

1.0 CALL TO ORDER

On May 15, 2023, Board Chair, David Karo called the first budget committee meeting to order at approximately 6:30 p.m. in the Central Linn High School Cafeteria and Zoom.

2.0 ROLL CALL

Members Present: Kirt Glenn, Suzy Parker, Jason Curtis, David Karo, Parker Leigh, Ron Whitted, Stacey Winter, Kyle Olson, Johnna Neal

Absent: Tony Isom, Willie Tenbusch, Carie Simon, George Price

Employees Present: Candace Pelt, Superintendent; Celeste Van Cleave, Business Manager; Dena Crowell, Board Secretary

Others: None

3.0 INTRODUCTION OF BUDGET COMMITTEE MEMBERS

Committee members introduced themselves

4.0 ELECTION OF BUDGET OFFICERS

- Parker Leigh nominated Kyle Olson as Budget Committee Chair. Johnna Neal seconded the motion. Motion passed 7-0. Kyle Olson abstained from vote.
- Parker Leigh nominated Johnna Neal for Budget Committee Vice-Chair; Johnna declined after consideration she accepted the nomination. Kyle Olson seconded the motion. Motion passed 8-0.

5.0 ESTABLISH COMMITTEE PROCEDURES

5.1 Johnna Neal made a motion to adopt Robert's Rule of Order for Budget Committee procedures. Ron Whitted second the motion. Motion passed 8-0.

5.2 Celeste Van Cleave reviewed the Budget Committee Calendar.

5.3 Dr. Pelt reviewed the Budget Committee Ground Rules.

6.0 REVIEW COMMITTEE RESPONSIBILITIES

Dr. Pelt explained that the Budget Committee has the responsibility to ensure that the budget aligns with district goals and is fiscally responsible. Dr. Pelt then explained that the Budget Committee does not set programs or staffing but sets function level priorities.

7.0 BUDGET MESSAGE

Dr. Pelt referred the committee to the Budget Message in their budget binders. The budget presented follows required statute and is based on best estimates of revenue forecast. Dr. Pelt proposed a general fund budget of \$9.5 million for a balanced budget that aligns to the District's priorities and goals to maximize student learning that represents a total budget of \$13 million. Factors included in the budget: Aligning budget priorities to the Strategic Plan's five pillars, facility and infrastructure investments, and increasing labor costs. Dr. Pelt highlighted the difficulty of maintaining all staffing and programs with the current funding levels and that the proposed \$9.9 billion allocation to State School Fund will not meet the increase in district costs.

8.0 REVIEW HIGHLIGHTS

Revenue

Celeste Van Cleave reviewed with the committee local revenue funds, stating that 41% of revenue comes from local resources and 39% from state resources and that this year we are looking at a larger beginning fund balance of \$1.8 million. State School Fund revenue is decreasing due to decreased student enrollment.

- High School Success - Proposed budget amount of \$217,920 will go towards dropout prevention, CTE and college level education opportunities.
- Student Investment Account - Proposed budget amount of \$502,064 will go towards meeting student mental or behavioral health needs, increasing academic achievement and reducing academic disparities.

Expenditures

Budgeted expenses match revenue amount. Majority of expenses is in salary (43%) and benefits (25%).

Other Highlights

- Central Linn High School has been designated for Targeted School Improvement (TSI) due to falling below 10% of all Oregon districts in terms of achievement, attendance and 9th grade on track data. Thus, new fund 259 TSI was added.
- This is the last year for ESSER III funding which must be spent by September 2024; \$800,000 set aside for Ag Building construction.
- Addition of 1.0 Vice-Principal-Athletic Director at CLHS.
- English Language Arts Curriculum adoption. Early Literacy grant expected to cover portion of expenses though dollar amount has not yet been designated by the state.
- General fund maintenance contracted services include mini-split installation in CLHS classrooms.
- General fund transfers: \$500,000 maintenance reserve that will go towards the Ag building, \$16,025 YTP, and \$175,819 into food services (all students eat for free).

9.0 COMMITTEE DISCUSSION

Dr. Pelt is proposing to eliminate paid meals and that all students eat for free. Revenue will still be collected on free and reduced meals. This plan will help reduce barriers to meal access, decrease family meal costs, and decreases meal waste because students will be able to chose an ala cart item.

When asked about the Vice Principal/Athletic Director vacancy, Dr. Pelt informed the committee that the district has recieved seven applicants; no internal applications received.

Transportation is still in need of drivers. Driver positions have been posted for multiple years with little to no interest. Currently, we will have six buses that will meet the 2025 emission standards and have five drivers. Future busing options is part of a longer discussion due to it being part of a union labor group. The idea was mentioned that new buses would attract new drivers, with feedback indicating that is highly doubtful based on local districts with better pay and buses yet they still have troubles filling vacancies. For bus maintenance options, the district may partner with Harrisburg on a mobile bus mechanic when the Ag building comes down.

Discussed was the Governor's proposed \$9.9 State School Fund and how we need to communicate with local representatives that amount does not meet the district's minimum requirements needed to sustain public education. The Budget Committee discussed creating a public statement to submit

to legislative representatives, whether individually or collectively, in favor of increased school funding.

- David Karo made a motion that the Budget Committee delegates to the School Board a drafted letter of resolution to local representatives. Stacey Winters second the motion. Motion passed 9-0. When the letter is complete, the Budget Committee will be invited to include their signatures.

AG Building construction timeline was discussed, with Greg Payne Trucking and Construction being awarded the demotion contract, with a start date of June 26, 2023. We anticipate CTE classes to start in the new building at the start of second semester.

10.0 INPUT FROM THE AUDIENCE

None

11.0 APPROVE BUDGET OR SET TOPICS FOR SECOND MEETING

David Karo stated he felt comfortable with the budget. Jason Curtis and Johnna Neal indicated wanting to hold a second Budget Committee meeting, to allow additional time to review the budget. Dr. Pelt reminded that the budget committee only has authority at the major function level. Stacey Winters stated that he is comfortable with the budget as it is but feels he can do more homework on the budget. Johnna Neal stated that as a coach, there are not enough funds to support sports programs. Dr. Pelt explained that in order to address sports funding, there needs to be a bigger discussion that starts with the athletic director, then the principal's office. Suggested was to have additional Budget Committee work sessions to further explain the budget and to have a budget document that is more user friendly (more graphs). After further discussion, David Karo made a motion that the proposed Central Linn School District Budget in the aggregate amount of \$13,617,856 be approved, and that the permanent tax rate of \$4.6179 per \$1,000 of assessed value be assessed in support of the General Fund. This permanent tax rate is expected to raise \$3,812,299 (estimated tax levy for the General Fund). Parker Leigh second the motion. Motion passed 7-1. Johnna Neal voted no. Jason Curtis abstained from vote.

12.0 ADJOURN

With no further business before the Committee the meeting was adjourned at approximately 8:13 p.m.

Dena Crowell, Board Secretary

David Karo, Budget Committee Member
and Board Chair

Date Approved

Budget meeting minutes approved on June 12, 2023.
Original minutes with signatures on file at the District Office.