CENTRAL LINN SCHOOL DISTRICT
239 W. 2nd St., HALSEY OR

REGULAR SCHOOL BOARD MEETING
ELEMENTARY CONFERENCE ROOM/ZOOM
Join Zoom Meeting
https://us02web.zoom.us/j/82933483237

November 9, 2026
6:00 p.m.

1.0 ***ROLL CALL*** — Lisa Jager

Zone 1, Stacey Winter; Zone 2, Garrett Leabo; Zone 3, Tina Jones; Zone 4, Mandy Brady; Zone 5, Jason Curtis; Zone 6, Steve Irwin; Zone 7, Donald Fleckenstein; Student Representative, Open

2.0 ***AUDIENCE COMMENTS PERTAINING TO THE AGENDA*** — Garrett Leabo

The Board welcomes public comments related to items on the presented agenda during this time. An open Audience Comment period will be provided later in the meeting. To provide public comment, please submit a completed card to the Board secretary prior to the start of the meeting (Policy BDDH-AR). Public comments will be limited to 3 (three) minutes per speaker. Board members do not respond to public comments.

3.0 ***AGENDA*** — Garrett Leabo

3.1 Agenda Adjustment
3.2 **Adopt** Board Agenda

4.0 ***CABINET REPORTS***

4.1 Finance — Celeste Van Cleave
4.2 School Reports — Principals
4.3 Interim Test Implementation Status — Jamie Derrikson

5.0 ***CONSENT AGENDA*** — Garrett Leabo

5.1 **Approve of Minutes**
Regular Board Meeting: October 12th
Executive Session Board Meeting: October 26th
5.2 ***Staff Acknowledgements*:**
Hire of Colton Leabo, Bus Driver; Alexa Jensen, Department Secretary; Madalyn Neuschwander, Ag/FFA teacher; Adam Archer and Gary Martindale, Facilities Technicians

6.0 ***OLD BUSINESS***

6.1 **Discuss/Approve:** Legal Services RFP scoring and review process — Garrett Leabo
6.2 **First Read Reading of School Board Policies:** — Rob Hess
BD: Board Meetings, Notices, Communications (revision)
CGB: Evaluation of the Superintendent (revision)
EBB: Integrated Pest Management (revision)
6.3 **Info/Discuss**: Energy and Utilities Cost Comparison

7.0 ***NEW BUSINESS***

7.1 **Info/Discuss/Action**: Midco Transportation Contract up for renewal — Rob Hess
7.2 **Discuss:** Emergency Preparedness Committee progress & purpose — Rob Hess
7.3 **Discuss**: Updated CTE Building Plans

8.0 ***AUDIENCE COMMENTS*** Garrett Leabo

The Board is interested in hearing from our community. The Board is unable to hear in open session any matters related to personnel or students. If you have personnel concerns, please share those directly with the superintendent. If you have a complaint you wish the district to address, please follow our policy KL (public) or GBM (staff).

8.0 ***BOARD/SUPERINTENDENT COMMUNICATION*** Garrett Leabo/Rob Hess

9.0 ***ADJOURN*** Garrett Leabo

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 72 hours before the meeting to Lisa Jager, Executive Assistant, PO Box 200, Halsey Oregon, 97348, 541-369-2813. If needed, you may contact the Oregon Telecommunications Relay Service at 1-800-735-9200 for assistance in contacting the District. Central Linn is an equal opportunity educator and employer

November 9, 2026 Board Meeting: Agenda Explanations

Below are the drafted agenda explanations for the September 14, 2026, Board Meeting. These are intended for inclusion in the final packet.

2.0 AUDIENCE COMMENTS PERTAINING TO THE AGENDA

- **Explanation**: This period is designated for public comment strictly regarding items on the evening's agenda. Per Policy BDDH-AR, community members must submit a comment card to the Board Secretary before the meeting. Testimony is limited to 3 minutes per speaker.

3.0 AGENDA

- **Explanation**: The Board will review the presented agenda for adjustments and formally vote to adopt the final order of business.

4.0 CABINET REPORTS

- **4.1 Finance**: A report by Business Manager Celeste Van Cleave to be furnished at the meeting.
- **4.2 School Reports**: Principals Andy Dey and Joel Sauter will present their reports regarding parent conferences and the latest events occurring at the school.

5.0 CONSENT AGENDA

- **5.1 Approve October Board Meetings Minutes**: Review and formal approval of previous meetings records.
- **5.2 Staff Acknowledgements**: Hire of Colton Leabo, Bus Driver; Alexa Jensen, Department Secretary; Madalyn Neuschwander, Ag/FFA teacher; Adam Archer and Gary Martindale, Facilities Technicians

6.0 OLD BUSINESS

- **6.1 Approve:** Legal Services: The board will need to appoint up to three members to work with Rob and Celeste to help score/interview legal firm responses to the RFP and bring a recommendation to the board at their December 14th meeting.
- **6.2 First Read Reading of School Board Policies:** These policies were discussed at our previous policy meeting, and it was determined that these three should be brought forward for full board discussion and review.

- **6.3 Energy and Utilities Cost Comparison:** Last year the facilities committee requested hard copy invoices of our energy expenditures prior to the installation of mini-splits and after the installation along with costs to run the boiler. We are providing these invoices to the full board for your analysis and review. Summarizing charts of the data will also be presented at the meeting for discussion.

7.0 NEW BUSINESS

- **7.1 Midco:** Midco's three year contract with the district expires on June 30, 2027. If we no longer want to outsource transportation, the board will need to decide prior to January 2027. Based on my experience over the past 18 months, I believe we will be able to serve our students and community more effectively and efficiently than Midco, and I recommend we bring transportation back in house. This will require purchasing a few more vehicles and hiring some more drivers. If the board is interested in the district pursuing this option, I can put together a timeline report highlighting the tasks that will need to be accomplished along with projected costs, etc. Our other two options are to renew with Midco or conduct an RFP for competitive bidding.
- **7.2: Emergency Response Committee:** I am establishing a committee of the superintendent that will create a Central Linn Handbook for responding to emergencies according to the I Love U Guys framework along with training components, door repair/replacement costs, and coordination with local law enforcement among other things. I would like to have a board member or two participate on this committee along with staff I have appointed. The meetings will occur once a month until the task is completed and reports back to the board.
- **7.3 Updated CTE Building Plans:** Prior to beginning construction, updated CTE plans will be presented to the board for input and discussion. Staff along with our builder, Adam Craven, will be available for questions. At the time of this printing (Wednesday, Nov 4), we do not have an electronic copy of the updated plans, but as soon as we have them, we will send them to the board. Minor changes to the plans were made for valued engineering.

8.0 AUDIENCE COMMENTS

- **Explanation**: A final open floor session allowing community members to share general comments, feedback, or concerns with the Board. Public testimony is subject to standard time limits. Specific matters involving confidential personnel or individual student issues cannot be discussed in open session and must be directed to the Superintendent or addressed through formal district grievance policies (Policy KL for the public or Policy GBM for staff). Audience members may speak on any topic of their choice during this portion of the agenda. Per Policy BDDH-AR, community members must submit a comment card to the Board Secretary before the meeting. Testimony is limited to 3 minutes per speaker.

9.0 BOARD/SUPERINTENDENT COMMUNICATION

- **Explanation**: A dedicated collaborative forum for the Board members and the Superintendent to exchange updates, share administrative feedback, discuss upcoming district initiatives, and align on key strategic objectives.

Central Linn School District 552C

Revenue Month End For the Period 10/01/2026 through 10/31/2026

Fiscal Year: 2026-2027

	10/01/2026 - 10/31/2026	Year To Date	Budget	Budget Balance	
INCOME					
Local Revenue					
Current Year's Taxes (+)	$3,217.40	$37,244.93	$4,684,561.00	$4,647,316.07	0.8%
Prior Year's Taxes (+)	$2,274.43	$17,062.87	$62,729.00	$45,666.13	27.2%
Tuition From Other Districts (+)	$0.00	$0.00	$5,000.00	$5,000.00	0.0%
Interest Earnings (+)	$2,248.50	$12,119.21	$76,000.00	$63,880.79	15.9%
Admissions (+)	$0.00	$0.00	$30,000.00	$30,000.00	0.0%
Pay to Play (+)	$2,280.00	$6,925.00	$50,000.00	$43,075.00	13.9%
Rent from Facilties (+)	$0.00	$630.00	$1,000.00	$370.00	63.0%
Contributions & Donations (+)	$0.00	$0.00	$3,500.00	$3,500.00	0.0%
Misc Revenue (+)	$4,013.67	$19,501.30	$185,000.00	$165,498.70	10.5%
Sub-total : Local Revenue	$14,034.00	$93,483.31	$5,097,790.00	$5,004,306.69	1.8%
Intermediate Revenue					
Severe Disability through ESD (+)	$0.00	$0.00	$6,500.00	$6,500.00	0.0%
Sub-total : Intermediate Revenue	$0.00	$0.00	$6,500.00	$6,500.00	0.0%
State Revenue					
School Support Fund (+)	$266,021.00	$1,330,423.00	$3,199,670.00	$1,869,247.00	41.6%
Common School Fund (+)	$0.00	$33,908.38	$68,822.00	$34,913.62	49.3%
State Forest Revenue (+)	$0.00	$0.00	$16,000.00	$16,000.00	0.0%
Small High School Grant (+)	$0.00	$0.00	$31,000.00	$31,000.00	0.0%
Restricted Grants in Aid (+)	$0.00	$0.00	$58,000.00	$58,000.00	0.0%
Sub-total : State Revenue	$266,021.00	$1,364,331.38	$3,373,492.00	$2,009,160.62	40.4%
Federal Revenue					
Medicaid Reimbursement (+)	$27.87	$27.87	$65,000.00	$64,972.13	0.0%
Sub-total : Federal Revenue	$27.87	$27.87	$65,000.00	$64,972.13	0.0%
Beginning Fund Balance					
Beginning Fund Balance (+)	$0.00	$0.00	$1,000,000.00	$1,000,000.00	0.0%
Sub-total : Beginning Fund Balance	$0.00	$0.00	$1,000,000.00	$1,000,000.00	0.0%
Total : INCOME	$280,082.87	$1,457,842.56	$9,542,782.00	$8,084,939.44	15.3%
NET ADDITION/(DEFICIT)	$280,082.87	$1,457,842.56	$9,542,782.00	$8,084,939.44	15.3%

End of Report

Central Linn School District 552C

Expenditures Month End For the Period 10/01/2026 through 10/31/2026

Fiscal Year: 2026-2027

☐ Include Pre Encumbrance

	Budget	Range To Date	Year To Date	Balance	Encumbrance	Budget Balance	
EXPENSES							
Instruction							
Elementary K- 6 (+)	$1,520,022.00	$127,539.64	$262,891.87	$1,257,130.13	$1,233,999.54	$23,130.59	1.5%
High School Programs (+)	$1,758,161.00	$126,815.56	$287,327.98	$1,470,833.02	$1,129,117.01	$341,716.01	19.4%
Athletics (+)	$276,120.00	$22,055.08	$62,932.65	$213,187.35	$129,726.17	$83,461.18	30.2%
Early Literacy Program (+)	$74,457.00	$8,083.97	$15,629.79	$58,827.21	$69,317.33	($10,490.12)	-14.1%
TAG (+)	$3,045.00	$0.00	$0.00	$3,045.00	$1,542.70	$1,502.30	49.3%
Special Education (+)	$879,255.00	$69,557.86	$136,838.62	$742,416.38	$628,268.77	$114,147.61	13.0%
Alternative Education (+)	$15,000.00	$0.00	$0.00	$15,000.00	$0.00	$15,000.00	100.0%
HomeSchool (+)	$187,410.00	$21,191.47	$66,484.40	$120,925.60	$261,778.23	($140,852.63)	-75.2%
English Second Language Program (+)	$4,000.00	$0.00	$0.00	$4,000.00	$0.00	$4,000.00	100.0%
Sub-total : Instruction	$4,717,470.00	$375,243.58	$832,105.31	$3,885,364.69	$3,453,749.75	$431,614.94	9.1%
Support Services							
Guidance Services (+)	$121,464.00	$8,297.91	$17,556.31	$103,907.69	$86,272.25	$17,635.44	14.5%
Health/ Homeless Liason Services (+)	$60,485.00	$2,728.41	$2,728.41	$57,756.59	$15,383.25	$42,373.34	70.1%
Speech Pathology (+)	$167,566.00	$12,647.20	$25,173.92	$142,392.08	$101,410.27	$40,981.81	24.5%
Library Services (+)	$62,334.00	$5,411.15	$10,925.17	$51,408.83	$45,390.98	$6,017.85	9.7%
Board of Education Services (+)	$220,681.00	$7,207.50	$64,191.10	$156,489.90	$64,418.62	$92,071.28	41.7%
Executive Administration Services (+)	$409,592.00	$27,850.38	$113,067.98	$296,524.02	$226,899.93	$69,624.09	17.0%
Office of the Principal Services (+)	$803,415.00	$69,148.31	$252,527.93	$550,887.07	$563,244.82	($12,357.75)	-1.5%
Fiscal Services (+)	$292,518.00	$24,482.18	$95,549.68	$196,968.32	$180,165.50	$16,802.82	5.7%
Operations and Maintenance (+)	$1,041,062.00	$62,192.53	$478,503.14	$562,558.86	$551,010.73	$11,548.13	1.1%
Student Transportation Services (+)	$665,012.00	$84,399.28	$188,423.74	$476,588.26	$410,096.00	$66,492.26	10.0%
Technology Services (+)	$213,719.00	$20,132.07	$99,487.48	$114,231.52	$118,075.10	($3,843.58)	-1.8%
Retiree Insurance (+)	$10,650.00	$887.24	$3,279.66	$7,370.34	$1,674.66	$5,695.68	53.5%
Sub-total : Support Services	$4,068,498.00	$325,384.16	$1,351,414.52	$2,717,083.48	$2,364,042.11	$353,041.37	8.7%
Long Term Debt Service							
Long Term Debt (+)	$248,835.00	$4,931.65	$19,726.60	$229,108.40	$0.00	$229,108.40	92.1%

Expenditures Month End For the Period 10/01/2026 through 10/31/2026

Fiscal Year: 2026-2027

☐ Include Pre Encumbrance

	Budget	Range To Date	Year To Date	Balance	Encumbrance	Budget Balance	
Sub-total : Long Term Debt Service	$248,835.00	$4,931.65	$19,726.60	$229,108.40	$0.00	$229,108.40	92.1%
Interfund Transfers							
Interfund Transfers (+)	$180,176.00	$0.00	$0.00	$180,176.00	$0.00	$180,176.00	100.0%
Sub-total : Interfund Transfers	$180,176.00	$0.00	$0.00	$180,176.00	$0.00	$180,176.00	100.0%
Contingency							
Planned Reserves (+)	$127,803.00	$0.00	$0.00	$127,803.00	$0.00	$127,803.00	100.0%
Sub-total : Contingency	$127,803.00	$0.00	$0.00	$127,803.00	$0.00	$127,803.00	100.0%
Unappropriated Ending Fund Balance							
Unappropriated Ending Fund Balance (+)	$200,000.00	$0.00	$0.00	$200,000.00	$0.00	$200,000.00	100.0%
Sub-total : Unappropriated Ending Fund Balance	$200,000.00	$0.00	$0.00	$200,000.00	$0.00	$200,000.00	100.0%
Total : EXPENSES	$9,542,782.00	$705,559.39	$2,203,246.43	$7,339,535.57	$5,817,791.86	$1,521,743.71	15.9%
NET ADDITION/(DEFICIT)	$9,542,782.00	$705,559.39	$2,203,246.43	$7,339,535.57	$5,817,791.86	$1,521,743.71	15.9%

End of Report

Lisa Jager <lisa.jager@centrallinn.k12.or.us>

Board Reports, Please

Kellen Hobie <kellen.hobie@centrallinn.k12.or.us> Wed, Nov 4, 2026 at 7:54 AM
To: Lisa Jager <lisa.jager@centrallinn.k12.or.us>

Here is my report.

CLOA Board Report — November 2026

Program Overview

Central Linn Online Academy continues to grow and provide students with a flexible, high-quality online learning option through Central Linn School District. Students have the opportunity to participate in a fully online program while remaining connected to Central Linn and accessing courses that meet their individual academic needs.

Current Enrollment & Growth

CLOA currently has 28 full-time students enrolled for the 2026–27 school year. Enrollment continues to show positive momentum:

- 31 plus 2 more that will start once we get records from previous district full-time enrollments are currently active. (18 of the 28 are here on IDT's)
- 9 additional students are awaiting approval of Interdistrict Transfer (IDT) requests from their home districts.
- We continue to receive multiple inquiries and interest emails from families interested in learning more about the program.

Based on current enrollment activity and continued interest, CLOA is positioned for continued growth throughout the school year.

Community & School Outreach

An ongoing focus this school year has been expanding awareness of CLOA beyond the Central Linn School District and building relationships with local private schools. To date, I have reached out to **15 private schools** to introduce CLOA and explore potential opportunities for their students. I have also sent follow-up emails to these schools to continue the conversation and encourage further engagement. I plan to maintain this outreach effort throughout the school year with the goal of establishing strong, ongoing working relationships and developing potential partnerships.

A recent positive meeting with the Student Services Director at Marist High School provided an opportunity to introduce CLOA and discuss how their students could utilize the program as an additional educational resource. The director responded positively to what CLOA has to offer and

plans to follow up with me regarding their decision. This is an encouraging step toward expanding CLOA's reach and establishing partnerships with private schools in the area.

Private school students may be able to utilize CLOA for several educational needs, including:

- **Credit recovery:** Helping students make up credits needed for graduation.
- **Additional course opportunities:** Providing access to courses that may not be offered through their current school.
- **Flexible online learning:** Offering coursework that can supplement their existing educational programs.

These opportunities can be provided at no cost to the student, creating a potential partnership that benefits both local schools and students while expanding Central Linn's role as a provider of innovative and accessible educational opportunities.

In addition to private school outreach, we are beginning another round of outreach to local homeschool families through a direct-mail campaign as well as a commercial to be aired on TV in the Eugene/Springfield area. Greenways was able to create a commercial for us and will be reaching out to the local TV station to get it played. The goal is to increase awareness of CLOA and highlight the educational opportunities available through the program. We are hopeful this effort will generate additional interest among local homeschool families and encourage more families to consider CLOA as an educational option for the upcoming school year.

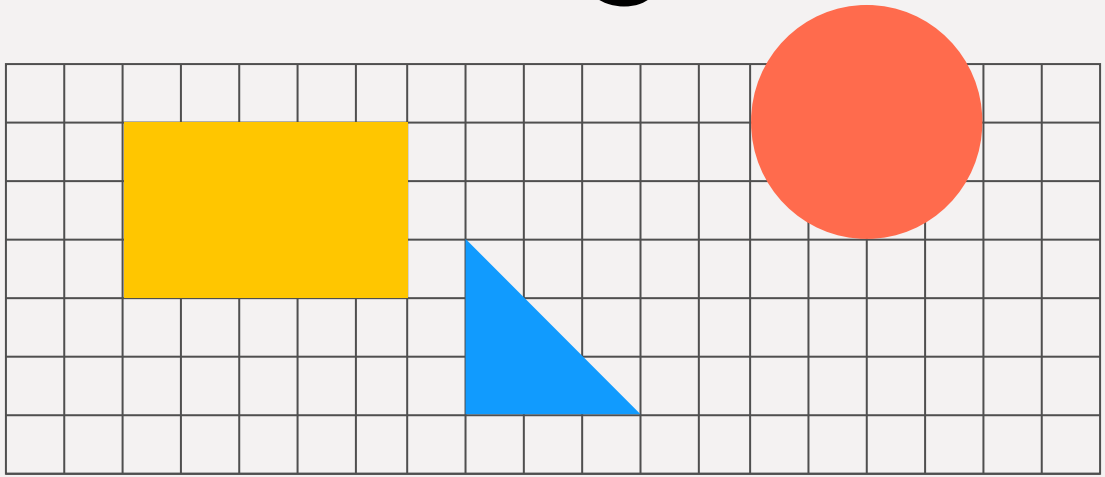
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Topics for Joel Sauter's Report 11/9/26

1. Attendance Update for October
2. Safety Drill on 11/3
3. Literacy Team Workshop
4. Math Walks With Janis

Central Linn School District-Testing

This will show all of the required state and federal assessments, where we are now and steps moving forward.



Name Department Course Number Section Time Location DATE

Jamie Derrickson DTC



This is my third year as District Testing Coordinator. I have enjoyed the opportunity this year to delve more into the position.

I have taught kindergarten, first grade, third grade, fifth grade and sixth grade.

This is my 23rd year at Central Linn!

Testing Requirements

Summative Assessment	Required Grades	Basis of Requirement
Mathematics	3 – 8 and high school	ESEA, Title I Part A, sec. 1111(b)(3) ORS 329.485, OAR 581-022-2100
English Language Arts	3 – 8 and high school	ESEA, Title I Part A, sec. 1111(b)(3) ORS 329.485, OAR 581-022-2100
Science	5, 8, and high school	ESEA, Title I Part A, sec. 1111(b)(3) ORS 329.485, OAR 581-022-2100
English Language Proficiency Assessment	Kindergarten – 12	ESEA, Title I Part A, sec.1111(b)(2)(G) OAR 581-022-2100

Table 2. Additional State-Required Assessment Activities

Assessment	Required Grades	Basis of Requirement
Student Educational Equity Development (SEED) Survey	3 – 11	ORS 329.078; OAR 581.022-2100
Local performance assessment	3 – 8 and once in high school	OAR 581-022-2115
Oregon Education Accountability Act Interim requirement	3 – 12	OAR 581-003-3035; ORS 329.485
National-normed college entrance assessment (Pre-ACT)	10	ORS 329.488
Universal screening for risk factors of dyslexia	K-1	OAR 581-022-2445
Community-Informed Information Gathering Process at Kindergarten*	K	OAR 581-022-2130
National Assessment of Education Progress (NAEP)	4, 8, (12)	Education Sciences Reform Act

*Being revised as part of the Early Learning Transition Check In.

[Oregon Statewide Assessment System (OSAS) Design and Purpose]

Summative assessments like the statewide assessment (OSAS) is designed to inform evaluation of systems, not students.

Interim assessments used as benchmarking or unit tests throughout the year.

Formative assessments are classroom evidence, observations, or check ins during instruction aligned to standards and designed to inform teaching and learning.

Interim Assessments

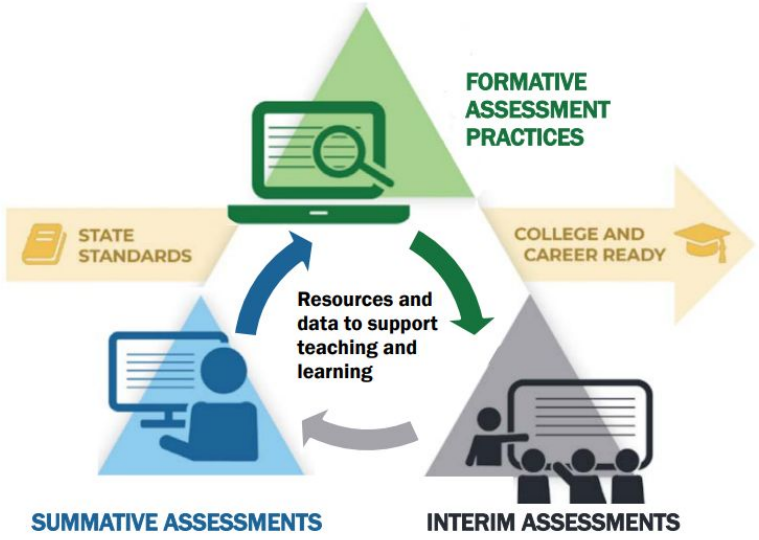
Interim assessments for benchmarking will be completed by all students in grades Kindergarten through grade 8 three times a year; in the fall, winter and spring.

School administration will review the data three times a year.

The data will be shared at public board meetings three times a year.

This year we have changed our K-8 assessment system. We will be using Renaissance Star for Kindergarten through grade 2. For grades 3-8 we are implementing Smarter Balanced Interim Comprehensive Assessments (ICA).

The reason for this move away from NWEA-MAP Growth was to have better alignment towards the OSAS summative assessment and our state standards.



Interim Assessments-District

Interim Adjusted Comprehensive Assessment Mathematics

Grades Tested: **3, 4, 5, 6, 7, 8**

Tests Taken: **191** Date Last Taken: **10/28/2026**



Percent	**61%**	**30%**	**7%**	**2%**
Count	117	57	13	4

Interim Adjusted Comprehensive Assessment ELA

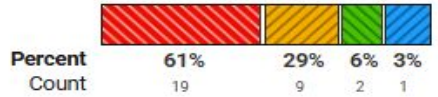
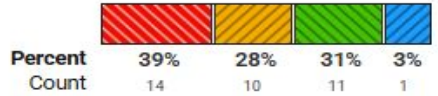
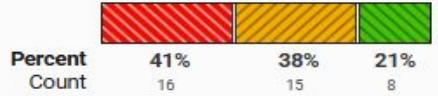
Grades Tested: **3, 4, 5, 6, 7, 8**

Tests Taken: **206** Date Last Taken: **10/14/2026**



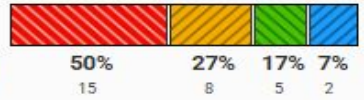
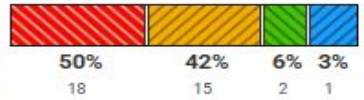
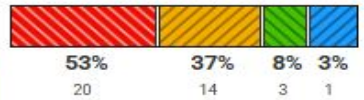
Percent	**51%**	**27%**	**19%**	**3%**
Count	105	55	39	7

Fall ICA-ELA Data Grades 3-8

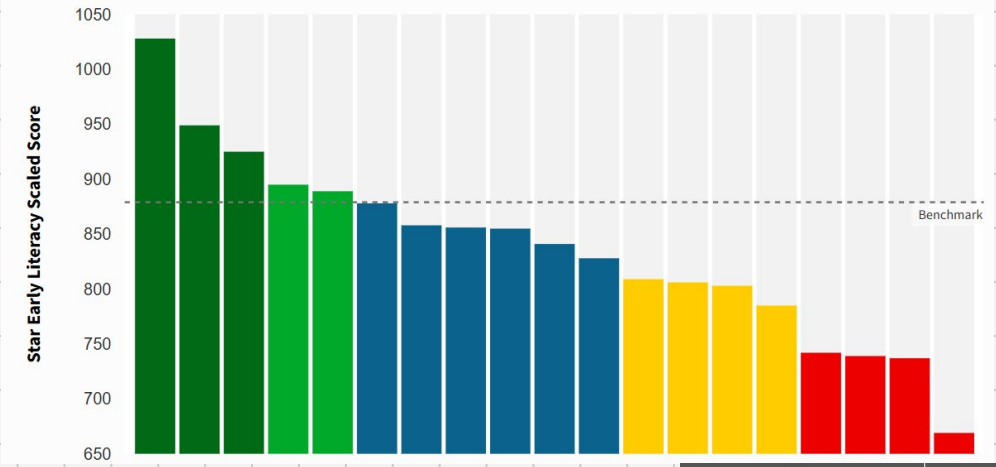
Assessment Name	Student Count	Average Score	Performance Distribution
Grade 3 ELA - Adjusted ICA - Fall	31	2355 ± 15	
Grade 4 ELA - Adjusted ICA - Fall	30	2417 ± 20	
Grade 5 ELA - Adjusted ICA - Fall	36	2455 ± 15	
Grade 6 ELA - Adjusted ICA - Fall	32	2438 ± 16	
Grade 7 ELA - Adjusted ICA - Fall	38	2470 ± 13	
Grade 8 ELA - Adjusted ICA - Fall	39	2470 ± 18	

▶ Name Department Course Number Section Time Location DATE

Fall ICA-Math Data Grades 3-8

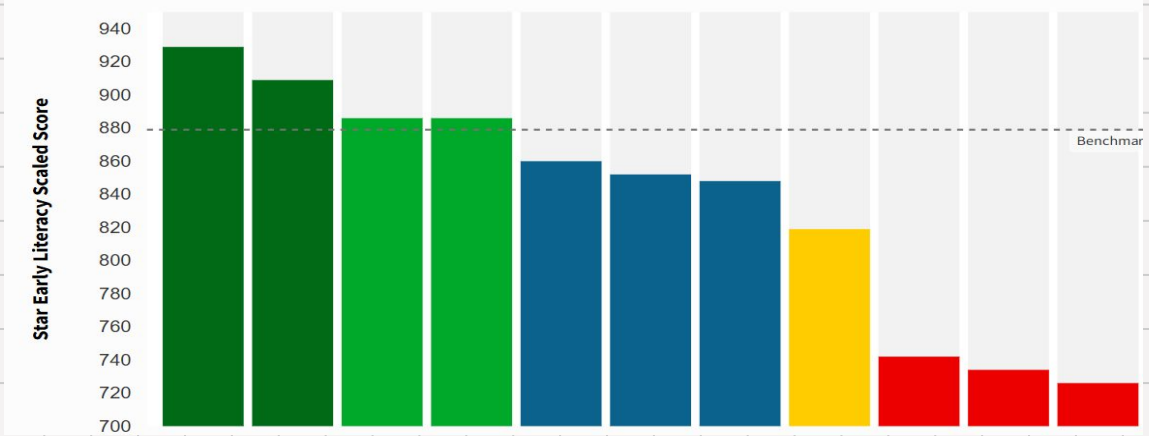
Assessment Name	Student Count	Average Score	Performance Distribution
Grade 3 Math - Adjusted ICA - Fall	31	2323 ± 16	
Grade 4 Math - Adjusted ICA - Fall	30	2409 ± 17	
Grade 5 Math - Adjusted ICA - Fall	36	2448 ± 13	
Grade 6 Math - Adjusted ICA - Fall	32	2423 ± 18	
Grade 7 Math - Adjusted ICA - Fall	38	2458 ± 18	
Grade 8 Math - Adjusted ICA - Fall	24	2385 ± 22	

Fall Star Early Literacy-Grade 2



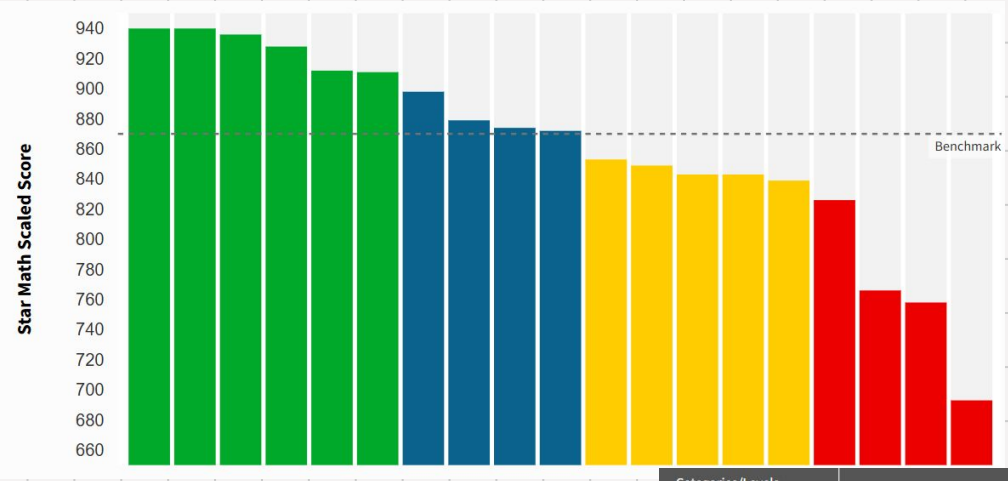
Categories/Levels	Scaled Score	Percentile Rank	Number	Percent
At/Above Benchmark				
Above Benchmark	At/Above 902	At/Above 60 PR	3	16%
At Benchmark	At/Above 879	At/Above 50 PR	2	11%
Category Total			**5**	**26%**
Below Benchmark				
On Watch	Below 879	At/Below 49 PR	6	32%
Intervention	Below 825	At/Below 29 PR	4	21%
Urgent Intervention	Below 758	At/Below 9 PR	4	21%
Category Total			**14**	**74%**

Fall Star Early Literacy-Grade 2



Categories/Levels	Scaled Score	Percentile Rank	Number	Percent
At/Above Benchmark				
Above Benchmark	At/Above 902	At/Above 60 PR	2	18%
At Benchmark	At/Above 879	At/Above 50 PR	2	18%
Category Total			**4**	**36%**
Below Benchmark				
On Watch	Below 879	At/Below 49 PR	3	27%
Intervention	Below 825	At/Below 29 PR	1	9%
Urgent Intervention	Below 758	At/Below 9 PR	3	27%
Category Total			**7**	**64%**

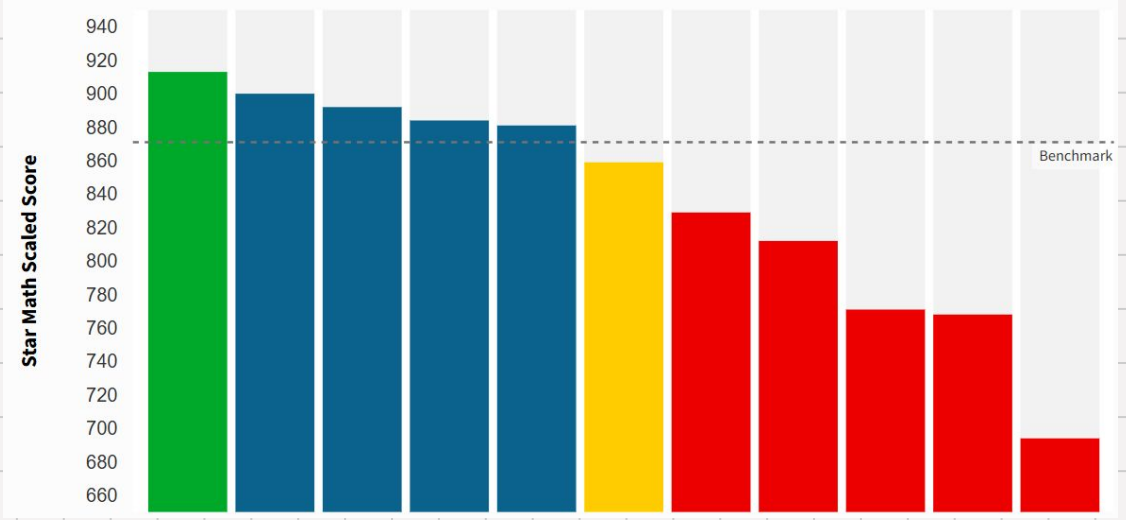
Fall Star Math-Grade 2



Categories/Levels	Scaled Score	Number	Percent
At/Above Benchmark			
Level 4	At/Above 908	6	32%
Level 3	At/Above 870	4	21%
Category Total		**10**	**53%**
Below Benchmark			
Level 2	Below 870	5	26%
Level 1	Below 837	4	21%
Category Total		**9**	**47%**

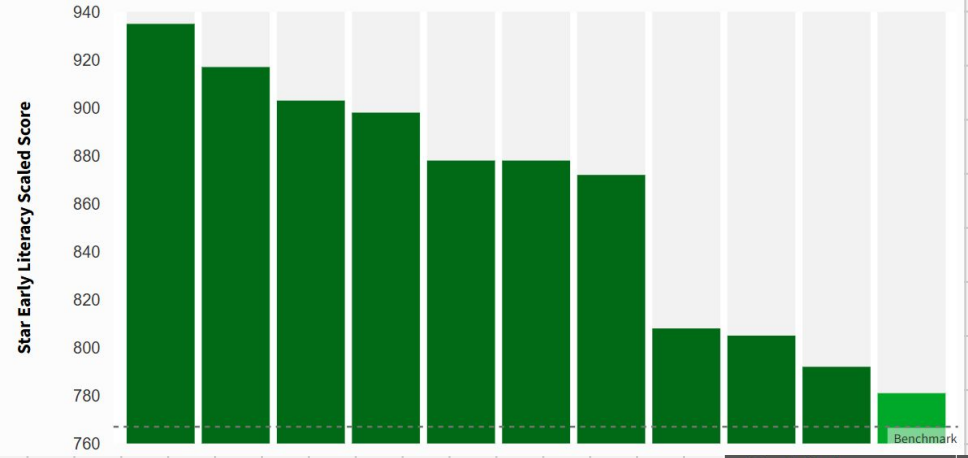
Name Department Course Number Section Time Location DATE

Fall Star Math-Grade 2



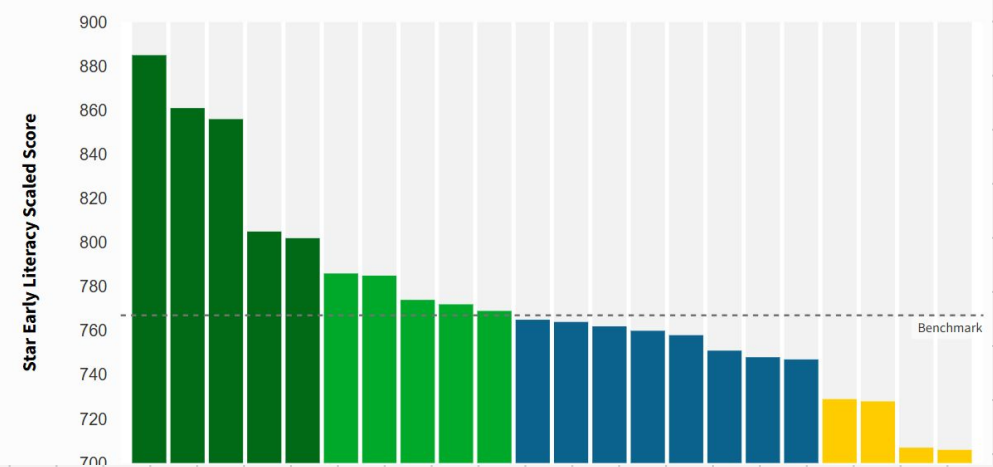
Categories/Levels	Scaled Score	Number	Percent
At/Above Benchmark			
Level 4	At/Above 909	1	9%
Level 3	At/Above 871	4	36%
Category Total		**5**	**45%**
Below Benchmark			
Level 2	Below 871	1	9%
Level 1	Below 838	5	45%
Category Total		**6**	**55%**

Fall Star Early Literacy-Grade 1



Categories/Levels	Scaled Score	Percentile Rank	Number	Percent
At/Above Benchmark				
Above Benchmark	At/Above 787	At/Above 60 PR	10	91%
At Benchmark	At/Above 767	At/Above 50 PR	1	9%
Category Total			**11**	**100%**
Below Benchmark				
On Watch	Below 767	At/Below 49 PR	0	0%
Intervention	Below 734	At/Below 29 PR	0	0%
Urgent Intervention	Below 669	At/Below 9 PR	0	0%
Category Total			**0**	**0%**

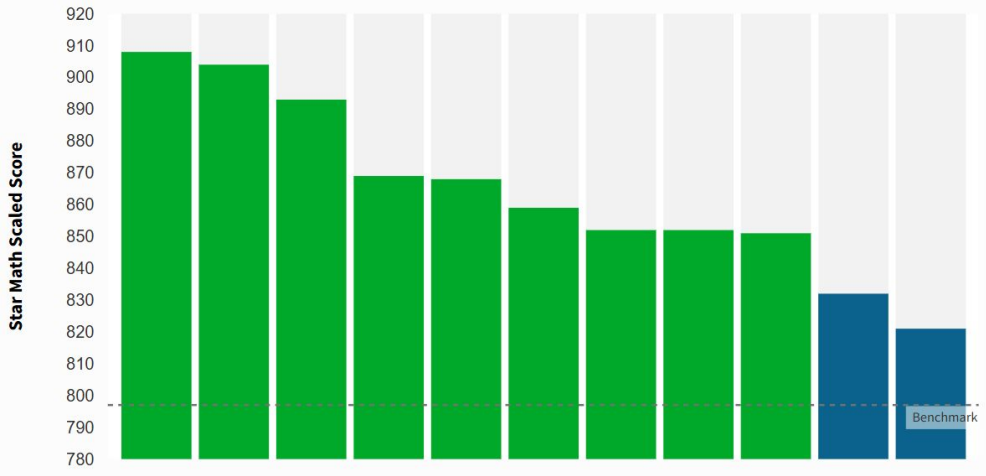
Fall Star Early Literacy-Grade 1



Categories/Levels	Scaled Score	Percentile Rank	Number	Percent
At/Above Benchmark				
Above Benchmark	At/Above 787	At/Above 60 PR	5	23%
At Benchmark	At/Above 767	At/Above 50 PR	5	23%
Category Total			**10**	**45%**
Below Benchmark				
On Watch	Below 767	At/Below 49 PR	8	36%
Intervention	Below 734	At/Below 29 PR	4	18%
Urgent Intervention	Below 669	At/Below 9 PR	0	0%
Category Total			**12**	**55%**

▶ **Name** Department Course Number Section Time Location DATE

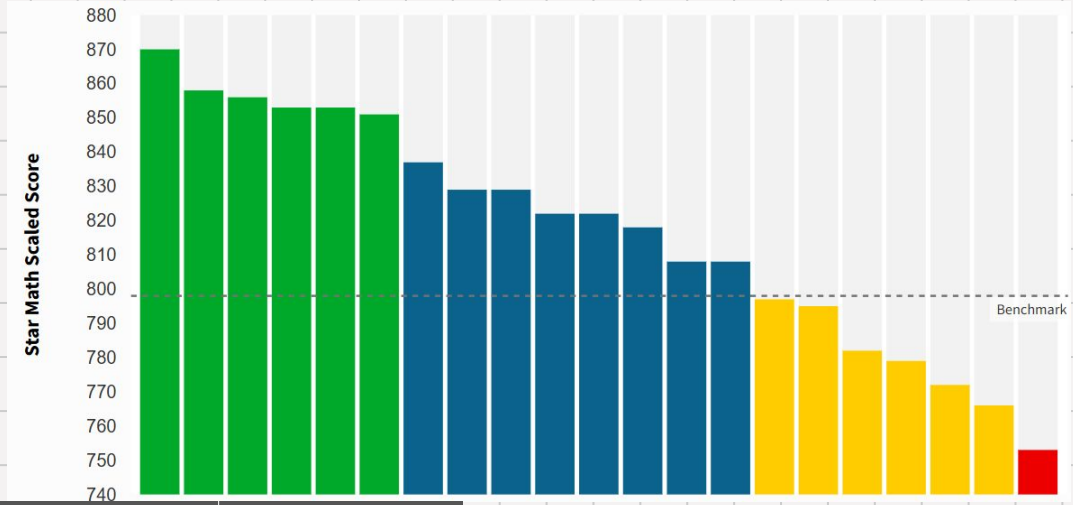
Fall Star Math-Grade 1



Categories/Levels	Scaled Score	Number	Percent
At/Above Benchmark			
Level 4	At/Above 837	9	82%
Level 3	At/Above 797	2	18%
Category Total		**11**	**100%**
Below Benchmark			
Level 2	Below 797	0	0%
Level 1	Below 758	0	0%
Category Total		**0**	**0%**

Name Department Course Number Section Time Location DATE

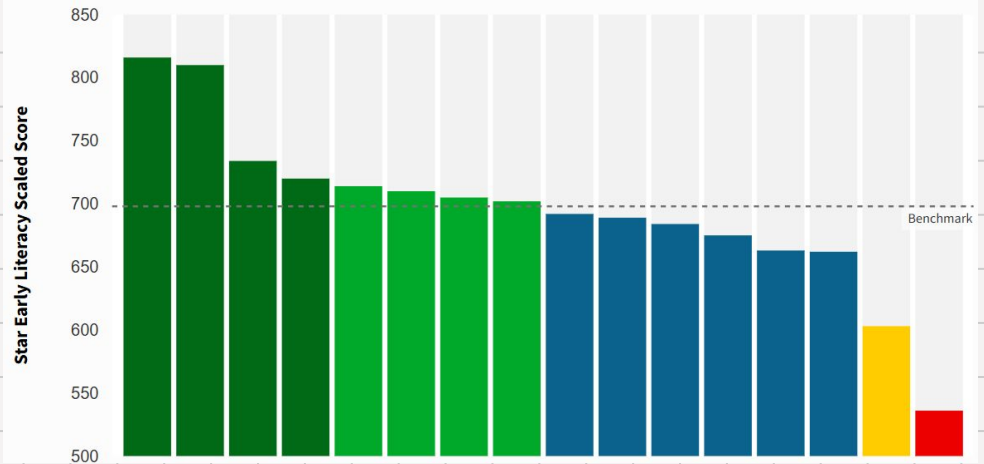
Fall Star Math-Grade 1



Categories/Levels	Scaled Score	Number	Percent
At/Above Benchmark			
Level 4	At/Above 837	6	29%
Level 3	At/Above 798	8	38%
Category Total		**14**	**67%**
Below Benchmark			
Level 2	Below 798	6	29%
Level 1	Below 759	1	5%
Category Total		**7**	**33%**

▶ **Name** Department Course Number Section Time Location DATE

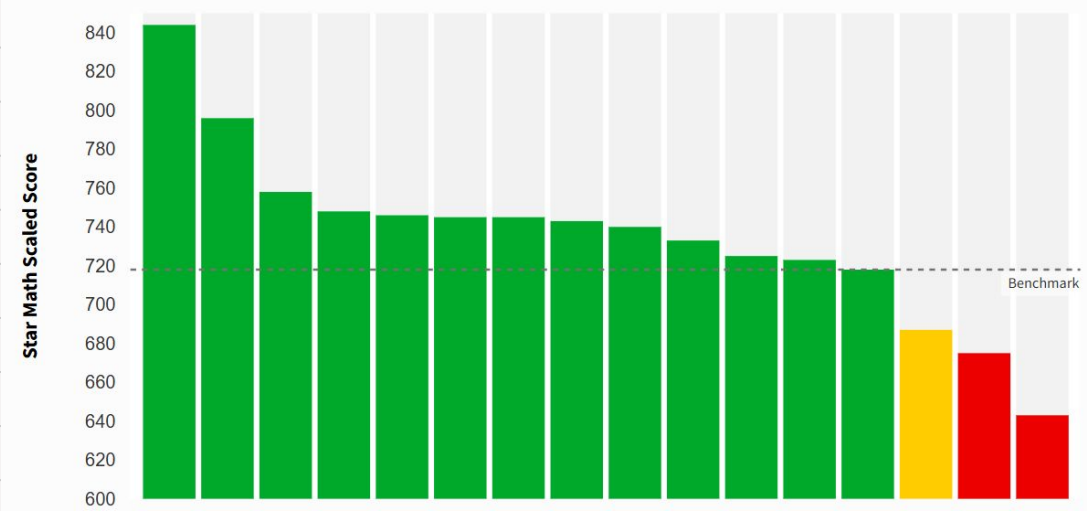
Fall Star Early Literacy-Grade K



Categories/Levels	Scaled Score	Percentile Rank	Number	Percent
At/Above Benchmark				
Above Benchmark	At/Above 716	At/Above 60 PR	4	25%
At Benchmark	At/Above 698	At/Above 50 PR	4	25%
Category Total			**8**	**50%**
Below Benchmark				
On Watch	Below 698	At/Below 49 PR	6	38%
Intervention	Below 658	At/Below 29 PR	1	6%
Urgent Intervention	Below 598	At/Below 9 PR	1	6%
Category Total			**8**	**50%**

▶ Name Department Course Number Section Time Location DATE

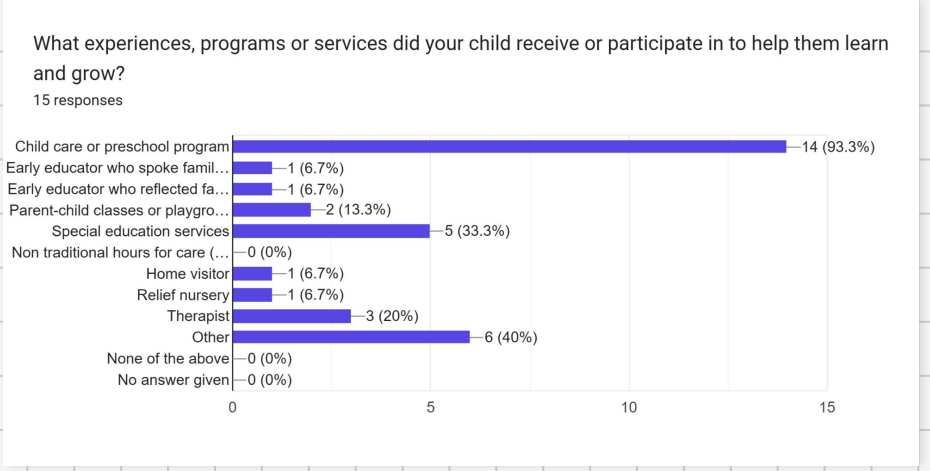
Fall Star Math-Grade K

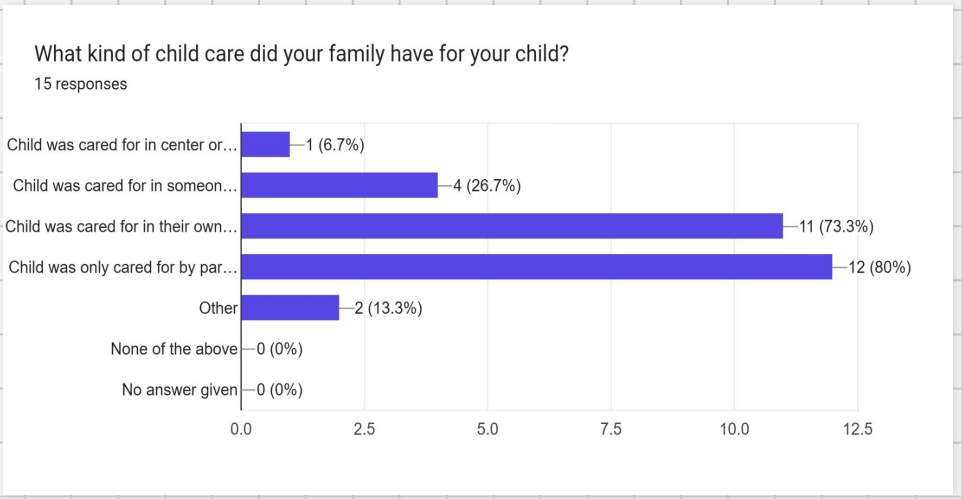


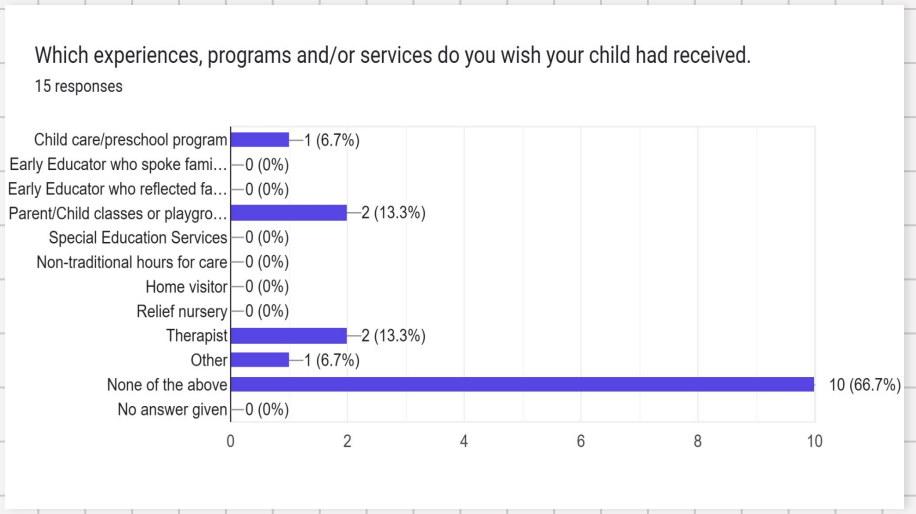
Categories/Levels	Scaled Score	Percentile Rank	Number	Percent
At/Above Benchmark				
At/Above Benchmark	At/Above 718	At/Above 40 PR	13	81%
Category Total			**13**	**81%**
Below Benchmark				
On Watch	Below 718	At/Below 39 PR	0	0%
Intervention	Below 702	At/Below 24 PR	1	6%
Urgent Intervention	Below 680	At/Below 9 PR	2	13%
Category Total			**3**	**19%**

▶ Name | Department | Course Number | Section | Time | Location | DATE

Kindergarten Family Conversations







Plans Moving Forward

For K-2 teachers will have training and begin implementing Star CBM's (computer based measures) as diagnostic tools to identify lagging skills in reading and math. These are available for all teachers K-8 as well. These will be used as formative assessments and help inform instruction.



For grades 3-8 teachers have had training on how to use the Smarter Balanced Interim Assessment Blocks (IAB's) and Focused IAB's (FIAB's) and will be using these between now and winter benchmark as formative assessments to help inform instruction.

For grades 9-12 teachers have been trained on how to use the IAB's and FIAB's and will begin to administer them throughout the year as needed. This added practice will hopefully help to improve 11th grade summative scores. The high school will also offer a PreACT opportunity to all sophomores.

Questions?



CENTRAL LINN SCHOOL DISTRICT **REGULAR SCHOOL BOARD MEETING**
239 W. 2nd St., HALSEY, OR **MINUTES**

October 12, 2026

1.0 ***ROLL CALL*** Lisa Jager

Chair Leabo called the meeting to order at approximately 6:02 p.m. via Zoom on October 12, 2026.
Members Present: Stacey Winter, Garrett Leabo, Mandy Brady, Jason Curtis, Steve Irwin, Donald Fleckenstein (arrived 6:20 p.m.)
Others Present:
In Person: Andy Dey, Joel Sauter, Rob Hess, Lisa Jager
Virtual Attendance: Celeste Van Cleave, Kellen Hobie, Dean Rech, Jamie Derrickson, Brye, Tonya Cairo, Ross Purdy, Dena Weber, Rod Baney

2.0 ***AUDIENCE COMMENTS PERTAINING TO THE AGENDA***

No comments were shared

3.0 ***BOARD VACANCY (ZONE 3)***

3.1 **Board Vacancy Position:** The motion to select Tina Jones for the Zone 3 Board vacancy was introduced by Director Irwin and seconded by Director Brady. The board voted unanimously (7-0) to approve. Board Chair Director Leabo administered the Oath of Office to Director Jones.

4.0 ***AGENDA***

4.1 **Agenda Adjustment:** Director Winter requested to add September 21st Special Meeting Minutes to the agenda as 7.2.

4.2 **Adopt Agenda:** Director Irwin moved to adopt the agenda with the adjustment. Director Brady seconded the motion. The board voted unanimously (7-0) to approve.

5.0 ***CABINET REPORTS***

5.1 **Finance Report** was presented by Celeste Van Cleave.
5.2 **School Reports** were presented by elementary principal, Joel Sauter; high school, Andy Dey; FLEX administrator, Kim Tyskiewicz.
5.3 **Safe Routes to School Report** was shared by Tim Walters.
5.4 **Quarterly Strategic Plan Update** was presented by Dr. Hess.
5.5 **Enrollment Report** was presented by Dr. Hess.

6.0 ***SUPPLEMENTAL BUDGET HEARING***

6.1 **Public Testimony** - no public testimony was presented.
6.2 Discussion
6.3 Close Hearing

7.0 ***CONSENT AGENDA***

7.1 **September 14, 2026 Board Minutes**: Director Irwin moved to adopt the September 14th, Minutes. Director Winter seconded the motion. The board voted unanimously (7-0) to approve.
7.2 **September 21, 2026 Special Board Minutes**: Director Irwin moved to adopt the September 21st Minutes. Director Brady seconded the motion. The board voted unanimously (7-0) to approve.
7.3 **Staff Acknowledgements**: Educational Assistants: Jessica Reynolds, Kenneth Bagg, Brittany Glidewell; Maintenance: Clinton Archer

8.0 ***OLD BUSINESS***

8.1 **Water Leak Update:** Jason Curtis provided an update regarding the water leak affecting the district. More research will be done with a proposal for a solution to be presented to the board.

8.2 **FF-AR Nominating Persons for Recognition:** Dr. Hess shared updated Administrative Regulation for Policy FF.

8.3 **Policy Committee** shared recommendation of prioritizing review/adoption of Policies BD: Board Meetings, Notices, Communications; CGB: Evaluation of the Superintendent; EBB: Integrated Pest Management.

9.0 ***NEW BUSINESS***

9.1 **SIA/Integrated Programs Annual Report** was presented by Dr. Hess.

9.2 **Adopt Supplemental Budget Resolution 10-01-26**: Director Irwin moved to adopt the Supplemental Budget Resolution. Director Winter seconded the motion. The board voted unanimously (7-0) to approve.

9.3 **2026 Division 22 Standards Assurances** were presented by Dr. Hess

9.4 **Approve** Stephens HVAC Proposal: Director Irwin moved to approve the HVAC proposal. Director Fleckenstein seconded the motion. The board voted unanimously (7-0) to approve.

9.5 **Landscaping Contract with Genesis Lawn Care** was reviewed with updated information for return to full service contract.

9.6 **Approve CLES Seismic CMGC Contract:** Director Jones moved to approve the CLES Seismic CMGC Contract. Director Fleckenstein seconded the motion. The board voted unanimously (7-0) to approve.

9.7 **Approve Dance Team CoOp:** Director Jones moved to approve the Dance Team Co-Op request. Director Brady seconded the motion. The board voted unanimously (7-0) to approve.

10.0 ***AUDIENCE COMMENTS***

No comments were shared.

11.0 ***BOARD/SUPERINTENDENT COMMUNICATION***

Dr. Hess provided updates about the November 7th Board Retreat. He will present information regarding Emergency Preparedness at the November Board Meeting. Director Winter inquired about Student Representative to the Board and Budget Committee candidates. No candidates have expressed interest at this time. Ideas were discussed to increase interest in participation for students and community members. Director Fleckenstein suggested “Breakfast With The Board” events to occur across district zones. Director Irwin shared community excitement for the positive changes and improvements at Central Linn School District.

12.0 ***RECESS TO EXECUTIVE SESSION***

12.1 Under the authority of ORS 192.660(2)(i), to review and evaluate the employment-related performance of the superintendent.

13.0 ***RECONVENE TO OPEN SESSION***

No action was taken.

14.0 ***ADJOURN***

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 72 hours before the meeting to Lisa Jager, Executive Assistant, PO Box 200, Halsey, Oregon, 97348, 541-369-2813. If needed, you may contact the Oregon Telecommunications Relay Service at 1-800-735-9200 for assistance in contacting the District. Central Linn is an equal opportunity educator and employer

_____ _____

Lisa Jager, Board Secretary **Board Chair**

_____

Date Approved

CENTRAL LINN SCHOOL DISTRICT
239 W. 2nd St., HALSEY, OR

REGULAR SCHOOL BOARD MEETING
MINUTES

October 26, 2026

1.0 ***ROLL CALL***

Chair Leabo called the meeting to order at approximately 6:05 p.m. via Zoom on October 26, 2026.
Members Present: Stacey Winter, Garrett Leabo, Tina Jones, Mandy Brady, Jason Curtis, Steve Irwin,
Members Absent: Donald Fleckenstein
Others Present:

In Person: Lisa Jager, Rob Hess, Celeste Van Cleave, Joel Sauter, Dean Rech, Sharon Banks, Zane Goodwin
Virtual Attendance: Kim Tyskiewicz, Joni Wixom, Kellen Hobie

2.0 AGENDA

2.1 **Agenda Adjustment:** No amendments were made.
2.2 **Adopt Agenda:** Director Winter moved to adopt the agenda. Director Irwin seconded the motion. The board voted unanimously (6-0) to approve.

3.0 RECESS TO EXECUTIVE SESSION

3.1 Under the authority of ORS 192.660(2)(k) to discuss school safety matters and threat response plans. No action was taken.

4.0 RECONVENE TO OPEN SESSION

Board Chair Leabo returned the board to open session at 7:17 p.m.

Director Irwin moved to direct the Superintendent to identify and fix broken doors on campus, contact the Sheriff's department to establish communication for emergency preparedness, and develop a plan for active shooter drills with local law enforcement by November 9, 2026. Director Leabo seconded the motion. The board voted unanimously (6-0) to approve.

5.0 ADJOURN

Board Chair Leabo adjourned the meeting at 7:17 p.m.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 72 hours before the meeting to Lisa Jager, Executive Assistant, PO Box 200, Halsey, Oregon, 97348, 541-369-2813. If needed, you may contact the Oregon Telecommunications Relay Service at 1-800-735-9200 for assistance in contacting the District. Central Linn is an equal opportunity educator and employer.

_____ _____

Lisa Jager, Board Secretary Board Chair

_____

Date Approved

CENTRAL LINN
SCHOOL DISTRICT 552C
DISTRICT OFFICE
PO Box 200 – Halsey, OR 97348
Phone: 541-762-6149

October 27, 2026

REQUEST FOR PROPOSALS

SCHOOL DISTRICT GENERAL LEGAL COUNSEL SERVICES

SECTION I: INTRODUCTION

Central Linn School District 552C is requesting proposals from qualified firms interested in providing **SCHOOL DISTRICT GENERAL LEGAL COUNSEL SERVICES** to the District starting January 1, 2027. The initial contract period, approved by the District Board of Education's regular meeting in December 2026, will conclude June 30, 2028. This is an annual contract approved by designation of the Board of Education at the first regular meeting of the fiscal year.

There is no expressed or implied obligation for the Central Linn School District to reimburse responding consultants for any expenses incurred in preparing proposals in response to this request.

To be considered, this completed proposal is to be emailed to Celeste Van Cleave, Business Manager, at celeste.vancleave@centrallinn.k12.or.us, or delivered to: 32433 Highway 228, Halsey, Oregon 97348 address attention: Celeste Van Cleave **by 2:00 p.m. Monday, November 23, 2026**. Late proposals will not be accepted. Proposals must be submitted in a sealed envelope/box plainly marked on the outside: GENERAL LEGAL COUNSEL PROPOSAL.

SECTION II: NATURE OF SERVICES REQUIRED

1. General Legal Counsel must be admitted and in good standing to practice law in the State of Oregon. General Legal Counsel shall also have documented and successful experience in all of these areas of law.

2. General Legal Counsel shall be well versed in the practices and procedures of law and well qualified to represent and/or render oral and written advice regarding Federal and State laws pertaining to the operation of public schools, and all judicial and administrative decisions interpreting the laws pertaining to the operation of public schools.

3. General Legal Counsel shall be able to represent the Central Linn School District in all administrative proceedings, including but not limited to employee disciplinary hearings.

4. General Legal Counsel shall be able to represent the Central Linn School District in all proceedings, regardless of the nature of the claim asserted, and in all actions in State or Federal court for declaratory and/or injunctive relief.

5. At the direction of the Superintendent, General Legal counsel must be able to conduct seminars, if requested, for District staff regarding but not limited to the following subjects: code of conduct, student discipline, teacher discipline, new legislation and policy implications, and teacher evaluation as related to disciplinary proceedings.

6. General Legal Counsel shall be able to attend monthly business and special meetings of the Board of Education when presence is requested. Such attendance shall include executive sessions held in conjunction with monthly business meetings and/or special meetings.

7. General Legal Counsel must be able to render oral and written advice regarding all aspects of labor relations with the District's various bargaining units, and all labor and employment law matters relating to the District's non-represented employees.

8. General Legal Counsel must be able to review, prepare and/or advise the District and its administrative personnel with regard to all official District documents, including construction contracts, real estate documents, leases and bid documents.

9. General Legal Counsel must be able to advise on all legal matters pertaining to Board of Education agendas when requested.

10. General Legal Counsel must be able to represent the District in court in all civil litigation, administrative proceedings, and arbitrations.

11. General Legal Counsel must be able to render written opinions, as requested, on any issue relative to the operations, functions or duties of the Board or District employees.

12. General Legal Counsel must be able to review and advise as to the legality of all existing and proposed policies of the Board of Education as requested, any change in law or interpretation of law that would require meeting amendments to existing policies or the promulgation of new policy. General Legal Counsel must be able to render oral and written advice regarding all aspects of labor relations with the District's various bargaining units and all labor and employment law matters relating to the District's non-represented employees.

13. Responsiveness and Time Requirements:

- The firm selected is expected to have qualified staff available by telephone, e-mail and/or text messaging for consultation during normal business hours.
- The District may require regular or periodic on-site or virtual consultation.
- The firm will be expected to provide services as required throughout the

year.
- The firm will be expected to be able to meet with the Board of Education of the school district on weekdays and evenings as necessary.
- It is expected that the firm will respond to all of the above services in an expeditious manner.
- Inquiries are expected to be responded to on the same business day but in no event more than twenty-four (24) hours.

14. Insurance Requirement:

1. Commercial General Liability Insurance of $1,000,000 per occurrence/ $2,000,000 aggregate.
2. Automobile Liability of $1,000,000 combined single limit for owned, hired and borrowed and non-owned motor vehicles.
3. Excess or Umbrella Insurance On a "Follow-Form" basis, with limits of $3,000,000 each occurrence and aggregate for the coverages provided in items 1 and 2 above.
4. Workers' Compensation and Oregon Disability Statutory Workers' Compensation, Employers' Liability and Oregon Disability Benefits Insurance for all employees.
5. Professional Errors and Omissions Insurance of not less than $3,000,000 per occurrence for the professional legal services performed under the legal services contract with the district. If written on a "claims-made" basis, the retroactive date must pre-date the inception of the contract or agreement. Coverage shall remain in effect for two years following the completion of work.

Proposer acknowledges that failure to obtain such insurance on behalf of the district constitutes a material breach of contract. The contracted vendor is to provide the District with a certificate of insurance, evidencing the above requirements have been met, prior to the commencement of work or use of facilities. The failure of the district to object to the contents of the certificate or the absence of same shall not be deemed a waiver of any and all rights held by the district.

SECTION III: SCOPE OF WORK

General Legal Counsel serves as chief legal advisor to the Central Linn School District. Services shall include, but not be limited to the following:

- Act as General Legal Counsel of the District in all respects.
- Act as legal counsel for the District and/or its officers, agents, and employees including being present at meetings, if requested, both formal and informal as required by the Superintendent (and/or their designee). Regular Board meetings are scheduled at a minimum of one per month.
- Act as legal counsel for the District in all actions and proceedings brought against the school district.
- Provide advice to administrative personnel and the Board of Education regarding labor relations, matters of Board governance and legal authority, student discipline, public records requests, staff involvement in third party legal proceedings, and District contractual agreements.
- The District reserves the right to select and negotiate all or only certain services as

provided by the successful firm.

SECTION IV: DESCRIPTION OF THE SCHOOL DISTRICT

A. Contact Persons

The Consultant's principal contact with the Central Linn School District will be the Superintendent or their designee(s).

B. Background Information

The fiscal year of the Central Linn School District begins on July 1 and runs through June 30. The District is located in the Willamette Valley between Albany and Eugene. The District serves the communities of Brownsville, Halsey, Shedd and Peoria. The District was initially formed in 1956 through the consolidation of three smaller districts.

Central Linn is a rural, small school district serving approximately 500 students across two primary physical facilities—an elementary school (K-6) and a junior/senior high school (7-12)—in addition to offering a K-12 online academy and an alternative FLEX K-12 learning program.

SECTION V: TIME REQUIREMENTS

The following is a list of key dates up to and including the date proposals are due to be submitted.

- **Proposals Due: November 23, 2026, 2 p.m.**
- **Presentation/Interview Process: November 30 - December 4, 2026**
- **Tentative Selection: December 7, 2026**
- **Board Approval: December 14, 2026**

Questions concerning this Request for Proposals must be sent in writing to the Point of Contact noted below:

Celeste Van Cleave, Business Manager
Email: celeste.vancleave@centrallinn.k12.or.us

SECTION VI: PRESENTATION/INTERVIEW PROCESS

A. Evaluation Committee

Proposals submitted will be evaluated by an Evaluation Committee.

B. Evaluation Criteria

Proposals will be evaluated using three sets of criteria. Firms meeting the mandatory criteria will have their proposals evaluated for both technical qualifications and price.

1. Mandatory Elements (verified using attached PROPOSAL FORM):

a) The firm has no conflict of interest with regard to any other work performed by the firm and the Central Linn School District.
b) The firm adheres to the instructions in this Request for Proposal on preparing and submitting the proposal.

2. Technical Qualities (submitted through firm's resume/proposal packet):

a) Cover Letter including firm's interest, address, contact information
b) General Expertise and Experience of Firm
c) Experience in Court, Litigation and with Administrative Proceedings
d) Resources, Responsiveness and Continuity of Services
e) General Expertise and Experience of Professional Staff
f) Outside References and Ratings

3. Price (submitted within firm's proposal packet). Cost will not be the primary factor in the selection of Central Linn School District General Legal Counsel. Provide information regarding the various fees and hourly rates to be charged to the District, including but not limited to such services as general counsel, telephone advice, training, legislation updates and contract reviews.

C. Oral Presentation/Interview

During the evaluation process, at no cost to the District, the Evaluation Committee may, at its discretion, request any one, some, or all firms to make oral presentations to an Interview Panel.

Presentation/Interview process will take approximately one hour and thirty minutes. The firm will begin with a thirty-minute presentation about their expertise and services, reserving one hour for questions by the interview panel regarding the firm's presentation and experience.

D. Additional Information

This solicitation is being offered in accordance with federal and state statues governing procurement of personal services. The District reserves the right to increase the scope of work with the selected firm as long as the increase is within the firm's ability. The District reserves the right to:

1. Reject any or all proposals;
2. Waive any informalities or irregularities;
3. Seek clarifications of each proposal;
4. Negotiate final contracts that are in the best interest of the District; and
5. Select firms which appear to be in the best interest of the District.

SECTION VII: PROTESTS

Any proposing firm that wishes to protest or object to any award made or other decisions pursuant to this RFP may do so only in accordance with the provisions of OAR 137-048-0240. Any such protest or objection must be in writing signed by a representative of the entity making

the protest or objection and contain the information required by the applicable code sections. Such writing must be delivered to the Point of Contact within the required time period.

CENTRAL LINN SCHOOL DISTRICT
ADMINISTRATION BUILDING
PO Box 200 – Halsey, OR 97348
Phone: 541-762-6149

PROPOSAL FORM
General Legal Counsel Services

Law Firm Name:

Address:

Please mark the appropriate statement (Mandatory):

_____ I have read and reviewed the insurance requirements in the Terms and Conditions and currently have all required insurance in place. A certificate of insurance is attached for all required coverage.

_____ I have read and reviewed the insurance requirements in the Terms and Conditions. I currently DO NOT have all required insurance in place; however, coverage will be in place prior to beginning services or an explanation of insurance coverage is included.

_____ Our firm has no conflict of interest with regard to any other work performed by the firm and the Central Linn School District.

By signing this proposal form, the proposing firm agrees to accept sole responsibility to obtain and maintain all required permits, licensing, and insurance and conform to all regulation necessary to operate in the state of Oregon. Proposing firm also agrees to comply with all requirements and conditions of this RFP and documents attached thereto if selected to provide General Legal Counsel services for the Central Linn School District.

Authorized Signature:

Printed Name:

Title:

Date:

Tel. Number:

Email Address:

Central Linn School District 552-C

Code: **BD/BDA**
Adopted: 8/11/97
Revised: 4/14/05; 5/14/18; 1/10/22; 3/11/24

Board Meetings, Notices and Communications

Definitions

"Communication" means the expression or transmission of information from one person to another through verbal, non-verbal, written, or electronic means. Non-verbal means include gestures, such as thumbs-up and thumbs-down, as well as sign language.

"Convening" means gathering in a physical location, using electronic, video or telephonic technology to be able to communicate contemporaneously among participants, using serial electronic written communication among participants, or using an intermediary to communicate among participants.

"Decision" means any determination, action, vote or final disposition upon a motion, proposal, resolution, order, ordinance or measure on which a vote of the Board[1] is required, at any meeting at which a quorum is present.

"Decision-making process" means the process the Board engages in to make a decision, such as: (a) identifying or selecting the nature of the decision to be made; (b) gathering information related to the decision to be made; (c) identifying and assessing alternatives; (d) weighing information; and (e) making a decision.

"Deliberation" means discussion or communication that is part of a decision-making process.

"Executive session" means any meeting or part of a meeting of the Board that is closed to certain persons for deliberation on certain matters.

"Intermediary" means a person who is used to facilitate communications among members of the Board about a matter subject to deliberation or decision by the Board, by sharing information received from a member of the Board with other members of the Board. The term "intermediary" can include a member of the Board.

"Meeting" means the convening of the Board for which a quorum is required in order to make a decision or to deliberate toward a decision on any matter. Meeting does not include any on-site inspection of any project or program or the attendance of members of the Board at any national, regional or state association to which the Board or the members belong.

"Public Meetings Law" means Oregon Revised Statutes (ORS) 192.610 – 192.705 and Oregon Administrative Rules (OAR) 199-040 and 199-050.

[1] This policy is written to apply to the Board. Other bodies, including Board committees, may be subject to public meeting laws. This policy may help other bodies understand what is required, but is intended as direction for the Board.

"Quorum" means the minimum number of members of the Board required to legally transact business. For the Board, a quorum is four{[2]} Board members.

"Work session" or "workshop" means meetings held for the purpose of either presenting information to the Board to prepare for a regular or special meeting, or to allow the Board to engage in preliminary discussions or deliberations.

Board Authority at Meetings

The Board has the authority to act only when a quorum is present at a properly noticed regular, special or emergency meeting. The affirmative vote of four{[3]} members of the Board is required to transact any business.

Types of Meetings

The Public Meetings Law applies to all regular, special, emergency, executive session and work session meetings of the Board.

1. Regular Meetings

   The regular meeting schedule will be established at the annual organizational meeting each year and may be changed by the Board with public notice. The purpose of each regular meeting will be to conduct the regular Board business.

2. Special Meetings

   A special meeting may be scheduled when less than a quorum is present at a regular meeting and therefore no business may be conducted, additional business still needs to be conducted at the ending time of a meeting, conducting business prior to the next regular meeting would be advantageous to the district, or other reasons. Special meetings may be convened by the Board chair, upon request of three Board members, or by common consent of the Board.

3. Emergency Meetings

   Emergency meetings may be called in the case of an actual emergency upon appropriate notice under the circumstances. Only topics necessitated by the emergency may be discussed or acted upon at the emergency meeting.

4. Work Sessions

   The Board may use regular or special meetings for the purpose of conducting work sessions to provide its members with opportunities for planning and thoughtful discussion. Work sessions will

[2] {ORS 332.055 establishes the quorum as a majority. If the Board has five members, three constitute a quorum. If the Board has seven members, four constitute a quorum. If the Board has nine members, five constitute a quorum.}

[3] {ORS 332.055 provides "the affirmative vote of the majority of members of the board is required to transact any business." If the Board has five members, three votes are required. If the Board has seven members, four votes. If the Board has nine members, five votes.}

be conducted in accordance with Public Meetings Law. The Board may make official decisions during a work session.

5. Executive Sessions

   Executive sessions may be held during regular, special or emergency meetings for a reason permitted by law. (See Board policy BDC – Executive Sessions).

Communications Outside of a Board Meeting (Serial Meetings Prohibited)

Private meetings where a quorum of the Board engages in discussions or communications that are part of the Board's decision-making process on matters within the authority of the Board violate Public Meetings Law, except as part of an executive session.

A quorum of Board members shall not, outside of a meeting conducted in compliance with Public Meetings Laws, use a series of communications of any kind, directly or through intermediates, for the purpose of deliberating or deciding on any matter that is within the jurisdiction of the Board. This prohibition applies to using any one or a combination of the following methods of communication:

1. In-person;

2. Telephone calls;

3. Videos, videoconferencing, or electronic video applications;

4. Written communication, including electronic written communications, such as email, texts, and other electronic applications;

5. Use of one or more intermediaries to convey information among members; and

6. Any other means of conveying information.

Communications outside of a Board meeting may contain communications between or among members of the Board, including a quorum, that are:

1. Purely factual or educational in nature and that convey no deliberation or decision on any matter that might reasonably come before the Board;

2. Not related to any matter that, at any time, could reasonably be foreseen to come before the Board for deliberation and decision; or

3. Nonsubstantive in nature, such as communication relating to scheduling, leaves of absence and other similar matters.

E-mails sent to other Board members are encouraged to have the following notice:

Important: Please do not reply or forward this communication if this communication could constitute a decision or deliberation toward a decision between and among members of the district board. Board member electronic communications on district business are subject to Public Meetings and Public Records Law.

A quorum of Board members may attend social meetings or gatherings so long as no discussions or deliberations are had.

Meeting Location, Public Accommodations and Logistical Requirements

All meetings will be open to the public except as provided by law.

All Board meetings, including Board retreats and work sessions, will be held within district boundaries, except as allowed by law[4]. The Board may attend training sessions outside the district boundaries but may not deliberate or discuss district business. No meeting will be held at any place where discrimination on the basis of disability, race, creed, color, sex, sexual orientation, gender identity, age or national origin is practiced. Meeting locations shall be accessible to persons with disabilities.

Any Board meeting may be held in person, through the use of electronic or telephonic means, or in some combination of in-person, electronic or telephonic means.

Access to and the ability to attend all meetings (excluding executive sessions) by telephone, video or other electronic or virtual means will be made available when reasonably possible. For Board meetings (excluding executive session) held by telephone or other electronic means of communication, the district shall make available a place or an electronic means by which the public can listen to or view the meetings in real time. The place provided may be a place where no Board member is present.

For executive sessions where the media are statutorily authorized to be present, if any person, including any Board member, is attending the executive session by telephone, video, or other electronic means, the district shall provide members of the media the same attendance option. The district may establish reasonable security measures to ensure the media's attendance by telephone, video, or other electronic means is conducted through a secure connection or method.

If requested to do so at least 48 hours before a meeting held in public, the Board shall make a good faith effort to provide an interpreter for persons who are deaf or hard of hearing. The request should include the name of the requester, sign language preference and any other relevant information requested. If the meeting is being held upon less than 48 hours' notice and a request for an interpreter is made, the Board shall make a reasonable effort to have an interpreter present. Other appropriate aids and services may be provided upon request and appropriate advance notice.

If requested to do so at least 72 hours before a meeting held in public, the Board will make a reasonable effort to provide translation services.{[5]}

Recordings or minutes will be kept for all meetings in accordance with state law and Board policy BDDG – Recordings or Minutes of Board Meetings.

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[4] ORS 192.630(4). Meetings of the governing body of a public body shall be held within the geographic boundaries over which the public body has jurisdiction, or at the administrative headquarters of the public body or at the other nearest practical location. Training sessions may be held outside the jurisdiction if no deliberations toward a decision are involved.

[5] {Districts are encouraged to evaluate translation needs and resources prior to adding this language. A district may decide that translating the agenda, minutes or other documents, or public comment is sufficient.}

All meetings shall comply with applicable provisions of the Oregon Indoor Clean Air Act.

The possession of a firearm, deadly weapon or any other instrument used as a dangerous weapon is prohibited at Board meetings, except as authorized by law.{[6]}

Public Notice Requirements

The district posts public notice{[7]} of its meetings on the district's website or on a publicly accessible website hosted by a third-party that is linked to the district's website.

The public notice shall identify the following:

1. The time, date, location of the meeting, and, to the extent reasonably possible, will include the electronic link or telephone access information to allow members of the public to attend the meeting by telephone or electronic means;

2. The agenda or list of the principal subjects anticipated to be considered at the meeting and will be specific enough to permit the public to recognize matters in which they are interested. The Board may amend the agenda or may add or remove items from the list of principal subjects prior to or during a meeting. See Board policy BDDC – Board Meeting Agenda for additional meeting agenda information; and

3. The name, telephone number, and email address of a person at the district office to contact to request an interpreter or other communication aids or a statement that the district will provide a sign language interpreter or other communication aids at the meeting.

The district will provide notice to interested persons and news representatives who have requested notice through means reasonably calculated to provide actual notice to interested persons known to the Board.

For all regular meetings, the meeting notice shall be provided with as much advance notice as reasonably possible, but no less than 48 hours' advance notice.

For all special meetings, the meeting notice shall be provided with no less than 24 hours' advance notice.

For an emergency meeting, public notice shall be provided with as much advance notice as reasonably possible given the emergency circumstances. The district shall attempt to contact the media and other interested persons to inform them of the emergency meeting by telephone, email, social media, or other method reasonably calculated to provide actual notice. If reasonably possible under the emergency

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[6] {ORS 166.670(1)(a) prohibits the possession of firearms or "any other instrument used as a dangerous weapon" on school grounds and in facilities occupied by the district, unless an exception applies. ORS 166.370(3)(g) provides an exception for persons "licensed under ORS 166.291 and 166.292 to carry a concealed handgun." ORS 166.377 allows districts to adopt a policy stating that this defense (the exception in ORS 166.670(3)(g)) does not apply "on the grounds of the schools controlled by the board." Some districts have adopted policy KGBB to do so.}

[7] {The public notice must be displayed conspicuously on the district's website. If the district does not maintain a publicly accessible website, the district shall satisfy the public notice requirements through other means such as posting on the Oregon Transparency Website, community postings, bulletin boards, newspaper notice, or any other means reasonably calculated to provide actual notice to the general public. Modify this sentence to communicate how the district publishes its public notices.}

circumstances, the emergency meeting notice shall be conspicuously displayed on the district's website or on a publicly accessible website hosted by a third-party hosted and linked to the district's website.

If a meeting will include an executive session, the notice shall comply with the above notice requirements and the notice shall also identify the specific statutory citation and appropriate subsection and paragraph authorizing the executive session, as well as a general description of the statutory authorization. Example:

> "The Board will meet in executive session under ORS 192.660(2)(a) to consider the employment of a public officer, employee, staff member or individual agent."

If an executive session is to be part of an open regular, special, or emergency meeting, the notice shall comply with the above notice requirements and prior to entering the executive session, the Board chair shall make a public announcement and identify in open session the specific statutory provision and appropriate subsection and paragraph authorizing the executive session, as well as a general description of the statutory authorization (See Board policy BDC – Executive Sessions for additional information on executive sessions.)

Complaints

Complaints regarding Public Meetings Laws can be filed in accordance with Public Meetings Law complaint procedures outlined in Board policy KL – Public Complaints. Complaints must be filed within 30 days of the alleged violation.

{[8]}Mandatory Training

Every member of the Board shall attend or view a training on Public Meetings Law as required by ORS 192.700 and Board policy BBAA – Board Member's Authority and Responsibilities.

END OF POLICY

Legal Reference(s):

ORS Chapter 192
ORS 332.040 - 332.061
ORS 332.107
ORS 433.835 - 433.875
OAR 199-050-0005 – 199-050-0085

OR. ATTY. GEN. *Public Records and Meetings Manual*.

[8] {Training is only required for districts with annual fiscal expenditures of $1M or more. See ORS 192.700.}

Central Linn School District
552-C

Code: **BD/BDA**
Adopted: 8/11/97
Revised: 4/14/05; 5/14/18; 1/10/22; 3/11/24

Board Meetings, Notices and Communications

Definitions

"Communication" means the expression or transmission of information from one person to another through verbal, non-verbal, written, or electronic means. Non-verbal means include gestures, such as thumbs-up and thumbs-down, as well as sign language.

"Convening" means gathering in a physical location, using electronic, video or telephonic technology to be able to communicate contemporaneously among participants, using serial electronic written communication among participants, or using an intermediary to communicate among participants.

"Decision" means any determination, action, vote or final disposition upon a motion, proposal, resolution, order, ordinance or measure on which a vote of the Board[1] is required, at any meeting at which a quorum is present.

"Decision-making process" means the process the Board engages in to make a decision, such as: (a) identifying or selecting the nature of the decision to be made; (b) gathering information related to the decision to be made; (c) identifying and assessing alternatives; (d) weighing information; and (e) making a decision.

"Deliberation" means discussion or communication that is part of a decision-making process.

"Executive session" means any meeting or part of a meeting of the Board that is closed to certain persons for deliberation on certain matters.

"Intermediary" means a person who is used to facilitate communications among members of the Board about a matter subject to deliberation or decision by the Board, by sharing information received from a member of the Board with other members of the Board. The term "intermediary" can include a member of the Board.

"Meeting" means the convening of the Board for which a quorum is required in order to make a decision or to deliberate toward a decision on any matter. Meeting does not include any on-site inspection of any project or program or the attendance of members of the Board at any national, regional or state association to which the Board or the members belong.

"Public Meetings Law" means Oregon Revised Statutes (ORS) 192.610 – 192.705 and Oregon Administrative Rules (OAR) 199-040 and 199-050.

[1] This policy is written to apply to the Board. Other bodies, including Board committees, may be subject to public meeting laws. This policy may help other bodies understand what is required, but is intended as direction for the Board.

"Quorum" means the minimum number of members of the Board required to legally transact business. For the Board, a quorum is four{[2]} Board members.

"Work session" or "workshop" means meetings held for the purpose of either presenting information to the Board to prepare for a regular or special meeting, or to allow the Board to engage in preliminary discussions or deliberations.

Board Authority at Meetings

The Board has the authority to act only when a quorum is present at a properly noticed regular, special or emergency meeting. The affirmative vote of four{[3]} members of the Board is required to transact any business.

Types of Meetings

The Public Meetings Law applies to all regular, special, emergency, executive session and work session meetings of the Board.

1. Regular Meetings

   The regular meeting schedule will be established at the annual organizational meeting each year and may be changed by the Board with public notice. The purpose of each regular meeting will be to conduct the regular Board business.

2. Special Meetings

   A special meeting may be scheduled when less than a quorum is present at a regular meeting and therefore no business may be conducted, additional business still needs to be conducted at the ending time of a meeting, conducting business prior to the next regular meeting would be advantageous to the district, or other reasons. Special meetings may be convened by the Board chair, upon request of three Board members, or by common consent of the Board.

3. Emergency Meetings

   Emergency meetings may be called in the case of an actual emergency upon appropriate notice under the circumstances. Only topics necessitated by the emergency may be discussed or acted upon at the emergency meeting.

4. Work Sessions

   The Board may use regular or special meetings for the purpose of conducting work sessions to provide its members with opportunities for planning and thoughtful discussion. Work sessions will

[2] {ORS 332.055 establishes the quorum as a majority. If the Board has five members, three constitute a quorum. If the Board has seven members, four constitute a quorum. If the Board has nine members, five constitute a quorum.}

[3] {ORS 332.055 provides "the affirmative vote of the majority of members of the board is required to transact any business." If the Board has five members, three votes are required. If the Board has seven members, four votes. If the Board has nine members, five votes.}

be conducted in accordance with Public Meetings Law~~the state law on public meetings, including notice and minutes~~. The Board may~~is discouraged from making~~ make official decisions during a work session. ~~Generally, Boards do not take official action during work sessions, although there is no legal prohibition to do so.~~

5. Executive Sessions

   Executive sessions may be held during regular, special or emergency meetings for a reason permitted by law. (See Board policy BDC – Executive Sessions).

Communications Outside of a Board Meeting (Serial Meetings Prohibited)

Communications, to, by and among a quorum of Board members outside of a legally called Board meeting, in their capacity as Board members, shall not be used for the purpose of discussing district business. This includes electronic, video or telephonic communications, serial electronic communications among participants and using an intermediary to communicate among participants. Such communications among Board members shall be limited to messages not involving deliberation, debate, decision-making or gathering of information on which to deliberate. Private meetings where a quorum of the Board engages in discussions or communications that are part of the Board's decision-making process on matters within the authority of the Board violate Public Meetings Law, except as part of an executive session.

A quorum of Board members shall not, outside of a meeting conducted in compliance with Public Meetings Laws, use a series of communications of any kind, directly or through intermediates, for the purpose of deliberating or deciding on any matter that is within the jurisdiction of the Board. This prohibition applies to using any one or a combination of the following methods of communication:

1. In-person;

2. Telephone calls;

3. Videos, videoconferencing, or electronic video applications;

4. Written communication, including electronic written communications, such as email, texts, and other electronic applications;

5. Use of one or more intermediaries to convey information among members; and

6. Any other means of conveying information.

Communications outside of a Board meeting may contain~~:~~ communications between or among members of the Board, including a quorum, that are:

1. Purely factual or educational in nature and that convey no deliberation or decision on any matter that might reasonably come before the Board;

2. Not related to any matter that, at any time, could reasonably be foreseen to come before the Board for deliberation and decision; or

3. Nonsubstantive in nature, such as communication relating to scheduling, leaves of absence and other similar matters.

E-mails sent to other Board members are encouraged to have the following notice:

Important: Please do not reply or forward this communication if this communication could constitute~~s~~ a decision or deliberation toward a decision between and among members of the district board. ~~a quorum of a governing body which could be considered a public meeting.~~ Board member electronic communications on district business are subject to~~governed by~~ Public Meetings and Public Records Law.

A quorum of Board members may attend social meetings or gatherings so long as no discussions or deliberations are had.

Meeting Location, Public Accommodations and Logistical Requirements

All meetings will be open to the public except as provided by law.

All Board meetings, including Board retreats and work sessions, will be held within district boundaries, except as allowed by law[4]. The Board may attend training sessions outside the district boundaries but may not deliberate or discuss district business. No meeting will be held at any place where discrimination on the basis of disability, race, creed, color, sex, sexual orientation, gender identity, age or national origin is practiced. Meeting locations shall be accessible to persons with disabilities.

Any Board meeting may be held in person, through the use of electronic or telephonic means, or in some combination of in-person, electronic or telephonic means.

Access to and the ability to attend all meetings (excluding executive sessions) by telephone, video or other electronic or virtual means will be made available when reasonably possible. For Board meetings (excluding executive session) held by telephone or other electronic means of communication, the district shall make available a place or an electronic means by which the public can listen to or view the meetings in real time. The place provided may be a place where no Board member is present.

For executive sessions where the media are statutorily authorized to be present, if any person, including any Board member, is attending the executive session by telephone, video, or other electronic means, the district shall provide members of the media the same attendance option. The district may establish reasonable security measures to ensure the media's attendance by telephone, video, or other electronic means is conducted through a secure connection or method.

If requested to do so at least 48 hours before a meeting held in public, the Board shall make a good faith effort to provide an interpreter for persons who are deaf or hard of hearing. The request should include the name of the requester, sign language preference and any other relevant information requested. If the meeting is being held upon less than 48 hours' notice and a request for an interpreter is made, the Board shall make a reasonable effort to have an interpreter present. Other appropriate aids and services may be provided upon request and appropriate advance notice.

[4] ORS 192.630(4). Meetings of the governing body of a public body shall be held within the geographic boundaries over which the public body has jurisdiction, or at the administrative headquarters of the public body or at the other nearest practical location. Training sessions may be held outside the jurisdiction if no deliberations toward a decision are involved.

If requested to do so at least 72 hours before a meeting held in public, the Board will make a reasonable effort to provide translation services.{[5]}

Recordings or minutes will be kept for all meetings in accordance with state law and Board policy BDDG – Recordings or Minutes of Board Meetings.

All meetings shall comply with applicable provisions of the Oregon Indoor Clean Air Act.

The possession of a firearm, deadly weapon or any other instrument used as a dangerous weapon is prohibited at Board meetings, except as authorized by law.{[6]}

Public Notice Requirements

The district posts public notice{[7]} of its meetings on the district's website or on a publicly accessible website hosted by a third-party that is linked to the district's website.

The public notice shall identify the following:

1. The time, date, location of the meeting, and, to the extent reasonably possible, will include the electronic link or telephone access information to allow members of the public to attend the meeting by telephone or electronic means;

2. The agenda or list of the principal subjects anticipated to be considered at the meeting and will be specific enough to permit the public to recognize matters in which they are interested. The Board may amend the agenda or may add or remove items from the list of principal subjects prior to or during a meeting. See Board policy BDDC – Board Meeting Agenda for additional meeting agenda information; and

3. The name, telephone number, and email address of a person at the district office to contact to request an interpreter or other communication aids or a statement that the district will provide a sign language interpreter or other communication aids at the meeting.

The district will provide notice to interested persons and news representatives who have requested notice through means reasonably calculated to provide actual notice to interested persons known to the Board.

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[5] {Districts are encouraged to evaluate translation needs and resources prior to adding this language. A district may decide that translating the agenda, minutes or other documents, or public comment is sufficient.}

[6] {ORS 166.670(1)(a) prohibits the possession of firearms or "any other instrument used as a dangerous weapon" on school grounds and in facilities occupied by the district, unless an exception applies. ORS 166.370(3)(g) provides an exception for persons "licensed under ORS 166.291 and 166.292 to carry a concealed handgun." ORS 166.377 allows districts to adopt a policy stating that this defense (the exception in ORS 166.670(3)(g)) does not apply "on the grounds of the schools controlled by the board." Some districts have adopted policy KGBB to do so.}

[7] {The public notice must be displayed conspicuously on the district's website. If the district does not maintain a publicly accessible website, the district shall satisfy the public notice requirements through other means such as posting on the Oregon Transparency Website, community postings, bulletin boards, newspaper notice, or any other means reasonably calculated to provide actual notice to the general public. Modify this sentence to communicate how the district publishes its public notices.}

For all regular meetings, the meeting notice shall be provided with as much advance notice as reasonably possible, but no less than 48 hours' advance notice.

For all special meetings, the meeting notice shall be provided with no less than 24 hours' advance notice.

For an emergency meeting, public notice shall be provided with as much advance notice as reasonably possible given the emergency circumstances. The district shall attempt to contact the media and other interested persons to inform them of the emergency meeting by telephone, email, social media, or other method reasonably calculated to provide actual notice. If reasonably possible under the emergency circumstances, the emergency meeting notice shall be conspicuously displayed on the district's website or on a publicly accessible website hosted by a third-party hosted and linked to the district's website.

If a meeting will include an executive session, the notice shall comply with the above notice requirements and the notice shall also identify the specific statutory citation and appropriate subsection and paragraph authorizing the executive session, as well as a general description of the statutory authorization. Example:

> "The Board will meet in executive session under ORS 192.660(2)(a) to consider the employment of a public officer, employee, staff member or individual agent."

If an executive session is to be part of an open regular, special, or emergency meeting, the notice shall comply with the above notice requirements and prior to entering the executive session, the Board chair shall make a public announcement and identify in open session the specific statutory provision and appropriate subsection and paragraph authorizing the executive session, as well as a general description of the statutory authorization (See Board policy BDC – Executive Sessions for additional information on executive sessions.)

Complaints

Complaints regarding Public Meetings Law~~s~~ can be filed in accordance with Public Meetings Law complaint procedures outlined in Board policy KL – Public Complaints. Complaints must be filed within 30 days of the alleged violation.~~with the Board in accordance with Board Policy KL – Public Complaints. The Board will respond and provide a copy of the complaint and response to the Oregon Government Ethics Commission within 21 days in accordance with state law.~~

{[8]}Mandatory Training

Every member of the Board shall attend or view a training on Public Meetings Law as required by ORS 192.700 and Board policy BBAA – Board Member's Authority and Responsibilities.~~prepared or approved by the Oregon Government Ethics Commission (OGEC) at least once during the Board member's term of office and shall verify attendance in accordance with OGEC procedures.~~

END OF POLICY

Legal Reference(s):

ORS Chapter 192
ORS 332.040 - 332.061
ORS 332.107
ORS 433.835 - 433.875
OAR 199-050-0005 – 199-050-0085

[8] {Training is only required for districts with annual fiscal expenditures of $1M or more. See ORS 192.700.}

Central Linn School District 552-C

Code: **CBG**
Adopted: 8/11/97
Revised: 4/14/05;11/13/17 02/09/26

Evaluation of the Superintendent

{Required policy. OAR 581-022-2405 requires districts to "adopt and implement personnel policies which address…evaluation procedures." Review the superintendent contract before adopting to ensure there is no conflicting language; modify policy as needed.}

The Board will formally evaluate the superintendent's job performance by February 15, each year. The evaluation will be based on the superintendent's job description, any applicable standards of performance, Board policy and progress in attaining any goals for the year established by the superintendent and/or the Board.

Additional criteria for the evaluation, if any, will be developed at a public board meeting prior to conducting the evaluation. The superintendent will be notified of the additional criteria prior to the evaluation.

The Board's discussion and conferences with and about the superintendent and their performance will be conducted in an executive session, unless the superintendent requests a session open to the public.[1] Such an executive session will not include a general evaluation of any district goal, objective or operation or of any directive to personnel concerning district goals, objectives, operations or programs. Results of the evaluation will be written and placed in the superintendent's personnel file.

At the Board's discretion, it may notify the superintendent in writing of specific areas to be remedied, and the superintendent may be given an opportunity to correct the problem(s). Where the Board provided written notice pursuant to the prior sentence, if the Board determines the superintendent's performance remains unsatisfactory, the Board may dismiss or non-renew the superintendent pursuant to Board policy, the superintendent's employment contract and state law and rules. In those situations where the superintendent's employment contract includes an evaluation, dismissal or non-renewal provision, it shall take precedent over this policy.

END OF POLICY

Legal Reference(s):

[1] Notice must be provided to the superintendent in accordance with OAR 199-0040-0030. The superintendent must receive written notice of the meeting no less than one business day or 24 hours, whichever is greater, in advance of the meeting. The notice must include:

a. Identification of the Board;
b. The time, date and location of the meeting;
c. The purpose for which the Board proposes to convene the executive session, including the citation to the applicable section of ORS 192.660 and the fact that the Board will be reviewing and evaluating the performance of the superintendent; and
d. Information on how the superintendent may make a request for an open hearing.

ORS 192.660
ORS 332.107
ORS 332.505
OAR 199-040-0027
OAR 199-040-0030
OAR 581-022-2405

Hanson v. Culver Sch. Dist. (FDAB 1975).

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552-C

Code: **CBG**
Adopted: 8/11/97
Revised: 4/14/05;11/13/17 02/09/26

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The Board will formally evaluate the superintendent's job performance by February 15, ~~of~~ each year. The evaluation will be based on the superintendent's job description, any applicable standards of performance, Board policy and progress in attaining any goals for the year established by the superintendent and/or the Board.

Additional ~~or alternative~~ criteria for the evaluation, if any, will be developed at a public ~~B~~board meeting prior to conducting the evaluation. The superintendent will be notified of the additional ~~or alternative~~ criteria prior to the evaluation.

The Board's discussion and conferences with and about the superintendent and ~~his/her~~their performance will be conducted in an executive session, unless the superintendent requests a session open to the public.[1] Such an executive session will not include a general evaluation of any district goal, objective or operation or of any directive to personnel concerning district goals, objectives, operations or programs. Results of the evaluation will be written and placed in the superintendent's personnel file.

At the Board's discretion, it may notify the superintendent in writing of specific areas to be remedied, and the superintendent may be given an opportunity to correct the problem(s). Where the Board provided written notice pursuant to the prior sentence, if the Board determines the superintendent's performance remains unsatisfactory, the Board may dismiss or non-renew the superintendent pursuant to Board policy, the superintendent's employment contract and state law and rules. In those situations where the superintendent's employment contract includes an evaluation, dismissal or non-renewal provision, it shall take precedent over this policy.

END OF POLICY

Legal Reference(s):

[1] Notice must be provided to the superintendent in accordance with OAR 199-0040-0030. The superintendent must receive written notice of the meeting no less than one business day or 24 hours, whichever is greater, in advance of the meeting. The notice must include:

a. Identification of the Board;
b. The time, date and location of the meeting;
c. The purpose for which the Board proposes to convene the executive session, including the citation to the applicable section of ORS 192.660 and the fact that the Board will be reviewing and evaluating the performance of the superintendent; and
d. Information on how the superintendent may make a request for an open hearing.

ORS 192.660
ORS 332.107
ORS 332.505
OAR 199-040-0027
OAR 199-040-0030
OAR 581-022-2405

Hanson v. Culver Sch. Dist.~~School District No. 5~~ (FDAB 1975).

Central Linn School District 552-C

Code: **EBB**
Adopted: 6/11/12
Revised: 4/11/16

Integrated Pest Management

{ORS 634.740 requires boards to adopt policies regarding pest management.}

To ensure the health and safety concerns of student, staff and community members, the Board shall adopt an integrated pest management plan (IPM){[1]} which emphasizes the least possible risk to students, staff and community members and shall adopt a list[2] of low-impact pesticides for use with the IPM plan. The IPM plan and list shall be available to the public through the district's website[3].

The IPM plan is a proactive strategy that:

1. Focuses on the long-term prevention or suppression of pest problems through economically sound measures that:

   a. Protect the health and safety of students and staff;
   b. Protect the integrity of district buildings and grounds;
   c. Maintain a productive learning environment; and
   d. Protect local ecosystem health.

2. Focuses on the prevention of pest problems by working to reduce or eliminate conditions of property construction, operation and maintenance that promote or allow for the establishment, feeding, breeding and proliferation of pest populations or other conditions that are conducive to pests or that create harborage for pests;

3. Incorporates the use of sanitation, structural remediation or habitat manipulation or of mechanical, biological and chemical pest control measures that present a reduced risk or have a low-impact and, for the purpose of mitigating a declared pest emergency, the application of pesticides that are not low-impact pesticides;

4. Includes regular monitoring and inspections to detect pests, pest damage and unsanctioned pesticide usage;

5. Evaluates the need for pest control by identifying acceptable pest population density levels;

6. Monitors and evaluates the effectiveness of pest control measures;

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[1] {See Integrated Pest Management Program for Oregon Schools at http://blogs.oregonstate.edu/schoolipm/. The program includes access to Resources & Forms including Model plans for large school districts and small school districts.}

[2] See ORS 634.705(5).

[3] Inclusion of the list and IPM in the district's Healthy and Safe Schools Plan satisfies this requirement as long as it is posted on the district's website.

7. Excludes the application of pesticides on a routine schedule for purely preventive purposes, other than applications of pesticides designed to attract or be consumed by pests;

8. Excludes the application of pesticides for purely aesthetic purposes;

9. Includes school staff education about sanitation, monitoring, inspection and pest control measures;

10. Gives preference to the use of nonchemical pest control measures;

11. Allows the use of low-impact pesticides if nonchemical pest control measures are ineffective; and

12. Allows the application of a pesticide that is not a low-impact pesticide only to mitigate a declared pest emergency or if the application is by, or at the direction or order of, a public health official.

The Maintenance Technician is designated as the Integrated Pest Management Plan Coordinator and has the authority for overall implementation and evaluation of the IPM plan.

Integrated Pest Management Plan Coordinator

The IPM Plan Coordinator shall:

1. Attend not less than six hours of IPM training each year. The training shall include at least a general review of integrated pest management principles and the requirements of IPM as required by Oregon statute;

2. Ensure appropriate prior notices are given and posted warnings have been placed when pesticide applications are scheduled;

3. Oversee pest prevention efforts;

4. Ensure identification and evaluation of pest situation;

5. Determine the means of appropriately managing pest damage that will cause the least possible hazard to people, property and the environment;

6. Ensure the proper use and application of pesticide applications when non-pesticide controls have been unsuccessful;

7. Evaluate pest management results;

8. Keep for at least four years following the application date, records of applied pesticides that include:

    a. A copy of the label;
    b. A copy of the Safety Data Sheet (SDS);
    c. The brand name and U.S. Environmental Protection Agency (USEPA) registration number of the product;
    d. The pest condition that prompted the application;
    e. The approximate amount and concentration of pesticide applied;
    f. The location and description of the area where the pesticide was applied;

g. The type of application and whether the application was effective;
h. The name(s) of the person(s) applying the pesticide;
i. The pesticide applicator's license numbers and pesticide trainee or certificate numbers of the person applying the pesticide;
j. The dates and times for the placement and removal of warning signs; and
k. Copies of all required notices given, including the dates the IPM Coordinator(s) gave the notices.

9. Respond to inquiries about the IPM plan and refer complainants to Board policy KL - Public Complaints; and

10. Conduct outreach to district staff about the district's IPM plan.

At least once every five years, the Board shall review the IPM plan, make any necessary updates and readopt the IPM plan.[4] The final IPM plan shall include the day, month and year the Board adopted or readopted the plan.

END OF POLICY

Legal Reference(s):
ORS 634.116 ORS 634.700 - 634.750

[4] For IPMs adopted prior to January 1, 2026, the Board shall review, update and readopt the IPM no later than January 1, 2027, or five years from the date of the most recent approval of the plan, whichever is later.

Central Linn School District
552-C

Code: **EBB**
Adopted: 6/11/12
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END OF POLICY

Legal Reference(s):
ORS 634.116 ~~SB 637 (2009)~~ ORS 634.700 - 634.750

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Pacific Power

22/23 school year High School

	KW	Cost
Jul	22560	2149.5
Aug	20160	1815.43
Sept	19680	1898.64
Oct	29600	2671.91
Nov	28320	2795.49
Dec	51840	4410.1
Jan	44800	4042.85
Feb	45280	4481.29
Mar	48320	4741.01
Apr	42720	4280.61
May	35520	3734.99
Jun	26240	2878.37
	415040	39900.19

Elementary

	KW	Cost
Jul	18080	1729.5
Aug	21920	1941.07
Sept	20880	1905.24
Oct	22160	2013.9
Nov	20720	1921.77
Dec	30400	2665.11
Jan	33040	2929.89
Feb	31040	3126.18
Mar	31520	3143.37
Apr	30320	3006.98
May	24800	2607.47
Jun	20320	2208.89
	305200	29199.37

24/25 school year KW Cost

	KW	Cost
Jul	22400	2841.43
Aug	24960	3081.47
Sept	21120	2641.98
Oct	21120	2708.97
Nov	22400	2879.83
Dec	39360	4841.14
Jan	37760	4845.88
Feb	42720	5275.87
Mar	38080	4794.78
Apr	30720	3949.21
May	24160	3163.24
Jun	22560	3044.01
	347360	44067.81

	KW	Cost
Jul	18080	2344.11
Aug	19440	2416.18
Sept	15680	2002.7
Oct	19600	2492.83
Nov	17760	2326.77
Dec	28240	3444.86
Jan	28240	3602.8
Feb	35520	4392.9
Mar	28720	3691.91
Apr	23040	3043.35
May	19760	2601.55
Jun	20240	2635.96
	274320	34995.92

NW Natural

22/23 school year	High School Therms	Cost
Jul		
Aug	441	682.01
Sept	494	722.41
Oct	499	726.49
Nov	1992	1999.64
Dec	4394	4602.96
Jan	3983	4200.43
Feb	3716	2919.71
Mar	3716	2919.71
Apr	3865	4088.2
May	3157	3413.27
Jun	425	763.47
	26682	27038.3

	Elementary Therms	Cost
Jul		
Aug	119	138.2
Sept	130	148.69
Oct	229	250.15
Nov	1116	1305.43
Dec	3551	4489.26
Jan	3067	3913
Feb	3162	3337.62
Mar	3059	3856.36
Apr	2440	3082.65
May	1304	1663.85
Jun	444	782.23
	18621	22967.44

24/25 school year	Therms	Cost
Jul	192	533.77
Aug	195	536.17
Sept	281	612.37
Oct	271	603.5
Nov	314	654.92
Dec	318	657.05
Jan	505	825.63
Feb	723	920.7
Mar	552	866.94
Apr	367	705.36
May	339	703.51
Jun	321	687.91
	4378	8307.83

	Therms	Cost
Jul	200	249.36
Aug	27	50.6
Sept	94	126.9
Oct	332	399.79
Nov	1268	1511.35
Dec	2780	3490.52
Jan	2629	3394.4
Feb	3362	3777.99
Mar	2306	2899.02
Apr	2045	2585.3
May	1096	1491.75
Jun	626	840.8
	16765	20817.78