose of enforcing federal immigration laws. Protected information includes information relating to a person's:

1. Address;
2. Workplace or hours of work;
3. School or school hours;
4. Contact information, including telephone number, electronic mail address or social media account information;
5. Known associates or relatives; and
6. Date, time or location of the person's hearings, proceedings or appointments with a public body that are not matters of public record.

Oregon law also prohibits sharing any of the above information about a person's relatives or known associates with federal authorities for immigration enforcement purposes.

Oregon law generally prohibits the district from sharing or disclosing citizenship or immigration status or country of birth information⁶ that the district collects, unless one of the following exceptions applies:

1. The disclosure is required by state or federal law (other than federal immigration law);
2. The disclosure is required by a judicially authorized warrant, order, or subpoena;
3. The information being shared with a person concerns only that person or their dependents; or

⁶ Citizenship or immigration status or country of birth information is any information concerning:

1. Where a person was born; or
2. Whether a person is a citizen of the United States; or
3. Whether a person has lawful authority to be present in the United States.

4. The information is aggregated and not personally identifiable.

In addition to the prohibitions described above, federal and state laws make records and information related to students confidential and permit disclosure only in limited circumstances. The district's policies with respect to student records can be found in Board policies JO/IGBAB – Education Records/Records of Students with Disabilities, JOA – Directory Information and JOB – Personally Identifiable Information. To ensure compliance with applicable federal and state law, the district's staff shall not disclose any school records or information to federal immigration authorities except as provided in these policies.

Staff must also maintain the confidentiality of school records and other information about students, staff, and volunteers when communicating with other students, parents, or community members about immigration enforcement activities involving students, staff, or volunteers of the district or occurring on district property. Staff should direct anyone with questions about immigration enforcement activities occurring on district property to the immigration liaison.]

Training

The district will provide the immigration liaison and alternate immigration liaison with training as follows:

1. The training must include information on the requirements of House Bill 4079 (2026), any applicable model policies published by the Attorney General, and this policy; and
2. The training must be provided at the time of designation and at least once every two years thereafter.

[⁷] Upon the adoption of this policy and not less than once every two years thereafter, the district will provide training to all current district staff of one hour or more regarding federal and state laws, and the district's policies, relating to interacting with federal immigration authorities and responding to immigration enforcement efforts. The district will provide the required training to all new staff within 30 days of beginning employment.]

END OF POLICY

Legal Reference(s):

[ORS 180.810](#)
[ORS 180.805](#)

[ORS 181.826](#)
[OAR 581-021-0371](#)

Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2012); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2017).

[Oregon Attorney General's K12 School Model Policy](#)

Senate Bill 1538 (2026).

Senate Bill 1594 (2026).

House Bill 4079 (2026).

⁷ {This language is included in the Attorney General's *K12 School Model Policy*. House Bill (HB) 4079 (2026) requires that districts adopt policies that are "consistent with applicable model policies published by the Attorney General as provided by ORS 180.810."}

OSBA Model Sample Administrative Regulation

Code: KNA-AR(1)
Revised/Reviewed:

Interactions with Immigration Enforcement

The [position] is designated as the “immigration liaison.”

1. Staff[, contractors and volunteers] shall adhere to all district policies when interacting with federal immigration authorities and the following administrative regulations:
 - a. Unless expressly authorized by the superintendent or designee, or by the immigration liaison on behalf of the superintendent or designee, staff shall not:
 - (1) Provide federal immigration authorities with records or information about students, staff, or volunteers;
 - (2) Confirm whether a student, staff member, or volunteer is present or make the student, staff member, or volunteer available;
 - (3) Allow access to non-public areas of the district’s facilities or property;
 - (4) Sign documents presented by federal immigration authorities; or
 - (5) Give consent to any immigration enforcement action.
 - b. Staff may not interfere with lawful immigration enforcement actions or physically obstruct federal immigration authorities in any manner. However, staff should immediately report to the immigration liaison if they observe any conduct or enforcement activities by federal immigration authorities that violate state or federal law, or district policies, or that otherwise present a security threat or potential danger to students, staff, volunteers, or visitors.
 - c. Staff who receive a request related to immigration enforcement must immediately notify the immigration liaison. The immigration liaison is responsible for interacting with the federal immigration authorities until the matter is concluded or the federal immigration authorities have been referred to the superintendent or designee.
 - d. The immigration liaison or alternate immigration liaison should meet the federal immigration authorities at the school door or other area designated by the superintendent or designee for this purpose.
 - e. The immigration liaison shall provide federal immigration authorities with a copy of this policy and explain that school staff are required to follow these steps in this policy. The immigration liaison should inform the immigration authorities that school staff must contact the office of the superintendent or designee for guidance before providing access to school facilities, records, or other information.
 - f. The immigration liaison should direct another staff member to contact the superintendent or designee while the immigration liaison remains with the federal immigration authorities.
 - g. The immigration liaison must document the request from federal immigration authorities to the fullest extent possible under the circumstances. At a minimum, the documentation shall include the following information, if available:
 - (1) The name, badge number, and agency of the law enforcement officer making the request;
 - (2) The number of officers present;

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- (3) Time, date, and location of the request;
- (4) The nature of the request;
- (5) The source of authority for the request, including whether the request is administratively or judicially authorized;
- (6) Whether the request requires an immediate response;
- (7) The identification of witnesses present; and
- (8) How the encounter concluded.

- h. The immigration liaison shall direct another staff member to transmit copies, photos, or other documentation provided by federal immigration authorities to the superintendent or designee, along with other information documented pursuant to this policy. The superintendent or designee must approve any response to a law enforcement request related to immigration enforcement as provided in Section 3 of this administrative regulation.

2. Determination of Validity of Judicial Warrant, Subpoena or Order

- a. If presented with a warrant, subpoena or order by federal immigration authorities, the immigration liaison shall verify the validity of the warrant, subpoena or order by determining whether the warrant, subpoena or order is judicially authorized. An administrative warrant, subpoena, order or other legal process that has not been authorized by a judicial officer does not authorize the district to provide law enforcement with access to records or information, or facilities for purposes of immigration enforcement.

A judicially authorized warrant, subpoena or order contains the following key features:

- (1) A caption, near the top of the document, identifying the court that issued the order (typically the federal district court for the District of Oregon);
- (2) A signature block, near the end of the document, including the name of the person who signed the order, and identifying that individual as a judge, magistrate, clerk of court, or other person signing on behalf of a judge or magistrate, and the date of the signature; and
- (3) An indication that the warrant, subpoena or order has not expired.

Examples of warrants and subpoenas are available in the Attorney General's model policies¹.

- b. The immigration liaison shall notify the superintendent or designee of the warrant, subpoena or order and whether the warrant, subpoena or order appears on its face to be judicially authorized.
- c. The immigration liaison should request a copy of the warrant, subpoena or order and transmit a copy of the warrant, subpoena or order for review by the superintendent or designee, or legal counsel.
- d. The superintendent or designee shall make the final determination regarding the validity of any warrant, subpoena or order and whether, and to what extent, federal immigration will have access to district records or information, or facilities. If the superintendent or designee is uncertain as to the validity or scope of the warrant, subpoena or order, the superintendent or

¹ <https://www.doj.state.or.us/wp-content/uploads/2026/06/Attorney-Generals-Model-Public-School-Policies-in-Compliance-with-SB-1538.pdf>

designee should immediately consult legal counsel or a statewide or regional education organization.

3. Approval of Response by Superintendent

- a. The immigration liaison shall notify the superintendent or designee of a request related to immigration enforcement prior to responding to the request. The superintendent or designee will only honor requests from immigration enforcement officers or other agencies enforcing federal immigration laws if the request is judicially authorized. If the superintendent or designee is uncertain as to the lawfulness or scope of the request, the superintendent or designee should immediately consult legal counsel or a statewide or regional education organization prior to approving a response.
- b. If the superintendent or designee determines that a response is not authorized by a judicial subpoena issued as part of a court proceeding or by another compulsory court-issued legal process, such as a warrant, the superintendent or designee shall direct the immigration liaison to decline the request.

Upon direction of the superintendent or designee, the immigration liaison shall decline the request, refer the federal immigration enforcement authorities to the superintendent or designee, and request that they leave the premises.

The immigration liaison shall ensure that the information documented pursuant to this administrative regulation is submitted to the Oregon Criminal Justice Commission as provided in ORS 181A.826.

- c. If the request is accompanied by a subpoena, warrant or order that appears on its face to be judicially authorized, the superintendent or designee must review and approve the immigration liaison of district's response to the request.

The superintendent or designee shall ensure that the district's response provides no greater access to records or information, or facilities, than that required by the subpoena, warrant or order.

- d. If the request involves a warrant that appears to be valid and authorizes the arrest of a particular person, the superintendent shall direct the immigration liaison to request that the arrest be conducted in a manner that is the least disruptive to the school environment and to the person's wellbeing, which may include bringing the arrestee to the federal immigration authorities.

4. [School-Sponsored Events]

If federal immigration authorities appear at a school-sponsored event open to the general public (e.g., field trip, athletic event, band event), staff should document their observations, notify the immigration liaison and follow any guidance provided by the immigration liaison. When alerted to the presence of federal immigration authorities at a school-sponsored event, the immigration liaison shall notify the superintendent or designee.]

5. [School Transportation/Buses]

If federal immigration authorities request to board a school bus or other vehicle transportation, the driver should ask them to wait outside the bus/vehicle, close the doors, and immediately call the immigration liaison and follow any guidance provided by the immigration liaison. The immigration liaison shall notify the superintendent or designee and coordinate an approved response as outlined in this policy.]

6. [Volunteers

The district will determine which volunteers need to receive training or materials regarding this administrative regulation.]

OSBA Model Sample Administrative Regulation

Code: KNA-AR(2)
Revised/Reviewed:

Federal Immigration Enforcement Request Log

School site: _____

Person Receiving Request: _____ Title: _____

1. Requesting Officer Information

Officer name: _____ Badge #: _____

Agency: _____

Contact information: _____

2. Number of officers present: _____

3. Time, date and location of request: _____

4. Nature of the request:

- | | |
|---|---|
| ☐ Request to enter school property | ☐ Request to access school facilities or buildings |
| ☐ Request to interview a student | ☐ Request to interview staff member |
| ☐ Request to locate a student | ☐ Request to obtain student records |
| ☐ Request to detain or take custody of an individual | |
| ☐ Other (describe): _____ | |

5. Source of Authority for the request

Authority cited by officer(s):

- | | |
|---|--|
| ☐ Administrative Warrant | ☐ Administrative Subpoena |
| ☐ Judicial Warrant | ☐ Judicial Subpoena |
| ☐ Court Order | ☐ Other Authority (describe): _____ |

Document Presented? ☐ Yes ☐ No

If yes, identify the document and any identifying numbers: _____

Copy obtained? ☐ Yes ☐ No

6. Does the request require an immediate response? ☐ Yes ☐ No

Superintendent or Designee Review and Approval

The superintendent or designee must review the request and approve any response to a law enforcement request related to immigration enforcement.

Review Conducted By:

☐ Superintendent

☐ Superintendent's Designee

Name: _____

Title: _____

Date and Time of Review: _____

Response Authorized:

☐ Yes

☐ No

☐ Additional Legal Review Required

☐ Pending Further Information

Witnesses Present

Name	Title or Role	Contact Information
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Name	Title or Role	Contact Information
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Name	Title or Role	Contact Information
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How the Encounter Concluded

☐ Access to school property granted

☐ Referred to School Administrator

☐ Access denied pending legal review

☐ Officers left without further action

☐ Referred to Superintendent or Designee

☐ Other (describe): _____

Detailed summary of outcome:

P

R

Additional notes:

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Follow-Up Actions

- ☐ Legal counsel notified
- ☐ Superintendent notified and copies, photographs, or other documentation transmitted to the superintendent or designee.
- ☐ Law enforcement documentation copied and retained

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Completed By: _____ (print name)

Title: _____

Signature: _____

Date: _____

Time Completed: _____

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CONTENTS

80th Annual Convention

Nov. 12-14, 2026
Portland Marriott
Downtown
Waterfront, Portland,
OR

KNA – Immigration Enforcement on District Property, Required, *New*
KNA-AR(1) – Interactions with Immigration Enforcement, Highly Recommended, *New*
KNA-AR(2) – Federal Immigration Enforcement Request Log, Optional, *New*

IMMIGRATION ENFORCEMENT

Summary

In 2026, the Oregon Legislature adopted three bills related to federal immigration enforcement in schools: Senate Bill (SB) 1538, SB 1594, and House Bill (HB) 4079). These new laws require the Oregon Attorney General's (AG) Office to publish model policies related to immigration enforcement in schools, which are available [here](#). Districts must provide these model AG policies to employees, and must adopt a policy that is consistent the AG model policies by September 30, 2026.

The district-adopted policy must:

- Designate an individual to be the primary contact for immigration enforcement;
- Include requirements for notifying students, parents, staff and the community when federal immigration officials are confirmed to be on district property for enforcement purposes;
- Include training requirements for designated individuals;
- Be included in the student handbook and in culturally appropriate languages on the district's website; and
- Include any other requirements provided by law.

OSBA is releasing a new sample policy to help meet these requirements and two new administrative regulations to assist in the implementation of this policy.

Collective Bargaining Impact

None

Local District Responsibility

Review the policy and administrative regulations listed below and adopt a policy by September 30, 2026.

Policy Update is a
subscription publication
of the Oregon School
Boards Association

Emielle Nischik

Executive Director

Haley Percell

Chief Legal Officer

Deputy Executive Director

Michael Miller

Director of Legal Services

Spencer Lewis

Deputy Legal and Policy

Officer

Rick Stucky

Policy Services Specialist

Leslie Fisher

Policy Services Specialist

Colleen Allen

Senior Policy Services

Assistant

Jean Chiappisi

Senior Policy Services

Assistant

If you have questions
regarding this publication
or OSBA, please call
our offices:
503-588-2800 or 800-578-6722

This publication is designed to provide accurate and authoritative information regarding the subject matter covered. It is furnished with the understanding that policies should be reviewed by the district's legal counsel.

Policy(ies) and ARs Impacted by these Revisions

KNA – Immigration Enforcement on District Property, Required, *New*

KNA-AR(1) – Interactions with Immigration Enforcement, Highly Recommended, *New*

KNA-AR(2) – Federal Immigration Enforcement Request Log, Optional, *New*

ABOUT *POLICY UPDATE*

Policy Update is a subscription newsletter providing a brief discussion of current policy issues of concern to Oregon school districts, education service districts, community colleges, and public charter schools.

Sample model policies reflecting these issues and changes in state and federal law, if applicable, are part of this newsletter. These samples are offered as a starting point for drafting local policy and may be modified to meet particular local needs. They do not replace district legal counsel advice.

To make the best use of *Policy Update*, we suggest you discuss the various issues it presents and use the sample model policies to determine which policies your district should develop or revise, get ideas for what a policy should contain, and as a starting point for editing, modifying and discussing your district's policy position.

If you have questions about *Policy Update*, sample policies or policy in general, call OSBA Policy Services, 800-578-6722 or 503-588-2800.

TRY OUR ONLINE POLICY DEMO

OSBA's online policy service has a demo site for districts interested in a public online policy manual. This service saves time, resources and reams of paper. With one centrally located policy manual updated electronically, you have instant access to current district policies.

Go to policy.osba.org and select "Policy Online Demo." The online manual includes a subscription to *Policy Update* and policy manual maintenance service to help keep policies current.

OSBA offers several options. Contact Policy Services to determine the best option for you, 800-578-6722 or 503-588-2800.

Water Main Leak — Preliminary Findings and Proposed Solution

To: Board of Directors

From: Tim Walter, Capital Improvement Coordinator

Date: Sep 9, 2026

RE: Water leak between the Elementary School and Junior High

Superintendent and Board of Directors:

The Problem

I was recently notified that the water line serving the High School appears to have a significant leak that has likely been occurring for many years and may have become substantially worse.

Several recent reports support this conclusion:

- Our water bill and sewer bill remains unusually high even during the month of July when we have little or no building usage.
- City maintenance supervisor Andy Ridinger recently estimated that the District is using approximately 10,000 gallons of water per day based upon an internal audit of our usage.
- Our leak-locating contractor recently measured a flow of 8–9 gallons per minute on the High School line, with the Elementary School line valve closed, on a day when there were very few people in the building. A continuous flow at that rate would represent approximately 11,500–13,000 gallons per day, which is consistent with the City's estimate.

Taken together, these observations strongly suggest that we have a significant and continuing loss of treated water.

The District and Community Impact

This water leak has been a concern for both the City and the District for over a decade now. The leak occurs “downstream” from the meter on district property, which makes it the district’s responsibility. There is currently a solid foundation of teamwork between the City and the District, and it is the intent of both parties to build upon that cooperation.

The District continues to lose millions of gallons of treated water over time and has spent many public dollars due to the sheer volume being dumped into the ditch. More importantly, we now have an opportunity to address the underlying infrastructure problem rather than continue managing its consequences.

One of the landowners who owns the land through which our water main runs diagonally is located within the city limits. This plot of four acres would fill in a housing gap in Halsey if it could be developed properly in a manner similar to the Blue Heron development. This land could potentially yield as many as 24 new units. The way that our pipe and easement is situated essentially prevents that from happening. By moving our current line to run along the perimeter of this land, we would greatly increase the odds that we could add up to 24 new households into our school district.

Proposed Solution

After much consideration, I am recommending the following course of action in coordination with the City of Halsey's recommendation.

- Obtain a new 4-inch water connection from the City at the end of Cormorant Avenue, with a separate City meter for the High School and district office campus.
- Install a relatively short connecting line from that location to the District's existing water line near the corner of the field.
- Abandon in place the approximately one-half mile of existing water line running from the pump house to the Cormorant Avenue vault. This half-mile stretch is the location of the leak. The current water line is cement made with asbestos.
- The City of Halsey has been asked to waive the SDC fees and the cost of the water meter and its installation. Furthermore, we would negotiate with the landowner (Leon Birky) to move the right-of-way out of the middle of his property to the edges.

Leon Birky (property owner) has indicated that he is willing to work with the District on the proposal. The City Manager is open to discussing this mutually beneficial arrangement and presenting it to her board as well. Based on the discussions to date, this approach appears to have the potential to be beneficial to the District, the City, the property owner, and our community on several fronts.

Next Steps

If this proposed course of action seems amenable, the next step is to bring specific details including costs and timelines for the board to consider and inform the city of our interest in this proposed solution.



CENTRAL LINN
SCHOOL
DISTRICT 552

Time & Attendance at Central Linn

One accurate record of hours worked, and a live view of who is in the building.

BOARD REVIEW • SEPTEMBER 14

PREPARED FOR ROB HESS, SUPERINTENDENT



Paper and email timekeeping costs Central Linn a reconciliation cycle every month, leaves payroll open to error, and can't tell an administrator who is on site. Frontline Time & Attendance is built for K-12 pay rules and works with the systems the district already runs, so hours are captured once and flow to payroll without re-entry.

CURRENT REALITY

- 01 Paper and email timekeeping.** No single record, no visibility, no accountability trail.
- 02 Extra duty drives the month-end crunch.** Payroll and building secretaries chase signatures, then re-key totals.
- 03 No answer on who is in the building.** Safety put time tracking on the board's agenda; paper can't answer it.
- 04 Diverse roles and a four-day week.** Staff split time across roles and buildings; corporate systems assume neither.
- 05 No budget line, shallow substitute pool.** Any spend must be justified to the board on its merits.
- 06 Caution earned from experience.** Past rushed rollouts with thin training make the district wary.

DESIRED OUTCOMES

Hours entered once

Reconciliation becomes a review, not a rebuild.

Payroll they can defend

Accurate extra duty, overtime, and gap time, with an audit trail.

A real-time safety answer

Who is clocked in, at which site, right now.

Adoption without resentment

Seconds on a phone or a kiosk badge — fewer forms, not surveillance.

Fits systems in place

iVisions for payroll, ASAP for HR, and today's absence platform.

A calm, phased rollout

Training that lands before go-live, on the district's calendar.

HOW FRONTLINE CLOSES THE GAP

Ends the duplicate entry

Approved absences populate timesheets automatically, so the hour taken as leave and the hour paid are the same record. Hours reach payroll through integration instead of re-keying — removing the step where today's errors are introduced, and giving Celeste back the month-end reconciliation.

Handles extra duty by rule

Extra duty, overtime, dock, and gap time are configured once per employee group or agreement, then applied every cycle — four-day week and multi-role staff included, without custom configuration. Approvals become a queue a supervisor clears, with the math already done.

Shows who is in the building

Clock-in data answers the board's safety question as a by-product of accurate payroll: real-time and historical views of where staff are, including those moving between sites. One screen replaces a call to each building.

MOBILE APP

Clock in, out, or submit a timesheet from a phone — whichever building or route the day starts in.

KIOSK BADGE-IN

Staff without a district phone badge in at a shared kiosk. Two ways in, one record out.

That choice is the adoption argument: a badge tap replaces a form, and the timesheet staff used to assemble at month end is already complete.

Makes coverage and compliance visible

With absence and time together, the district sees who is carrying extra coverage, where overtime accumulates, and which vacancies repeat — the information a shallow substitute pool demands. The same data supports FLSA, FMLA, and ACA obligations and any time tracking policy the board adopts.

“The amount of time that our supervisors now have to spend approving timesheets is minimal compared to what it used to be, and that alone would have been reason enough to go with the system.”

Gary Lambert — Director of Technology, Beekmantown Central School District

ADDRESSING THE DISTRICT'S CONCERNS

CONCERN RAISED	OUR RESPONSE
Ease of use for payroll staff	Same interface and login as absence management — no second system to learn. We'll walk the payroll workflow end to end with Celeste first.
Cost for a small district	Scoped to Central Linn's size, discount applied, final pricing reviewed with Mackenzie Grogan before the board meeting. One component, not an open-ended stack.
Integration with iVisions and ASAP	Frontline integrates with most K–12 payroll and HR vendors; we'll confirm the specific path with Celeste before contracting.
Four-day week and mixed roles	Handled through K–12 pay rules rather than workarounds — aligning employee schedules and time tracking with current district operations.
Staff resistance to being tracked	Lead with what staff stop doing: no paper timesheet, no month-end chase, faster and correct pay.
Past rushed implementations	A phased plan on the district's calendar, role-based training for payroll, HR, secretaries, and staff, plus references from comparable districts.



Central Linn School District 552 Final Pricing

Product	One-time Implementation	Annual Subscription (July 2027)
Time & Attendance	\$5,500 \$6,500 \$2,250.00	\$8,500 \$9,500 \$3,999.00

***Prices locked through September 16th*

Central Linn School District 552-C

Code: **FF**
Adopted: 10/13/97
Revised: 4/14/05

Nominating Persons Who Have Contributed Significantly to the District

The general policy of the Central Linn School District is to refrain from naming schools or any facility for individual persons. The district will establish a Wall of Fame to recognize persons who have attained prominence locally, nationally or who have made significant contributions with time, talent or financially to the district. The general procedure for selecting names for the Wall of Fame shall be as follows:

1. The Board of Directors shall appoint a district wide standing committee, represented by one member of each site council and advisory committee; booster club; parent teacher club; and one at-large from the community.
2. The appointed committee will seek community input for the proposed Wall of Fame. Nominations should be presented to the building principal who will submit to the superintendent, or nominations may be submitted directly to the district office. Nominations will be forwarded to the standing committee from the superintendent. The committee shall then make the final name selection for posting names to the Wall of Fame.

END OF POLICY

Legal Reference(s):

ORS 332.107

Central Linn School District 552-C

Code: **FF-AR**
Adopted: 10/13/97
Revised: 4/14/05

Nominations

Nominees for the Wall of Fame will be benefactors who have given time, money or had recognized, statewide achievement in service for the children of the Central Linn School District. Nominees must meet the qualifications of 800 hours of time or \$5,000 in contributions to the district.

Nominations should be presented to the building principal who will submit to the superintendent or nominations may be submitted directly to the district office. Nominations will be forwarded to the standing committee from the superintendent. The committee will meet in December and July to make the final name selection for posting names to the Wall of Fame.

NOMINEE FOR WALL OF FAME

Name of Nominee:

Qualifying Reason:

Nomination Requires Three Signatures:

Date _____